

CHARTIERS TOWNSHIP  
BOARD OF SUPERVISORS MEETING  
March 25, 2014  
7:00 p.m.

A. William Kiehl – Chairman called the regular meeting of the Chartiers Township Board of Supervisors to order at 7:00 p.m. Tuesday, March 25, 2014, at which time he asked all present to stand for the pledge of allegiance.

**ATTENDANCE:**

Attending this evenings meeting were Supervisors Richard W. Metzler, John M. Marcischak and Mr. Kiehl. Additionally in attendance were James Liekar-Solicitor; Jodi L. Noble-Township Manager; Daniel Slagle-Township Engineer; Samuel R. Stockton-Community Development Coordinator and Wendy Williams-Recording Secretary.

**EXECUTIVE SESSION ANNOUNCEMENT:**

Mr. Kiehl announced that the Board of Supervisors met in Executive Session on March 21, 2014 from 2:55 p.m. to 4:15 p.m. to receive advice from the Solicitor regarding potential litigation.

**VISITORS TIME:**

2. Reduction No. 4 for Piatt Estates Plan - Discussion

The letter of intent was read and Mr. Metzler had a couple of comments on the potential agreement adding clarification- if the ultimate number of lots change because these developments tend to come in with modifications that there will be no effect on the \$138,202.30 regardless, in the future, you come in with plan changes where the number of lots come down, for example, that the dollar amount is the same.

Tim Hazel, Legal General Counsel for the Piatt Estates was present. He advised that the don't see a problem with that. That was in the details between both lawyers. Marking down the price per parcel at the day of agreement to the extent we have subdivided parcels allocating much larger number with understanding that we come back in for subdivision on those portions bringing them into different phases and allocating at that time as per the number lots in that larger parcel. The payment at the end of five (5) years would still be \$138,202.30, regardless of the number of lots developed or sold. Attorney Hazel agreed and that was the intent of his client.

Second Comment: Are there going to be payments made to the Township, toward the payment of that road, as you go to sell the lots or if it is going to be in monthly installments? Both Attorneys spoke today and a covenant and the purchaser is aware of this when buying a lot.

Third Comment: It was the intent of the Board was that if in fact the Developer sold to another Developer sometime during this process that the full payment of the turn lane that the balance of

the \$138,202.30 would be paid at that time. Mr. Hazel agreed because it would constitute a sale regardless whether there is a house on the lot.

A motion was made by Mr. Metzler and seconded by Mr. Marcischak to approve financial security reduction No. 4 for Piatt Estates, Phase 1 in order to reduce the performance security from \$825,231.00 to \$620,675 pursuant to the Township Engineer's letter dated March 24, 2014. All Supervisors voted yes. The motion was carried.

#### **DEVELOPERS TIME:**

1. A motion was made by Mr. Metzler and seconded by Mr. Marcischak to approve the revised Final Arden Mills Phase 4 Plan, as recommended by the Chartiers Township Planning Commission at their regular meeting of February 18, 2014 and contingent on satisfying the outstanding items in the Township Engineer's letter dated February 20, 2014 and adding fence around the detention pond. A discussion followed: The Board questioned whether the Developer could drop the pipe. Mr. Scarmazzi will talk to his Engineer. The motion and second was withdrawn. Mr. Scarmazzi should write a letter requesting an extension until April 30<sup>th</sup>

A motion was made by Mr. Metzler and seconded by Mr. Marcischak to table this matter until the next meeting, at 4:00 pm April 8, 2014 based on Mr. Scarmazzi giving us an extension April 30, 2014 approving or disapproving his plan. All Supervisors voted yes. The motion was carried.

#### **DISCUSSION ITEM:**

1. Chartiers Township Community Center Items:

a) Security Cameras – Mrs. Noble advised that she and Chief Horvath met in regard to the exterior security. The Chief recommended that two (2) cameras be installed at the rear corner of the building; one facing the side and one facing the back far wall (\$479.00 per camera). The cost for the system is \$6,580.00 with an additional \$479.00/each for two cameras. There is also a leasing option for two years.

A motion was made by Mr. Metzler and seconded by Mr. Marcischak to purchase the security cameras at the total cost of \$7,538.00. All Supervisors voted yes. The motion carried.

b) TVs – The price for a 60-inch TV is \$778.00 and wall brackets at \$38.00. A motion was made by Mr. Marcischak and seconded by Mr. Metzler to purchase up to three Smart Vizzio 60-inch TVs and brackets from Sam's Club. All Supervisors voted yes. The motion was carried.

c) Seniors Refrigerator – The price for an 18-cubic inch GE Refrigerator is \$548.00

d) As built drawings – Kusevich Contracting has not submitted the As Built Drawings.

A motion was made by Mr. Marcischak and seconded by Mr. Metzler to make arrangements to have As Built plans drawn up from Hayes Design and the cost be deducted from Kusevitch's retainage. All Supervisors voted yes. The motion was carried.

e) Grand Opening:

Time of Dedication – Friday May 2, 2014 at 1:00 p.m. with the officials in attendance given the opportunity to speak with refreshments to follow. The banquet from 6:00 to 10:00 p.m. for 200 guests as a fund raiser. Mrs. Keller recommended \$50.00 per ticket. A commemorative glass would be provided the attendees. The cost per glass is \$1.61. Mrs. Keller will be in charge of the evening event.

A motion was made by Mr. Marcischak and seconded by Mr. Metzler to hire Cindy Kiehl at \$150.00 to work with Mrs. Keller that day. Roll Call Mr. Metzler: yes; Mr. Marcischak: yes; Mr. Kiehl: abstain. The motion carried 2-0-1.

**APPROVAL OF MINUTES** (Posted on Bulletin Board)

A motion was made by Mr. Metzler and seconded by Mr. Marcischak to approve Board of Supervisors Meeting Minutes for the Workshop Meeting of February 11, 2014 and the Regular Meeting of February 25, 2014, as presented. All Supervisors voted yes. The motion carried.

**STAFF REPORTS** (if necessary)

Zoning/Planning:

Mr. Kiehl asked Mr. Stockton if the Planning Commission was going to discuss length of cul-de-sacs. Mr. Stockton's response was that it is on their agenda. A discussion followed that cul-de-sac should not be on a main road but a side road. The Board asked the Planning Commission design an overlay requirement from the new interchange in Meadow Lands working down to the antique shop on Pike Street only and wanted to make sure the Planning Commission had been informed of their direction.

831 Country Club Road – Accumulation of debris. Mr. Stockton is to investigate.

**SUPERVISORS REPORTS:**

Mr. Kiehl: Mr. Marcischak and I attended the PENNDOT meeting about the revamping of the Country Club road Intersection.

Mr. Marcischak: No report

Mr. Metzler: No report

## **OLD BUSINESS:**

1. A motion was made by Mr. Metzler and seconded by Mr. Marcischak to award the bid for the Allison Hollow Roadway Improvements , Add Alternate No. 1 to Morgan Excavating, L.P. of Belle Vernon for the base bid , in the amount of \$185,124.00 as recommended by the Project Engineer in his letter dated February 25, 2014 and in accordance with the public bid opening of February 14, 2014, contingent upon entering into a reimbursement agreement with Piatt Estates, LP. All Supervisors voted yes. The motion was carried.

2. A motion was made by Mr. Metzler and seconded by Mr. Marcischak to approve contractor payment request No. 8 from Mele Mechanical, for the Chartiers Township Community Center in the amount of \$25,511.91 as recommended by the project architect in the application and certificate for payment dated March 24, 2014. All Supervisors voted yes. The motion was carried.

3. A motion was made by Mr. Metzler and seconded by Mr. Marcischak to approve contract payment request No. 11 from Schultz Electric Inc. for the Chartiers Township Community Center in the amount of \$11,552.94 as recommended by the project architect in the application and certificate for payment dated March 24, 2014. All Supervisors voted yes. The motion was carried.

4. A motion was made by Mr. Metzler and seconded by Mr. Marcischak to approve contractor payment request No. 9 from D&G Mechanical, Inc. for the Chartiers Township Community Center in the amount of \$6,754.55 as recommended by the project architect in the application and certificate of payment dated March 24, 2014. All Supervisors voted yes. The motion was carried.

## **NEW BUSINESS:**

1. A motion was made by Mr. Metzler to table, until the April 22, 2014 Meeting, entering into a sanitary service agreement with Cecil Township as recommended by the Township Solicitor and authorize the Township Manager, Solicitor and Engineer to negotiate a new agreement. . All Supervisors voted yes. The motion was carried.

2. A motion was made by Mr. Metzler and seconded by Mr. Marcischak to award the bid for the 2014 Sewer Rehabilitation Project to Schusarczyk of West Brownsville, PA in the amount of \$8,950.00 as recommended by the Township Engineer in his letter dated March 18, 2014 and in accordance with the public bid opening of March 17, 2014. All Supervisors voted yes. The motion was carried.

3. A motion was made by Mr. Metzler and seconded by Mr. Marcischak to award the bid for the 2014 Road Paving Project to Russell Standard of Mars, PA in the amount of \$167,045.27 as recommended by the Township Engineer in his letter dated March 18, 2014 and in accordance with the public bid opening of March 17, 2014. All Supervisors voted yes. The motion was carried.

4. A motion was made by Mr. Metzler and seconded by Mr. Marcischak to enter into agreements with Kevin & Boes Live Sound for sound and lighting for events June 29, 2014; July 13, 2014 and August 3, 2014 in the amount of \$300 each, as recommended by the Parks and Recreation Committee. All Supervisors voted yes. The motion was carried.

5. A motion was made by Mr. Metzler and seconded by Mr. Marcischak to enter into agreement with Groove Doctors Trio in the amount of \$750 for performance at the Community Center Grand Opening. All Supervisors voted yes. The motion was carried.

6. A motion was made by Mr. Metzler and seconded by Mr. Marcischak to enter into agreement with GG&C Bus Company for \$365.00 for transportation to a Pirate game as recommended by the Parks and Recreation Committee. All Supervisors voted yes. The motion was carried.

7. A motion was made by Mr. Metzler and seconded by Mr. Marcischak to approve the insurance settlement with EMC insurance for the 2014 Ford Explorer and retaining all necessary equipment for \$28,347.14 as recommended by the Township Manager and the Chief of Police. All Supervisors voted yes. The motion was carried.

8. A motion was made by Mr. Metzler and seconded by Mr. Marcischak to authorize the Township Manager and Chief of Police to seek a replacement vehicle for the unit 25-5 as recommended by The Township Manager and Chief of Police. All Supervisors voted yes. The motion was carried.

9. A motion was made by Mr. Metzler and seconded by Mr. Marcischak to approve the proposal dated March 25, 2014 from Waste Management for cleanup day 2014 in the amount of \$X,XXX.XX May 17, 2014 as recommended by the Township Manager. This motion was not acted upon because the proposal was not received as expected.

10. A motion was made by Mr. Metzler and seconded by Mr. Marcischak to approve the Memorandum of Understanding between the police departments of Chartiers Township, the City of Washington, East Washington Borough, North Strabance Township and South Strabane Township for information and data sharing as recommended by the Chief of Police and Township Manager. All Supervisors voted yes. The motion was carried.

11. A motion was made by Mr. Metzler and seconded by Mr. Marcischak to authorize payment of invoices (General Fund: Check # 28987-#29016: \$89,072.16; Sewer Fund: Check #2718-2720: \$17,788.51; Act 13 Impact Fee Fund: Check #1024: \$7,775.62; Engineer Review Escrow Account: Check #1016: \$4,455.25; Rt 18 SLE Fund: Check #1175: \$200.00; Arnold Park Fund: Check #1357: \$6,038.40; Liquid Fuels Fund: Check #1459-#1461: \$16,904.26; Operating reserve Fund: Check #1338: \$12,180.56; Friends of Chartiers Community Parks: Check #1052-#1053: \$6,678.00; P&R Growing Greener Fund: Check #1114-#1118: \$21, 839.14; Total All Funds: \$182,928.90). All Supervisors voted yes. The motion was carried.

**DISCUSSION ITEMS:**

2. A motion was made by Mr. Metzler and seconded by Mr. Marcischak to grant the request from Relay for Life for sign use for a fund raiser. All Supervisors voted yes. The motion was carried.

3. A motion was made by Mr. Metzler and seconded by Mr. Marcischak to acknowledge the filing of the Pension Plan documents with the Public Employee Retirement Commission. All Supervisors voted yes. The motion was carried.

4. Board/commission vacancies a) Zoning Hearing Board: 1 and 2 Alternates b) Friends of the Park: 1; c) Planning Commission: 1; d) TIFAC: 7. The Manager is to provide a copy of resumes' received to the Board and Mr. Metzler will review and meet with the Manager to work out a schedule.

5. PSATS Resolutions – No comments

**PUBLIC COMMENT - None**

**ADJOURNMENT:**

The meeting adjourned at 8:27 p.m.

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John M. Marcischak  
Secretary

Wendy Williams – Recording Secretary