

**CHARTIERS TOWNSHIP
BOARD OF SUPERVISORS MEETING
4:00 P.M.
April 10, 2018**

CALL TO ORDER

PLEDGE OF ALLEGIANCE

EXECUTIVE SESSION ANNOUNCEMENT:

Please be advised that the Board of Supervisors met in Executive Session immediately prior to this meeting from 3:30 P.M. to 4:00 P.M. to discuss contract negotiations, real property, personnel and litigation matters.

ATTENDANCE:

Attending this meeting were Supervisors Gary Friend, John M. Marcischak and Mr. Alterio. Also present were Jodi L. Noble-Township Manager; James Liekar-Solicitor; Jennifer Slagle-Township Engineer; Adam McGurk, AICP Planning Director; James Horvath, Chief of Police; and Bev Small, Recording Secretary. ABSENT: Ed Jeffries, Public Works Director; Jessica Tedrow, Parks & Recreation Director

VISITORS TIME:

None

DEVELOPERS TIME

1. A motion was made by Mr. Friend and seconded by Mr. Marcischak to reapprove the Arabian Meadows Plan of Lots as previously approved by the Chartiers Township Board of Supervisors on November 7, 2016 for recording purposes. All Supervisors voted yes. The motion carried.
2. A motion was made by Mr. Friend and seconded by Mr. Marcischak to approve the set-aside agreement by and between Chartiers Township and Arabian Meadows Partners, LLC and Washington Financial Bank to serve as the financial security for the remaining required improvements for the Arabian Meadows Plan of Lots as recommended by the Township Planner, Manager and Solicitor. All Supervisors voted yes. The motion carried.
3. A motion was made by Mr. Friend and seconded by Mr. Marcischak to approve the Diesel Preliminary and Final Subdivision and Land Development Plan conditional upon satisfaction of the outstanding items in the Township Engineer's letter dated April 3, 2018 and the Township Planner's letter dated April 10, 2018 as recommended by the Township Planning Commission at their meeting of February 20, 2018. All Supervisors voted yes. The motion carried.

4. A motion was made by Mr. Friend and seconded by Mr. Marcischak to approve the Washington Builder's Supply Minor Land Subdivision and Land Development Plan conditional on satisfying the outstanding items in the Township Engineer's letter dated March 16, 2018 and the Township Planner's letter dated April 10, 2018 and extinguishing the existing utility easement as recommended by the Township Planner and Engineer. All Supervisors voted yes. The motion carried.

STAFF REPORTS:

Zoning Hearing Board Meeting April 16, 2018
Planning Commission Meeting April 17, 2018

All reports were accepted as submitted

SUPERVISOR REPORTS:

Mr. Alterio – No report
Mr. Marcischak – No report
Mr. Friend- No report

OLD BUSINESS:

1. The meeting was recessed and called to Order at 4:06 P.M. the Public Hearing on Chartiers Township Ordinance No. 371.

The Township Planner, Mr. McGurk, entered into the record: Ordinance No. 371; Chapter 350 of the Chartiers Township Code of Ordinances, "Zoning"; Public Notices for this hearing dated March 27, 2018 and April 3, 2018; Transmittals of the draft ordinance to the Observer Reporter and Washington County Law Library dated March 1, 2018; Planning Commission Minutes of November 21, 2017 recommending the draft ordinance.

Mr. McGurk clarified the included components of conditional uses criteria, additional definitions for use including a listing in a use chart, striking conflicting or outdated portions and inclusion of a noise maximum of 65 decibels.

PUBLIC COMMENT: None

- A motion was made by Mr. Alterio and seconded by Mr. Marcischak to close the Public Hearing on Chartiers Township Ordinance 371. All Supervisors voted yes. The motion carried.

The Public Hearing adjourned at 4:07 P.M. to return to the regular Board of Supervisors meeting.

2. A motion was made by Mr. Friend and seconded by Mr. Marcischak to approve Chartiers Township Ordinance No. 371, amending Chapter 350 of the Chartiers Township Code, Zoning, to: add definitions, add a use chart, add conditional use

criteria, and remove sections of the Zoning Ordinance that conflict with the proposed additions as recommended by the Chartiers Township Planning Commission at their meeting of February 20, 2018. All Supervisors voted yes. The motion carried.

3. A motion was made by Mr. Friend and seconded by Mr. Marcischak to approve the Right of Entry with Blythedale Stables for the reconstruction of Allison Hollow Road in a form acceptable to the Solicitor and Township Manager as recommended by the Project Engineer. All Supervisors voted yes. The motion carried.

NEW BUSINESS:

1. A motion was made by Mr. Friend and seconded by Mr. Marcischak to authorize the Township Manager to advertise for up to three (3) temporary summer laborers in the Public Works Department as recommended by the Township Manager. All Supervisors voted yes. The motion carried.
2. A motion was made by Mr. Friend and seconded by Mr. Marcischak to approve the Right-of-Way agreement with John F. Roche and Patricia A. O'Brien of 472 McClane Farm Road for the McClane farm Road Sewer Project and extinguishing the prior Right-of-Way approved July 26, 2017, as recommended by the Project Engineer and Township Solicitor. All Supervisors voted yes. The motion carried.
3. A motion was made by Mr. Marcischak and seconded by Mr. Alterio to appoint Gary Friend as Interim Public Works Director effective April 30, 2018 at a rate of \$30 / hour, conditional upon the rate approval of the Chartiers Township Auditors. Roll Call Vote: Mr. Marcischak: yes; Mr. Alterio yes; Mr. Friend: Abstained. The motion carried 2-0.
4. A motion was made by Mr. Friend and seconded by Mr. Marcischak to authorize payment of invoices (General Fund: Checks #32764-32828: \$164,300.43; Light/Fire Hydrant Fund: Checks # 2049-2050: \$8,128.80; Revenue Gaming Fund: Checks: #1011-1012: \$1,275.00; Sanitary Sewer Fund: Checks #1104-1111: \$171,910.87; Local Service Tax Fund: Checks # 1039-1042: \$7,107.23; Capital Reserve Fund: Check #1021: \$1,500.00; CTCC Fund: Checks # 1209-1222: \$5,337.99; Midland Sewer Fund: Check #1010:\$406.80; Total All Funds: \$359,967.12). All Supervisors voted yes. The motion carried

DISCUSSION ITEMS:

1. McClane Farms Road Sewer Project – Mrs. Noble reported that the PennVest closing was in effect March 30, 2018. The Township can start drawing on funds when the LSA funds have been exhausted. Construction is ongoing.

2. Midland Sewer Project Update – Mr. Liekar stated that Attorney Julian will contact his client and is awaiting information from Simonin Agency regarding parking lot damage claim on the property. Solicitor Liekar needs 2018 total revenues from Cypher & Cypher Auditors to complete his list of items needed to refinance the debt, including LGUDA approval and adoption of an Ordinance.
3. WEWJA Agreement (South Strabane) – Status Quo – No response from Attorney Turturice to date.
4. Canton Agreement (Route 18) – The Township Solicitor drafted a response to Canton's Solicitor with his recommended changes to Canton's proposed agreement. No response has been received to date.
5. Kingston Estates Public Improvements – The weather has prevented the Developer's completion of the inlets repair prior to the Township accepting the road maintenance per Township specifications. The retention pond is not yet in order to accept. The Engineer is projecting a completion date of the end of May.
6. Linda Lane Cul-de-Sac – Same as King's Road.
7. 2018 Road Program – The paving project is advertised for a bid opening on April 19, 2018. PennDot requires two (2) separate contracts because of using Liquid Fuel Funds. The bid will be on the agenda at the next Board Meeting to be awarded. This makes the substantially completion date August 15, 2018 with project closeout August 30, 2018.
8. 2018 Sewer Rehabilitation – Mrs. Slagle received the 2013 camering video from Mrs. Noble as well as the 2015-16 project completion status. Gateway is continuing to process the information and will have a schedule of tasks for the work they will perform along with associated costs ready for the next meeting.
9. Municibid Code Car Update – Mrs. Noble reported that the Code Car is currently on Municibid and has met the reserve amount. The bid closes April 20th and .will be ready to award at the next meeting.
10. CHJA Act 537 Amendment Support Request – The Township Manager and Supervisor Friend met with North Strabane and Cecil Municipal Authorities on April 5, 2018 to discuss approaches to the request from CHJA. North Strabane is coordinating a scheduled discussion meeting with representatives from the five (5) member municipality representatives.
11. February Storm Events/Flooding Follow Up –
 - Road Damage

- Allison Hollow Road – core boring results are in – the utility pole must be relocated for work to begin – monitoring continues – possible need for temporary Stop Signs at either end for safety.
 - Arden Mines Road – awaiting relocation of the West Penn Pole to allow for repair
 - Paxton Farm Road – shoulder has been built up; Sunoco to repair
 - Arthur Road Mine Subsidence – DEP is prepping for remediation
- Resident Flooding (wide spread, including)
 - 565 Allison Hollow Road –Developer & 2 property owners contacted –private matter but Gateway helping facilitate
 - Barnickel Street – private; Gateway facilitating; Conservation District inspecting as well
 - McBurney Road – Canonsburg Borough finalizing Grant process
 - Piatt Estates – 314 GARDEN Court; Developer/Contractor review
 - West Pike Street stream obstruction – DEP involvement; ultimately a matter of policy & Twp. position/responsibility; continue to coordinate w/ N. Strabane; Big Picture issues with Chartiers Creek
 - North/South Shady to Keystone – Public Works dealing with work on drainage issues
 - McClane Farm Road- Engineer met with owners; analyzing the area which was a problem area prior to development; determining solution and who is ultimately responsible; report at next meeting
 - Fair Meadow Circle – Engineer will do a site visit with a Public Works crew member with potential to review the original Summit stormwater plans
- Washington Flood Mitigation Task Force – Meeting to be scheduled soon using a Regional approach including representative from SPC to present on stormwater management initiatives.
12. Arnold Park ATVs – Several options including education, social media reminders and posted fines are in place to help deter the ATV activity around the Arnold Park area and the hill behind the Community Center.
13. Joint Purchasing Recommendations –The Interim Public Works Director contacted vendors who provide lower costs for products and all agreed to allow us to participate in the county pricing.
- A motion was made by Mr. Friend and seconded by Mr. Marcischak to allow Chartiers Township to participate through the Township Manager in the Washington County Joint Purchasing Alliance bid process for summer material commodities. All Supervisors voted yes. The motion carried.

14. Rescue Truck – The Public Works Department determined that the donated truck from CTVFD is too large for our use. Discussion centered on ensuring the Township Name is removed from the truck prior to placing it on Municibid
 - A motion was made by Mr. Friend and seconded by Mr. Marcischak to put the Chartiers Fire Department rescue truck that was donated to the Road Department to be advertised for sale on Municibid. All Supervisors voted yes. The motion carried
15. WCSC Resolution Request – Mrs. Noble attended the semiannual Washington County Sewage Council meeting April 5, 2018. A request to pass a resolution for the member municipalities to agree to have on lot septic system approvals from WCSC for new dwelling permits will be reviewed by the Township Solicitor..
16. Veronica Drive Cul-de-sac Completion – The owner of the new home on Veronica Drive presented a written request asking the Township to address construction of the approved cul-de-sac that was never installed by the developer. The owners, Michael and Kim Hatala of Veronica Drive spoke to the issue of no access for mail delivery as well as no turn-around area from their driveway. The Township Manager and Solicitor will review and have a response at the next meeting.
17. Paxton Farm Road and Kings Road 3-way Stop Recommendation – The Interim Public Works Director recommends that the intersection of Paxton and Kings Roads get a three (3) way Stop. The Chief of Police agrees and the Township Manager will prepare and ordinance for consideration at an upcoming meeting.
18. Guiderail Request McGovern Road – Mrs. Noble presented the request for a Guardrail on their property from the resident at McGovern and Pike Street intersection. Gateway's traffic engineer is reviewing the documentation to determine warranting placement vs. potential Township liability.
 - A motion was made by Mr. Friend and seconded by Mr. Marcischak authorizing Gateway Engineers to do an assessment for a guiderail for McGovern Road with a cost not to exceed \$1,000.00 for the analysis. All Supervisors voted yes. The motion carried.
19. Streetlight Requests – Mrs. Noble asked the Police to review and provide their recommendation on the two requests. She will inform the requestors of the decisions.
 - a. Vandale Drive and West Pike Street – Police agree that another streetlight is warranted.

- A motion was made by Mr. Friend and seconded by Mr. Marcischak authorizing the installation of a streetlight at the North end of Vandale Drive and West Pike Street. All Supervisors voted yes. The motion carried
- b. Clark and Country Club Road – A streetlight at this location is not recommended as there is lighting of the intersection.
20. Western Area Rezoning Request – Mr. McGurk received a request for rezoning the Western Avenue property that was looked at last year from R-1 to I-1. It will come before the Planning Commission for consideration at their April 16, 2018 meeting.
- A motion was made by Mr. Friend and seconded by Mr. Marcischak authorizing the advertisement of the Western Avenue Rezoning request for June 12, 2018 at 4:00 P.M. All Supervisors voted yes. The motion carried.
21. PSATS Resolutions – The Supervisors will review the extensive list of resolutions for consideration at the PSATS Conference and advise the Township delegate, Mr. Friend as to his vote if any are different than the recommendation.
22. April 24th Meeting – A motion was made by Mr. Friend and seconded by Mr. Marcischak to change the April 24, 2018 regular meeting to Tuesday, May 1, 2018 at 4:00 P.M. All Supervisors voted yes. The motion carried

PUBLIC COMMENT:

None

ADJOURNMENT:

The meeting adjourned at 4:51 P.M.

John Marcischak
Secretary

Bev Small – Recording Secretary