

**CHARTIERS TOWNSHIP
BOARD OF SUPERVISORS REGULAR (BUSINESS) MEETING
April 14, 2020
5:00 P.M. (Teleconference)**

EXECUTIVE SESSION ANNOUNCEMENT:

Please be advised that the Board of Supervisors met in Executive Session via teleconference on Wednesday, April 8, 2020 from 3:00 PM to 3:45 PM to discuss personnel matters.

ATTENDANCE:

Attending this meeting were Supervisors A. William Kiehl, Bronwyn Kolovich and Mr. Friend. Also present were Jodi L. Noble-Township Manager; James Liekar-Solicitor; Jennifer Slagle-Township Engineer; Adam McGurk, AICP Planning Director; Ed Jeffries, Public Works Director; Jessica Walker, Parks & Recreation Director and Bev Small, Recording Secretary.

VISITORS:

Robert Bradford of 619 McClane Farm Road

DEVELOPERS TIME

None

STAFF REPORTS:

All reports were accepted as submitted

SUPERVISOR REPORTS:

Mr. Friend – No report
Mrs. Kolovich- No report
Mr. Kiehl – No report

OLD BUSINESS:

1. A motion was made by Mr. Kiehl and seconded by Mrs. Kolovich to award the base bid for Contract A of the 2020 Road Paving Program to Independent Enterprises, Inc. of Oakdale, PA in the amount of \$154,550.00 as recommended by the Township Engineer in his letter dated April 13, 2020 and in accordance with the public bid opening of April 9, 2020. All Supervisors voted yes. The motion carried. 3-0
2. A motion was made by Mr. Kiehl and seconded by Mrs. Kolovich to award the base bid for Contract B (Arthur Road) of the 2020 Road Paving Program to Youngblood Paving, Inc. of Wampum, PA in the amount of \$337,989.05 as recommended by the Township Engineer in his letter dated April 13, 2020 and in accordance with the public bid opening of April 9, 2020. All Supervisors voted yes. The motion carried. 3-0
3. A motion was made by Mr. Kiehl and seconded by Mrs. Kolovich to reject all bids for the 2006 Ford F-350 and rebid the vehicle sale at a future time. All Supervisors voted yes. The motion carried 3-0

4. A motion was made by Mr. Kiehl and seconded by Mrs. Kolovich to ratify the Emergency Declaration Resolution dated March 27, 2020 in response to the COVID-19, declaring a State of Emergency in Chartiers Township until April 30, 2020. All Supervisors voted yes. The motion carried 3-0

NEW BUSINESS:

1. A motion was made by Mr. Kiehl and seconded by Mrs. Kolovich to approve the deduct meter for 509 Furlong Court conditional upon compliance with CHJA's deduct meter requirements. All Supervisors voted yes. The motion carried. 3-0
2. A motion was made by Mrs. Kolovich and seconded by Mr. Friend to approve the following refunds for Community Center Rentals given the state of emergency, as it is a deviation from Center Policy. Roll Call: Mrs. Kolovich: yes; Mr. Kiehl: abstained; Mr. Friend: yes. Motion carried 2-0
 - \$130.00 – Brittany Burkhart
 - \$250.00 – Krista Keuper
 - \$300.00 – Trinity Ice Hockey Club
 - \$100.00 - Katerina Findley
 - \$200.00 – Devyn Nestor
3. A motion was made by Mr. Kiehl and seconded by Mrs. Kolovich to appoint Robert Fetty as the Emergency Management Coordinator consistent with current FEMA filing. All Supervisors voted yes. The motion carried 3-0
4. A motion was made by Mr. Kiehl and seconded by Mrs. Kolovich to appoint Anthony Spin as Deputy Emergency Management Coordinator. All Supervisors voted yes. The motion carried 3-0
5. A motion was made by Mr. Kiehl and seconded by Mrs. Kolovich to promote Amanda Brewer to the position of Patrolman effective April 1, 2020 as a result of her successful completion of the probationary period as recommended by the Chief of Police in his letter dated March 30, 2020. All Supervisors voted yes. The motion carried 3-0
6. A motion was made by Mr. Kiehl and seconded by Mrs. Kolovich to authorize payment of invoices incurred between the April 14, 2020 meeting and the April 29, 2020 meeting given the current staffing levels to process invoices in this State of Emergency. All Supervisors voted yes. The motion carried. 3-0

DISCUSSION ITEMS:

1. McClane Farm Road Stormwater Grant – The Township Engineer will prepare bid schedule for advertising.
 - A motion was made by Mr. Kiehl and seconded by Mrs. Kolovich to authorize Gateway Engineers to advertise bids for action at the April 29, 2020 meeting. All Supervisors voted yes. The motion carried 3-0
2. Parks and Recreation Summer Activities:
 - a. Community Day
 - i. ELF Entertainment: \$5,500.00; \$2,750.00 deposit required

- ii. Fireworks: \$6,000.00: \$3,000.00 deposit already paid
- iii. Band approved: \$675.00; Paid in full
- iv. Petting Zoo: Not yet contracted

b. Summer Playground

- i. Continue with planning
- ii. Advertising/Hiring Staff: hold off until we see any updates

BOARD NOTES: Discussion ensued as to options for re-scheduling, smaller event potential or canceling Community Day all together for this year given the uncertain status of regulations for events and large crowds activity due to the COVID Pandemic. Mrs. Walker will research alternative plans for the Summer Playground and Community Day arrangements for follow-up at the next meeting.

- 3. Summer Laborers – The Board determined not to advertise given the COVID-19 Pandemic. Mr. Jeffries reported that the current status is satisfactory and will provide status at the next meeting.
- 4. Real Estate Tax Payment Extension – The Township Manager indicated that PSATS had proposed an option for extension due to the current status of the economy. Mrs. Noble will prepare a draft resolution for the Board's review and discussion at the April 29, 2020 meeting.
- 5. Open Burning Ban Request – Mrs. Noble shared the concerns of a Township resident asking for a total ban on open burning. There are no state regulations pertaining to this and any action would require an ordinance or emergency decree. The Department of Public Safety and the Fire Chief may have information.

PUBLIC COMMENT:

None

ADJOURNMENT:

The meeting adjourned at 5:49 P.M.

The Board adjourned at 5:50PM to executive session to discuss personnel matters.

Executive Session concluded at 6:01PM

A. William Kiehl
Secretary

Bev Small, Recording Secretary