

**CHARTIERS TOWNSHIP  
BOARD OF SUPERVISORS MEETING  
April 25, 2023  
5:00p.m.**

**EXECUTIVE SESSION ANNOUNCEMENT**

Please be advised that the Chartiers Township Board of Supervisors met in executive immediately prior to this meeting from 4:30 to 4:55 pm to discuss personnel and litigation matters.

Attending this meeting were Supervisors Gary Friend, and Frank Wise. Also present were Jodi L. Noble-Township Manager; James Liekar-Solicitor; Ed Jeffries Public Works Director; Jennifer Slagle-Director of Engineering and Planning; Thomas Helmkamp-Township Engineer; Jamie Rozzo, Recording Secretary; ABSENT: Bronwyn Kolovich; Chief of Police; Steven Horvath

**VISITORS TIME**

Alex Nakoneczny 627 Regent Street had a backwater valve installed at his property. The ground is starting to settle where the installation occurred. He has requested the Township deliver topsoil to place on the ditch.

Jen and Ed agreed settling will continue to take place for several months. It would be best to wait until the ground is fully settled, and then fill it and seed in September, but if the board would like to approve the topsoil, they will make sure Public Works delivers and spreads the topsoil.

The board authorized Public Works to provide the requested topsoil for Mr. Nakoneczny.

Robert Cline 137 Allison Ave., Len Cancilla 145 Allison Ave, and Gerald Kotlinski 131 Allison Ave came to the meeting to submit their concerns for drainage on Thad Alley. There has been flooding that is affecting their properties. They have also submitted a petition to the Township along with other residents' signatures. This petition has been reviewed by the board. They are asking the twp. for help in elevating this issue.

The board will have the twp. engineer meet the residents at Thad Alley and Allison Ave to address their concerns and see what can be done to help fix their drainage issues.

Jodi and Jen noted Thadd Alley was considered for the 2023 road program and had already been scheduled to have improvements made. The Township. is aware drainage needs to be addressed prior to any paving being completed.

Brian and Sarah Metzler 1116 McGovern Road spoke on their disagreement of the placement for the prefabricated restroom, the Township. plans on installing at the Allison Parkette Park. They submitted a letter to the board with their concerns.

- 1) The restroom should be in a centralized location for convenience to the park and ballparks. This will also discourage “drive up” use for commercial vehicles and patrons that are not using the park.
- 2) The Chartiers School District does not have a publicly accessible restroom near the softball and baseball fields. They currently have portable restrooms.
- 3) The township should consider ADA requirements for the proposed facility.
- 4) They asked why we did not consider a restroom being constructed on site that would easily allow for the restroom to have a more centralized location.

They thanked the board for their time and consideration.

The board, Twp. engineer, and Jodi explained the Township. applied for a grant and the prefabricated restroom and this has been planned since 2016. The placement of the restroom was decided after careful consideration of utilities, delivery, and installation feasibility. This restroom is intended for the Allison Parkette and the high school ballfield. It is not large enough for all of the Chartiers School District ballfields if it were to be relocated to the center of the park. Although this is intended for the Allison Parkette, it is a public restroom and accessible to the community, not just park patrons. The school district is on board with the installation of this restroom and its placement to the park, as the Township. leases and maintains this property. The Township indicated that they were open to working with the school to provide an additional, larger facility more in the center of the park to service the school ballfields as well.

The prefabricated restroom in question will meet ADA requirements, which is something the park doesn't currently have.

Danielle Cornell 541 Hickory Lane asked the board if this would limit the parking for the high school baseball field.

The board confirmed this would not limit parking. The suggested placement is between the Allison Parkette and approx. 100 feet from McGovern Rd.

Richard Shields 112 Adlin Ave thinks the restroom should be centrally located for all fields. He asked who would be responsible for cleaning the restroom and worries about vandalism taking place.

The board understands these concerns. They have investigated centralizing the location in several areas but logistically, it is not feasible. The installation process does not make a “centralized” location easily assessable. The location the twp. has decided on makes the most logistical and economic sense.

We have a groundskeeper that will make sure the restroom is stalked and cleaned. There will be cameras and automated locks on the restroom.

Harlan Shober 140 Shober Lane agrees the prefabricated restrooms are a great product and easy to clean. There are several of these restrooms throughout the County and they have been successful.

James Simonini 321 Windsor Circle is displeased with the construction on McClane Farm Road. The wait times due to construction are 15-20 minutes at times. He uses this road regularly and is concerned if there was a medical emergency he could be held up in traffic.

Jen confirmed the construction that is happening on McClane Farm Road is being the utility companies, not the Township. Traffic control is permitted to stop traffic for up to 15 min if needed to complete their task. She has suggested Mr. Simonini use an alternative route to McClane with the construction going on if he is unable to wait on traffic control.

#### **DEVELOPERS TIME**

1. A motion was made by Mr. Wise and seconded by Mr. Friend to approve the Improvement Construction Agreement with Hathorne Partners II, LLC for the Kings Run Development. All Supervisors voted yes. The motion carried 2-0.

#### **APPROVAL OF MINUTES**

A motion was made by Mr. Wise and seconded by Mr. Friend to approve the minutes for the Regular meetings of March 14, 2023, and March 28, 2023, as presented. All Supervisors voted yes. The motion carried 2-0.

#### **SUPERVISOR REPORTS:**

Mr. Wise -No Report  
Mr. Friend -No Report

#### **OLD BUSINESS:**

1. A motion was made by Mr. Wise and seconded by Mr. Friend to **TABLE** the quote from Slusarczyk Excavating, LLC of Brownsville, PA in the amount of \$14,265.00 for the Allison Park Restroom utility and foundation project in accordance with the quote dated April 13, 2023 until the May 9, 2023 meeting at 5pm. All Supervisors voted yes. The motion carried 2-0.
2. A motion was made by Mr. Wise and seconded by Mr. Friend to approve the Right of Entry Agreement with Eco Industries for core borings on 440 S. Country Barn Road for Barnickel Road realignment. All Supervisors voted yes. The motion carried 2-0.
3. A motion was made by Mr. Wise and seconded by Mr. Friend to make an offer of employment to Johnathan Brodak for the 2023 Local Government Academy Municipal Intern Program as recommended by the Township Manager and

Director of Engineering and Planning. All Supervisors voted yes. The motion carried 2-0.

**NEW BUSINESS:**

1. A motion was made by Mr. Wise and seconded by Mr. Friend to authorize payment of invoices indicated on the attached listing. Invoices to be paid are posted on the bulletin board for review.

General Fund: \$7,511.83; Rev. Gaming: \$1,062.81; Eng. Rev. Esc.: \$2,827.00;98,703.12; Local Services Tax: \$835.06; Capital Reserve Fund: \$1,750.00; Liquid Fuels: \$780.00; Comm. Center Oper. Fund: \$364.89; Payroll Fund: \$7,175.07; TTL Checks: \$121,009.78

Online Bills-Utility: \$30,360.75; General Fund: \$16,775.13; Local Services Tax Fund: \$448.44; TTL: \$47,584.32

TTL Online: \$47,584.32

All Supervisors voted yes. The motion carried 2-0.

**DISCUSSION ITEMS:**

1. 2023 Sewer Rehab
  - a. CCTV-Punchlist Items need to be completed.
  - b. 2023 Sewer Rehab next steps- Gateway will send a summary of the findings of the CCTV to the Township for review.
  
2. 2023 Road Program
  - a. Contracted Program-Harshman has received the agreement from the contractor.
  - b. Township work: Thad Alley-The board will have the twp. Engineer review Thad Alley with the concerned residents and come up with an execution plan.
  
3. Barnickel and Country Club -The Township has approval to obtain core boring samples. Harshman has this project scheduled for May.
  
4. Regent Street Smoke Test/Backflow Valve-This has been completed. Some settling has occurred which is to be expected. Public Works will address this issue.
  
5. WEWJA Items
  - a. Arden Pump Station-Gateway is analyzing the information.
  - b. Arden Mines Sewage Project-We are in the permitting process.
  - c. WEWJA Area 537 -Additional info has been requested by the twp. Engineer.
  
6. LSA Grant Next Steps-This item is on hold until next meeting.

7. LGA Intern -An intern from Allegheny College was hired for this position. The agreement will be ready for the next board meeting.
8. Clean Ups
  - a. Earth Day-May 19<sup>th</sup> the Township will be assisting in the cleanup of Valley Road.
  - b. Dream Small-Jodi has reached out to this organization. She has not heard anything back currently.
9. Piatt Estates
  - a. Inlet Update-Public Works has completed 12 inlets. They have approx. 4 inlets to finish.
  - b. Punch List Status-The twp. is working with the Engineer and Developer to complete these items.
  - c. Stop Sign Ordinance-The BOS may authorize stop signs since they have taken over the roads.  
*A motion was made by Mr. Wise and seconded by Mr. Friend to authorize the Township Manager to authorize an ordinance for then enforcement and erection of Stops Signs within the Piatt Estates Development as recommended by the Chief of Police and Township Manager. All Supervisors voted yes. The motion carried 2-0.*

*Scott Moore 129 Piatt Estates Drive asked about the relocation of the cluster boxes.*

Jodi indicated that the relocation is one of the items for which the Township is holding financial security.
10. Arnold Park Multi-Purpose Field-The Youth Baseball Association has requested a baseball in field be installed. The board will have the Township Engineer calculate an estimate for review.
11. Banquet facility/Barn Event Center Zoning Amendment-The Township has received a request from a potential buyer for Meadowlands Farm to amend the zoning for this property. This request is being reviewed by the Planning Commission. The property would need to be rezoned along with an Ordinance drafted if the request is approved.

**PUBLIC COMMENT:**

Beverly Small 1022 McGovern Road voiced her disappointment in the people who are upset over the placement of the Allison Parkette Restroom. She believes it is commendable that our Township. is willing to provide this amenity to our parks and continue to keep our taxes low while providing improvements to our community and its residents. She also thanks the board for listening to its residents' concerns.

Mr. Wise is happy to see residents are coming to meetings and getting involved with their community.

**ADJOURN**

Time: 6:25pm

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Frank W. Wise Jr.  
Secretary

Jamie Rozzo – Recording Secretary