

**CHARTIERS TOWNSHIP
BOARD OF SUPERVISORS MEETING**

May 1, 2018

4:00 P.M.

CALL TO ORDER: 4:02 P.M.

PLEDGE OF ALLEGIANCE

EXECUTIVE SESSION ANNOUNCEMENT:

Please be advised that the Board of Supervisors met in Executive Session on May 1 2018 immediately prior to this meeting from 3:15 P.M. to 4:00 P.M. to discuss litigation, contract negotiations and personnel matters.

ATTENDANCE:

Attending this meeting were Supervisors Gary Friend, John M. Marcischak and Mr. Alterio. Also present were Jodi L. Noble-Township Manager; James Liekar-Solicitor; Jennifer Slagle-Township Engineer; Adam McGurk, AICP Planning Director; Jessica Tedrow, Parks & Recreation Director and Bev Small, Recording Secretary. ABSENT: Ed Jeffries, Public Works Director

VISITORS TIME:

None

DEVELOPERS TIME

1. A motion was made by Mr. Friend and seconded by Mr. Marcischak to reapprove the Summerfield Woods Plan of Lots, Phase I Final Subdivision as previously approved by the Chartiers Township Board of Supervisors on June 27, 2017 for recording purposes as recommended by the Township Manager and Planner. All Supervisors voted yes. The motion carried.
2. A motion was made by Mr. Friend and seconded by Mr. Marcischak to approve the Summerfield Woods Planning Module as recommended by the Township Engineer in her letter dated April 30, 2018. All Supervisors voted yes. The motion carried.
3. A motion was made by Mr. Friend and seconded by Mr. Marcischak to approve the Sunoco Sanitary Holding Tank Agreement for 1000 Western Avenue as required by the Washington County Sewage Council and the Pennsylvania Department of Environmental Protection. All Supervisors voted yes. The motion carried.

STAFF REPORTS:

All reports were accepted as submitted

SUPERVISOR REPORTS:

Mr. Alterio – No report
Mr. Marcischak – No report
Mr. Friend- No report

APPROVAL OF MINUTES – A motion was made by Mr. Friend and seconded by Mr. Marcischak to approve Board of Supervisors Meeting Minutes from the Workshop Meeting of March 13, 2018 and the Regular Meeting of March 27, 2018 and the Special Meeting of March 26, 2018 as presented. All Supervisors voted yes. The motion carried

OLD BUSINESS:

1. A motion was made by Mr. Friend and seconded by Mr. Marcischak to approve Change Order No. 2 for the McClane Farm Sewer Project for the change in trench repair for the increased length of sewer within the cartway in the amount of \$94,355.00 as recommended by the Township Manager and Project Engineer in the Change Order dated April 25, 2018. All Supervisors voted yes. The motion carried.
2. A motion was made by Mr. Friend and seconded by Mr. Marcischak to approve Partial Payment No. 2 for the McClane Farm Sewer in the amount of \$226,111.03 and submit the same for partial reimbursement from the Washington County Local Share Account from the 2015 Grant as recommended by the Project Engineer in his letter dated April 17, 2018. All Supervisors voted yes. The motion carried.
3. A motion was made by Mr. Friend and seconded by Mr. Marcischak to award the bid for the 2010 Ford Explorer to Robert Glas of Ambridge, PA in the amount of \$1,975.00 in accordance with the public bid via Municibid Auction ending April 20, 2018 as recommended by the Township Manager. All Supervisors voted yes. The motion carried.
4. A motion was made by Mr. Friend and seconded by Mr. Marcischak to award the base bid for Contract A of the 2018 Chartiers Township Road Paving Program to El Grande Industries of Donora, PA in the amount of \$252,506.35 in accordance with the public bid opening of April 19, 2018 as recommended by the Township Engineer in her letter dated April 25, 2018. All Supervisors voted yes. The motion carried.
5. The motion to award the bid for Add Alternate 1 of Contract A of the 2018 Chartiers Township Road Paving Program to El Grande Industries of Donora, PA in the amount of \$14,332.00 in accordance with the public bid opening of April 19, 2018 as recommended by the Township Engineer in her letter dated April 25, 2018 was withdrawn due to lack of a motion.

6. A motion was made by Mr. Friend and seconded by Mr. Marcischak to award the bid for Contract B of the 2018 Chartiers Township Road Paving Program to Victor Paving of Monongahela, PA in the amount of \$115,749.50 in accordance with the public bid opening of April 19, 2018 as recommended by the Township Engineer in her letter dated April 25, 2018. Roll Call Vote: Mr. Marcischak – yes; Mr. Alterio – no; Mr. Friend – yes. The motion carried 2-1.

7. A motion was made by Mr. Friend and seconded by Mr. Marcischak to establish the intersection of Paxton Farm Road and Kings Road as a three-way “STOP” intersection and authorize the erection of Stop Signs thereon and adopt Ordinance No. 372 accordingly as recommended by the Interim Public Works Director, Chief of Police and Township Manager. All Supervisors voted yes. The motion carried.

8. A motion was made by Mr. Friend and seconded by Mr. Marcischak to authorize the Township Solicitor to advertise the debt ordinance for the refinancing of the Midland Sewer District Debt. All Supervisors voted yes. The motion carried.

9. A motion was made by Mr. Friend and seconded by Mr. Marcischak to make an offer of Employment for the following individuals for temporary part-time positions for the Summer Playground Programs, conditional upon successful passing of a pre-employment drug screening and providing the required clearances as recommended by the Parks and Recreation Director and Township Manager:
 - Director at a rate of \$12/hour: Lynn Thompson
 - Lead Positions at a rate of \$10/hour: Karen Breese (rehire)
Teresa Lucciola
Melinda Pillar
 - Activities Coordinators at a rate of \$8.50/hour: Trenton Haines (3rd year)
 - Counselors at a rate of \$8/hour: Elizabeth Shaffer
Jenise Clark
Reagan Haines

All Supervisors voted yes. The motion carried.

NEW BUSINESS:

1. A motion was made by Mr. Friend and seconded by Mr. Marcischak to approve Chartiers Township’s participation in the Washington County camera system proposal at a cost not to exceed \$3,700.00 as recommended by the Washington County Chiefs of Police and the Chartiers Township Chief of Police. All Supervisors voted yes. The motion carried.

2. A motion was made by Mr. Friend and seconded by Mr. Marcischak to approve the agreement with AI-Clad Crafters, LLC for police services for the Seconds Sale on June 1st and 2nd, 2018 as recommended by the Chief of Police and Township Manager. All Supervisors voted yes. The motion carried

3. A motion was made by Mr. Friend and seconded by Mr. Marcischak to authorize payment of invoices (General Fund: Checks #32829-32874: \$149,942.35; Sanitary Sewer Fund; Checks #1112-1119: \$61,731.19; Midland Sewer Fund: Check # 1011: \$198.00; Rte 18 SLE Fund: Checks # 1010-1011: \$853.50; Capital Reserve Fund: Check #1022: \$1,020.00; CTCC Fund: Checks # 1223-1239: \$5,398.40; Liquid Fuels Fund: Checks #1017-1020: \$9,041.20; Light/Fire Hydrant Fund: Checks # 2041-2042: \$ 512.13; Revenue Gaming Fund: Checks # 1013-1014: \$4, 860.00; Developers Escrow Account: Checks # 1055-1057: \$829.50; Total All Funds: \$234,386.27). All Supervisors voted yes. The motion carried

DISCUSSION ITEMS:

1. Multi-municipal DEP Sunoco Fine Grant application for a Stormwater Management District Authority – Discussion ensued on the potential to apply in conjunction with the four (4) Washington County Municipalities of Chartiers, North Strabane, Nottingham and Union applying jointly for the a water quality management Grant to create a storm sewer district via a multi-municipality approach to mitigate stormwater runoff. Individual municipality application for the grant is also an option, although going together would likely mean a larger grant portion as the State gives preference to multi-municipal applications/ approaches. The deadline for application is June 20, 2018. The Board will consider the alternatives of multi-municipal or individual application for the grant and will address this at the May 8, 2018 meeting.
2. McClane Farms Road Sewer Project – Mrs. Noble indicated that the first PennVest drawdown for reimbursement will be on the agenda for May 8, 2018. Construction has caught up from weather delays and continues on schedule. (Supervisor Marcischak left the meeting at 4:32 P.M.)
3. Midland Sewer Project Update – Status quo
4. WEWJA Agreement (South Strabane) –Mr. Liekar is in contact with WEWJA Solicitor.
5. Canton Agreement (Route 18) – No response from the weekly requests to Canton's Solicitor. A plan on how to proceed will be presented at the next Board meeting.
6. Kingston Estates Public Improvements – The Township Engineer reported that the Developer has addressed some of the punch list items to finalize per Township expectations.
7. Linda Lane Cul-de-Sac – Same as the Kingston Estates process.

8. 2018 Sewer Rehabilitation Project – The Township Engineer and Manager will draft a letter to collect data and will determine the project goals to present to the Board.
9. CHJA Act 537 Amendment Request/Fee Resolution – Mrs. Noble reported that a letter was sent to the DEP to request more information from CHJA on their Act 537 request. Action can be taken at the next Board meeting.
10. February 16th and February 22nd -25th Storm Events/Flooding Follow Up –
 - Road Damage
 - Allison Hollow Road – The Geo Tech Study results on the slide are in. The Engineer is working on plans to mitigate the situation and implement plans as well as dealing with the three (3) overweight haulers that have road use agreements and maintenance of that road for their participation financially and for repair.
 - Resident Flooding (wide spread, including)
 - Paxton Farm Road – no report from the Conservation District
 - 565 Allison Hollow Road – reached out to new property owner to divert the run-off
 - Barnickel Street – Arabian Meadows and downstream flooding – report should be forthcoming from Conservation District
 - West Pike Street stream obstruction – beyond responsibility of the Township; private property matter but resolution of the issue requires DEP involvement and permitting.
 - West Pike Street Sewer Issue – backflow preventer is installed – no feedback from owner to date..
 - McClane farm Road - data analysis is complete and Engineer will have recommendation for the May 8, 2018 meeting
 - Fair Meadow Circle – drainage that may or may not be coming from the Summit property; some analysis is needed regarding some piping; determine between Gateway or Harshman to handle
 - Washington Flood Mitigation Task Force Meeting of April 26, 2018 – Mrs. Noble is waiting for report from the County.
11. Arthur Road and Sprowls Road Mine Subsidence – both have been referred to the DEP and are clearly related to mine subsidence.
12. Veronica Drive Cul-de-sac Completion Request – Mr. Liekar has the documents from the Township and Recorder of Deeds and will have his recommendations ready for the May 8, 2018 meeting.
13. McGovern Road Guiderail Request – Mrs. Slagle will have the follow-up recommendation on this for the next meeting

14. Western Avenue Rezoning Request – The Township Planner advised that the Public Notice was mailed to the adjacent property owners within 300’ of the subject property which he will post. The Public Notice will be advertised on May 29, 2018 and June 5, 2018 for the Public hearing on June 12, 2018.
15. Community Center Sign – Mrs. Noble, Mr. Sites of Gateway and Mr. Simpson of Chartiers-Houston School met on site regarding placement of the sign. Public Works notified PA One Call for utility locations. Some trees may need to be removed on the Township side of sign location once placement is confirmed.
16. Lighting Proposal – The Interim Public Works Director had a lighting representative evaluate the Public Works Garage lighting and needed improvement for areas that are dark. The representative presented some options for switching to LED lighting gradually to provide cost savings over time. This would incur and upfront cost but will result in long-term savings.

PUBLIC COMMENT:

Diane Caprio of 246 McClane Farm Road, Debbie Brower of 234 McClane Farm Road, James Cowie of 231 McClane Farm Road and Ron Luisi of 229 McClane Farm Road individually expressed their concerns pertaining to the ongoing flooding issues impacting their properties. The Township Engineer stated that analysis is being done to provide the Township with data to assist on their direction and determination.

Robert Bradford of 619 McClane Farm Road asked for clarification on the change order pertaining to the original design for the sewer line to be within the right-of-way but outside of the cartway. Mrs. Noble explained that there were conflicts with existing utilities.

Kimberly Hatala of 131 Veronica Drive requested someone form the Township to look at the narrowness of the street and need for the cul-de-sac that is needed to allow for turnaround space per the original plan specifications.

ADJOURNMENT:

The meeting adjourned at 5:00P.M.

John Marcischak
Secretary

Bev Small – Recording Secretary