

**CHARTIERS TOWNSHIP
BOARD OF SUPERVISORS MEETING
May 22, 2018
4:00 P.M.**

CALL TO ORDER

PLEDGE OF ALLEGIANCE

EXECUTIVE SESSION ANNOUNCEMENT:

Please be advised that the Board of Supervisors met in Executive Session on May 22, 2018 immediately prior to this meeting from 3:25 P.M. to 4:00 P.M. to discuss litigation and personnel matters.

ATTENDANCE:

Attending this meeting were Supervisors Gary Friend, John M. Marcischak and Mr. Alterio. Also present were Jodi L. Noble-Township Manager; James Liekar-Solicitor; Jennifer Slagle-Township Engineer; Adam McGurk, AICP Planning Director; Jessica Tedrow, Parks & Recreation Director and Bev Small, Recording Secretary. ABSENT: Ed Jeffries, Public Works Director;

VISITORS TIME:

None

DEVELOPERS TIME

None

STAFF REPORTS:

All reports were accepted as submitted

APPROVAL OF MINUTES – A motion was made by Mr. Friend and seconded by Mr. Marcischak to approve Board of Supervisors Meeting Minutes from the Workshop Meeting of April 10, 2018 and the Regular Meeting of May 1, 2018 as presented. All Supervisors voted yes. The motion carried

SUPERVISOR REPORTS:

Mr. Alterio – Expressed appreciation for the D.A.R.E. Program and the work and dedication the Teachers and Sgt. Horvath invest.

Mr. Marcischak – No report

Mr. Friend- No report

OLD BUSINESS:

1. A motion was made by Mr. Friend and seconded by Mr. Marcischak to ratify and restate the action of January 6, 2009 providing for the collection of interim real estate taxes and adopt Ordinance No. 373 accordingly as recommended by the Township Manager. All Supervisors voted yes. The motion carried.

2. A motion was made by Mr. Friend and seconded by Mr. Marcischak to make an offer of employment to Kelly Thomas for the temporary part time positions of Camp Counselor for the Summer Playground Program, conditional upon successful passing of a pre-employment drug screening and providing the required clearances as recommended by the Parks and Recreation Director. All Supervisors voted yes. The motion carried.

3 A motion was made by Mr. Friend and seconded by Mr. Marcischak to make an offer of employment to Steven Horvath for the temporary, part-time position(s) of Seasonal Laborer conditional upon successful passing of a pre-employment drug screening. Mr. Marcischak commented on the fact that five (5) positions were advertised and only two (2) applications were received. The Township's nepotism policy is viewed as a minor deviation as this hire is a limited seasonal part-time position and lack of application to fill the necessary positions makes the hire essential to be filled. All Supervisors voted yes. The motion carried.

NEW BUSINESS:

1. A motion was made by Mr. Friend and seconded by Mr. Marcischak to approve the following bus transportation agreements for Summer Playground Field Trips as recommended by the Parks and Recreation Director and Township Manager:

- Mlaker Student Transportation for a field trip to Triple B Farms on June 21, 2018 in the amount of \$250.00;
- GG&C Bus Co., Inc. for a field trip to the Consol Energy Park on June 27, 2018 in the amount of \$290.00;
- First Student Inc. for a field trip to Phoenix Theater on July 26, 2018 in the amount of \$277.88;
- First Student Inc. for a field trip to Flight on August 2, 2018 in the amount of \$247.00.

All Supervisors voted yes. The motion carried.

2. A motion was made by Mr. Friend and seconded by Mr. Marcischak to approve All Supervisors voted yes. The motion carried

3. A motion was made by Mr. Friend and seconded by Mr. Marcischak to authorize payment of invoices(General Fund: Checks #32905-32938:\$105,542.82; Sanitary Sewer Fund; Checks #1122-1126: \$14,865.03; Midland Sewer Fund: Check # 1013: \$574.25; Rte 18 SLE Fund: Check # 1013: \$143.00; Capital Reserve Fund: Check #1024-1026: \$5,573.88; CTCC Fund: Checks # 1246-1249: \$2,631.70; Revenue Gaming Fund: Check #1016: \$1,581.60; Local Services Tax Fund: Checks # 1045-1046: \$ 865.20; Developers Escrow

Account: Checks # 1058-1059: \$4,348.50; Total All Funds: \$136,125.98). All Supervisors voted yes. The motion carried

DISCUSSION ITEMS:

1. DEP Sunoco Fine Grant – The Township Engineer highlighted information on the Multi-Municipal Study comparatively between MS4 and Stormwater Projects. The Township Manager provided an update on the scope of the Grant being broadened beyond the needed impervious surface study to include identifying stormwater mitigation projects. The municipalities participating will share the cost of the Grant preparation and application.
 - A motion was made by Mr. Friend and seconded by Mr. Marcischak to authorize a joint Grant Application for a Regional Stormwater management program with North Strabane Township, Nottingham Township and Union Township as previously recommended by the Township Manager. All Supervisors voted yes. The motion carried.
 - A motion was made by Mr. Friend and seconded by Mr. Marcischak to authorize the preparation of the Intergovernmental Cooperation Ordinance to be ready for the June 12, 2018 meeting. All Supervisors voted yes. The motion carried
2. McClane Farms Road Sewer Project – Mrs. Noble reported that construction is moving along and the Project Engineer recommended that a Resident Meeting could be schedule within the coming month to advise residents of the Tap-in procedures and provide the applications for that process. The Board agreed on June 12, 2018 at 6:00 P.M. in the Township Municipal Building Meeting Room.
3. Midland Sewer Project Update – Mr. Liekar liened the Bobick property and sent notifications to four (4) other property owners that will be liened for non-payment as well. Mrs. Noble requested a copy of the original PennVest agreement from Washington Financial Legal Counsel for review. PennVest will approve the refinance as long as the amount is equal or less than the original borrowing amount.
4. WEWJA Agreement (South Strabane) –The Township Solicitor messaged Mr. Turturice but has no response to date.
5. Canton Agreement (Route 18) – The approved agreement was sent directly to Canton.
6. Kingston Estates Public Improvements – The Township Engineer continues communication with the Developer on the outstanding punch list items.
7. Linda Lane Cul-de-Sac – Same as the Kingston Estates process.

8. 2018 Sewer Rehabilitation Project – The Township Engineer stated that she will get cost breakdowns to Mrs. Noble with some plan options for this year including lining opposed to open trenching to complete restoration issues. Gateway is also looking into GIS for tracking via a data base to pinpoint areas needing work allowing for pre-planning on a cycle for budgeting.
9. CHJA Act 537 Amendment Request/Fee Increase – Mr. Liekar had no updated information.
10. February Storm Events/Flooding Follow Up –
 - Road Damage
 - Allison Hollow Road –The project engineer submitted the plan and cost estimate for emergency repair. Mrs. Noble will reach out to the three overweight haulers who have financial security for the road.
 - Arden Mines Road – Mrs. Noble, Mr. Friend and Mrs. Slagle met on-site and will get a cost estimate to repair additional sliding on this road. Barriers are currently in place.
 - Resident Flooding (wide spread, including)
 - West Pike Street stream obstruction –possible opportunity to apply for a flood mitigation grant with North Strabane as both municipalities border the stream.
 - McClane Farm Road – Mrs. Slagle said they have done some preliminary design analysis with options of larger culvert or pipe to divert the flow. As the floodplain elevations come up the priority is to focus on the crossing of the road being adequately sized.
 - Fair Meadow Circle – Harshman Engineering is reviewing the issue
 - Johnson Hill/Plum Run – Public Works swaled to provide some diversion of water within the right of way. Beyond that, it is a large watershed area.
11. Veronica Drive Cul-de-sac Completion Request – The Public Works Interim Director met with the Engineer to evaluate options including a Teardrop or Hammerhead due to position of a manhole. A survey is needed to delineate the Right of Way area and then determine a gravel base with potential for paving at a later time.
 - A motion was made by Mr. Friend and seconded by Mr. Marcischak to authorize Gateway Engineering to survey and lay out a terminus for Veronica Drive. All Supervisors voted yes. The motion carried.
12. Off Road Vehicle Issues – This continuing concern for the adjacent property residents. Deterrent means are a struggle for effective resolution for a permanent solution.

13. Western Avenue Rezoning Request– The Township Planner confirmed the hearing scheduled for June 12, 2018. The property is posted and letters were sent to adjacent property owners. The public notice has been advertised.
14. Community Center Sign – One Call is identified and Mrs. Noble will confer with Gateway in regards to pulling power for the sign and she will make the request from Sunoco for their portion of the sign cost. Key Sign will do the installation.
15. Community Center/Park Security Camera Quotes – Quotes have been received for installation of security cameras as a child safety measure and to deter acts of vandalism. Discussion ensued and the Parks and Recreation Director will review and provide a sketch for potential number and placement of cameras.
16. First Quarter 2018 Interim Financial Statement– Mrs. Noble highlighted the report of where the Township stands through March 31, 2018. The revenues are exceeding the expenditures, specifically in the areas of EIT, which is up 6% , increase in interest rates resulting from banking transition and the Fed increasing interest rates, land-fill returns and increased building permit activity.
17. Codification – The Township Manager advised that codification has not occurred for several years resulting in a number of Ordinances that have not been updated. She will seek quotes form General Code and a couple of other providers for the best contract. Funds have been saved toward this codification form the Capital Reserve Fund.
18. Grading Ordinance Amendment – Mr. McGurk reported that the Planning Commission is working on a proposed amendment recommended by Gateway as more of a verification of outside permits and upgrade for handling specific conditions. This is presented for the Board’s review for future action.
19. Plum Run Road Bridge Repair – The guiderail was replaced in the area that presented a dangerous situation. Public Works can provide the high value work that brings the cost down for the overall project involving the culvert. It is being assessed and evaluated for full or immediate repair to help mitigate the cost.

PUBLIC COMMENT:

None

ADJOURNMENT:

The meeting adjourned at 4:57 P.M.

John Marcischak
Secretary

.Bev Small – Recording Secretary