

**CHARTIERS TOWNSHIP  
BOARD OF SUPERVISORS MEETING  
May 23, 2017  
4:00 P.M.**

**EXECUTIVE SESSION ANNOUNCEMENT:**

No Executive Session

**ATTENDANCE:**

Attending this meeting were Supervisors Glenn Alterio, John M. Marcischak and Mr. Kiehl. Also present were Jodi L. Noble-Township Manager; James Liekar-Solicitor; Jennifer Slagle-Township Engineer; Ed Jeffries-Public Works Director; Adam McGurk, Planning & Zoning; Jessica Tedrow, Parks & Recreation Director and Bev Small-Recording Secretary.

**VISITORS TIME:**

None

**DEVELOPERS TIME:**

1. A motion was made by Mr. Alterio and seconded by Mr. Marcischak to approve Arden Mills Phase V, 2<sup>nd</sup> Amendment Lot 505 Minor Subdivision as recommended by the Township Manager and Engineer in accordance with the Township Engineer's letter dated May 10, 2017. All Supervisors voted yes. The motion carried.
2. A motion was made by Mr. Alterio and seconded by Mr. Marcischak to approve the Piatt Estates Phase IV Final Subdivision as recommended by the Township Planning Commission at their meeting of May 16, 2017 and conditional upon satisfaction of the outstanding items in the Township Engineer's letter dated May 15, 2017 and on receipt of the Washington County Planning review and entering into a developer's agreement with the appropriate financial security. All Supervisors voted yes. The motion carried.
3. A motion was made by Mr. Alterio and seconded by Mr. Marcischak to deny the Popeck Minor Subdivision for failing to meet the requirements of §350-20B (1) (a) (3) of the Chartiers Township Code of Ordinances Zoning by failing to provide the minimum lot size of 22,000 square feet for a lot without sewage as well as the other deficiencies in the Township Engineer's letter dated March 14, 2017. All Supervisors voted yes. The motion carried.

**STAFF REPORTS:**

Planning Commission Meeting of 5/16/17:

The Township Manager reported that the Summerfield Woods Phase I plan will be back to the Planning Commission for their June 20, 2017 meeting and that the Commission members made some minor modifications to the Technical Amendments updates that were presented.

Reports were accepted as submitted.

Mrs. Noble introduced Adam McGurk as the new Planner/Zoning Officer.

### **SUPERVISOR REPORTS:**

Mr. Kiehl – None

Mr. Marcischak – None

Mr. Alterio- None

### **APPROVAL OF MINUTES**

A motion was made by Mr. Alterio and seconded by Mr. Marcischak to approve the Board of Supervisors Minutes of the Workshop Meeting of April 11, 2017 and the Regular Meeting of April 25, 2017, as presented. All Supervisors voted yes. The motion carried.

### **OLD BUSINESS:**

1. A motion was made by Mr. Alterio and seconded by Mr. Marcischak to award the bid for the sale of the 2001 Ford Explorer, as is, to Donald Hanning in the amount of \$800.00 as recommended by the Township Manager and in accordance with the bids received by May 19, 2017. All Supervisors voted yes. The motion carried.
2. A motion was made by Mr. Alterio and seconded by Mr. Marcischak to increase sanitary sewer rates, charges, rents and Act 57 connection fees for that portion of Chartiers Township in the Chartiers Township Sanitary Sewer Service Area which consists of that portion of Chartiers Township in the Canonsburg Houston Joint Authority watershed and adopt Ordinance 363 accordingly as recommended by the Township Engineer, Solicitor and Manager to make the Sewer Fund solvent. All Supervisors voted yes. The motion carried.
3. A motion was made by Mr. Alterio and seconded by Mr. Marcischak to make an offer of employment to Trenton Haines (rehire), Emily Dowling (rehire), Charity Juan and Alissa Lazarro Briena DeNardo and Audra Haines (Substitute) for the position of Camp Counselor for the Summer Playground Program at a rate of \$8 per hour conditional upon providing all the required Act 153 clearances and a pre-employment drug screening as recommended by the Parks and Recreation Director and the Township Manager. All Supervisors voted yes. The motion carried.

4. A motion was made by Mr. Alterio and seconded by Mr. Marcischak to make an offer of employment to Kelsey Speer (rehire), Briena DeNardo and Audra Haines (Substitute) for the position of Program Lead for the Summer Playground Program at a rate of \$10 per hour conditional upon providing all the required Act 153 clearances and a pre-employment drug screening as recommended by the Parks and Recreation Director and the Township Manager. All Supervisors voted yes. The motion carried.
5. A motion was made by Mr. Alterio and seconded by Mr. Marcischak to make an offer of employment to Miles Williamson and Ryan Innes for the position of summer laborer in accordance with R-1-2017 and conditional upon a pre-employment drug screening. All Supervisors voted yes. The motion carried.

#### **NEW BUSINESS:**

1. A motion was made by Mr. Alterio and seconded by Mr. Marcischak to appoint Jessica Tedrow to the Friends of the Park Committee for a term of three (3) years until the first Monday in January, 2020. All Supervisors voted yes. The motion carried.
2. A motion was made by Mr. Alterio and seconded by Mr. Marcischak to authorize payment of invoices (General Fund: Checks # 32048 -32074: \$81,224.32; Act 13 Impact Fee Fund: Check # 1127: \$11,800.80; Sewer Fund: Checks # 99101-1009 - 1013: \$16,055.67; Local Service Tax Fund: Checks # 1183, 1184: \$675.40; CC Operating Fund: Checks # 91012 - 01019: \$2,921.49; Capital Reserve Fund: Checks # 1202, 1203: \$405.00; Liquid Fuels Fund: Check # 1503: \$756.76. TOTAL ALL FUNDS: \$113,839.44) All Supervisors voted yes. The motion carried.

#### **DISCUSSION ITEMS:**

1. McClane Farms Road Sewer Project – The Township Manager reported that the project is advertised for bid and permits are in hand. PennVest requires dye testing which will be completed by Chartiers Public Works. Right of Ways are in process for completion.
2. Canton Township Rte. 18 – Mrs. Noble received a request from Canton for any update on the breakdown of the Route 18 Sewer Fund which she forwarded indicating no change to their allocation along with backup documentation.
3. South Strabane/WEWJA Agreement – The Township Solicitor stated that the attorney for South Strabane Authority is reviewing the agreement and should have a reply prior to the June 13, 2017 Chartiers Township Board meeting.
4. Ballfield Development – The Public Works Director reported that they are ready to proceed with work pending weather conditions.

5. Midland Sewer Project Update – Mr. Liekar is awaiting a response for the attorney for the Hagerman restoration project. The other two projects need clarification before completing. Mr. Liekar is gathering information on tap-ins, payments and citations. Mrs. Noble is working with Gateway to analyze the Midland Sewer Fund to pursue options for restructuring that debt to make the fund more sound.
6. Kingston Estates Public Improvements – The Township Engineer is communicating with the developer and surveyor on the cul-de-sac designs for this and the Linda Lane Cul-de-Sac construction.
7. Paxton Grove Public Improvements – Mrs. Slagle has no current update.
8. CDBG Grants – Mr. Liekar reported that the Redevelopment Authority asked for verification that state regulations are being met. Kerry Fox is seeking more information and Mr. Liekar will respond when Mr. Fox returns his call.
9. 2016 Road Paving Status Update – Mrs. Slagle is pushing the contractor to complete work which should be completed in one full work day. They are working to get that date scheduled quickly.
10. 2017 Road Paving Update – PennDot must be at the pre-construction meeting and Mrs. Slagle is coordinating with Mrs. Noble and PennDot to meet within the next week.
11. Community Center Sign – Mrs. Noble contacted the provider of the electronic sign to seek options for adjustments per the specified requests of the C-H School Board. Additional costs would be incurred. Alternate locations for the sign have been and will continue to be investigated and options pursued.
12. Arden Road Slide – Verizon has assured the Township that they will move their section of the pole ASAP. Mrs. Noble will allow a couple of days and then will contact Representative Neuman's Office for a liaison to reach out to Verizon to expedite the project.
13. GIS Status – The Township Engineer reported that the Base Mapping and the Sewer Maps are in the GIS and the next step is to install the program on the Township's computers.
14. Lawn Street Stormwater Issue – The Township Engineer and Public Works Director reinvestigated the Inlet drainage area and she is working on a design and options to alleviate the problem. There is a hydraulic situation that complicates getting a workable solution. Mrs. Slagle will have some options and cost estimates for review at the next meeting.
15. Piatt Estates Stormwater Issue – Louie Calabria of Piatt Estates met with the Builder and negotiated a joint solution whereby the Builder will pay for materials and Piatt went above and beyond by committing to do the work to

install the proper yard drain to resolve the issue with Mr. Pfeiffer, the homeowner. The work will be completed within two weeks.

16. Ivy Court Inquiry – Solicitor Liekar referred the property owner who wishes to purchase the paper alley as a parking spot to Attorney Speakman for direction and procedure to complete this.
17. Street Light Requests – The Public Works Director measured the distances between the existing light posts. The Board determined to have the Police go out and evaluate the area in question in respect to any safety concerns that would pertain to the lighting. The Supervisors will review the information and discuss further at the June 13, 2017 meeting.
18. Chartiers Industrial Park Roads – Mrs. Noble reported that the concreting of the roads is completed and she requested that the as-built plans be sent to the Township Engineer to review and on receipt of that, a final inspection will occur before the Township takes over the roads.
19. Parks Committee Request – The committee is requesting some direction from the Board as to how they can best serve, particularly on movement on the projected trails and restrooms. Mrs. Noble will respond to them in the interim.
20. MS4 Report Compliance Requirements – The committee met and Mrs. Slagle reported that the MS4 map of Inlets and Outfalls will be imported into the GIS System to help with Stormwater issues and be in compliance by September.
21. PA Act 172 – DCED released guidelines taking effect in 2018 (for 2017) for Municipalities having VFD's to adopt an Ordinance per Act 172 that would provide eligibility for tax reduction for Active Volunteer Firefighters.
22. Urban County Community Program – Chartiers Township will remain in the program to continue eligibility for County funding.

**PUBLIC COMMENT:**

None

**ADJOURNMENT:**

The meeting adjourned at 4:45 P.M.

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John Marcischak  
Secretary

Bev Small – Recording Secretary