

**CHARTIERS TOWNSHIP  
BOARD OF SUPERVISORS MEETING  
May 24, 2016  
4:00 p.m.**

A. William Kiehl – Chairman called the regular meeting of the Chartiers Township Supervisors to order at 4:00 p.m. Tuesday, May 24, 2016 at which time he asked all present to stand for the Pledge of Allegiance.

**ATTENDANCE:**

Attending this meeting were Supervisors Glenn Alterio, John M. Marcishak and Mr. Kiehl. Also present were Jodi L. Noble-Township Manager; James Liekar-Solicitor; Daniel Slagle-Township Engineer; Ed Jeffries, Public Works Director; Samuel R. Stockton-Community Development Coordinator; and Bev Small-Recording Secretary.

**EXECUTIVE SESSION:**

Mr. Kiehl announced that the Board of Supervisors met in Executive Session prior to this meeting on Tuesday May 24, 2016 from 3:25 p.m. to 4:00 p.m. to discuss litigation. Let the record show that Mr. Alterio arrived for executive session at 3:45.

**VISITORS TIME:**

Jeffrey Simpson of 30 South Johnson Road, representing Chartiers Township Volunteer Fire Department, informed the Board that they signed a lease with Range Resources for shale gas under the Fire Department property. Additionally, CTVFD was one (1) of only three (3) fire departments in Pennsylvania to be awarded a Sunoco First Responder Grant.

Ms. Alexis Horochak of Range Resources, Krista Staley, Legal Counsel and Joshua Doak, Drilling Manager were present to request to move rigs on pads in Chartiers on a Sunday for Range's economic and efficiency purposes. Mrs. Noble advised that her interpretation of the conditions of approval prohibit all work except for drilling on Sundays. The Board concurred with that interpretation and that Range would need to go through the application and hearing process to modify conditions.

**DEVELOPERS TIME:**

1. A motion was made by Mr. Alterio and seconded by Mr. Marcischak to approve the SBA Towers Land Development as recommended by the Chartiers Township Planning Commission at their meeting May 17, 2016 and contingent upon satisfaction of the outstanding items in the Township Engineer's letter dated May 18, 2016 and executing a developer's agreement with the appropriate financial security. All Supervisors voted yes. The motion carried.
2. A motion was made by Mr. Alterio and seconded by Mr. Marcischak to approve a developer's agreement with MarkWest Liberty Midstream & Resources, LLC for an administration building at 800 Western Avenue and contingent upon receipt of the appropriate financial security as recommended by the Township Manager and Solicitor. All Supervisors voted yes. The motion carried.

3. Brian Metzler of T3 Global Strategies Engineering and Survey Firm representing Paul Scarmazzi of Scarmazzi Homes presented a revised Sketch Plan for Hawk's Landing subdivision. The developer will seek a variance for a 20' front set-back to be in compliance with the provisions of the R-2 Zoning Ordinance.

#### **STAFF REPORTS:**

The Board accepted reports as necessary.

#### **SUPERVISOR REPORTS:**

Mr. Kiehl – no report

Mr. Marcischak – no report

Mr. Alterio – no report

#### **APPROVAL OF MINUTES:**

1. A motion was made by Mr. Alterio and seconded by Mr. Marcischak to approve the Board of Supervisors Workshop Meeting Minutes of April 12, 2016 and the Regular Meeting of April 25, 2016. All Supervisors voted yes. The motion carried.

#### **OLD BUSINESS:**

1. A motion was made by Mr. Alterio and seconded by Mr. Marcischak to amend Resolution R-2-2016 to revise the fee schedule for the Chartiers Township Community Center and adopt resolution R-9-2016 accordingly as recommended by the Township manager and Parks and Recreation Director. All Supervisors voted yes. The motion carried.
2. A motion was made by Mr. Alterio and seconded by Mr. Marcischak to elevate Ashley Price to the rank of Patrolman in accordance with the police contract, her successful completion of her probationary period and the recommendation of the Chief of Police. All Supervisors voted yes. The motion carried.
3. A motion was made by Mr. Alterio and seconded by Mr. Marcischak to make an offer of employment to Hunter Andree, Matthew Hkasnicke, Jake Depetro, Doug Dinardo and Walter Lober for part-time seasonal employment in the Public Works Department in accordance with R-1-2016 and conditional on passing a drug-test as recommended by the Township Manager and Director of Public Works. All Supervisors voted yes. The motion carried.
4. A motion was made by Mr. Alterio and seconded by Mr. Marcischak to make an offer of employment to Noelle Mohr for part-time seasonal employment as Playground Director for the Summer Playground program at a rate of \$12/hr conditional upon receipt of the appropriate Act 33 and Act 34 clearances and on passing a drug-test as recommended by the Township Manager and Parks and Recreation Director. All Supervisors voted yes. The motion carried.

5. A motion was made by Mr. Alterio and seconded by Mr. Marcischak to make an offer of employment to Lindsey Clark for part-time seasonal employment as Assistant Playground Director for the Summer Playground program at a rate of \$10/hr conditional upon receipt of the appropriate Act 33 and Act 34 clearances and on passing a drug-test as recommended by the Township Manager and Parks and Recreation Director. All Supervisors voted yes. The motion carried.
6. A motion was made by Mr. Alterio and seconded by Mr. Marcischak to make an offer of employment to Kelsey Speer, Trent Haines, Alec Ferrari, Emily Dowling and Christine Bender for part-time seasonal employment for the Summer Playground program at a rate of \$8/hr conditional upon receipt of the appropriate Act 33 and Act 34 clearances and on passing a drug-test as recommended by the Township Manager and Parks and Recreation Director. All Supervisors voted yes. The motion carried.
7. A motion was made by Mr. Alterio and seconded by Mr. Marcischak to appoint Monica Fetsko to the Parks and Recreation Board for a two (2) year term to fill the unexpired five (5) year vacancy, until the first Monday in January, 2018. All Supervisors voted yes. The motion carried.
8. A motion was made by Mr. Alterio and seconded by Mr. Marcischak to appoint Karen Kovatch to the Parks and Recreation Board for a two (2) year term to fill the unexpired five (5) year vacancy, until the first Monday in January, 2018. All Supervisors voted yes. The motion carried.
9. A motion was made by Mr. Alterio and seconded by Mr. Marcischak to appoint Jessica Tedrow to the Parks and Recreation Board for a four (4) year term to fill the unexpired five (5) year vacancy, until the first Monday in January, 2018. All Supervisors voted yes. The motion carried.

#### **NEW BUSINESS:**

1. A motion was made by Mr. Alterio and seconded by Mr. Marcischak to authorize payment of invoices (General Fund: Checks #31068-31089: \$73,767.67; Sewer Fund: Checks #2953- 2955: \$3,437.28; Midland Sewer Fund: Check #1059: \$6,492.18; Capital Reserve Fund: Check #1111 - 1118: \$42,535.25; Local Services Tax Fund: Check #1111 - 1114: \$4,923.57; Operating Reserve Fund: Check # 1357: \$4,283.48; RT. 18 SLE Fund: Checks#1224, 1225: \$1,296.77; CTCC Operating Fund: Checks #1266-1269: \$3,128.37; Revenue Gaming Fund: Check#1047: \$2,400.00; Light & Hydrant Fund: Checks 1550, 1551: \$ 5,398.45; Total All Funds: \$149,663.02). All Supervisors voted yes. The motion carried.

#### **DISCUSSION ITEMS:**

1. McClane Farms Road Sewer Project – Mr. Slagle stated that the manuscripts will be completed by month's end and design phase will begin.

2. Route 18 Audit – Mrs. Noble reported that the Audit Certificate was received from Wright Tax & Accounting Agency. Mr. Liekar recommended preparing a closing agreement specifying percentage division of costs for both Canton and Chartiers Townships to finalize the process.
3. South Strabane Sewer Agreement – Mr. Liekar will have that ready for the next meeting.
4. Salt Storage Facility – A motion was made by Mr. Alterio and seconded by Mr. Marcischak to apply for both the side yard and rear yard setback variances and special exception to be addressed at one hearing before the Zoning Board. All Supervisors voted yes. The motion carried.
5. Allison Parkette Trail – The Township Manager will meet with the Chartiers Houston School Board to present the proposed plan materials and layout that follows the Township’s open space plan.
6. Ballfield Development – Mr. Jeffries report that the ditch has water running constantly but water is laying in the middle which will require sloping of the low area to accommodate the drainage. Further discussion ensued.
7. PennVest Loan Status/Midland – Penn Vest and DEP approved the change orders. Mr. Slagle is putting in the reconciliation change order and any outstanding invoices must be submitted for Mr. Slagle to finalize and have the results by the June 14, 2016 meeting.
8. CTVFD Lease and Sublease Accommodation – Mr. Simpson stated that Martial Arts Academy has the lease and as soon as it is signed, the CTVFD will sign and the package will be completed for occupation by July 15, 2016. All accommodations for rental events previously scheduled with the Fire Department have been satisfactorily resolved.
9. Community Center Complimentary Use Policy – A motion was made by Mr. Alterio and seconded by Mr. Marcischak to approve the Community Center Complimentary Use Policy and adopt Resolution R-10-2016, accordingly. All Supervisors voted yes. The motion carried.
10. Community Center Repairs – Mrs. Noble advised that there was no response from the contractor who was originally awarded the bid for the gutter repairs to either of her written notices.  
  
A motion was made by Mr. Alterio and seconded by Mr. Marcischak to award the repairs to the Community Center downspouts and gutters to Nicolella Roofing Company for an amount not to exceed \$6,873.00 per their April 4, 2016 proposal. All Supervisors voted yes. The motion carried.
11. Midland Sewer Project Update – The Township Manager and Director of Public Works will review and match the Township Engineer’s punch list with that of the Township’s.

The bonding company will be notified. Mrs. Noble reported that the property that was in failure was notified and they have connected.

12. Repository Sales – Considering the locations for the properties and the lack of benefit or value to the Township, it was determined not to pursue this at this time.
13. Sunoco Right of Way Amendment - Ullom – Mr. Liekar will work with Sunoco to amend the language in the lease amendment addressing Sunoco’s request to move their existing line.
14. Arnold Park Tree Removal Follow-up – The Parks and Recreation Director will develop and present a plan for the next meeting pertaining to enhancing the use of the area surrounding the observation deck, including the potential of an outdoor classroom.
15. Canonsburg Fourth of July Celebration Donation Request – A motion was made by Mr. Alterio and seconded by Mr. Marcischak to donate \$50.00 to the Canonsburg Fourth of July Celebration. All Supervisors voted yes. The motion carried.
16. Salt Storage Building - A motion was made by Mr. Alterio and seconded by Mr. Marcischak to approve the selection of the tan color tarp for the Hoop House on the Salt Storage building. All Supervisors voted yes. The motion carried.

**PUBLIC COMMENTS** – Demo Agoris of Houston Borough addressed the Board with his proposal for a merger of Chartiers Township and Houston Borough.

**ADJOURNMENT:**

The meeting adjourned at 5:34 p.m.

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John M. Marcischak  
Secretary

Bev Small, Recording Secretary