

**CHARTIERS TOWNSHIP
BOARD OF SUPERVISORS MEETING
May 25, 2021
5:00 p.m.**

EXECUTIVE SESSION ANNOUNCEMENT

Please be advised that the Chartiers Township Board of Supervisors met in executive session immediately prior to this meeting from 4:15 pm to 4:55 pm to discuss personnel and litigation matters.

ATTENDANCE:

Attending this meeting were Supervisors A. William Kiehl, Bronwyn Kolovich and Mr. Friend. Also present were Jodi L. Noble-Township Manager; James Liekar-Solicitor; Ed Jeffries, Public Works Director; Mike Galet, Township Engineer; Adam McGurk, AICP Planning Director; Jessica Walker, Parks & Recreation Director; and Jamie Rozzo, Recording Secretary. Absent: James Horvath, Chief of Police

VISITORS TIME

DEVELOPERS TIME

1. A motion was made by Mr. Kiehl and seconded by Mrs. Kolovich to deny the financial security release request from Summerfield Woods, LP for Summerfield Woods Phase II, as recommended by the Township Engineer in her letter dated May 21, 2021. All Supervisors voted yes. The motion carried 3-0.
2. A motion was made by Mr. Kiehl and seconded by Mrs. Kolovich to deny the request for acceptance of public improvements from Summerfield Woods, LP for Summerfield Woods Phase II, as recommended by the Township Engineer in her letter dated May 21, 2021. All Supervisors voted yes. The motion carried 3-0.
3. A motion was made by Mr. Kiehl and seconded by Mrs. Kolovich to approve the financial Security Reduction request from Summerfield Woods, LP for Summerfield Woods Phase II to \$139,425.73, thereby releasing \$72,832.80 and reducing the financial security held to \$139,425.73 for outstanding required improvements, as recommended by the Township Engineer in her letter dated May 21, 2021. All Supervisors votes yes. The motion carried 3-0.
4. A motion was made by Mr.Kiehl and seconded by Mrs. Kolovich to replace the form of financial security for Summerfield Woods Phase II, from a set aside agreement to a cash bond in the amount of \$139,425.73 as requested by the developer. All Supervisors voted yes. The motion carried 3-0.
5. A motion was made by Mr.Kiehl and seconded by Mrs. Kolovich to approve the financial Security Reduction request from Scarmazzi Homes for Arabian Meadows Phase II to \$525,696.75, thereby releasing \$10,000.00 and reducing the financial security held to \$525,696.75 for outstanding required

improvements, as recommended by the Township Engineer in her letter dated May 21, 2021. All Supervisors voted yes. The motion carried 3-0.

APPROVAL OF MINUTES

A motion was made by Mr. Kiehl and Mrs. Kolovich to approve the minutes for the Regular Meetings of April 13, 2021 and April 27, 2021, as presented. All Supervisors voted yes. The motion carried 3-0.

STAFF REPORTS: *No Reports*

SUPERVISOR REPORTS:

Mrs. Kolovich- No Report

Mr. Kiehl – No Report

Mr. Friend-No Report

OLD BUSINESS:

1. A motion was made by Mr. Kiehl and seconded by Mrs. Kolovich to release the financial security for Road Use Maintenance Agreement of Robert Lindsey for the use of 3/10 of a mile of McConnells Mill Road as recommended by the Director or Public Works and the Township Manager. All Supervisors voted yes. The motion carried 3-0.
2. A motion was made by Mr. Kiehl and seconded by Mrs. Kolovich to ratify the agreement with James Prince for the satisfaction of liens on 425 North Main Street, Houston, PA and authorize the Solicitor to cancel Sheriff sale for the subject property as the liens have been satisfied and conditional on continued payments to keep sewer bills and debt service current as recommended by the Township Solicitor. All Supervisors voted yes. The motion carried 3-0.
3. A motion was made by Mr. Kiehl and seconded by Mrs. Kolovich to authorize the Township Manager and Engineer to advertise for bids for the 2021 CCTV Cameraing project as recommended by the Township Engineer and Director of Public Works. All Supervisors voted yes. The motion carried 3-0.
4. A motion was made by Mr. Kiehl and seconded by Mrs. Kolovich to TABLE partial payment applicant No. 2 from Independent Enterprises in the amount of \$117,788.50 for the McClane Farm Road culvert project as recommended by the Township Engineer in his letter dated May 21, 2021. All Supervisors voted yes. The motion carried 3-0.

NEW BUSINESS:

1. A motion was made by Mr. Kiehl and seconded by Mrs. Kolovich to authorize payment of invoices indicated on the attached listing. Invoices to bepaid are posted on the bulletin board f;o review. **GF WASHINGTON CHECKING: \$27,689.45; WASH.ACT 13 IMPACT FEE FUND: \$20,550.00; WASH. LOCAL SERVICES TAX FUND: \$885.54 WF-REV GAMING FUND: \$2,000.24; WASH-COMM. CTR. OPER. FUND: \$280.00. WASH.-CAPITAL**

RESERVE: \$1,690.00; 88 SEWER FUND WASH: \$58,103.04; 61; 99 W-F PAYROLL FUND: \$9,222.35; TOTAL CHECK: \$120,420.62. All supervisors voted yes. The motion carried 3-0.

DISCUSSION ITEMS:

1. 2020 Road Program: Contract C

- a. Repairs
- b. Drainage

We received a proposal from Independent Contractors in the amount of \$31,000 for the outstanding items and drainage repair. The Board has suggested Chartiers Twp Public Works install the pipe portion of this project and for Public Works Director, Ed Jeffries to inquire bids for the cement pad and curb installation.

- c. Detour Repairs

Public Works Director, Ed Jeffries spoke with ASAP. Chartiers Twp. is high priority and on their schedule.

A motion was made by Mr.Kiehl and seconded by Mrs. Kolovich to authorize an additional 45 ft x 5 ft piece of asphalt on the SMP parking lot not to exceed \$2,500. All Supervisors voted yes. The motion carried 3-0.

2. 2021 Road Program

The contracts have been signed. Township Manager, Jodi Noble met with Brandon Firestone from PennDOT. PennDOT will issue a project number for the Township so we can start using liquid fuels for Contract A.

Township Engineer, Mike Galet spoke with Joe Sites about the project. He is planning on having a pre-construction meeting once he can coordinate with the utility companies.

3. 2021 Sewer Rehab

The Board approved the CCTV cameraing. Township Engineer, Mike Galet said Gateway Engineers plan on having Advertisements by June 5, 2021.

4. McClane Farm Road Culvert/Grant

- a. Punchlist
- b. Resident restoration requests

Township Engineer, Mike Galet went over a punch list of items that need to be repaired and restored on the McClane Farm Road Culvert Project. They met previously with residents and the Twp. when coming up with the list. Gateway is preparing an Exhibit that will be sent to the Chartiers Twp. Manager and the Board for approval.

Cynthia Cowie of 231 McClane Farm Road would like to know when the restoration and repairs will start and be completed. Mrs. Cowie would also like to

look at the survey, or have a copy made of the survey Gateway Engineers have of McClane Farm Road.

Mike Galet stated they would like to have repairs/restoration completed by June 11, 2021. Items that need to be approved by the board as a change order may be delayed, as they need a motion to approve the changes before proceeding. Any restorations that are already in the contract can be started and completed before the next Board meeting. He confirmed he would have no issue showing Mrs. Cowie the survey.

Cynthia Cowie would like for the restorations to be done in a timely manner.

Debbie Brower of 234 McClane Farm Road asked if she would be getting Sod for her yard a well due to the rain washing out her grass seed.

Township Engineer, Mike Galet said Mrs. Brower spoke with them in the field and was ok with grass seed and did not ask for Sod, as it was not previously sodded. They will re seed the washed-out area and utilize geotextile to hold it in place until rooted. .

5. Barnickel and Country Club

Intersection review: The Township Manager and Public Works Director met with the Township's Alternate Engineer on 5-17-2021. Jodi Noble explained the proposed plan to the board. They are finalizing the temporary signage for a one way on Country Club Road, making the intersection safer.

a.

b. Guiderail review request Barnickel

Mr. Chaido is planning on attending the June 22, 2021 meeting to discuss where a guiderail would be needed on Barnickel. Jodi Noble has sent this plan to the Board along with a hard copy.

A motion was made by Mr. Kiehl and seconded by Mrs. Kolovich to have the Townships Alternate Engineer review this plan prior to the June 22, 2021 meeting. All Supervisors voted yes. The motion carried 3-0.

6. Piatt Estates Offsite Sewer Dedication

Jodi Noble will put a list together of the eligible residents and send a letter in the near future.

7. Arnold Park Field Development

The Board needs to look over the Draft Copy of the Arnold Park Field Development Plan and give their input on any changes they feel may be necessary.

8. Airport and Mulberry Bridges

Airport Bridge is complete. The cost came in at \$41,000. Mulberry Bridge has more damage than originally expected and is going to cost more to

repair. It would be more cost effective to replace the bridge, instead of repairing it. The board will decide at a later date.

9. Summer Playground Fieldtrips

Jodi Noble went over items with the board. Freedom Transit is unable to give a quote due to a lack of drivers. GG&C gave a quote of \$1,202.00 for 3 Field Trips and First Transit gave a quote of \$550.38 for 2 Field Trips.

A motion was made by Mr. Kiehl and seconded by Mrs. Kolovich to approve the quote of \$1,202.00 for 3 Field Trips and First Transit in the amount of \$550.38 for 2 Field Trips.

10. Tree Trimming Plan

The Public Works Director received two quotes for Tree Trimming Services. The lowest bid is within budget. Tree Trimming will help maintain the area and reduce down power lines.

A motion was made by Mr. Kiehl and seconded by Mrs. Kolovich to approve the quote by Newman's Tree Service in the amount of \$ 9,750.00, to trim trees along Brigich Rd and Johnson Rd. All Supervisors voted yes. The motion carried 3-0.

11. Community Day

Jodi Noble presented quotes received by Parks and Recs Director, Jessica Walker to the Board. They are for a petting zoo and an inflatable Train for the Chartiers Community Day on June 27, 2021. These quotes are within budget at a cost of \$3,700.00. Jessica Walker is looking for Food Truck Vendors for this event. She has reached out to different vendors but has not received interest back. She will continue contacting Food Trucks in hopes she finds one for the event.

A motion was made by Mr. Kiehl and seconded by Mrs. Kolovich to approve the quotes for a petting zoo and an inflatable train for The Chartiers Community Day event in the amount of \$3,700.00. All Supervisors voted yes. The motion carried 3-0.

12. COVID State Guideline Changes May 31st

Jodi Noble went over the COVID-19 guidelines change as of May 31, 2021. She has recommended the Board decide how they would like to proceed within the Township with residents, rentals, etc. Also, if Chartiers Township allows rentals a suggested cleaning fee would be applicable on top of the rental fee. Mrs. Kolovich recommended we follow the CDC guidelines. The Board has decided to discuss this further before deciding.

13. Massey Ferguson Repair

Public Works Director has a quote in the amount of \$15,292.22 to repair the Massey Ferguson Tractor. The board suggested the Twp. talk with our insurance provider to see if this could be an issue related to a previous claim on the tractor from last year. The Township Solicitor, Jim Liekar suggested SCI provide a statement to Chartiers Township's Insurance Company to see

if this could be related to the previous claim and paid for by the Insurance Company. Ed Jeffries is going to contact SEI.

14. Allison Park parking lot

A resident has a complained again about the dust from Allison Park parking lot effecting his home located across from the lot. Jodi Noble explained to the resident that we do not own the parking lot; it is School property. The resident expects the Township to take care of this issue. Jodi Noble has presented his complaint to the Board and asked how they would like to proceed. The board agreed it is not the Townships property and not our responsibility to care for the lot. It is the Chartiers School District that should remedy this issue. Jodi Noble is going to contact the Chartiers School District to see if they can come to an agreement on how to fix the resident's complaint.

PUBLIC COMMENT

James Cowie 231 McClane Farm Road would like to know about the water line installation for McClane Farm Road. Jodi Noble has reached out to PA American for more information but hasn't received a response.

Debbie Brower of 234 McClane Farm Road would like to know if speed bumps can be installed on McClane Farm Road to help traffic. Jodi Noble stated they are not permitted to put speed bumps on a public road and explained the difference between speed bumps and speed humps and the PennDOT required process for installation of traffic calming devices. .

Beverly Small of 1024 McGovern Road wanted to let the Township know she appreciates everything they have done for the Township and its residents. She suggested to other residents to start expecting more from our School District. The Chartiers Township Tax is minimal and most of our tax dollars go to The Chartiers School District. She urges residents to tell their neighbors and put more pressure on our School District to do more for our community.

ADJOURN

Time: 5:59 pm

A. William Kiehl
Secretary

Jamie Rozzo, Recording Secretary