

**CHARTIERS TOWNSHIP  
BOARD OF SUPERVISORS REGULAR MEETING  
Tuesday, May 26, 2020  
5:00 P.M.**

**EXECUTIVE SESSION ANNOUNCEMENT:**

No Executive Session

**ATTENDANCE:**

Attending this meeting were Supervisors A. William Kiehl, Bronwyn Kolovich and Mr. Friend. Also present were Jodi L. Noble-Township Manager; James Liekar-Solicitor; Jennifer Slagle-Township Engineer; Adam McGurk, AICP Planning Director; Ed Jeffries, Public Works Director; Jessica Walker, Parks & Recreation Director and Bev Small, Recording Secretary.

**VISITORS:**

Robert Bradford and Becca Bails joined via Teleconference.

**DEVELOPERS TIME**

None

**APPROVAL OF MINUTES** – A motion was made by Mr. Kiehl and seconded by Mrs. Kolovich to approve the minutes of the Teleconference Meetings of April 14, 2020 and April 24, 2020 as presented. All Supervisors voted yes. The motion carried. 3-0

**STAFF REPORTS:**

All reports were accepted as submitted

**SUPERVISOR REPORTS:**

Mr. Friend – No report  
Mrs. Kolovich- No report  
Mr. Kiehl – No report

**OLD BUSINESS:**

1. A motion was made by Mr. Kiehl and seconded by Mrs. Kolovich to approve the bid for the McClane Farm Road culvert replacement to Independent Enterprises of Oakdale, PA in the amount of \$217,165.00 as recommended by the Township Engineer and the Township Solicitor in accordance with the public bid opening of May 19, 2020. All Supervisors voted yes. The motion carried 3-0
2. A motion was made by Mr. Kiehl and seconded by Mrs. Kolovich to defer the debt service payments for the property owners in the Midland Sewer District and the McClane Farm Road Sewer District for the months of June, July and August 2020 in accordance with the PennVest deferral of the Township's debt obligations for these projects as a result of the COVID-19 Pandemic State of Emergency. All Supervisors voted yes. The motion carried. 3-0

3. A motion was made by Mr. Kiehl and seconded by Mrs. Kolovich to approve the following refund for the Chartiers Township Community Center Rental due to the COVID-19 State of Emergency..
  - Barbara Swihart - \$550.00 All Supervisors voted yes. The motion carried. 3-0

#### **NEW BUSINESS:**

1. A motion was made by Mrs. Kolovich and seconded by Mr. Friend to make and offer of employment to Jesse Bails for the position of Building and Grounds Maintenance Superintendent in accordance with the provisions of the agreement by and between Chartiers Township and the Teamsters Local 205 as recommended by the Township Manager and Director of Public Works. Roll Call Vote: Mr. Kiehl – Abstained; Mrs. Kolovich – Yes; Mr. Friend- Yes. The motion carried. 2-0
2. A motion was made by Mr. Kiehl and seconded by Mrs. Kolovich to enter into an agreement with Municipapay for online and electronic payment options for residents as recommended by the Township Manager. All Supervisors voted yes. The motion carried. 3-0
3. A motion was made by Mr. Kiehl and seconded by Mrs. Kolovich to enter into a 12 month agreement for 15 months of service for a postage meter with Quadiant at \$29.99 per month as recommended by the Township Manager. All Supervisors voted yes. The motion carried 3-0
4. A motion was made by Mr. Kiehl and seconded by Mrs. Kolovich to authorize the Assistant Treasurer to sign all checks in the Treasurer's absence. All Supervisors voted yes. The motion carried. 3-0
5. A motion was made by Mr. Kiehl and seconded by Mrs. Kolovich to authorize payment of invoices as posted and approved and listed herein. General Fund: \$13,250.24; Impact Fee Fund: \$11,208.11; Local Services Tax Fund: \$4,559.22; Liquid Fuels Fund: \$1,744.55; CTCC Operating Fund: \$1,529.63; Capital Reserve Fund: \$910.00; Sewer Fund: \$19,349.25; TOTAL Fund Checks: \$52,551.00. All Supervisors voted yes. The motion carried. 3-0

#### **DISCUSSION ITEMS:**

1. 2019 Road Program: 85 Ryburn Road Restoration Work –The Township Engineer and Director of Public Works met previously with Mr. Sankey. The restoration is nearing completion as soon as topsoil is available to fill behind the wedge curb.
2. 2020 Road Program – August 31, 2020 is the completion deadline. Gateway Engineer, Joe Sites and Mr. Jeffries will coordinate with the contractor for tie-in with Arthur Road paving timeframe.
3. 2020 Sewer Rehab – Televising has begun and is expected to be completed within a three (3) to four (4) week period.

4. Arnold Park Field Drainage Project – The contractor stated that the project is in process and will be completed shortly.
5. Barnickel and Country Club Intersection Review Request – Gateway's Traffic Engineer provided PennDot regulations as to why mirrors are not feasible. The steep grade elevation also impedes a viable solution.
6. Yellow Status Update/Operations – Current Township process is status quo under Yellow and will wait until declared Green to comply with the state recommendations. The two (2) prior Public Works Summer Laborers will be able to return for this season.
7. Township SUV / CTVFD – The Director of Public Works provided the condition of the SUV for the consideration by the Chartiers Volunteer Fire Department when they meet to discuss this at their (CTVFD) meeting on June 7, 2020.
8. Spring Clean Up – Waste Management conducted the pick-up the week of May 18 – 22, 2020 in the geographic location areas by assigned daily retrieval of items. Some areas were missed and reported to Waste Management to retrieve.
9. Election Day – Mrs. Noble has plans in place for direct Entry & Exit via Meeting Room doorways to maintain limited contact and social distancing for the Tuesday, June 2, 2020 Primary Elections.
10. Code Enforcement Issues – Mr. Friend reported on two complaints of High Grass at a McGovern Road Property and Western Avenue property. Code Enforcement will be notified.

**PUBLIC COMMENT:**

Robert Bradford of 619 McClane expressed his gratitude for the restoration work on his property.

**ADJOURNMENT:**

The meeting adjourned at 5:20 P.M.

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A. William Kiehl  
Secretary

Bev Small, Recording Secretary