

**CHARTIERS TOWNSHIP
BOARD OF SUPERVISORS MEETING
May 9, 2017
4:00 P.M.**

EXECUTIVE SESSION ANNOUNCEMENT:

Please be advised that the Board of Supervisors met immediately prior to this meeting in Executive Session on Tuesday, May 9, 2017 from 3:30 P.M. to 4:00 P.M. to discuss personnel and litigation matters.

ATTENDANCE:

Attending this meeting were Supervisors Glenn Alterio, John M. Marcischak and Mr. Kiehl. Also present were Jodi L. Noble-Township Manager; James Liekar-Solicitor; Jennifer Slagle-Township Engineer; Ed Jeffries-Public Works Director; Jessica Tedrow, Parks & Recreation Director and Bev Small-Recording Secretary.

VISITORS TIME:

Doris Debnar of 245 Washington Trails Road requested a meeting with a member of the Board concerning unresolved ongoing neighborhood issues. Supervisor Alterio will contact her to schedule a meeting.

DEVELOPERS TIME:

None

STAFF REPORTS:

Planning/Zoning Officer –

☆ Subdivisions requiring PC Approval:

- Piatt Estates Phase IV and Summerfield Woods Phase I Subdivisions each submitted revisions and will meet for the 2nd time at the Planning Meeting on Tuesday, May 18, 2017 for Final recommendation.
- Mrs. Noble will review and define the Technical Amendments to prepare for the Ordinance.

☆ Minor Subdivisions not Requiring PC approval:

- Popeck Subdivision is close to the deadline to seek a variance or withdraw their request
- Arden Mills Phases IV & V – making revisions regarding the party walls for the duplexes on the two (2) specified lots.
- Jordan Lane (Paper Alley) - Rumps have applied for the Subdivision

Parks & Recreation Director –

- ☆ Jessica Tedrow was introduced and welcomed as the new Director.

All other Department Reports were accepted as submitted.

SUPERVISOR REPORTS:

Mr. Kiehl – No report

Mr. Marcischak – No report

Mr. Alterio – No report

OLD BUSINESS:

1. A motion was made by Mr. Alterio and seconded by Mr. Marcischak to award Add Alternate B to Mele and Sons, Inc. of Braddock, PA for Add Alternate B in the amount of \$51,179.91 in accordance with the public bid opening of April 20, 2017 contingent on approval by Houston Borough, including an agreement with the same as recommended by the Township Manager, Solicitor and Engineer. All Supervisors voted yes. The motion carried.
2. A motion was made by Mr. Alterio and seconded by Mr. Marcischak to rehire Hunter Andree and Walter Lober as Seasonal Laborers in accordance with R-2-2017 conditional on passing the required drug testing as recommended by the Director of Public Works and Township Manager. All Supervisors voted yes. The motion carried.
3. A motion to renew the Canonsburg Chamber of Commerce, as recommended by the Township Manager in the amount of \$135 died for lack of a motion.
4. A motion was made by Mr. Alterio and seconded by Mr. Marcischak to join the Washington County Chamber of Commerce in the amount of \$375, as recommended by the Township Manager. All Supervisors voted yes. The motion carried.

NEW BUSINESS:

1. A motion was made by Mr. Alterio and seconded by Mr. Marcischak to adopt a Proclamation recognizing National Police Week and declare May 14-20,201 as Police Week in Chartiers Township. All Supervisors voted yes. The motion carried.
2. A motion was made by Mr. Alterio and seconded by Mr. Marcischak to approve the temporary easement with Sunoco Logistics for the underground boring of West Pike Street as recommended by the Township Manager and Solicitor. All Supervisors voted yes. The motion carried.
3. A motion was made by Mr. Alterio and seconded by Mr. Marcischak to donate a used police car camera to Houston Borough as recommended by the Chief of Police and Township Manager. All Supervisors voted yes. The motion carried.

4. A motion was made by Mr. Alterio and seconded by Mr. Marcischak to authorize Payment of invoices (General Fund: Checks #31919, 32002-32047: \$135,801.15; Light & Hydrant Fund: Checks # 1573 & 99101; \$4,625.61; CCTC Operating Fund: Checks #91001- 91013: \$4,497.94; Capital Reserve Fund: Checks # 1200 & 1201: \$514.17; Midland Sewer Fund: Check # 1077: \$198.00; Sanitary Sewer Fund: Checks #99108, 3049, 001007: \$9,141.59; Total All Funds: \$154,778.46). All Supervisors voted yes. The motion carried.

DISCUSSION ITEMS:

1. McClane Farms Road Sewer Project – Mrs. Noble stated that all Permits were received and submitted to DEP with application for \$875,000.00 low interest loan through PennVest. Decision is expected by July of 2017. Sewer District and LGUDA will be forthcoming when bids are received. Mr. Liekar noted that he needs sixty (60) days lead time prior to beginning of the project to notify property owners whose right-of-ways are unsigned.
 - A motion was made by Mr. Alterio and seconded by Mr. Marcischak to authorize Nichols and Slagle to complete the bid specifications on the McClane Farms project and upon completion of that to advertise for bids with the bid opening on June 23, 2017 and a review of the bids June 27, 2017. All Supervisors voted yes. The motion carried.
2. Ballfield Development – Mr. Jeffries substantiated no progress as yet due to continuing adverse weather conditions.
3. Midland Sewer Project Update – The Township Solicitor updated the Board on the status of Tap-ins, payments and citations. The Public Works Director reported on the Restorations on two (2) properties where issues are not completed and will furnish specifications for completion. Mrs. Noble noted one other restoration request of sidewalk cracking from work completed in 2014. The maintenance bond was in effect for eighteen (18) months and that time frame has expired, thus denying the claim.
4. Kingston Estates Public Improvements – The Township Engineer indicated nothing is scheduled as yet on this as well as Paxton Grove Public Improvements and the Linda Lane Cul-de-Sac progress.
5. CDBG Grants – Mr. Liekar has completed that and Mrs. Noble will reconnect with Kerry Fox to acquire the timeframe for the project.
6. 2017 Road Program – The Township Engineer is preparing the contract documents, scheduling a pre-construction meeting and acquiring dates for the start of the paving project.
7. 2016 Road Paving Status Update – Mrs. Slagle met with the contractor to review the punch list items. The inspector worked through the drainage issues with the contractor to relieve the ponding and potential icing behind Township Building.

8. LGA Intern – Mrs. Noble reported that Kelsey Collins will be starting as the intern by the end of May for organizing our zoning and planning files as well as some other work as needed.
9. Community Center Sign – Mrs. Noble met with the Chartiers-Houston School District Board at their workshop meeting on May 8, 2017. The school board members presented their thoughts on the design and would like to see a monument sign without the internally illuminated top sign. The Township Engineer will investigate options for potential placement of the sign that would not be on school property and will have that information for the next Supervisor meeting.
10. Sewer Rate Review – Mrs. Slagle provided feedback per the request from the previous meeting of April 25, 2017. Based on Dan Deiseroth's calculations details and options were presented for the Board's consideration. CHJA increases are established and will be weighed into the determination of minimum usage rates, increased tap-in fees, O&M costs and I & I fees.
 - A motion was made by Mr. Alterio and seconded by Mr. Marcischak to authorize the Solicitor to advertise and prepare a pending ordinance to raise the Township rates to the equivalent of a \$25.00 monthly charge, ensuring that future CHJA increases are incorporated and raise the Tap-in Fee to \$3,200.00, effective immediately July 1 with a minimum billing charge of \$10.00 to be effective at the end of the third quarter. All Supervisors voted yes. The motion carried.
11. Arden Road Slide – The Township Manager reported that the Township has received a signed right-of-way and West Penn will move the pole temporarily to allow for the necessary repairs.
12. GIS Status – The Township Engineer reported that the data is in and will come to the Township to install that. She will get an estimate for the next meeting to provide the cost to add the Zoning Map layer. Under a separate project MS4 storm sewer information can be imported onto the base map that Mr. Jeffries has completed showing all the locations of the Inlets and Outfalls.
13. Lawn Street Stormwater Issue – Mrs. Slagle stated that engineering design may be needed to proceed with options to relieve the existing groundwater conditions. The Township Manager and Public Works Director will initiate discussion with Canonsburg to analyze potential solutions for this issue.
14. McGovern Stormwater Complaint – This issue requires follow-up and the resident will be informed that this will be investigated further.
15. Street Light Requests – The Public Works Director measured the distances between the Reed Avenue streetlight locations. Mr. Jeffries will re-measure options based on the existing distances.

16. Election Eve Request – The Election Board asked to be able to come in to set-up earlier on Monday, May 15, 2017. Mrs. Noble informed the Board of a standing organization's rental to use the meeting room every week on Mondays from 5:00 P.M. to 7:00 P.M. After discussion the Supervisors were unanimous on their decision to permit the Election Board to have access no sooner than 7:00 P.M.
17. Resident Requests –
- A resident asked to have the burning ordinance repealed. The Supervisors agreed to leave the Ordinance as is.
 - A concerned resident presented a request to adopt a breed specific dangerous dog ordinance. Mrs. Noble researched and cited that Pennsylvania has a dangerous dog law that is what the Township enforces based on that definition of the State Law and in Pennsylvania we are prohibited from passing a breed specific dog laws.
18. Planning-Zoning Officer – A motion was made by Mr. Alterio and seconded by Mr. Marcischak to make an offer of employment to Adam McGurk for the position of Planner / Zoning Officer part-time at a rate of \$26.00 per hour conditional on passing the drug test as recommended by the Township Manager. All Supervisors voted yes. The motion carried.
19. Sewage Council Letter – Supervisor Alterio reference a letter from the council pertaining to the process for dye testing for specific properties.
- ❖ A motion was made by Mr. Alterio and seconded by Mr. Marcischak to authorize Washington County Sewage Council to dye test seven (7) properties as indicated in their May 5, 2017 letter to the Township if necessary at a rate of \$100.00 per residence. All Supervisors voted yes. The motion carried.

PUBLIC COMMENT:

None

ADJOURNMENT:

The meeting adjourned at 5:04 P.M.

John Marcischak
Secretary

Bev Small – Recording Secretary