

CHARTIERS TOWNSHIP  
BOARD OF SUPERVISORS MEETING

May 12, 2015

4:00 p.m.

A. William Kiehl, Chairman called the Workshop Meeting of the Chartiers Township Board of Supervisors to order at 4:00 p.m. Tuesday, May 12, 2015 at which time he asked all present to stand for the pledge of allegiance.

**ATTENDANCE**

Attending this meeting were Supervisors Richard W. Metzler, John M. Marcischak and Mr. Kiehl. Also in attendance were James Liekar-Solicitor; Jodi L. Noble-Township Manager; Daniel Slagle-Township Engineer; Edward Jeffries-Public Works Director; Robert Brozovich-Community Center Manager; Samuel R. Stockton-Community Development Coordinator; and Wendy Williams-Recording Secretary.

**EXECUTIVE SESSION:**

Mr. Kiehl advised the public that the Board of Supervisors met in Executive Session immediately prior to this meeting from 2:30 p.m. to 3:50 p.m. to discuss on legal consultation for conditional uses, litigation and contract negotiations.

**PROCLAMATION:**

Mr. Kiehl read the following Proclamation Recognizing National Police Week 2015 and is hereby entered into these minutes.

Proclamation  
Recognizing National Police Week 2015

A PROCLAMATION OF CHARTIERS TOWNSHIP< WASHINGTON COUNTY TO RECOGNIZE NATIONAL LPOLICE WEEK 2015 AND TO HONOR THE SERVICE AND SACRIFICE OF THOSE LAW ENFORCEMENT OFFICERS KILLED IN THE LINE OF DUTY WHILE PROTECTING OUR COMMUNITIES AND SAFEGUARDING OUR DEMOCRACY.

WHEREAS, there are approximately 900,000 law enforcement officers serving in communities across the United States, including the dedicated members of the Chartiers Township Police Department;

WHEREAS, nearly 60,000 assaults against law enforcement officers are reported each year, resulting in approximately 16,000 injuries;

WHEREAS, since the first recorded death in 1791, more than 20,000law enforcement officers in the United States have made the ultimate sacrifice and been killed in the line of duty;

WHEREAS, the names of these dedicated public servants are engraved on the walls of the National Law Enforcement Officers Memorial in Washington, D.C.;

WHEREAS, 273 new names of fallen heroes are being added to the National Law Enforcement Officers Memorial this spring, including 117 officers killed in 2014 and 156 officers killed in previous years;

WHEREAS, the service and sacrifice of all officers killed in the line of duty will be honored during the National Law Enforcement Officers Memorial Fund's 27<sup>th</sup> Annual Candlelight Vigil, on the evening of May 13, 2015;

WHEREAS, the Candlelight Vigil is part of National Police Week, which takes place this year on May 10-16;

WHEREAS, May 15 is designated as Peace Officers Memorial Day, in honor of all fallen officers and their families and U.S. Flags should be flown at half-staff;

THEREFORE, BE IT RESOLVED that the Chartiers Township Board of Supervisors formally designates May 10-16, 2015, as Police Week in Chartiers Township, and publicly salutes the service of law enforcement officers in our community and in communities across the nation.

**VISITORS TIME:**

**DEVELOPERS TIME:**

1. A motion was made by Mr. Metzler and seconded by Mr. Marcischak to enter into a developer's agreement with Southern Woods LP for Southern Woods, conditional on the developer providing the appropriate financial security contained in the agreement. All Supervisors voted yes. The motion was carried.
2. A motion was made by Mr. Metzler and seconded by Mr. Marcischak to approve the sewage Planning Modules for Hawk's Landing and adopt Resolution R-4-2015 accordingly as recommended by the Township Engineer. All Supervisors voted yes. The motion was carried.
3. A motion was made by Mr. Metzler and seconded by Mr. Marcischak to enter into a developer's agreement with Arabian Meadows, L.P. for Hawk's Landing, conditional on the developer providing the appropriate financial security contained in the agreement. All Supervisors voted yes. The motion was carried.

**STAFF REPORTS:**

Township Manager: Mrs. Noble provided the Board with a written report.

Planning/Zoning Officer: Mr. Stockton informed the Board that the Flood Plain Ordinance will be reviewed at the May 19, 2015 Planning Commission Meeting.

Community Center Manager: Mr. Brozovich provided the Board with a written report.

Public Works Director:

Trucks: The 2008 Ford 550 Super Duty is at Washington Ford the crank seal is leaking as well as the fuel cooler needs replaced. We installed the two (2) new steering tires on the Massey Ferguson Tiger Mower.

Paved-Potholes: We have been poly paving potholes. As soon as the asphalt plants open up we will be resurfacing problem areas.

Storm Drains: We are almost finished repairing and or replacing the storm drains that were clogged or had structural issues.

Trees: We are getting a price from Neunan Tree service for chipping all the trees that were cut. We cleaned up some limbs and debris from the storm last night.

Guiderail: None

Park: The parks are officially opened for the season. We mulched Arnold Park and will be doing Allison Park as soon as we address the drainage issue. We removed 9 tree stumps so far at the Pine lawn location and a pipe sticking out of the ground. The basketball and hoop have been removed and all the glass has been picked up from Allison Park. It was destroyed sometime last night May 11, 2015.

Buildings: None

Ditching: We are gathering prices to rent a grader and price on subbing the grader with operator also.

Street Sweeping: All the street sweeping is complete and I contacted Municipal Contracting about the remaining time we have left on the street sweeper and was told we are on the schedule and it should be about two (2) more weeks.

Township Engineer:

Mr. Slagle gave an up-date of Development Proposals

1. MarkWest Site Plan – The Site Plan was submitted on March 2, 2015 with comments on 4/8/2015 for consideration at the last Planning Commission Meeting on 4/21/2015. The Plan basically consists of the construction of a LPG Tank Pad and Administrative Building for the existing Rail Yard. The primary concern is safety and proximity to the existing houses. The plan was resubmitted on May 6, 2015.

2. Quarture Grading Plan – We reviewed/commented on the New Grading/Stormwater Plan submitted on 2/27/2015 with comments on 3/26/2015 to create a 5 Acre Well Pad for an existing well. The Plan was submitted on May 11, 2015.

3. PARCO Grading Plan – The Grading Plan was submitted on 2/27/2015 with comments on 2/23/2015 to expand an existing Storage Lot along Johnson Road. The primary concern is floodplain encroachment and stormwater. Waiting for revised plans.

4. Range Moritz Grading Plan – The Grading Plan (Permitted Conditional Use) was resubmitted on 3/17/2015 with comments on 4/10/2015 to create a new 3.5 Acre Well Pad along Arthurs Road. The primary concern is the widening of Arthur Road.

5. Range Clara Little Grading Plan – The Grading Plan (Conditional Use) was resubmitted on 3/16/2015 with the comments on 5/11/2015 to create a New 2.5 Acre Well Pad along Meddings Road. The primary concern is stormwater discharge.

6. Range Bird Run Grading Plan – The Grading Plan (Permitted Conditional Use) was resubmitted on 4/1/2015 with comments on 4/10/2015 to create a New 25 Acre Well Pad along Kings Road. The primary concern is stormwater discharge.

7. Pending SALDO Plans – SALDO Plans on Horizon for possible consideration at upcoming Planning Commission Meetings include: Horizon Warehouse Site Plan, Paxton Grove Subdivision Plan PH2, SBA Tower Stormwater Plan and Marcellus Access Road

Mr. Slagle gave an up-date of Capital Improvement Projects:

1. Midland Sewer Project – The project is approximately 99 percent complete. Change Order No. 1 converted trench repair to roadway overlay was submitted to PaDEP for approval. We are actively contacting the Township residents/responding to final restoration.

2. PennVEST Drawdown Request – We are waiting for PaDEP's approval of Change Order No. 1 to submit the Eleventh PennVEST Drawdown request.

3. Piatt Off-Site Sewer Project – The Township could formally accept/adopt this sewer as a Public Sewer with the condition that the Developer removes the stone Rip-Rap in the stream along Arthurs Road as required by the Army Corp of Engineers/PaDEP/WCCD prior to closing-out of the NPDES Permit. Close-out documents were executed by the Developer on 9/18/2014. Consideration needs to be given to mandatory connections.

4. Piatt Off-Street Sewer District – We have prepared Piatt Off-Site Sewer District as requested by the Developer in accordance with Act 57 which establishes a reimbursement component of \$500/EDU with a \$25.00/EDU Township Administration Fee. The Piatt Off-Site Sewer District was updated to eliminate on-site Piatt participation.

5. Chartiers Industrial Park Sewer Extension – We have complete the design and met with the Developer on 4/17/2015 regarding alternate sewer route. We have prepared sewer easements for the Developers acquisition.
6. McClane Farm Road LSA Grant Application – RAEC offered \$250,000 which increases the proposed monthly fee from \$50.00 to \$94.36. This monthly fee could reduce by blending the existing customers into this sewer district, reducing the project scope or if the bids come in under budget.
7. McClane Farm Road Act 537 Plan – requires that the project be completed by June 2016.
8. McClane Farm Road PennVEST Loan – The next window for PennVest Loan/Grant applications is August 19, 2015.

Mr. Slagle gave an up-date on On-Going Developer Projects

1. Piatt Estate Plan PHI/PH2A – Construction (PH!) started October 22, 2013 and was completed on 6/20/2014. Construction (PH 2A) started 10/17/2014 and was completed 11/17/2014.
2. Arden Mills Revised PRD PH 4 – Construction started on 10/17/2014. We are providing construction surveillance.
3. Sunoco/Mariner Pipeline Grading Plan – We met with Sunoco on 4/28/2015 to review the roadway safety repairs prior to the bond release. We marked the defects on Paxton Farm Road on 5/6/2015. We plan to mark the remaining roads this week. A follow up meeting is scheduled for May 14, 2015.
4. Arden Mills PRD Plan Phase III – We are reviewing the As-Builts for the roadway and the original plan.
5. Kingston Estates PH I – We prepared a letter of Final Matters requesting As-Built Plans for Phase I before adoption by the Township. The Developer is currently preparing the As-Built Plans. No further action.
6. Summit Plan Phase I – The Developer requested that the Township take over PH I on 3/12/2015. We prepared a letter on Final Matters on 4/7/2015 request As-Built Plans for PH I before adoption by the Township. The Developer is proceeding with paving PH II.
7. Arden Mills Revised PRD Phase 5 – The Arden Mills PRD Phase 5 was approved on 3/12/2015. We prepared the required Bonding.
8. Hawk's Landing Subdivision Plan - Hawk's Landing Subdivision Plan – Hawk's Landing Subdivision was approved on 3/10/2015. We prepared the required Bonding.

Mr. Slagle gave an up-date of On-Going Township Projects:

1. 2015 Sewer Rehabilitation Project – We prepared contract documents and issued the Notice-To-Proceed with a start date of 6/8/2015.
2. CHJA Hydraulic Overload – Pa DEP determined that no Hydraulic Overload exist on 4/14/2015. PaDEP lifted the Tap Restriction and Planning Module requirements.
3. Summit Storm Sewer Project – The Contractor completed the work on 12/10/2014. We prepared/submitted the Final Estimate (\$28,904.20) to the Developer for payment.
4. 2015 Paving Project – We prepared the contract documents and issued the Notice-To-Proceed with a start date of 6/1/2015 for the 2015 Paving Project which includes: Green/Riggle/Haft Strteets/Linda Lane/Upper McClane Farm Road/Hayes and Pine Avenues.
5. Detention Basin Ownership/Maintenance Fund-We have prepared for the Township’s consideration the Special Purpose Stormwater Maintenance Fee consistent with the Township’s Act 167 Stormwater Management Plan.
6. PaDEP Grant Opportunity Grant –We prepared the Grant application to utilize the \$20,000 grant for a sidewalk project at the Community center either to serve the playground /pavilion area.
7. Silver Maple Extension – Acquired survey data, inspected the site, and prepared a preliminary estimate to extend the road. Provided data to Shellenberger Contracting for quote.

Township Solicitor – Mr. Liekar had no report.

#### **SUPERVISOR REPORTS:**

Mr. Kiehl – No report

Mr. Marcischak – No report

Mr. Metzler – The Chartiers-Houston Library Transition Meeting is on Friday at 10:00 a.m.

#### **OLD BUSINESS:**

1. Mr. Kiehl recessed the regular meeting at 4:20 p.m.to open the Public Hearing Ordinance 349 amending Chapter 350 of the Chartiers Township Code of Ordinances, Zoning, to establish the West Pike Street Overlay Ordinance May 12, 2015.

#### **COMMENTS:**

Mr. Metzler: indicated that he saw nothing in the ordinance of setbacks from creeks where we might reserve land along the creek for proposed trails.

There was no public participation.

Any development in this area (including the demolition of the former school building and demolition at the intersection of Pike Street and Country Club Road to widen road) are under this ordinance.

A motion was made by Mr. Metzler and seconded by Mr. Marcischak to close the hearing on West Pike Street Overlay Ordinance 349. All Supervisors voted yes. The motion was carried.

2. A motion was made by Mr. Metzler and seconded by Mr. Macischak to table Ordinance 349 amending Chapter 350 of the Chartiers Township Code of Ordinance, Zoning, until the meeting of June 9, 2015 at 4:00 p.m., to establish the West Pike Street Overlay District and set forth regulations related thereto as recommended by the Chartiers Township Planning Commission at their meeting of November 18, 2014. All Supervisors voted yes. The notion was carried.

3. A motion was made by Mr. Metzler and seconded by Mr. Marcischak to authorize advertisement for bids for the Railroad Street Bridge replacement project as recommended by the Township Manager and Project Engineer. All Supervisors voted yes. The motion was carried.

#### **NEW BUSINESS:**

1. A motion was made by Mr. Metzler and seconded by Mr. Marcischak to accept the resignation of Police Officer John Hansen, effective May 12, 2015. All Supervisors voted yes. The motion was carried.

2. A motion was made by Mr. Metzler and seconded by Mr. Marcischak to make an offer of employment to Ashley Price for the position of police officer, contingent upon the criminal background check, psychological and physical examinations as recommended by the Township Manager and Chief of Police. All Supervisors voted yes. The motion was carried.

3. A motion was made by Mr. Metzler and seconded by Mr. Marcischak to enter into an agreement with Walt Sanders for a concert for Community Day in the amount of \$2,200 as recommended by the Parks and Recreation Committee. All Super voted yes. The motion was carried.

4. A motion was made by Mr. Metzler and seconded by Mr. Marcischak to enter into an agreement with Kevin and Boe's Live Sound for a sound and lighting for concert at Community Day June 28, 2015 in the amount of \$300 as recommended by the Parks and Recreation Committee. All Supervisors voted yes. The motion was carried.

5. A motion was made by Mr. Metzler and seconded by Mr. Marcischak to enter into an agreement with Kevin and Boe's Live Sound for a sound and lighting for concert on July 12, 2015, in the amount of \$300.00 as recommended by the Parks and Recreation Committee. The motion was carried.

6. A motion was made by Mr. Metzler and seconded by Mr. Kiehl to enter into an agreement with the Four Townsmen for a concert on July 12, 2015, in the amount of \$1,800.00 as recommended by the Parks and Recreation Committee. The motion was carried.

7. A motion was made by Mr. Metzler and seconded by Mr. Marcischak to authorize payment of invoices (General Fund: Check #30081-#30126: \$150,068.77; Light/Fire Hydrant Fund: Check #1515-#1517: \$9,126.60; Sewer Fund: Check #2839-#2842: \$11,068.68; Act 13 Impact Fee Fund: Check #1958-1063: \$24,575.51; Local Service Tax Fund: Check #1048: \$4,025.00; Liquid Fuels Fund: Check #1480: \$46.79; Community Center Operating Fund: Check #1085-#1093: \$1,809.00; Total All Funds: \$200,720.35) All Supervisors voted yes. The motion was carried.

### **DISCUSSION ITEMS:**

1. McClane Farm Road Sewer Design/LSA/PennVest Fund – Mrs. Noble is to check on LSA Grant Funding for Engineering.

2. Oil and Gas Ordinance Amendment – The following edits are to be made: Setbacks 750-feet and impoundments can only be on site where the well is being developed. Changes are to be made and submitted to the Board for their review.

3. FEMA Flood Plan Ordinance – This is to be reviewed by the Planning Commission at their meeting on May 19, 2015 and at that time they will be making recommendations to the Supervisors.

Mr. Metzler approached the Board regarding the flood area along Allison Hollow Road with the vegetation that has grown. After a brief discussion the Township is to ascertain ownership of that area.

4. Agricultural Security Area – This is done every seven years. The last ordinance was done in 2008. Mr. Liekar is to submit information to the Board regarding this matter.

5. Piatt Sewer District – Mr. Liekar has sent the ordinance creating the district as well as the reimbursement on the agreement to Mr. Piatt's General Counsel. He hasn't reviewed it as yet. An issue came up. Why taps inside the plan are not part of the reimbursement agreement. A copy of the Act was sent to Mr. Piatt's General Counsel.

6. Canonsburg Fourth of July Celebration donation request – A motion was made by Mr. Metzler and seconded by Mr. Marcischak to give the usual donation. All Supervisors voted yes. The motion was carried.

7. Community Center tree removal-After a brief discussion the consensus of the Board was to clean the brush from the trees that have been cut and revisit the balance of the area later in the year.



8. Sunoco Road Repairs – All roads have been marked. A meeting has been scheduled on Thursday with Sunoco. A letter is to be written to Sunoco advising them regarding the mutual agreement on damages to the roads; that Sunoco does not bring any trucks on the roads until the agreement is signed.

9. Summit roads/paving inquiry-Summit Developer is pursuing the completion of the Plan. The road cuts are in. The project will be completed in approximately 30-days. A Paving Company will be in next week to lay the base coat, binder coat and seal coat. The Contractor is to be informed of the test boring and bonding. All roads must be put in according to specifications before the Township considers adoption of the road system.

10. Route 18 Refinancing – No response has been received from Canton Township in order to schedule a meeting.

11. Act 153 Clearances – Any volunteer who is in direct contact with Children (through Parks and Recreation) is required to obtain clearances. All expenses will be incurred by the Township.

**PUBLIC COMMENT:**

Mrs. Sue Shuba, of 1074 Allison Hollow Road, Washington, PA approached the Board regarding the proposed paving of McClane Farm Road. The Board had informed her paving is from Deer Lane to Allison Hollow Road.

Mrs. Shuba asked the Board to take a look at the drain of water running down into her property.

**ADJOURNMENT:**

The meeting adjourned at 5:05 p.m.

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John M. Marcischak  
Secretary

Wendy Williams-Recording Secretary.