

**CHARTIERS TOWNSHIP
BOARD OF SUPERVISORS MEETING
June 22, 2021
5:00 p.m.**

EXECUTIVE SESSION ANNOUNCEMENT

Please be advised that the Chartiers Township Board of Supervisors met in executive session immediately prior to this meeting from 4:15 pm to 4:55 pm to discuss personnel and litigation matters.

ATTENDANCE:

Attending this meeting were Supervisors A. William Kiehl, Bronwyn Kolovich and Mr. Friend. Also, present were Jodi L. Noble-Township Manager; James Liekar-Solicitor; Ed Jeffries, Public Works Director; James Horvath, Chief of Police; Adam McGurk, AICP Planning Director; Jessica Walker, Parks & Recreation Director; and Jamie Rozzo, Recording Secretary.

SWEARING IN OF OFFICER CHRISTOPHER BIONI

Supervisor Gary Friend swore in Officer Christopher Bioni to the Chartiers Township Police Department.

VISITORS TIME

Barnickel Guiderail Request: **Lawrence Chiado of 108 Bay Court Washington, Pa 15301** – Mr. Chiado submitted an report and provided his comments to the Board of Supervisors with suggestions / concerns including a request to have guiderail installed along Barnickel.

Barnickel/Country Club Intersection and Guiderail: Bryan Lowe of Harshman CE Group performed a study to assess if guiderail is warranted for Barnickel. His study concluded a guiderail is not warranted at this time. He did suggest another study in the future as new houses will be built in the upcoming years. He then presented the conceptual plan for the relocation of Barnickel at Country Club Road to improve safety.

Dave and Kathy Spiker of 691 N Main St. Houston, Pa 15342 addressed the board about flood damage that he sustained do to flooding and a broken pipe near his home. Mrs. Spiker advised that PennDOT installed the pipe in 1975.

Ed Jeffries Public Works Director shut down part of Champion Alley for safety reasons until the road is repaired and it is safe for residents.

Jodi Noble the Township Manager is contacting PennDOT along with our State Representative and Senator to try and remedy/fix this situation. The broken pipe is PennDOT's. Therefore, Pen Dot is responsible for fixing the pipe and damage created.

Dave Spiker would like to know how long it will take to fix his property and the pipe.

Jodi Noble explained the process and cannot confirm how long it will take PennDOT to remedy the situation.

Sherri Fullgraf of 225 Miners Rd Houston, PA 15342 stated concerns about her road “lifting” due to flooding. She also has concerns that Angelo’s and Stewarts properties may be making flooding issues worse, due to recent grading/building etc.. being performed to those properties.

Sherri stated that the township does not maintain her road or bridge, and she replaced the bridge in 1965 but abandoned the bridge in the 80’s or 90’s and she worked with the state to get the bridge replaced and now it is solely her issue to fix and maintain the bridge going to her property.

Ed Jeffries Public Works Director confirmed that her road is not maintained by the Township. There is a sign before Miners Run Road that states “Township maintenance ends here”. The Township does however patch holes etc.. when needed on the Township portion of the road

The Board of Supervisors, Jodi Noble Township Manager, and Ed Jeffries plan on making an on-site visit June 23, 2021, to meet with residents and assess the damage reported.

Pictures of the damage that were taken by residents will be submitted to PennDot by Jodi Noble Township Manager.

Janice Nakoneczny of 627 Regent Street Houston, Pa 15342 read a letter on behalf of her husband Alex and herself. In the letter they stated concerns of raw sewage in their basement due to the recent flooding and sewage system. They would like for the Township to investigate the cause of this issue that they and their neighbors are having and have the issue corrected. Alex has suggested we replace the current drain box with a new larger drain box as well. The current drain is not withstanding the water and debris.

Gary Friend and Ed Jeffries both met with Alex prior to this meeting to address Alex’s concerns. The Township had a company camera the lines and are waiting to hear back on any findings. In addition, they plan on “smoking” the lines”. Letters will need to be mailed to any property that is affected to let them know this is only a test, along with a description of the test. This assures the residents are aware of what is going on during the test. Ed Jeffries Public Works Director has the products ordered and is ready to perform the test as soon residents are notified.

Jen Slagle Township Engineer explained the process Chartiers township must go through for these situations.

Cynthia Grego of 502 Regent Street Houston, PA 15342 suggested to the Board of Supervisors that Chartiers Township should consider contacting The Environmental Conservation Protection Agency as they help with flood studies and issues with builders/developers.

Jen Slagle explained the Developers have standards they are required to meet that are based on requirements from the DEP. They have stricter guidelines presently and they were not as strict in the past. All developers are following the current guidelines.

Jeff Marcischak of 233 Lyons Street Houston, Pa 15342 has a complaint about a neighbor who is not following the Chartiers Township burning ordinance. This resident

also has a “C” box in his front yard. Jeff tried speaking with the resident, but the neighbor’s response was, he is permitted to burn on Wednesday and Sundays. Jeff stated he is burning other days as well. He is not able to open his windows and enjoy fresh air in his home due to the overwhelming smell of smoke coming into his home. He has also tried contacting police on this matter.

Adam McGurk, AICP Planning Director made Jeff aware that the Township has received complaints and have addressed those with the property owner. There is a process to follow, and it can be lengthy. Adam also stated the days for Burning in Chartiers Township are Wednesday’s and Saturdays from 12-7 or dusk whichever comes first. “Recreational burning only” is permitted the rest of the week, for example a campfire or fire pit.

Adam McGurk, Jodi Noble, and James Horvath, Police Chief will discuss the burning issue and make the Chartiers Officers aware.

DEVELOPERS TIME

1. A motion was made by Mr. Kiehl and seconded by Mrs. Kolovich to reapprove Dellorso Property Subdivision Plan for recording purposes only, subject to the original terms and conditions of approval dated March 9, 2021, as recommended by the Township Planning Director and Township Engineer. All Supervisors voted yes. The motion carried 3-0.
2. A motion was made by Mr. Kiehl and seconded by Mrs. Kolovich to approve the financial security reduction request number 3 for Arabian Meadows Phase 2 in the amount of \$30,001.13 for completed improvements, thereby reducing the Financial Security to \$495,696.62, as recommended by the Township Engineer in her letter dated June 17, 2021. All Supervisors voted yes. The motion carried 3-0.

APPROVAL OF MINUTES

A motion was made by Mr. Kiehl and seconded by Mrs. Kolovich to approve the minutes for the Regular Meetings of May 11, 2021, and May 25, 2021, as presented. All Supervisors voted yes. The motion carried 3-0.

STAFF REPORTS: NO REPORTS

SUPERVISOR REPORTS:

Mrs. Kolovich-NO REPORT
Mr. Kiehl – NO REPORT
Mr. Friend- NO REPORT

OLD BUSINESS:

1. A motion was made by Mr. Kiehl and seconded by Mrs. Kolovich to approve partial payment No. 2 (FINAL) to M&A Coatings in the amount of \$11,050.00 (50% of the remaining balance) for the Airport and Mulberry Bridge repair project as recommended by the project Engineer in the change order dated May 28, 2021. Roll Call Vote: Mr. Friend: NO Mr. Kiehl: YES Mrs. Kolovich: YES Motion carried 2-1.

2. A motion was made by Mr, Kiehl and seconded by Mrs. Kolovich to ratify the hiring of Ian DeFilippo for the temporary position of Seasonal Laborer in the Public Works Department as recommended by the Director of Public Works and Township Manager. All Supervisors voted yes. The motion carried 3-0.

NEW BUSINESS:

1. A motion was made by Mr. Kiehl and seconded by Mrs. Kolovich to authorize payment of invoices indicated on the attached listing. Invoices to be paid are posted on the bulletin board for review.

GFWASH.CHECKING: \$68,006.05; WASH.MIDLAND SEWER FUND:\$109.88;WASH. LIGHT/FIRE HYDRANT FUND:\$3,066.03;WASH. ACT 13 IMPACT FEE FUND:\$11,050.00;WASH.LOCALSERVICESTAXFUND:\$3,775.95;WASH.- COOM.CTR.OPER.FUND:\$934.76;WASH. CAPITAL RESERVE:\$14,465.00;SEWER FUND WASH:\$56,852.33;W-F PAYROLL FUND:\$3,230.24;TOTAL:\$161,490.24

All Supervisors voted yes. The motion carried 3-0.

DISCUSSION ITEMS:

1. 2020 Road Program: Contract C
 - a. Repairs-Jodi Noble confirmed the concrete is complete.
 - b. Drainage-Ed Jeffries has received two bids for the curb from ASAP & Strinsha
 - c. Detour Repairs-Ed Jeffries met with Dale. They are going to finish the repair and seed the area for grass.
2. 2021 Road Program-There is a pre-construction meeting Thursday June 24, 2021, with the contractor and Columbia Gas will be in attendance.
3. 2021 Sewer Rehab-Jen Slagle, Township Engineer stated CCTB Lining & Excavation is out for bid. The bid opening and recommendation should be ready for the Board of Supervisors next meeting.
4. McClane Farm Road Culvert/Grant
 - a. Punchlist-The township Engineer and Contractor are currently working on the punch list.
 - b. Resident restoration requests

Jen Slagle the Township Engineer is working with the contractor. The guiderail is not yet complete. They were notified of the recent storm damage as well. They do not have a final document ready currently. Mr. Kiehl reiterated that he didn't think the Township should be responsible for costs related to headwall adjustment.

Debbie Brower of 234 McClane Farm Road Washington, Pa 15301 made the Board of Supervisors aware of a few issues that are occurring on McClane that deal with the Culvert project.

Jen Slagle will make sure these issues are addressed.

5. Barnickel and Country Club
 - a. Intersection review

- b. Guiderail review request Barnickel
Bryan Lowe of Harshman Group performed a study to access if Chartiers needs a guiderail for Barnickel/Country Club Intersections. His study concluded a guiderail is not warranted at this time. The intersection is still being discussed.
- 6. Piatt Estates Offsite Sewer Dedication
Jodi Noble Township Manager will be sending out notices to the residents involved in this project within the following week.
- 7. Mulberry Bridge
Jodi Noble and Canton Township agree it makes more sense to replace Mulberry Bridge instead of repairing it. Canton Township is waiting on a decision from Chartiers Township before proceeding with the project.
- 8. Curative/Text Amendment (Zoning)
 - a. Developer Request: Auto Sales and Rentals in the I-1 District
 - b. Hearing Authorization

Risk Horizons submitted a letter to Adam McGurk AICP Director, requesting to change the zoning of his property to Industrial and/or amendment allowing auto sales.

A motion was made by Mr. Kiehl and seconded by Mrs. Kolovich to authorize the advertisement of a public hearing for the Risk Horizon's curative text amendment request to take place at the August 10, 2021 (5:00PM) Board of Supervisors meeting. All Supervisors voted yes. The motion carried 3-0.

- 9. Jordan Tax Service: On Site Collection Dates for School Taxes

Jordan tax Services have requested to use the Chartiers Township Meeting Room for In Person Tax Collection on July 19, 2021 9am – 12pm, September 10 , 2021 1pm – 4pm , and September 15, 2021 9am – 12pm.

A motion was made by Mr. Kiehl and seconded by Mrs. Kolovich to approve the use of Chartiers Townships Meeting Room to Jordan Tax Services for In Person Tax Collection on July 19, 2021, from 9am-12pm, September 10, 2021 from 1pm-4pm, and September 15, 2021 from 9am-12pm. All Supervisors voted yes. The motion carried 3-0.

- 10. Public Works Equipment
 - a. Box Truck-Ed Jeffries Public Works Director made the board aware the box truck is too big for what they need and is in rough condition. He is looking into options that would work best for the Public Works Dept.
 - b. Tarps for 2 trucks-Ed Jeffries is working on getting quotes for the tarps needed for the Public Works Depts Trucks. He should have the quotes needed for the following Board of Supervisors Meeting.
 - c. 1995 International-This truck is not utilized.

A motion was made by Mr. Kiehl and seconded by Mrs. Kolovich to authorize the Township Manager to advertise the 1995 International for sale via Municibid. All Supervisors voted yes. The motion carried 3-0.

11. Storm Event of June 11, 2021, follow up

The incidents have been discussed and Chartiers Township will work on helping, fix the issues as they go through their punch list.

12. Worker's Comp Recommendations

Jodi Noble, the Township Manager and Chartiers Township Solicitor James Lieker are working together on this matter.

PUBLIC COMMENT:

Robert Bradford 619 McClane Farm Road Washington, Pa 15301 asked the board if they know when the water is going up McClane Farm Road.

Jodi Noble stated she will contact them again and try to receive a response. The Township has contacted PA American water on 3 previous occasions with no response.

Joe Wheeler of 707 N. Main Street shares concerns over flooding. He also made the Board of Supervisors aware of an issue with an abandoned septic tank that is covered at the moment. He has also suggested speed bumps or something to help slow traffic down, as well as the one-way sign to be repositioned properly on his road, to make the area safer for the kids that live there.

Mrs. Noble explained that speed humps are not permitted on public roads. Speed humps are permitted as traffic calming after an appropriate study and process as outlined by PennDOT.

The Board of Supervisors, Public Works Director Ed Jeffries , and Township Manager Jodi Noble are making a site visit June 24, 2021 to meet with residents about concerns.

ADJOURN

Time: 6:30PM

A. William Kiehl
Secretary

Jamie Rozzo, Recording Secretary