

**CHARTIERS TOWNSHIP
BOARD OF SUPERVISORS MEETING
June 26, 2018
4:00 P.M.**

CALL TO ORDER

PLEDGE OF ALLEGIANCE

EXECUTIVE SESSION ANNOUNCEMENT:

Please be advised that the Board of Supervisors met in Executive Session on June 26, 2018 immediately prior to this meeting from 3:30 P.M. to 3:58 P.M. to discuss litigation, contract negotiation and personnel matters and receive advice from the Solicitor.

ATTENDANCE:

Attending this meeting were Supervisors Gary Friend, John M. Marcischak and Mr. Alterio. Also present were Jodi L. Noble-Township Manager; James Liekar-Solicitor; Jennifer Slagle-Township Engineer; Adam McGurk, AICP Planning Director; James Horvath, Chief of Police; Jessica Tedrow, Parks & Recreation Director and Bev Small, Recording Secretary. ABSENT: Ed Jeffries, Public Works Director

VISITORS TIME:

Bob Bradford of 619 McClane asked about the time frame for the punch list restorations

DEVELOPERS TIME

1. A motion was made by Mr. Friend and seconded by Mr. Marcischak to approve the Arden Mills, Phase 5, Lot 510 Minor Subdivision Plan, subject to the conditions outlined in the Planning Department's letter dated June 20, 2018, and subject to the satisfaction of the outstanding items in the Township Engineer's review letter dated June 18, 2018. All Supervisors voted yes. The motion carried.
2. A motion was made by Mr. Friend and seconded by Mr. Marcischak to approve Financial Security release No. 1 for Arabian Meadows from \$259,358.09 to \$42,917.50, for a reduction of \$216, 440.59 as recommended by the Township Engineer in her letter dated June 18, 2018. All Supervisors voted yes. The motion carried.

STAFF REPORTS:

All reports were accepted as submitted

SUPERVISOR REPORTS:

Mr. Alterio – No report

Mr. Marcischak – Thanked all who helped make Chartiers Community Day a success

Mr. Friend- No report

APPROVAL OF MINUTES – A motion was made by Mr. Friend and seconded by Mr. Marcischak to approve Board of Supervisors Meeting Minutes from the Workshop Meeting of May 8, 2018 and the Regular Meeting of May 22, 2018 as presented. All Supervisors voted yes. The motion carried

OLD BUSINESS:

1. Mr. McGurk, Township Planner informed the Board of the adjustment made to bring the discrepancy of the hours of work into compliance with the existing work hours Ordinance.
 - A motion was made by Mr. Friend and seconded by Mr. Marcischak to amend Chapter 159 of the Chartiers Township Code of Ordinances, Excavations, as recommended by the Chartiers Township Planning Commission at their meeting of April 17, 2018 and adopt Ordinance No. 375 accordingly. All Supervisors voted yes. The motion carried.
2. A motion was made by Mr. Friend and seconded by Mr. Marcischak to ratify the Intergovernmental Cooperation Agreement with North Strabane and Union Townships for the application of a multi-municipal stormwater management and water quality improvement grant from the Mariner East II fine grant and adopt Ordinance No. 376 accordingly as recommended by the Township Manager. All Supervisors voted yes. The motion carried.
 - NOTE: Nottingham Township chose to apply independently for a small grant for Mingo Creek.
3. Mrs. Noble expressed that the Geotech report bears findings of the cause of the slide and that the repair will correct the situation as well as prevent a reoccurrence. All three (3) haulers holding overweight permits on the road and are indicating they have no issue with participating in with the Township to relieve the burden of cost and/or materials for the project repair as their overweight vehicles have exacerbated the problem.
 - A motion was made by Mr. Friend and seconded by Mr. Marcischak to award the bid for the Allison Hollow Road Slide Emergency Repair to J Stewart Excavating, Inc. of Canonsburg, PA in the amount of \$67,492.50 as recommended by the Project Engineer in his letter dated June 26, 2018. All Supervisors voted yes. The motion passed.

NEW BUSINESS:

1. A motion was made by Mr. Friend and seconded by Mr. Marcischak to authorize the advertisement for the part-time position of Parks and Recreation Programming and Rental Coordinator conditional upon receipt of the current employee's written resignation. All Supervisors Voted yes. The motion carried.

2. A motion was made by Mr. Friend and seconded by Mr. Marcischak to authorize payment of invoices (General Fund: Checks #32995-33019: \$91,286.44; Act 13 Impact Fee Fund: Check #3176: \$3,056.87; Light/Fire Hydrant Fund: Check #2046: 6.22; Sanitary Sewer Fund; Checks #1131-1132: \$1,677.18; Capital Reserve Fund: Check #1030: \$100.00; CTCC Operating Fund: Checks # 1269-1274: \$6,200.03; Local Services Tax Fund: Check #1052: \$698.88; Total All Funds: \$103,025.62). All Supervisors voted yes. The motion carried

DISCUSSION ITEMS:

1. DEP Sunoco Fine Grant – Mrs. Noble has received letters of support from State Representatives, State Senator, County Commissioners and Washington Watershed Alliance for the ½ million dollar grant request.
2. McClane Farms Road Sewer Project – Mrs. Noble stated that construction is completed except for the punch list items; connection notices are in process in conjunction with Harshman Engineering and WEWJA; Chartiers Township and WEWJA Tap-in fees will both be collected by the Township as a convenience for the property owners.
3. Midland Sewer Project Update – The Solicitor contacted the adjuster for the Township's carrier to request updates and status on the restoration projects. He has liened the properties that are not tap-in as yet, including the multi-dwelling unit that is tapped-in but never paid.

Public Works will conduct the work to reset a stair landing that was not replaced.

The Township Manager provided information and options on the sewer fee calculations for the Board's consideration. PennVest, Washington Financial, Bond Quotes and PLGIT (Pennsylvania Local Government Investment Trust) options and percentage (%) rates for borrowing vs. investing were discussed. Mrs. Noble will get quotes for investment options.

4. WEWJA Agreement (South Strabane) – The Township Solicitor reminded the Board that this agreement went out two (2) years ago in June of 2016 with no response from their Solicitor. He advised that Mrs. Noble contact Tom Murphy directly at WEWJA to inform him that the agreement is signed and money is authorized to pay if they take action and sign the revised agreements.
5. Canton Agreement (Route 18) – Same as WEWJA directive above with the contact being Manager Stephanie Pettit.
6. Kingston Estates Public Improvements – Dan Deiseroth of Gateway Engineering reported that the Developer, A.J. Strimel has not completed the punch list items as yet in order for the Township to take action to accept the roads.

7. Linda Lane Cul-de-Sac – Same as Kingston Estates above.
8. 2018 Sewer Rehabilitation Project – Gateway is working on the CCTV contract and specifications for that project.
9. CHJA Act 537 Request/Fee Resolution – Mr. Liekar will provide an update on the motion being presented before Judge Lucas tomorrow (June 27, 2018) to obtain an injunction.
10. February Storm Events/Flooding Follow Up –
 - Road Damage
 - Allison Hollow Road – The upper portion of the road will have to be closed for safety during the repair work. Deadline for completion is August 11, 2018. A One Call will be sent out to residents.
 - Arden Mines Road – The Project Engineer is preparing a scope of the work for this project.
 - Resident Flooding (wide spread, including)
 - West Pike Street Steam Obstruction – no issues have been reported since the backflow preventer was installed.
 - McClane Farm Road – discussed in executive session.
 - Fair Meadow Circle – Harshman is looking at the private gazebo flooding for the existing swale and downstream culvert.
 - Johnson Hill/Plum Run – Public Works is maintaining and continuing to monitor the swale.
11. Veronica Drive Cul-de-sac Completion Request – Dave Housley of Gateway recommends a Teardrop cul-de-sac be installed in a three (3) stage program involving a survey, concept plan and exhibit plan. Potential to construct the cul-de-sac could occur within three (3) to four (4) weeks.
 - A motion was made by Mr. Friend and seconded by Mr. Marcischak authorizing Gateway to begin stage one (1) field work for the Veronica Drive cul-de-sac at a fee not to exceed \$1,200.00 without submitting and receiving another signed work authorization prior to continuing work. All Supervisors voted yes. The motion carried.
12. Off Road Vehicle Issues – Mrs. Noble spoke with Mr. Martinsky about the continuing distress with the off-road vehicle disturbance activity. She advised him of the extra security cameras that are being installed in the park and uphill in that field for which he is most appreciative.
13. 8 Crossroads Road Code – Mr. Friend is meeting Thursday, June 28, 2018 with Allegheny Asbestos for inspection of the house in preparation to submit required documents to DEP for Chartiers VFD fire training. He is meeting tomorrow (June 27, 2018) with two (2) interested parties for the clean-up of the property.

Mrs. Noble submitted the documents and check to the County for the repository sale of the adjacent property. Preparation of the deed transfer is in process.

14. Community Center Sign – Mr. Friend stated that the PA One Call is completed and Sunoco submitted all of their paperwork so that all is ready to go on Friday, June 29, 2018. Coordination is needed to getting power to the sign from the utility pole.
15. Codification – Mrs. Noble has a list of the Ordinances to be entered since the last codification to have the information up to date,
16. Plum Run Road Bridge Repair – Mr. Friend is waiting for costs and weights of pre-fab headwalls and wingwalls before Public Works knows what equipment will be needed,
17. Landscaping Ordinance – The Township Planner presented the Draft Ordinance as approved by the Township Planning Commission with nine (9) requirements of which five (5) are free to be chosen by the Developers including an option for a fee in lieu of trees if those are not able to be included on the specific sites. This process can be started to send to Washington County Planning Commission for their review at the Board's direction.
18. Oil and Gas Ordinance – The Planning Commission at their last meeting reviewed 2017 recommendations still based on the prior Nottingham Township version that Mr. Liekar had recommended. Mr. McGurk cited changes and updates made, the most significant being the ability for the Township to restrict drilling in specific zoning districts. Mr. Liekar said this updates our Act 13 Ordinance and recommends action on this.
 - A motion was made by Mr. Friend and seconded by Mr. Marcischak authorizing the Township Planner to advertise both Ordinances and to schedule Public Hearings and send both to the Washington County Planning Commission for review within the forty-five (45) day County review period. All Supervisors voted yes. The motion carried
19. Bottled Water Quotes – Mrs. Noble solicited quotes to effect savings on bottled water over what our current contract provider charges.
 - A motion was made by Mr. Friend and seconded by Mr. Marcischak authorizing the Township Manager to proceed with the bottled water quotes and enter into an agreement for the best quote possible. All Supervisors voted yes. The motion carried
20. Delinquent Earned Income Tax Penalty and Interest Waiver Request – Mrs. Noble presented information on P.A.M.S. direction regarding two (2) Township residents who owe taxes from 2001, 2002 and 2008 to submit written requests

to the Township asking to waive the penalties and interest due on said taxes. A Resolution is required for the Township to get the monetary amounts to determine if this is a direction to proceed. She will have the Resolution prepared for action at the July 10, 2018 meeting if necessary.

21. Public Works Garage Roof Repair/Replacement – The Interim Public Works Director, Mr. Friend, contacted R.A.M.E. (Roofing Company) to submit a specs and description of the work needed to repair or replace the 25 year old section of roof as well as issues on the newer portion of the building. Further investigation is in process to determine potential to authorize bids for the project.
22. Pine Lawn Park – Mr. Friend received a complaint about grass cutting, large rocks, debris and regular maintenance of the park. Mr. Friend had the summer laborer clear the area and believes Chartiers Public Works can transport, spread and rake topsoil to prepare for hydro-seeding after a cost estimate is received.

The topic of playground mulch and equipment repair was discussed.

PUBLIC COMMENT:

None

ADJOURNMENT:

The meeting adjourned at 4:52 P.M.

John Marcischak
Secretary

Bev Small – Recording Secretary