

**CHARTIERS TOWNSHIP
BOARD OF SUPERVISORS MEETING
June 27, 2017
4:00 P.M.**

EXECUTIVE SESSION ANNOUNCEMENT:

Please be advised that the Board of Supervisors met immediately prior to this meeting in Executive Session on Tuesday, June 13, 2017 from 3:30 P.M. to 4:00 P.M. to discuss contract negotiations, personnel and litigation matters.

ATTENDANCE:

Attending this meeting were Supervisors Glenn Alterio, John M. Marcischak and Mr. Kiehl. Also present were Jodi L. Noble-Township Manager; James Liekar-Solicitor; Jennifer Slagle-Township Engineer; Adam McGurk, AICP Planning Director; Ed Jeffries, Public Works Director; Jessica Tedrow, Parks & Recreation Director and Bev Small-Recording Secretary.

VISITORS TIME:

Terry Swoager of 53 Griffith Lane and Gregory Hesler of 49 Griffith Lane, Canonsburg along with other residents on Griffith Lane voiced concerns about maintenance of the 2/10 mile of gravel road that is in Chartiers and the issues of dust. The Public Works Director responded and the Township Engineer will evaluate the existing situation.

Columbia Gas – Hours of Work – Project and Construction Managers Karen Franks, Ryan Hansen and Rodney Mason presented a request for approval of extended work hours to implement and complete a Tri-County Project (aka Line 1570) that is a F.E.R.C. (Federal Energy Regulation Commission) Public transmission pipeline project requiring a seven (7) day work week. The Federal Government has a November 1, 2017 deadline for completion. The Board advised the Township, whenever possible, likes to give residents a break from various construction activities on Sunday, so they would not grant the requested modification and any reconsideration to approve would be handled only by mandate from the Federal Government.

Jim Cowie of 231 McClane Farm Road informed the Board of continuing water run-off and issue when water hits the culverts on an angle causing added problems with excessive water flow onto his property. Supervisor Kiehl will meet with him to review prints and discuss this further.

DEVELOPERS TIME:

Mike Wetzel of Wetzel Associates was present seeking final approval for the Summerfield Woods, Phase I Final Subdivision of lots. The roads will be brought up to the required Township standards and regulations.

- A motion was made by Mr. Alterio and seconded by Mr. Marcischak to approve the Summerfield Woods, Phase I Final Subdivision as recommended by the Chartiers Township Planning Commission at their meeting of June 20, 2017 and conditional upon satisfaction of the outstanding items in the Township Engineer's letter dated June 19, 2017 and entering into a developer's agreement with the financial security All Supervisors voted yes. The motion carried.

STAFF REPORTS:

Planning Commission – Mr. McGurk highlighted the Draft Ordinance allowing small offices to go into C-1 Districts without needing a conditional agreement.

- A motion was made by Mr. Alterio and seconded by Mr. Marcischak to authorize the Township manager to advertise an amendment to Chapter 350 of Chartiers Township Code Zoning to provide for a neighborhood office establishment permitting the use in a C-1 neighborhood commercial district and as part of the advertisement to establish a Public Hearing date August 8, 2017. All Supervisors voted yes. The motion carried.

Reports were accepted as submitted.

SUPERVISOR REPORTS:

Mr. Kiehl –.Congratulated P&R on a successful Community Day Event

Mr. Marcischak – Agreed

Mr. Alterio- Agreed

APPROVAL OF MINUTES

A motion was made by Mr. Alterio and seconded by Mr. Marcischak to approve the Board of Supervisors Minutes of the Workshop Meeting of May 9, 2017 and the Regular Meeting of May 23, 2017, as presented. All Supervisors voted yes. The motion carried.

OLD BUSINESS:

1. A motion was made by Mr. Alterio and seconded by Mr. Marcischak to table the bids for the McClane Farm Sewer project pending the review by the Project

Engineer and Solicitor until the July 25, 2017 meeting at 4:00 P.M. All Supervisors voted yes. The motion carried.

2. A motion was made by Mr. Alterio and seconded by Mr. Marcischak to authorize the Township Manager and the Solicitor to seek bids for the demolition of the structures at 8 Crossroads Road and clean up all of the same as well as the debris on said property upon the expiration of the 30 day period in accordance with the Court Order dated June 15, 2017. All Supervisors voted yes. The motion carried.
3. A motion was made by Mr. Alterio and seconded by Mr. Marcischak to enter into an agreement with Houston Borough for the 2017 Road Paving program for reimbursement of the Houston Borough portions of Third and Fourth Streets in a form acceptable to the Township Solicitor as recommended by the Township Manager. All Supervisors voted yes. The motion carried.
4. A motion was made by Mr. Alterio and seconded by Mr. Marcischak to sell the used tables and chairs from the Social Hall, as is, on a first come, first served basis at a rate of \$30/table and \$5/chair as recommended by the Township Manager and Director of Public Works as the same have an aggregate value of less than \$1,000.00. All Supervisors voted yes. The motion carried.

NEW BUSINESS:

1. A motion was made by Mr. Alterio and seconded by Mr. Marcischak to authorize the application for a C.O.P.S. Grant as recommended by the Township Manager and Chief of Police. All Supervisors voted yes. The motion carried.
2. A motion was made by Mr. Alterio and seconded by Mr. Marcischak to approve an agreement with the GG&C Bus Company in the amount of \$275 for a field trip for the Summer Playground Program on July 6, 2017. All Supervisors voted yes. The motion carried.
3. A motion was made by Mr. Alterio and seconded by Mr. Marcischak to authorize payment of invoices (General Fund: Checks # 32118 -32162: \$85,872.12; Local Service Tax Fund: Check # 1002: \$99.85; CTCC Fund: Checks # 1034 - 1038: \$6,259.34; Act 13 Impact Fee Fund: Check # 1002: \$11,800.80; Sewer Fund: Checks # 1024-1026: \$7,901.79; Engineer Review Escrow Fund: Check # 1051: \$500.00; Rte. 18 SLE Fund:: Check # 1240: \$9,615.93; Liquid Fuels Fund: Check # 100: \$312.66. TOTAL ALL FUNDS: \$122,362.49) All Supervisors voted yes. The motion carried.

DISCUSSION ITEMS:

1. McClane Farms Road Sewer Project – Mr. Liekar needs the Debt Service Fees and any change in Tap Fees from the Project Engineer before informing developers of tap-in fee for the pipe. Right of Way agreements are coming in.
2. Canton Township (Route 18) – The Township Solicitor will send a certified letter in attempt to get e response from Canton’s Solicitor, Mr. Makel for finalization. The balance of the joint funds are being held.
3. South Strabane/WEWJA Agreement– Mr. Liekar reported that South Strabane’s solicitor will forward their approval by Chartiers Township July 11, 2017 meeting.
4. Ballfield Development – Mrs. Slagle familiarized the Board with findings and options for further development based on a satisfactory plan. Extensive discussion and deliberation ensued.
 - A motion was made by Mr. Alterio and seconded by Mr. Marcischak authorizing the Gateway Engineers to survey the proposed ballfield for a fee not to exceed \$5,000.00. All Supervisors voted yes. The motion carried.
5. Midland Sewer Project Update – The Township Solicitor has upcoming hearings with Magistrate Marks. He has not yet heard from Attorney Julian on the easement necessary for the Hagerman restoration project. The Board will discuss further in executive session. Mrs. Noble will meet with Gateway to calculate a strategy to resolve the underfunded Midland Sewer Project.
6. Kingston Estates Public Improvements – The Township Engineer reported no update at the present time.
7. Paxton Grove Public Improvements – The Township Engineer reported no update at the present time.
8. Linda Lane Cul-de-Sac – The Township Engineer reported no update at the present time.
9. CDBG Grants – Mr. Liekar stated that some of the demolitions are ready for bid.
10. 2016 Road Paving Status Update – Mrs. Slagle reported that the contractor completed most of the corrections reducing the ponding to a narrower area at the Township Building.
11. Community Center Sign – Mrs. Noble is still waiting for the revised cost proposal from Signtronics. There is no July School Board meeting for further discussion.
12. Arden Road Slide – Mr. Jeffries reported that all is in place to begin the project within the next day. Strnisha contracting will be on site to proceed.

13. Arden Road Sewage Complaint – Mrs. Noble stated the Sewage Council's proposal is to inspect on an hourly basis which is more consistent.
 - A motion was made by Mr. Alterio and seconded by Mr. Marcischak to Authorize the Sewage Council to conduct the inspections on the Arden Road Sewage issues on an hourly basis. All Supervisors voted yes. The motion carried.
14. GIS Update – The Township Manager stated that the GIS base system is installed and already in use. Zoning information is the next step to increase the value and use of the GIS .indicated that the system is ready to be installed on the Township computer system which allows for immediate updating through Gateway to integrate with the Township system. This includes hard copy and training on usage.
15. Lawn Street Stormwater Complaint – Mrs. Slagle reviewed that Gateway analyzed approximately fifty (50) acres that drains through Mr. Flowers' property. Upsizing the pipe is a short term option that may alleviate some of the problem. More discussion is warranted about the stormwater issues to prioritize how to approach the matter without creating additional problems as a result. Some driveway sloping issues exist on the low points of the private property. The Public Works Director and Engineer will further analyze the situation to determine where the responsibility ultimately lies and report at the next meeting.
16. Street Light Requests – Mrs. Noble reported that this is moving forward. She will get pole numbers to request from West Penn the light for Reed Avenue as approved. She and the Planning Director will establish a policy regarding streetlight placement specifications.
17. MS4 Report Compliance Requirements – The Township Engineer reported that a pollutant reductions plan must be advertised by August 3, 2017. Calculations have been conducted per DEP requirements which includes mapping. This is a five (5) year plan for implementation.
18. Community Center Linen Options – The Township Manager and Parks and Recreation Director present a motion for action by the Board at the July 11, 2017 meeting.
19. PA Act 172 – Once the Board has reviewed the Act and the request from the CTVFD is received, options can be discussed to implement tax reductions for volunteer firefighters. This has the potential as an incentive for recruiting more active volunteers which prolongs the need for paid firefighters.
20. Allison Hollow Rejuvenator – Mrs. Slagle finalized the quantities to send to the contractors and will have the cost at the next meeting.

PUBLIC COMMENT:

Robert Bradford of McClane Farm Road asked about the projected timeframe for the start of the McClane Sewer Project. Timing and cost hinges on the PennVest Loan decision that is to be made by July 19, 2017. Feasibly construction could be underway in early spring of 2018.

ADJOURNMENT:

The meeting adjourned at 5:32 P.M.

John Marcischak
Secretary

Bev Small – Recording Secretary