

CHARTIERS TOWNSHIP
BOARD OF SUPERVISORS MEETING
JUNE 11, 2013
4:00 p.m.

Mr. Richard Metzler – Chairman called the regular meeting of the Chartiers Township Board of Supervisors to order at 4:03 p.m. Tuesday, June 11, 2013, at which time he asked all present to stand for the pledge of allegiance.

ATTENDANCE:

Attending this afternoon meeting were Supervisors: A. William Kiehl, John M. Marcischak and Mr. Metzler. Additionally in attendance were: James Liekar-Solicitor; Jodi L. Noble – Township Manager; Daniel Slagle-Township Engineer; Samuel R. Stockton-Community Development Coordinator; David Street-2013 Municipal Intern and Wendy Williams-Recording Secretary.

EXECUTIVE SESSION ANNOUNCEMENT:

Mr. Metzler announced the Board went into executive session at 2:00 p.m. on May 29, 2013 and adjourned at 4:48 p.m. and at 3:00 p.m. June 11, 2013 and adjourned at 4:01 p.m. to discuss real property and personnel matters.

VISITORS TIME: (no participation)

APPROVAL OF MINUTES:

A motion was made by Mr. Kiehl and seconded by Mr. Marcischak to approve the Board of Supervisors Regular Meeting Minutes of May 14, 2013, as presented. All Supervisors voting yes, motion carried.

STAFF REPORTS:

Township Manager – Jodi L. Noble

Financial Plan Update:

The Board was given a comprehensive financial statement for May 2013, as well as a snapshot for the long range financial plan. Ms. Noble advised the Board, that Joanne Buckel was assisting with the necessary historical data entry in order to do the long range trend analysis.

Public Works Department

In Mr. Jeffries absence, Ms. Noble updated the Board on the Public Works Department, advising that in accordance with the Engineer's recommendation, guiderails have been installed on McConnell's Mill Bridge to keep cars within the cart way , thereby making the bridge safer as an interim measure. "One Lane" bridge signs have been installed at both ends of the road.

Mr. Slagle advised that as a result of a residential sewer backup, Mr. Jeffries investigated the issue and contact the contractor to video camera, which went in 10-ft. and hit a mud pit. Therefore, there was an obstruction. PENNDOT put their 36-in. storm sewer and basically eliminated one manhole and placed a stop sign on top of the pipe. The repairs were to be completed today.

Mr. Metzler advised that a large area (113 Adlin Ave.) floods very badly. Mr. Jeffries has put a camera up the line many times. There is a possibility there is a structural problem. Mr. Metzler asked the Engineer to look into the situation.

Community Development Coordinator – Samuel R. Stockton

Mr. Stockton advised that he assigned David Street, 2013 Municipal Intern, to collect data to be used in the formulation of the Comprehensive Plan update. He has worked diligently and his report accompanies Mr. Stockton's.

Mr. Kiehl advised that at 2791 North Main Street, Washington, the owner has allowed weeds to grow up around a hole at the clean out at the end of the property.

Township Engineer – Daniel Slagle

Mr. Slagle updated the Board on the following Developments. as follows:

1. Piatt Estates Plan – The revised Piatt Estates Master Plan was approved for a 163 lot, 4 phased subdivision on a 106.9 Acre tract. A preliminary revised Master Plan was submitted showing roadway/lot realignment in PH III/IV. We received/reviewed revised Final PH I for consideration which was approved at the last Planning Commission Meeting on 4/23/2013 with conditions. The major issues include the Discharge Easement, Detention Basin Ownership, Turning Lane Schedule and Sulky Manor Lane Vacation Restrictions.
2. Arden Mills Revised PRD Plan – We met with the Developer on 4/17/2013 to discuss outstanding items. We received/reviewed revised plans submitted 5/2/2013 and prepared revised letter dated 5/10/2013 for a revised Tentative Master Plan that now consolidates PH 4, 5 and 6 into one revised final PH 4 consisting of 100 dwelling units on 129.94 acre tract. The major issues include the Conservation Easement, roadway alignment, PaDOT approval and Detention Basin Ownership.
3. Durkacs Subdivision Plan – We received/reviewed revised plans submitted 5/6/2013 and 5/22/2013 and prepared revised letter dated 5/23/2013. The Durkacs Subdivision was approved at the 5/28/2013 Planning Commission Meeting. The plan basically consists of subdividing one 18.63 Acre lot into 2 lots along SR. 519.
4. Kotyk Subdivision Plan – We received/reviewed revised plans submitted 5/6/2013 and 5/22/2013 and prepared revised letter dated 5/23/2013. The Kotyk Subdivision was

approved at the 5/28/2013 Planning Commission Meeting. The plan basically consists of subdividing one 62.1 Acre lot into 2 lots along TR. 612.

5. Pending SALDO Plans – Potential SALDO Plans up for possible consideration at the next for Planning Commission Meeting on June 25, 2013 include: Bitz Subdivision and the Oak Grove Gas Plant Site Plan (Conditional Use).

Mr. Slagle updated the Board of Capital Improvement Projects, as follows:

1. Midland Sewer Project – We met with PaDOT on 5/6/2013 to resolve comments/utility conflicts. We prepared detailed roadway cross-sections/plans and resubmitted application. Public bid were received on May 17, 2013. There were 20 potential bidders with 11 submitting bids ranging from \$2,556,745 to \$4,524,070. We are currently evaluating the contractor's references/financial data. We prepared a draft Construction Notice for distribution to the Midland Township residents.
2. Midland Sewer R/W – A Townhall meeting was held on November 13, 2012 to update the Township residents/acquire the required R/W's. The Solicitor is currently acquiring outstanding R/W's and developed acquisition plan. The Township Solicitor is preparing the Declaration of Taking for the residual R/W's.
3. Chartiers Township Community Center – We plan to meet with the contractor and Manager in the near future to coordinate the roadway/sidewalk installation.
4. PennVEST Settlement – We have developed a list and are compiling the required loan closing documentation with the assistance with the Manager and Solicitor.

Mr. Slagle updated the Board on On-Going Developer Projects, as follows:

1. Summit Plan PRD PH II – We met with the Developer on March 28, 2013 to discuss the Detention Basin discharge onto the Tehan Property. We plan to perform a final inspection (Final Matters) and request As-Built plans for this PRD.
2. Arden Mills PRD Plan PH III – We have reviewed the As-Built Plan and provided a comment letter regarding project deficiencies.

Mr. Slagle updated the Board on On-Going Township Projects, as follows:

1. Municipal Separate Storm Sewer System (MS4) – The next deadline for the MS4 Annual Report is June 31, 2013. We need to sample/monitor the water quality for Plum Run in accordance with the MS4 Program.
2. 2013 Paving Project – The 2013 Paving Program has been awarded to Victor Paving. The Contract Documents and been prepared/executed. A Notice-To-Proceed will be issued.
3. 2013 Sewer Rehabilitation Project – We have completed the design for the 2013 Sewer Rehabilitation Project with an estimated cost of \$100,000. The project was advertised for public bid opening on June 17, 2013. We currently have 9 potential bidders.

4. West Pike Street Manhole Replacement - Reviewed sewage blockage on West Pike Street with the Road Master and Manager, contacted State Pipe, Video taped sewer run, isolated sewer blockage area, coordinated exploratory dig, exposed/accessed damaged area, designed sewer repair options and coordinated the Sewer/Manhole repair.

The Township Engineer stated that he requested an as-built drawing and a corrective action plan for McClane Farm Road from the Developer of Arden Mills, Phase III for the stormwater drainage issues along that road.

Solicitor – James Liekar

Mr. Liekar updated the Board on the Midland Sewer Project regarding status and next steps, advising that the Local Debt Act was filed with DCED on Monday. DCED wanted a change on the debt statement showing the entire amount. A copy was sent to the State Attorney. PENNVEST was notified that documents were filed with DCED. A date for the closing is to be set up by the Board. He advised he continues to seek and obtain rights-of-way.

SUPERVISOR REPORTS:

Mr. Kiehl:

Mr. Kiehl notified the Board that we need three (3) names for the UCC Appeals Board for the meeting next week.

Mrs. Noble informed the Board that Keith Straight has shown interest in serving on the Board.

Mrs. Noble was asked to inform the Board of the qualifications to serve on the Board of Appeals.

Mr. Marcischak:

Mr. Marcischak inquired if he has received any estimate for the 2012 Act 13 allocation set to be received in July.

Mrs. Noble stated that PSATS had not received any information other than the revenue to the PUC was 6% lower than last year.

Mr. Metzler:

No report.

OLD BUSINESS:

A motion was made by Mr. Kiehl and seconded by Mr. Marcischak to change the fee schedule for Zoning Hearing Board Applications to \$300 or actual costs incurred, whichever is greater and

adopt resolution R9-2013 accordingly, as recommended by the Township Manager and Director of Community Development. All Supervisors voted yes. Motion carried.

A motion was made by Mr. Kiehl and seconded by Mr. Marcischak to acknowledge the resignation of Jackie Pitcock from the Parks and Recreation Board. All Supervisors voted yes. Motion carried.

A motion was made by Mr. Kiehl and seconded by Mr. Marcischak to appoint Helania Teahan to serve on the Parks and Recreation Board vacated by Jackie Pitcock, as recommended by the Chartiers Township Parks and Recreation Committee. All Supervisors voted yes. Motion carried.

A motion was made by Mr. Kiehl and seconded by Mr. Marcischak to approve the revised proposal from Zambelli Fireworks for services for Celebrate Chartiers Day fireworks display to reduce the shell size due to the proximity of the firing location to the Chartiers Township Community Center, as recommended by the Township Manager. All Supervisors voted yes. Motion carried.

NEW BUSINESS:

A motion was made by Mr. Kiehl and seconded by Mr. Marcischak to enter into Road Use and Maintenance Agreement with Williams Ohio Valley Midstream LLC to utilize Township weight restricted roads as recommended by the Township Manager and Director of Community Development. The roads involved are: Welsh Road: 1.9 miles; Arden Road: .8 miles; Ullom Road: .4 miles and Ryburn Road 1 mile. All Supervisors voted yes. Motion carried.

DISCUSSION ITEMS:

Community Center equipment furnishings/approach:

Mr. Metzler advised that the Township must focus our Fund Raising Committee to specifically be aimed at the equipment and furnishings and options we need to have for a grand opening. Right now they are working on a Master Plan. We need to look at specifications for a full kitchen; tables and chairs.

A motion was made by Mr. Kiehl and seconded by Mr. Marcischak to authorize the Township Manager to advertise bids for kitchen equipment and furnishings for the Township Community Center. All Supervisors voted yes. Motion carried.

A motion was made by Mr. Kiehl and seconded by Mr. Marcischak to authorize the Township Manager to prepare a request for proposals for managing the Community Center and including the grand opening of the Community Center. All Supervisors voted yes. Motion carried.

A motion was made by Mr. Kiehl and seconded by Mr. Marcischak to waive the Township Fee of \$100.00 for the Friends of the Chartiers-Houston Library for the rental of the Chartiers Fire Department Social Hall. All Supervisors voted yes. Motion carried.

ADJOURNMENT:

The meeting was adjourned at 5:25 p.m.

John M. Marcischak
Secretary

Wendy Williams, Recording Secretary