

**CHARTIERS TOWNSHIP
BOARD OF SUPERVISORS MEETING
July 10, 2018**

CALL TO ORDER

PLEDGE OF ALLEGIANCE

EXECUTIVE SESSION ANNOUNCEMENT:

Please be advised that the Board of Supervisors met in Executive Session immediately prior to this meeting from 3:30 P.M. to 4:00 P.M. to discuss contract negotiations, personnel and litigation matters.

ATTENDANCE:

Attending this meeting were Supervisors Gary Friend and John M. Marcischak. Also present were Jodi L. Noble-Township Manager; James Liekar-Solicitor; Jennifer Slagle-Township Engineer; Adam McGurk, AICP Planning Director; Ed Jeffries, Public Works Director; Jessica Tedrow, Parks & Recreation Director; James Horvath, Chief of Police and Bev Small, Recording Secretary. ABSENT: Supervisor Glenn Alterio

VISITORS TIME:

1. Recognition of First Responders in Grace Avenue Life Saving Response: A Township Proclamation was read recognizing the heroic efforts of our local Emergency Responders for their life saving efforts for Township Resident, Tom Barnhill, on April 22, 2018. Each responder was called front to receive public recognition as Supervisors presented certificates to the following: Chartiers Township Police Officers Patrick Conley and Charles Stevenson; Canonsburg EMS personnel Bobbi Jo Falcon, Josh Kozak, Dan Harvey and Kevin Davis; neighbor Kim McAvoy; Chartiers Township Volunteer Fire Department personnel Chief Vince Altieri, Captain Victor Petronka, Lieutenant Sara Kunselman and Fire Fighter J. Craig Politan.
2. Robert Bradford of 619 McClane Farm Road asked when the letters are projected to be sent to residents for their lateral connection notice. Mrs. Noble expects to have those posted as soon as possible after the DEP's final inspection scheduled for Friday, July 13, 2018 and approval is granted and the final punchlist restoration items are completed.
3. Gino Bioni of Bioni Industries stated his concerns on the bid process for 8 Crossroads clean-up as he was the next lowest bidder and the low bid company did not provide a Bid Bond. He was informed that this subject is number 3 under Old Business on the agenda.

DEVELOPERS TIME

None

STAFF REPORTS:

Planning/Zoning Officer: Planning Commission meeting July 17, 2018
All reports were accepted as submitted

SUPERVISOR REPORTS:

Mr. Alterio – Absent
Mr. Marcischak – No report
Mr. Friend- No report

OLD BUSINESS:

1. A motion was made by Mr. Marcischak and seconded by Mr. Friend to table action on the rezoning request of Angelo Quarture to rezone the subject parcel at 500 Western Avenue until the 4:00 P.M. Board Meeting on July 24, 2018. Mr. Marcischak encouraged the interested parties on both sides to discuss and negotiate an amicable agreement prior to the July 24, 2018 meeting when the Board takes action. All Supervisors voted yes. The motion carried 2-0.
2. A motion was made by Mr. Marcischak and seconded by Mr. Friend to accept the resignation of Noelle Foss from the position of Parks and Recreation Programming and Rental Coordinator effective August 31, 2018. All Supervisors voted yes. The motion carried 2-0.
3. A motion was made by Mr. Marcischak and seconded by Mr. Friend to reject all the bids for the clean-up of 8 Crossroads and direct the Township Manager to seek quotes as the low bid was under the bidding requirements of the Second Class Township Code. All Supervisors voted yes. The motion carried 2-0.

NEW BUSINESS:

1. A motion was made by Mr. Marcischak and seconded by Mr. Friend to approve the agreement with the Washington County Agricultural Fair for police services for the Washington County Fair for August 11-18, 2018 as recommended by the Township Manager and Chief of Police. All Supervisors voted yes. The motion carried 2-0.
2. A motion was made by Mr. Marcischak and seconded by Mr. Friend to authorize payment of invoices (General Fund: Checks #33020-33056: \$108,276.21; Light/Fire Hydrant Fund: Checks # 2049-2051: \$8,462.02; Local Services Tax Fund: Checks # 1053 –1054: \$7, 888.62; Sanitary Sewer Fund: Checks #1133 -

1136: \$130,689.92; Capital Reserve Fund: Check #1031: \$1,123.00; Liquid Fuels Fund: Checks # 1022-1023: \$1,960.23; Revenue Gaming Fund: Checks # 1018-1019: \$11,150.00; Midland Sewer Fund: Check # 1016: \$409.25; Rte. 18 SLE FUND: Checks # 106-108: \$13,384.49; CTCC Fund: Checks # 1275-1291: \$8,450.76; Total All Funds: \$291,794.50). All Supervisors voted yes. The motion carried 2-0

DISCUSSION ITEMS:

1. McClane Farms Road Sewer Project – Mrs. Noble stated that the Project Engineer did the final walkthrough with the contractor as to punchlist restoration items and testing the line. Upon approval from DEP, the line will be operational and notices will be sent to residents to connect within sixty (60) days of receipt of the notice.
2. Midland Sewer Project Update – The Township Manager reported that no update is in hand for the outstanding restoration and that one (1) Tap-in payment from a liened property was received. Discussion on the Sewer Fees Calculation / Refinancing including an option to reinvest and make annual drawdowns by joining PLGIT. Mrs. Noble will prepare the process for action by the Board at the next meeting.
3. WEWJA Agreement (South Strabane) – No update has been received to date. Mrs. Noble will contact WEWJA's Solicitor for any insight as to why there is no response from their Solicitor.
4. Canton Agreement (Route 18)
 - A motion was made by Mr. Marcischak and seconded by Mr. Friend to sign the proposed agreement with Canton Township and forward that to Canton for their signatures. All Supervisors voted yes. The motion carried 2-0.
5. Kingston Estates Public Improvements – Mrs. Slagle reported that the work is completed and on Public Works going out to verify that there are no concerns. Mr. Liekar has the paperwork ready for the Township to take over the roads and action can be on the agenda for the July 24, 2018 meeting.
6. Linda Lane Cul-de-Sac – Same as Kingston Estates pending minor correction on underdrain.
7. 2018 Road Program – A pre-construction meeting was held with El Grande, the Contract A contractor, to schedule the work that must be completed by August. Gateway is in the process of executing the Victor Paving Contract.

8. 2018 Sewer Rehabilitation Project – Mrs. Slagle highlighted their prep work on the televising contract and potential for lining later in the year as part of the budget.
 - A motion was made by Mr. Marcischak and seconded by Mr. Friend to authorize Gateway Engineers, Inc. to advertise the week of July 24, 2018 for the 2018 Sewer Project. All Supervisors voted yes. The motion carried 2-0.
9. CHJA Act 537 Request/Fee Increase – Mr. Liekar reported that the temporary injunction was granted and the hearing for a permanent injunction is scheduled for July 11, 2018.
10. Storm Events/Flooding Follow Up –
 - Road Damage
 - Allison Hollow Road – Stewart Contracting was given notice to proceed. The three haulers having Road Maintenance agreements are assisting with contributions toward the damage to the road. Residents will be notified that the upper portion of the road will be closed during construction that is contracted for completion by August 11, 2018.
 - Arden Mines Road – Harshman Engineering finished their investigation and is preparing recommendations for repair.
 - Resident Flooding (wide spread, including)
 - McClane Farm Road – Gateway is pursuing options and waiting for findings from the Developer from the original design plan.
 - Fair Meadow Circle – Harshman Ce Group is reviewing the stormwater plan and detention basin and sediment in piping
 - Arthur Road – identified the maintenance issues with Piatt's E&S Controls
11. Community Center Sign –Public Works has the footer installation for power access scheduled for Wednesday, July 11, 2018.
12. Community Center/Park Security Cameras – The Security Company is scheduled to start installation (including the one to record data from the ballfield/hillside area) within the week.
13. 2018 Community Center Non-Profit Complementary Use Requests – Six (6) requests were received with the first two (2) slots awarded to those who had not received complementary uses last year: CTVFD & C-H Cheer Boosters. The Board conducted a public drawing during the meeting to determine the other two (2) non-profit recipients: C-H Varsity Baseball & C-H Youth Cheerleading Association.

14. Plum Run Road Bridge Repair – Gateway prepared two options for addressing safety issues and the repair process.
 - A motion was made by Mr. Marcischak and seconded by Mr. Friend to direct the Engineer and Township Manager to effectuate Option 1 of the Plum Run Road Bridge Repair. All Supervisors voted yes. The motion carried 2-0.
15. Veronica Drive Cul-de-sac Completion Request –Gateway has sketched layout options for a smaller off-set cul-de-sac providing area for road maintenance. A site visit will be scheduled.
16. Arden Mines Road Private Sewer Request / DEP – Gateway’s analysis to DEP’s directive is on track for specific direction by September.
17. 8 Crossroads Road Code Enforcement – The application to DEP to burn the house as a fire training initiative will be ready this week pending resolution of some minor conditions and preparation of a permit fee.
18. Landscaping Ordinance – The Township Planner submitted the draft to Washington County Planning Commission for review and recommended August 14, 2018 for the Public Hearing for this Ordinance. He stated that the Oil and Gas Ordinance can be included for that date as well.
 - A motion was made by Mr. Marcischak and seconded by Mr. Friend to authorize the Township Planner to advertise the public hearing date of August 14, 2018 for both the Draft Landscaping and Oil and Gas Ordinances. All Supervisors voted yes. The motion carried 2-0.
19. Oil and Gas Ordinance – Covered in conjunction with the above motion.
20. Delinquent Earned Income Tax Penalty and Interest Waiver Request – Mrs. Noble shared background information on the situation and the Board determined not to take action on the request.
21. Arnold Park Pavilion Rental Refund Request – The security deposit was returned. The Rental Fee is non-refundable per stated policy signed by the renter. No action was taken.
22. Public Works Garage Roof Repair / Replacement – Supervisor Friend and Mr. Jeffries are waiting for response on specs from R.A.M.E. Construction to put out to bid for repair of the deteriorated roof. Capital Reserve Funds are budgeted for major maintenance this year.

23. Playground Safety Inspection Certification – Certification as a playground inspector for protection and safety of children and to protect the Township from liability was presented for consideration for our Parks and Recreation.
- A motion was made by Mr. Marcischak and seconded by Mr. Friend to send the Township Parks and Recreation Director for the training and certification as Playground Safety Inspector offered in December at a cost of \$1,244.00. All Supervisors voted yes. The motion carried 2-0.
24. Municipal Building / Police Station Semi-annual HVAC Maintenance – Clogged filters froze a roof air-conditioning unit causing significant leakage in the roof over the Police Department. Quotes will be sought for regular inspection and maintenance on all seven (7) roof units to prevent reoccurrence of such issues.
25. Pine Lawn Park – Supervisor Friend had Public Works clean-up the area and is securing prices for hydro seeding after topsoil is in place to allow for long-term maintenance care.
26. 2008 Public Works Truck – Mr. Jeffries reported that diagnostics results indicated a bad cylinder and the engine is blown-up estimated at a cost of \$19,000.00 to repair. The Board will review and consider options.

PUBLIC COMMENT:

James Cowie of 231 McClane Farm Road questioned a time frame on receiving the survey results on the water issues.

Ron Luisi of 229 McClane Farm Road expressed his concerns over the continuing water flow existing prior years.

Kim & Mike Hatala of 131 Veronica Drive asked to be informed of the projected site visit so that they can be present also for clarity on the proposed cul-de-sac.

Ron Pardini with Bioni Construction questioned the bid process and clarification of the process for receiving quotes under the state bidding threshold.

ADJOURNMENT:

The meeting adjourned at 5:19 P.M.

John Marcischak
Secretary

Bev Small – Recording Secretary