

**CHARTIERS TOWNSHIP  
BOARD OF SUPERVISORS MEETING  
July 11, 2017  
4:00 P.M.**

**EXECUTIVE SESSION ANNOUNCEMENT:**

Please be advised that the Board of Supervisors met immediately prior to this meeting in Executive Session on Tuesday, July 11, 2017 from 3:30 P.M. to 4:00 P.M. to discuss contract negotiations, personnel and litigation matters.

**ATTENDANCE:**

Attending this meeting were Supervisors Glenn Alterio, John M. Marcischak and Mr. Kiehl. Also present were Jodi L. Noble-Township Manager; James Liekar-Solicitor; Jennifer Slagle-Township Engineer; Adam McGurk, AICP Planning Director; Ed Jeffries, Public Works Director; Jessica Tedrow, Parks & Recreation Director; James Horvath, Chief of Police and Bev Small-Recording Secretary.

**VISITORS TIME:**

Mimi Wagner of 162 Arnold Hollow Road expressed concerns about the road washing out and possibility of some issues coming from the retention pond above her property. The Township Engineer will review the situation.

Madeline Carlson of 1250 Paxton Farms Road presented ongoing issues with excessive run-off and recurring issues with ineffective diverting of water that now floods the property. The Township Engineer will meet with her to evaluate the situation.

**DEVELOPERS TIME:**

- A motion was made by Mr. Alterio and seconded by Mr. Marcischak to enter into a Developer's Agreement with Summerfield Woods Development conditional upon receipt of the appropriate financial security and cash bond for the completion of the existing Moninger Roads to Township Standard as recommended by the Township Planner and Solicitor. All Supervisors voted yes. The motion carried.

**STAFF REPORTS:**

Township Engineer: Mrs. Slagle will follow up on Griffith Lane.

All Department Reports were accepted as submitted.

**SUPERVISOR REPORTS:**

Mr. Kiehl – No report

Mr. Marcischak – No report

Mr. Alterio – No report

**OLD BUSINESS:**

1. A motion was made by Mr. Alterio and seconded by Mr. Marcischak to approve Partial Payment No. 3 from S.E.Schultz Electric for the Community Center Generator in the amount of \$32,931.50, as recommended by the Township Manager and Director of Public Works. All Supervisors voted yes. The motion carried.
2. A motion was made by Mr. Alterio and seconded by Mr. Marcischak to approve the quote from Pavement Technologies in the amount of \$10,440.00 for the 2017 Pavement Maintenance Program-Rejuvenator as recommended by the Township Engineer in her letter dated July 10, 2017. All Supervisors voted yes. The motion carried.

**NEW BUSINESS:**

1. A motion was made by Mr. Alterio and seconded by Mr. Marcischak to approve an agreement with North of Mason-Dixon in the amount of \$2,100 for a concert on July 15, 2017 as recommended by the Parks and Recreation Committee. All Supervisors voted yes. The motion carried.
2. A motion was made by Mr. Alterio and seconded by Mr. Marcischak to ratify the letter of support for the Pennsylvania Trolley Museum's Multimodal Transportation Grant application for Trolley Street. Roll Call Vote: Mr. Kiehl: Abstained; Mr. Marcischak: Yes; Mr. Alterio: Yes. The motion carried 2-0.
3. A motion was made by Mr. Alterio and seconded by Mr. Marcischak to make an offer of employment to Reagan Haines, Drew Sipos and Jenise Clark for the position of Substitute Camp Counselors for the Summer Playground Program at a rate of \$8/hour, conditional upon providing all the required Act 153 clearances and a pre-employment drug screening as recommended by the Parks and Recreation Director and the Township Manager. All Supervisors voted yes. The motion carried.
4. A motion was made by Mr. Alterio and seconded by Mr. Marcischak to make an offer of employment to Karen Breese for the position of Substitute Program Lead for the Summer Playground Program at a rate of \$10/hour, conditional upon providing all the required Act 153 clearances and a pre-employment drug screening as recommended by the Parks and Recreation Director and the Township Manager. All Supervisors voted yes. The motion carried.
5. A motion was made by Mr. Alterio and seconded by Mr. Marcischak to approve the quotes for bus transportation not to exceed amounts of \$500, \$600, and \$345 for bus transportation for the summer playground field trips on July 20, 2017, August 3, 2017 and August 17, 2017, respectively. All Supervisors voted yes. The motion carried.

6. A motion was made by Mr. Alterio and seconded by Mr. Marcischak to authorize payment of invoices with the exception of the General Fund check # 32193. (General Fund: Checks # 32163-32193: \$60,544.11; Check 31921: Payroll: \$63,837.80; -Light & Hydrant Fund: Checks # 2004-2006; \$7,976.33; CCTC Operating Fund: Checks # 1039-1051: \$7,743.40; Midland Sewer Fund: Check # 1002: \$132.00; Rte 18 SLE Fund: Check # 1002: \$80.27; Sanitary Sewer Fund: Checks # 1027-1031: \$3,389.07; Total All Funds: \$143,702.98). All Supervisors voted yes. The motion carried
7. A motion was made by Mr. Alterio and seconded by Mr. Marcischak to approve the additional payment of \$1,100.00 for the North of Mason-Dixon Band for the Parks and Recreation concert on July 16, 2017. All Supervisors voted yes. The motion carried.

#### **DISCUSSION ITEMS:**

1. McClane Farms Road Sewer Project – The Township Solicitor will provide the Township with the total listing of all signed and notarized Right of Way Agreements. Sewer District
2. Ballfield Development – Mrs. Slagle reported that she was on site today with the Township Manager, Public Works Director and others to evaluate the surrounding layout to determine options for the field usage. She will prepare information to discuss at the next meeting on July 25, 2017.
3. Midland Sewer Project Update – The Township Solicitor stated that he informed Mr. Hagerman's attorney the restoration will not include paving of the parking lot and covers the Right of Way only. Other restorations include a pad for the Congi property and gravel for the Watson property. Mr. Liekar prepared notices for the untapped properties.
4. WEWJA Agreement (South Strabane) – Mr. Liekar received word from South Strabane's solicitor that the agreement was approved at their last meeting and will be forwarded once signed.
5. Canton Agreement (Route 18) – The Solicitor is preparing correspondence for the Board's consideration at the July 25, 2017 meeting to approve and send to Canton's solicitor for action.
6. Kingston Estates Public Improvements – The Township Engineer spoke with the Developer, A.J. Strimel about the paving. She requested a schedule of the projected timeframe to begin the work.
7. Paxton Grove Public Improvements – The Township Engineer is following up with the Developer, David Jardini in reference to the process for the Township to take over the retention pond.

8. Linda Lane Cul-de-Sac – This will be in process by Mr. Strimel at the same time as the Kingston Estates improvements.
9. CDBG Grants – Mrs. Noble stated that the demolitions have been ready for bid but there is no evidence to date of those being posted..
10. 2017 Road Program – Mrs. Slagle reported that the contractor is designing the best mix of material for the Paving project. She expects to have information within the coming week and will report at the July 25, 2017 meeting.
11. Township Forces Paving – Mr. Jeffries notified the Board that Public Works will be installing drains on Oak Alley and Hickory Alley prior to paving those streets.
12. 2016 Road Paving Status Update – The Township Manager and Engineer will get the information and follow up with Victor Paving for completion of the outstanding issues at the Municipal Building property.
13. Community Center Sign – Mrs. Noble will take the design from Key Sign to the August C-H School Board meeting. She will continue seeking a response from Caterpillar regarding an alternative location.
14. Arden Road Slide – The Public Works Director reported that the repair work is progressing but the contractor needs a change order to ensure adequate resolution to prevent further issues resulting from this slide.
  - A motion was made by Mr. Alterio and seconded by Mr. Marcischak to Approve Change order #2 dated July 11, 2017 from Strnisha Contracting in an amount not to exceed \$1,500.00. All Supervisors voted yes. The motion carried.
15. Arden Road Septic Complaints – Mrs. Noble sent letters to all Township residents in the area where the Sewage Council will be conducting inspections per DEP requirements.
16. MS4 – The Township Engineer reported that mapping is completed. She will have pollution reduction options information for the Township's proposed plan to finalize and advertise by the August 3, 2017 deadline.

Stormwater Complaints – Mr. Jeffries highlighted the individual issues for each of the following areas: Lawn Street; McGovern Road; Rubber Rolls; Paxton Farm Road; Saratoga; Valley Road; Arthur Road / Piatt; Barnickel Street; Kings Road; Welsh Road; Arnold Hollow. He and the Township Engineer scheduled to go on-site to the identified streets to investigate and assess options and direction for resolution. The Public Works Director will submit a written report of findings for the July 25, 2017 meeting.

17. Community Center Linen Options – The Parks and Recreation Director will track requests over the next six (6) month period to determine alternatives if necessary.
18. Hours of Work Ordinance – The Township Manager and Planner will review the draft ordinance with the Solicitor and will have a recommendation for advertising this as a Pending Ordinance.
19. Veronica Drive – Mrs. Noble presented a concern regarding the development that was designed to have a cul-de-sac which was never constructed by the developer, John Devitis. There is now an impact on driveway placement of a new home build located at the end of the designated cul-de-sac area as recorded. Mrs. Noble will continue searching the subdivision to verify the plan and will report at the next meeting.
20. P&R Outdoor Theater – Parks and Recreation presented a request for the purchase of equipment to show outdoor movies in the park instead of renting for those events. Extensive discussion ensued pertaining to clarification of budgeted funds for operating expenses and the use of sponsorship donations. A policy needs to be developed to address this.
21. Northern Washington County Transportation Study – The Township Manager just received a request form the County pertaining to their receipt of a \$200,000 Federal Aid Grant to study the impact of the Northern connector on other roads. Conditions require a 20% match and the County is asking for a response by August from the effected municipalities to contribute \$2,500 toward the study. Mrs. Noble will place this on the agenda for action at the next meeting.

**PUBLIC COMMENT:**

None

**ADJOURNMENT:**

The meeting adjourned at 5:24 P.M.

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John Marcischak  
Secretary

Bev Small – Recording Secretary