

**CHARTIERS TOWNSHIP
BOARD OF SUPERVISORS MEETING
July 27, 2021
5:00 p.m.**

EXECUTIVE SESSION ANNOUNCEMENT

Please be advised that the Chartiers Township Board of Supervisors met in executive session immediately prior to this meeting from 4:15 pm to 4:55 pm to discuss contract negotiations, personnel and litigation matters.

ATTENDANCE:

Attending this meeting were Supervisors A. William Kiehl, and Mr. Friend. Also, present were Jodi L. Noble-Township Manager; James Liekar-Solicitor; Ed Jeffries, Public Works Director; Adam McGurk, AICP Planning Director; Jennifer Slagle-Township Engineer Jessica Walker, Parks & Recreation Director; and Jamie Rozzo, Recording Secretary. Absent: James Horvath, Chief of Police; Bronwyn Kolovich, Supervisor

VISITORS TIME

Greg Severyn-in reference to 801 W. Pike St addressed the board with a matter concerning a sewer tap-in for 801 W. Pike St. He is executer of the Estate. The property has been sold but is still in escrow due to the tap - in not being complete. Greg needs to tap into the sewer but needs excess through an easement. If he cannot get an easement through a neighboring property, he must go under W. Pike St. which is costly. He would like the Townships help in completing this matter so he can close the estate properly.

Jodi Noble and Jen Slagle explained the quickest way to tap - in and settle the estate would be to go under Pike Street. The estimate for this would roughly be \$40,000-\$50,000. It would be cheaper to go through a neighboring property but is a longer process due to the neighboring properties not giving Mr. Severyn an easement to cross their property. The Township has been helping Mr. Severyn with this process and are awaiting a neighboring property's response from the current buyers. Without a neighboring property giving access, Mr. Severyn's only option is under Pike St.

Alex Nakoneczny-627 Regent St would like an update on the smoke testing and what is being done in reference to his flooding issues.

Jodi Noble and Ed Jeffries went over the smoke test, letters were sent to effected property owners, and the residents that are in violation are working on getting their issues fixed.

Jen Slagle explained the Township is following the proper procedure for the overflow and are working to identify and rectify the issue.

The board would like for Jodi Noble and Ed Jeffries to keep Alex updated on this process to assure him we are continuing to work on rectifying the overflow issue he has been affected by.

William Lee -722 Champion Drive dropped of pictures of properties in Midland that are in code violation.

Jodi Noble confirmed these items have already been turned into the Code enforcement officers.

DEVELOPERS TIME

1. A motion was made by Mr. Kiehl and seconded by Mr. Friend to approve the Quarture Property Land Development Plan, subject to the terms and conditions of the Township Planning Department letter dated May 13, 2021, and subject to the satisfaction of the outstanding items in the Township Engineer's letter dated July 23, 2021, as recommended by the Planning Commission at their May 18, 2021, meeting. All Supervisors voted yes. The motion carried 2-0.
2. A motion was made by Mr. Kiehl and seconded by Mr. Friend to approve the Sanitary Sewer Holding Tank Agreement with Western Ave LLC for 500 Western Avenue (Washington County Parcel ID 170-007-00-00-0035-00), conditioned on receipt of the appropriate financial security. All Supervisors voted yes. The motion carried 2-0.
3. A motion was made by Mr. Kiehl and seconded by Mr. Friend to approve the modification request of Gary Mariani from the requirements of §305-27.B.(1) of the Chartiers Township Code of Ordinances, Subdivision and Land Development, requiring that the plan shall be drawn at a scale of not less than one inch equals 50 feet for the Mariani Plan No.2 Minor Subdivision, as recommended by the Township Planning Department and Township Engineer. All Supervisors voted yes. The motion carried 2-0.
4. A motion was made by Mr. Kiehl and seconded by Mr. Friend to approve the Mariani Plan No.2 Minor Subdivision, subject to the terms and conditions of the Township Planning Department letter dated July 23, 2021, and subject to the satisfaction of the outstanding items in the Township Engineer's letter dated July 16, 2021. All Supervisors voted yes. The motion carried 2-0.
5. A motion was made by Mr. Kiehl and seconded by Mr. Friend to approve the modification request of Samuel Casey and Alicia Marie Yokum from the requirements of §305-27.B.(1) of the Chartiers Township Code of Ordinances, Subdivision and Land Development, requiring that the plan shall be drawn at a scale of not less than one inch equals 50 feet for the Diesel Property Plan 2 Minor Subdivision, as recommended by the Township Planning Department and Township Engineer. All Supervisors voted yes. The motion carried 2-0.
6. A motion was made by Mr. Kiehl and seconded by Mr. Friend to approve the Diesel Property Plan 2 Minor Subdivision, subject to the terms and conditions of the Township Planning Department letter dated July 23, 2021, and subject to the satisfaction of the outstanding items in the Township Engineer's letter dated July 16, 2021. All Supervisors voted yes. The motion carried 2-0.
7. A motion was made by Mr. Kiehl and seconded by Mr. Fried to approve the modification request of Edward J and Kerry M. Moritz from the requirements of §305-27.B.(1) of the Chartiers Township Code of Ordinances, Subdivision and

Land Development, requiring that the plan shall be drawn at a scale of not less than one inch equals 50 feet for the Belmont Park – Initial 4 Lot Minor Subdivision, as recommended by the Township Planning Department and Township Engineer. All Supervisors voted yes. The motion carried 2-0.

Debbie Brower-234 McClane Farm Rd asked for an explanation on the motion being made for Mr. and Mrs. Moritz. Asked if this involved Phase 3.

Adam McGurk gave a brief explanation that this subdivision is to divide up the larger property so that the developer can purchase the phases separately, one at a time. and explained this is not for phase 3.

8. A motion was made by Mr. Kiehl and seconded by Mr. Friend to approve the Belmont Park – Initial 4 Lot Minor Subdivision, subject to the terms and conditions of the Township Planning Department letter dated July 23, 2021, and subject to the satisfaction of the outstanding items in the Township Engineer's letter dated July 16, 2021. All Supervisors voted yes. The motion carried 2-0.
9. A motion was made by Mr. Kiehl and seconded by Mr. Friend to approve the maintenance security release request No. 2 (FINAL) for the Kingston Estate Plan of lots in the amount of \$3,965 after the reduction of \$3,035 for the required performed repairs, as recommended by the Director of Public Works and Township Engineer in her letter dated July 27, 2021. All Supervisors voted yes. The motion carried 2-0.

APPROVAL OF MINUTES

A motion was made by Mr. Kiehl and seconded by Mr. Friend to approve the minutes for the Regular Meetings of June 8, 2021, and June 22, 2021, as presented. All Supervisors voted yes. The motion carried 2-0.

STAFF REPORTS: *No Reports*

SUPERVISOR REPORTS:

Mr. Kiehl-No Report
Mr. Friend- No Report

OLD BUSINESS:

1. A motion was made by Mr. Kiehl and seconded by Mr. Friend to approve the bid from State Pipe Services Inc., for the 2021 CCTV Inspection Contract in the amount \$35,830.00 in accordance with the public bid opening of July 7, 2021 as recommended by the Township Engineer in her letter dated July 15, 2021. All Supervisors voted yes. The motion carried 2-0.
2. A motion was made by Mr. Kiehl and seconded by Mr. Friend to approve the bid from Soli Construction, Inc. for the 2021 Sanitary Sewer Repair Excavation Repair (Contract A) in the amount of \$53,425.00 in accordance with the public bid opening of July 7, 2021, as recommended by the Township Engineer in her letter dated July 15, 2021. All Supervisors voted yes. The motion carried 2-0.
3. A motion was made by Mr. Kiehl and seconded by Mr. Friend to approve the bid from Insight Pipe Contracting, LLC. for the 2021 Sanitary Sewer Repair Lining

Repair (Contract B) in the amount of \$83,726.00 in accordance with the public bid opening of July 7, 2021, as recommended by the Township Engineer in her letter dated July 15, 2021. All Supervisors voted yes. The motion carried 2-0.

4. A motion was made by Mr. Kiehl and seconded by Mr. Friend to approve the Chartiers Township field usage policy as recommended by the Parks and Recreation Director and Township Manager and adopt resolution R-18-21 accordingly. All Supervisors voted yes. The motion carried 2-0.
5. A motion was made by Mr. Kiehl and seconded by Mr. Friend to reject Change Order No. 1 for the McClane Farm Road Culvert project as the works is considered incidental base-bid scope of work included in the contract as recommended by the Township Engineer in his letter dated July 23, 2021. All Supervisors voted yes. The motion carried 2-0.
6. A motion was made by Mr. Kiehl and seconded by Mr. Friend to **table** Change Order No. 2 for the McClane Farm Road Culvert Project for additional work for utility relocation, additional pavement, installation of sod and erosion blanket. as recommended by the Township Engineer in his letter dated July 23, 2021. All Supervisors voted yes. The motion carried 2-0.

Debbie Brower – 234 McClane Farm Rd asked what these change orders are for?

Jen Slagle explained these change orders are for additional work completed that was not in the original contract.

Debbie Brower has requested the contractor plant two bushes she has purchased. She would like them to be placed where her pine tree was taken out.

Jen Slagle stated, when they originally talked to Mrs. Brower, she was ok with them taking the tree out without replacement. She did not ask for anything to be planted in its place. The contractor is required to reinstate the property to its original state not to replant other items. Jen will speak with the contractor to see if he is willing to plant the Brower's new bushes when they are completing work on Museum Road.

NEW BUSINESS:

1. A motion was made by Mr. Kiehl and seconded by Mr. Friend to approve the Police Services Agreement with the Washington County Fair Board for the 2021 Washington County Fair August 14 -21, 2021 as recommended by the Chief of Police and Township Manager. All Supervisors voted yes. The motion carried 2-0.
2. A motion was made by Mr. Kiehl and seconded by Mr. Friend to approve the financial security release request from Energy Transfer for the Road Use Maintenance Agreement for Ullom Road as recommended by the Township Engineer in her letter dated July 8, 2021. All Supervisors voted yes. The motion carried 2-0.
3. A motion was made by Mr. Kiehl and seconded by Mr. Friend to authorize payment of invoices indicated on the attached listing. Invoices to be paid are posted on the bulletin board for review.

FIRETAXFUND: \$9,177.54; GFWASH.CHECKING: \$54,915.59; WASH.MIDLAND SEWER FUND: \$16,479.43; WASH.LIGHT/HYD FUND: \$3,147.04; WASH. ACT 13 IMACT FEE: \$1,165.25; WASH. LOCAL SERVICES TAX: \$2,727.23; WASH-RT.18 SLE FUND: \$26,872.71; LIQUID FUELS FUND-WASH.: \$3,402.50; WF-REV. GAMING FUND: \$13,847.29; WASH. -COMM. CTR. OPER. FUND: \$678.03; WASH.- CAPITAL RESERVE: \$713.70; SEWER FUND WASH: \$61,625.47; W-F PAYROLL FUND: \$19,334.27; TTL OF CHECKS: \$214,086.05

All Supervisors voted yes. The motion carried 2-0.

DISCUSSION ITEMS:

1. 2020 Road Program: Contract C
 - a. Drainage-Ed Jeffries reached out to PennDot for permission to place the drain on N. Main Street. Ed stated we are going with a concrete curb and Independent Contractors will finish the rest
 - b. Detour Repairs-Public Works will seal the parking lot and tear out the old detour up to where the grass was, along with replant the grass in that area. .
2. 2021 Road Program-Jen Slagle needs to follow up with Joe on the schedule.

Jodi Noble stated at the pre-construction meeting, they said they would be ready to begin work in August.

Public Works has everything ready, just waiting for construction to start.

A swift call will be made before construction to make residents aware.

3. 2021 Sewer Rehab-Jen Slagle will send out the award documents now that contracts have been awarded by the Board this evening.
4. McClane Farm Road Culvert/Grant
 - a. Punchlist-The change order request was tabled this evening. Jen Slagle suggests the board discuss the latest storm/washout on Arabian, and how to proceed with Independent for that. It is outside the scope of work and contract and would be a separate item.
 - b. Resident restoration requests-Jen Slagle reached out to the DCEB regarding the grant. If the change order is approved, it will be covered by the grant, and matched up to 85% for the additional scope.

A discussion took place between the Board, Jodi Noble, Jen Slagle, and Mrs. Brower on the Arabian Lane washout. Mrs. Brower believes the Township should put in a catch basin for the water on Arabian Lane. Jodi Noble explained they cannot place a basin on a private drive. Jen Slagle explained that the water is not being directed towards the Culvert. Its on a private drive and is considered private water. The Twp is not responsible for this.

5. Barnickel and Country Club-The alternate Township Engineer submitted an application to meet with PennDOT to discuss the relocation. Once an update is given, Jodi will let the board know.

6. Piatt Estates Offsite Sewer Dedication-Jodi Noble sent out the letters to the residents along Arthur Rd letting them know they are now eligible to tap into the sewer line. They were made aware of the application process for tap in.
7. Mulberry Bridge-Canton Township does not want to apply for the LSA grant. They would like to proceed with replacing the bridge, as the grant process takes time.

A motion was made by Mr. Kiehl and seconded by Mr. Friend, to have Township Manger, Jodi Noble, draft a letter to Canton Township. Chartiers Township will not participate in the replacement of Mulberry Bridge, as this was not the original agreement. They will only participate in replacement of Mulberry Bridge if Canton Township agrees to file jointly with Chartiers for the LSA Grant. All Supervisors voted yes. The motion carried 2-0.

8. Regent St. Smoke Test follow up-Smoke testing is complete and letters have been sent out to the residents that are in violation. These residents have been given time to correct their issues.
9. Storm Event of June 11, 2021, follow up- PennDOT confirmed they installed the pipe in 1975 but indicated this is not their responsibility to fix it. Jodi Noble and Ed Jeffries will work with the Solicitor and Township Engineer to identify if this is the Townships responsibility and how to proceed.
10. LSA Applications- The board needs to discuss what they would like to apply for now that Canton Township has rejected the offer to file jointly for the Mulberry Bridge Replacement. Applications usually take place in the fall.
11. CTCC Complimentary Use- The CTCC has had requests for complimentary rentals, as we have done in the past. Due to COVID last year we did not grant any complimentary uses in 2020. The Parks and Recreation Director would like to know if we will be granting a few complimentary rentals this year.

A motion was made by Mr. Kiehl and seconded by Mr. Friend to authorize the Parks and Recreation Director to advertise for The CCTC Complimentary Use Application, contingent upon COVID-19 restrictions. All Supervisors voted yes. The motion carried 2-0.

12. Parks and Recreation Movie Night in the Park
A motion was made by Mr. Kiehl and seconded by Mr. Friend to approve the Movie Night in Allison Parkette as recommended by the Chartiers Parks and Recreation Board at their meeting of July 7, 2021. All Supervisors voted yes. The motion carried 2-0.
13. 2nd Quarter 2021 Interim Financials- Jodi Noble went over 2nd Quarter Financials with the Board. We are currently on track or above what was projected.

14. C.W. Patsch Brothers Field Sign-Bunny Patsch has requested we have a sign placed in front of the future Athletic Field stating their names and donation of land.

Jodi Noble previously sent sign designs over for the Patsch brothers to look over and provide their input.

Chartiers Township will proceed with a design and ordering of a sign for placement at the future field.

15. Township Electronics Collection- Residents have been inquiring if Chartiers Township will have another electronics collection this year. Jodi Noble suggested the board discuss this along with which suggested dates they would prefer and let her know in a timely manner for the Newsletter Distribution.

PUBLIC COMMENT

Robert Bradford -619 McClane Farm Rd- Asked if the Township has heard anything from PA American Water.

Jodi Noble stated she has not heard back from PA American and she and Mr. Jeffries have reached out to them several times. She will continue to reach out for more information.

ADJOURN

Time: 6:20 pm

A. William Kiehl
Secretary

Jamie Rozzo, Recording Secretary