

**CHARTIERS TOWNSHIP  
BOARD OF SUPERVISORS MEETING  
August 23, 2016  
4:00 p.m.**

A. William Kiehl – Chairman called the regular meeting of the Chartiers Township Supervisors to order at 4:00 p.m. Tuesday, August 23, 2016 at which time he asked all present to stand for the Pledge of Allegiance.

**ATTENDANCE:**

Attending this meeting were Supervisors John M. Marcishak and Mr. Kiehl. Also present were Jodi L. Noble-Township Manager; James Liekar-Solicitor; Daniel Slagle-Township Engineer; Ed Jeffries, Public Works Director; Samuel R. Stockton-Community Development Coordinator; and Bev Small-Recording Secretary. Absent – Mr. Alterio

**EXECUTIVE SESSION:**

Mr. Kiehl announced that the Board of Supervisors met in Executive Session immediately prior to this meeting from 3:20 p.m. to 3:56 p.m. to discuss personnel and real property matters.

**VISITORS TIME:**

1. Richard Metzler of 810 Longvue Drive, member of the Board of Directors of Chartiers Houston Community Library along with the Librarian, Laura Swanson and representatives from Washington County Library System updated the Board and presented information on usage and programming.
2. Kenneth Britten of 405 Linda Lane presented information on his compilation of historic newspaper clippings of Chartiers-Houston which he had printed as a fund raising opportunity for the Community Library. The Supervisors advised him that municipalities do not engage in fundraising projects and directed him to seek local associations who might be interested.
3. Jake Goemple of 736 McClane Farm Road expressed his concern over lack of action to help alleviate the ongoing issues of flooding, driveway and basement damage from the malfunctioning of the sewer line pipes. Mr. Kiehl requested the Township Engineer and Public Works Director go to his property to evaluate and determine what needs to be done to resolve the issue.
4. James Cowie of 231 McClane Farm Road a culvert on both sides of the road that does not handle the water run-off. One Call has yet to respond to correct the problem. Mr. Jeffries highlighted the Township's steps in place to prevent continued wash-out. Mr. Cowie further proposed the possibility of reclassification of the area as a floodplain. .
5. Joni Tomor of 152 Adlin Avenue and Joseph Zirkle of 150 Adlin Avenue addressed the ongoing issues between 148 and 158 Adlin Avenue as a result of the overflow on top of the swale that was installed after the Cool Subdivision construction was completed. The Township Engineer and Public Works Director will go onsite to evaluate the specifics of the easement and to make a determination concerning the situation.

**DEVELOPERS TIME:**

None

**STAFF REPORTS:**

The Board accepted reports as necessary.

The Township Zoning Officer reported that at the August 16, 2016 Planning Commission Meeting the Arabian Meadows Development Plan was tabled at their request. The Piatt Estates had a pre-application conference and will come to the Planning Commission in September to present the Phase 3 Plan with a preliminary and final approval due to substantial changes in the original plan.

**SUPERVISOR REPORTS:**

Mr. Kiehl – no report

Mr. Marcischak – no report

Mr. Alterio – no report

**APPROVAL OF MINUTES:**

1. A motion was made by Mr. Marcischak and seconded by Mr. Kiehl to approve the Board of Supervisors Meeting Minutes of the Workshop Meeting of July 12, 2016 and the Regular Meeting of July 26, 2016 as presented. All Supervisors voted yes. The motion carried.

**OLD BUSINESS:**

1. A motion was made by Mr. Marcischak and seconded by Mr. Kiehl to amend the Chartiers Township Complimentary Use Policy in accordance with previous discussion and adopt Resolution R-12-2016 accordingly. All Supervisors voted yes. The motion carried.
2. A motion was made by Mr. Marcischak and seconded by Mr. Kiehl to approve the Firing Range Rules and Regulations and adopt Resolution R-13-2016 accordingly as recommended by the Chief of Police and Township Solicitor. All Supervisors voted yes. The motion carried.
3. A motion was made by Mr. Marcischak and seconded by Mr. Kiehl to authorize the construction of the Interceptor and Collector System for the McClane Farm Road area of the Township and adopt Resolution R-14-2016 accordingly as recommended by the Township Solicitor. All Supervisors voted yes. The motion carried.
4. A motion was made by Mr. Marcischak and seconded by Mr. Kiehl to award the bid for the Chartiers Township Community Center Standby Generator to S E Schultz Electric, Inc. of Washington, PA in the amount of \$45,922.00 as recommended by the Township Manager and in accordance with the public bid opening of August 22, 2106. All Supervisors voted yes. The motion carried.

5. A motion was made by Mr. Marcischak and seconded by Mr. Kiehl to approve the proposal from Comcast for business telephone and internet services in the amount of \$349.40 per month in accordance with the proposal dated August 22, 2016 as recommended by the Township Manager. All Supervisors voted yes. The motion carried.
6. A motion was made by Mr. Marcischak and seconded by Mr. Kiehl to authorize release of the financial security for Industrial Timber and Pulp for 0.5 mile of Ullom Road as recommended by the Public Works Director in accordance with the Road Use and Maintenance Agreement. All Supervisors voted yes. The motion carried.

#### **NEW BUSINESS:**

1. A motion was made by Mr. Marcischak and seconded by Mr. Kiehl to ratify the agreement with the Washington County Fair Board for Police Services for the Washington County Fair August 13-20, 2016 as recommended by the Chief of Police and the Township Manager. All Supervisors voted yes. The motion carried.
2. A motion was made by Mr. Marcischak and seconded by Mr. Kiehl to authorize payment of invoices (General Fund: Checks #31293-31330: \$102,825.01; Sewer Fund: Checks #2977-2981:\$12,402.12; Light/Hydrant Fund: Check # 1557: \$5,376.90; Liquid Fuels Fund: Check # 1495: \$1,622.69; Capital Reserve Fund: Checks #1145-1148: \$7,897.57; Local Service Tax Fund: Checks # 1132-1137: \$6,933.94; Friends of Chartiers Community Parks: Check # 1068: \$215.42; P&R Growing Greener: Check # 1141: \$479.35; CTCC Operating Fund: Checks #1324-1329: \$5,457.77; Total All Funds: \$143,210.77). All Supervisors voted yes. The motion carried.

#### **DISCUSSION ITEMS:**

1. McClane Farms Road Sewer Project – Mr. Slagle stated that the profiles are being made and the utility data is on the drawings. Permits and exhibits are in process to attain right-of-ways.
2. Salt Storage Facility – Mr. Jeffries reported that the facility is nearing completion and the contractor is ready to put the hoop in place.
3. Route 18 Debt Bifurcation – Mr. Liekar continues emailing Attorney Makel regularly for a response which has not been received to date. The Township will not release funds until we have an agreement with Canton.
4. South Strabane Sewer Agreement – Mr. Liekar spoke with Attorney Lane Turturice who is reviewing the agreement and will be back in touch with Mr. Liekar.
5. Allison Parkette Trail/Meeting with CHSD – Mrs. Noble and Mr. Marcischak met with the CHSD Board Monday, August 15, 2016 and the direction is positive and looks like the District will be supportive of this plan.
6. Community Center Sign – Mr. Marcischak reported that CHSD indicated that will allow the signage to be placed for the Community Center.

7. Ballfield Development – The Township Manager has requested three (3) quotes for the crowning of the field and is awaiting the responses.
8. Community Center Repairs – Mrs. Noble reported that Nicolella is repairing the gutters and the interior repairs are scheduled to begin in November.
9. Midland Sewer Project Update – Mr. Slagle and Mr. Jeffries went out with Dale Mills from D.E.P. for final inspection and the final drawdown will be released to the Township.
10. Moninger Roads – The Township Solicitor spoke with Park Rankin who will contact the Developer regarding top coating the roads as required.
11. Linda Lane Road Status – Mr. Liekar and Mrs. Noble concurred with records that the Township never adopted the portion of Linda Lane in question. No cul-de-sac was installed by the developer and for the Township to assume maintenance the road design must meet Township standards. The solicitor and manager will conduct further research pertaining to any developer's agreement.
12. Paxton Grove Public Improvement Request – Mrs. Noble reported that the Longvue Drive section request is a private road. The developer has the option to install a hammerhead or cul-de-sac, but as a private road, the cul-de-sac is not required. However, before the Township would consider taking the road over in the future, it would have to be brought into Township specifications, including the cul-de-sac.
13. Griffith Lane Condition – This is the only gravel road in the Township. The Code Enforcement Officer will go to the property to inspect the conditions. Mr. Kiehl indicated that the Liquid Fuels measurements be researched.
14. July 30, 2016 and August 17, 2016 Flooding – This item was discussed under Visitors Time
15. CBDG Grants – Mr. Stockton reported that Harold Ivery will have the reports regarding identified demolition properties.
16. Hagerman's Bar Restoration Complaint – Mr. Hagerman contacted the insurance carriers and thanked the Township Solicitor for his assistance.
17. Oil and Gas Amendment – Mrs. Noble is continuing with the recommended changes and will have those prepared for the Board's review.
18. McConnells Mill Slip – Mr. Jeffries reported that there is increased cracking and that DEP projects starting drilling within three (3) weeks. There is potential for road closure until the repairs are completed.

19. Safety Day – CTVFD has scheduled Sunday, September 11, 2016 from 1:00 – 5:00 P.M. for this community event
20. 2017 LSA Grant Submission –Mr. Marcischak suggested that the Township submit a request in the form of a multi municipal project with the School District endorsement via resolution that includes the Allison Parkette Trail and restroom, the Community Center Sign and the Multi-purpose Field defining the scope of the project for the October 5, 2016 LSA Grant application deadline.
21. 2016 Road Paving Status Update – Mr. Slagle reported that the project is completed with the excepting of some minor ponding issues. Closing documents are in process and will be ready for final payment by the next Supervisors meeting. The Public works Director is seeking three (3) quotes for line painting.
22. 2016 Sewer Rehab Update – The Township Engineer reported that the project is complete and closing documents are in process and will be ready for finalization by the next meeting.
23. 2015 Sewer Rehab Update – Mr. Slagle stated that the restoration is completed and closing documents will be ready for the next meeting to finalize.
24. Museum Road Project – Mr. Slagle reported that Dynamet has paid for and completed the project.
25. Paxton Road Tree Removal – A motion was made by Mr. Marcischak and seconded by Mr. Kiehl to award the contract to Newman Landscaping for tear down and removal of two trees along the right of way on Paxton Road in an amount not to exceed \$1,800.00 All Supervisors voted yes. The motion carried.

**PUBLIC COMMENTS** – The supervisors and Township Manager responded to question raised by Mr. Hagerman reaffirming that the tap-in deadline for properties not yet in compliance is September 15, 2016. He also asked about consideration for paving of Cherry Avenue. Mr. Kiehl indicated that a review will occur to identify roads for 2017 paving.

**ADJOURNMENT:**

The meeting adjourned at 5:23 p.m.

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John M. Marcischak  
Secretary

Bev Small, Recording Secretary