

**CHARTIERS TOWNSHIP  
BOARD OF SUPERVISORS MEETING  
August 27, 2019  
7:00 P.M.**

**EXECUTIVE SESSION ANNOUNCEMENT:**

Please be advised that the Board of Supervisors met in Executive Session immediately prior to this meeting from 6:15 P.M. to 6:55 P.M. to discuss personnel and litigation matters.

**ATTENDANCE:**

Attending this meeting were Supervisors, John M. Marcischak, Anthony Spin and Mr. Friend. Also present were Jodi L. Noble-Township Manager; James Liekar-Solicitor; Jennifer Slagle-Township Engineer; Ed Jeffries, Public Works Director and Bev Small, Recording Secretary. ABSENT: Adam McGurk, AICP Planning Director; Jessica Tedrow, Parks & Recreation Director

**VISITORS TIME:**

Sunoco Briefing: Chris Koop, point of contact for Energy Transfer (formerly Sunoco) accredited Chartiers Township in appreciation of the Board of Supervisors, Township Manager, Staff, Police, Volunteer Fire Department and community residents for the excellent partnership, communication and relationships established throughout Sunoco's construction phase. They are now transitioning to the operations stage as they anticipate continuing the positive association within Chartiers Township.

**DEVELOPERS TIME**

1. A motion was made by Mr. Spin and seconded by Mr. Marcischak to approve the Financial Reduction for Summerfield Woods in the amount of \$819,291.15, reducing the financial security in place from \$954,101.20 to \$148,291.15 for outstanding improvements as recommended by the Township Engineer in her letter dated August 27, 2019. All Supervisors voted yes. The motion carried. 3-0
2. A motion was made by Mr. Spin and seconded by Mr. Marcischak to approve the Stormwater Operations and Maintenance Agreement with the County of Washington for the Washington County Conservation District Office. All Supervisors voted yes. The motion carried. 3-0

**APPROVAL OF MINUTES** – A motion was made by Mr. Spin and seconded by Mr. Marcischak to approve Board of Supervisors Workshop Meeting Minutes of July 9, 2019 and the Regular Meeting of July 23, 2019 as presented. All Supervisors voted yes. The motion carried. 3-0

**STAFF REPORTS:**

All reports were accepted as submitted

**SUPERVISOR REPORTS:**

Mr. Friend – No report

Mr. Marcischak – No Report

Mr. Spin- No report

**OLD BUSINESS:**

1. A motion was made by Mr. Spin and seconded by Mr. Marcischak to table all bids for the Green Light Go Grant for the Allison Hollow Road, West Pike Street and Racetrack Road Intersection until the 4:00 Workshop Meeting on September 10, 2019. All Supervisors voted yes. The motion carried. 3-0
2. A motion was made by Mr. Spin and seconded by Mr. Marcischak to authorize the purchase of sixteen (16) 6' plastic tables for the Township meeting room from Sam's Club in the amount of \$784 as recommended by the Township Manager and Director of Public Works in accordance with the Chartiers Township Purchasing Policy. All Supervisors voted yes. The motion carried. 3-0
3. A motion was made by Mr. Spin and seconded by Mr. Marcischak to authorize the Township Manager and Engineer to advertise for bids for the 2019 Sewer Rehab spot repair contract as recommended by the Township Manager and Engineer. All Supervisors Voted Yes. The motion carried. 3-0
4. A motion was made by Mr. Spin and seconded by Mr. Marcischak to approve a donation in the amount of \$100.00 to Clean Up Our County, Inc. to assist with the clean-up of litter along Washington County roads. All Supervisors Voted Yes. The motion carried. 3-0

**NEW BUSINESS:**

1. A motion was made by Mr. Spin and seconded by Mr. Marcischak to make an offer of Employment to Joshua Jenkins for the position of Laborer in the Public Works Department in accordance with the terms and conditions of the Public Works Collective Bargaining Agreement, conditional on successful passing of a pre-employment drug screening and a PA license check as recommended by the Township Manager and Director of Public Works. All Supervisors voted yes. The motion carried. 3-0
2. A motion was made by Mr. Spin and seconded by Mr. Marcischak approve the Sewage Planning Module for 950 Allison Hollow Road as recommended by the Township Engineer in her letter dated August 16, 2019 and adopt Resolution R-15-2019 accordingly. All Supervisors voted yes. The motion carried. 3-0

3. A motion was made by Mr. Spin and seconded by Mr. Marcischak to authorize payment of invoices (General Fund: Checks #33904-33977:\$123,036.18; Sanitary Sewer Fund; Checks #1293-1300: \$17,545.00; Capital Reserve Fund: Checks #1132-1133: \$5,805.85; CTCC Fund: Checks # 1540-1546: \$6,054.83; Local Service Tax Fund: Check # 1123 - 1127: \$25,124.07; Liquid Fuels Fund: Check # 1059: \$16, 633.10; Fire Tax Fund: Check # 1007: \$9,817.99; Total All Funds: \$204,017.02). All Supervisors voted yes. The motion carried. 3-0

## **DISCUSSION ITEMS:**

1. 2<sup>nd</sup> Quarter 2019 Interim Financial Statements – The Township Manager, Mrs. Noble, presented specifics on the revenues through June of 2019 being at 66% the budgeted revenue and the expenditures being under budget at this point of the year. She attributed the Township’s conservative budgeting philosophy for the solid financial status.
2. McClane Farms Road Sewer Project – The restoration area for grass planting on Mr. Bradford’s is not completed to date.
3. 2019 Road Program – The Township Engineer provided updates:
  - a. Alex Paris (Contract A) – Final Wearing on Paxton & Kings; ready for Veronica Cul-de-Sac and bridge.
  - b. Russel Standard (Contract C) –fog seal completion was delayed
  - c. Allison Hollow Rejuvenator – Gateway will propose the \$21,600 amount for material as the \$23,000 quote is above the threshold. Discuss further at the September 10, 2019 meeting
4. 2019 Sewer Rehab – Manhole to manhole work is out for execution and the bid is out for CCTV.
5. CHJA Rate Amendment/Fee Increase/Planning Module Requirement – Mr. Liekar reported a mediation hearing before Judge Lucas at the end of November 2019.
6. Storm Events/Flooding Follow Up –
  - Road Damage
    - Arden Mines Road Slides–Block work is ongoing on 1<sup>st</sup> slide; 2<sup>nd</sup> slide by Fairgrounds shows some movement – Gateway & Chartiers will meet to explore options.
    - McConnells Mill & Allison Hollow Roads – Status Quo
    - Allison Hollow Road – No Change.
  - Resident Flooding (wide spread, including)
    - McClane Farm Road/Grant Opportunity – No word to date
7. Ballfield Development Drainage – The contract & add alternate are awarded – out for execution by April of 2020

8. Arden Sewage Project/CDBG Grant – Gateway filed for extension as DEP is requesting further investigation
9. Airport Road Bridge – A hearing is scheduled for October 17, 2019
10. LSA Grant Options – The Township is exploring options for submission including potential support funding for the balance of the Green Light Go Project.
11. N. Johnson Road On-Street Parking Concern –Options to address the parking issues were discussed -No Parking signs to be installed as a safety precaution.
12. Electronics Collection – Monday, October 21, 2019 at the Community Center is set for a Township courtesy collection for residents per the countywide vendor rules of acceptable E-Waste items. Information will be publicized for residents,
13. Arthur Road Conditions –. The crossing is in and clean-up will occur prior to next year's paving project.
14. Gazebo Rental Policies – Rates of \$50 as add-on to CTCC rental events and \$100 for Gazebo rental only will be presented for a Resolution at the September 10, 2019 meeting.
15. Obstructions in the Right of Way – The Board requested investigating how other municipalities address this in terms of safety issues in RoW's. The Board can pursue drafting an Ordinance.
16. 2020 Budget Schedule – Mrs. Noble distributed a list of potential dates and times to scheduler the 2020 Budget meetings beginning in October and working backwards from the December meeting date allowing for the required 20 day notice required prior to the final adoption. The Board opted to plan for a December 17, 2019 budget adoption.
17. Allison Ballfield Parking Lot – Resident complaint was received about the dust from the parking lot adjacent to the C-H School Ballfield. The Township will research and make recommendations to resolve the issue.
18. Stop Intersection Request at Arden Mines Road and Crossroads Road –
  - A motion was made by Mr. Spin and seconded by Mr. Marcischak authorizing the Township Engineer to review the intersection of Arden Mines Road and Crossroads Road for warranting for a “stop intersection”. All Supervisors Voted Yes. The motion carried 3-0
19. CH Marching Band Sign Request –

- A motion was made by Mr. Spin and seconded by Mr. Marcischak to approve the request from the Chartiers-Houston Marching Band to advertise their band festival on the Chartiers Township Scrolling sign as well as for September 7<sup>th</sup> on the Community Center Sign All Supervisors Voted Yes. The motion carried 3-0

20. PSATS Communication Awards – Mrs. Noble presented the opportunity to enter the Township’s Social Media communication. This will be on the September 10, 2019 meeting agenda.

21. Trick or Treat 2019 –

- A motion was made by Mr. Marcischak and seconded by Mr. Friend to establish Thursday, October 31, 2019 from 6:00 P.M. to 7:30 P.M. as Trick or Treat night in Chartiers Township. All Supervisors voted yes. The motion carried. 3-0.

**PUBLIC COMMENT:**

None

**ADJOURNMENT:**

The meeting adjourned at 8:08 P.M.

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John Marcischak  
Secretary

Bev Small – Recording Secretary