

**CHARTIERS TOWNSHIP
BOARD OF SUPERVISORS MEETING
August 28, 2018
4:00 P.M.**

CALL TO ORDER

PLEDGE OF ALLEGIANCE

EXECUTIVE SESSION ANNOUNCEMENT:

Please be advised that the Board of Supervisors met in Executive Session immediately prior to this meeting from 3:30 P.M. to 4:05 P.M. to discuss litigation contract negotiations, personnel and real property matters.

ATTENDANCE:

Attending this meeting were Supervisors Gary Friend, John Marcischak and Mr. Alterio. Also present were Jodi L. Noble-Township Manager; James Liekar-Solicitor; Jennifer Slagle-Township Engineer; Ed Jeffries, Public Works Director, and Bev Small, Recording Secretary. ABSENT: Adam McGurk, AICP Planning Director; Jessica Tedrow, Parks & Recreation Director

VISITORS TIME:

Paul Rydzak of 1112 McGovern Road presented concerns about the condition of the walkways (safety), mulch area and location of the small playground area being in a low spot that gathers water. He asked the Board for consideration to review the area for restoring the upkeep of those items. The Board informed him that the School District will be consulted as well as this is an adjoining park area.

Robert Bradford of 619 McClane Farm Road addressed an outstanding punchlist broken pipe during construction. Mrs. Noble will contact the Project Engineer to have the contractor respond and repair this.

Tom Holmes of 33 Belvedere Drive and George and Patricia Burk of 20 Belvedere Drive posed their concern over the condition of the road and requested Township assistance. Belvedere is a private road that would need to meet the standards required for acceptance of the road. The residents asked that the Township not plow Belvedere Drive as to not damage the road any further than it already is, given its condition.

DEVELOPERS TIME

1. A motion was made by Mr. Friend and seconded by Mr. Marcischak to approve the Pawlosky/Houston Rail Facility Minor Subdivision Plan, subject to the conditions outlined in the Planning Department's letter dated August 22, 2018 and subject to the satisfaction of the outstanding items in the alternate Township

Engineer's review letter dated August 8, 2018. All Supervisors voted yes. The motion carried.

2. A motion was made by Mr. Friend and seconded by Mr. Marcischak to approve the Resolution for Plan Revision for New Land Development for the Summerfield Woods sewage facilities planning module, as recommended by the Township Engineer. All Supervisors voted yes. The motion carried

STAFF REPORTS:

All reports were accepted as submitted

SUPERVISOR REPORTS:

Mr. Alterio – No report

Mr. Marcischak – No report

Mr. Friend- No report

APPROVAL OF MINUTES – A motion was made by Mr. Friend and seconded by Mr. Marcischak to approve Board of Supervisors Meeting Minutes from the Workshop Meeting and Special Meeting both of July 10, 2018, and the Regular Meeting of July 24, 2018 as presented. All Supervisors voted yes. The motion carried.

OLD BUSINESS:

1. A motion was made by Mr. Friend and seconded by Mr. Marcischak to award the base bid for the Public Works Garage Roof Base Bid to TRS Roofing of Williamsburg, PA in the amount of \$75,700.00 as recommended by the Township Manager and Solicitor. All Supervisors voted yes. The motion carried.
2. A motion was made by Mr. Friend and seconded by Mr. Marcischak to award Add Alternate 2 for the Public Works Garage full decking replacement Bid to TRS Roofing of Williamsburg, PA in the amount of \$51,700.00. as recommended by the Township Manager and Solicitor. All Supervisors voted yes. The motion carried.
3. A motion was made by Mr. Friend and seconded by Mr. Marcischak to approve partial payment No. 1 (FINAL) to Stewart Contracting for the Allison Hollow Slide Project in the amount of \$68,433.50 as recommended by the project Engineer in his pay estimate dated August 15, 2018. All Supervisors voted yes. The motion carried.
4. Mr. Alterio requested the addition of an unlisted agenda item for Board action as follows:
 - A motion was made by Mr. Friend and seconded by Mr. Marcischak to honorably discharge Officer Robert Sumney in accordance with Section

812 of Police Tenure Act and applicable Township policy, and further authorizing the payment of said employee's health insurance coverage through September 30, 2018. All Supervisors voted yes. The motion carried.

NEW BUSINESS:

1. A motion was made by Mr. Friend and seconded by Mr. Marcischak to authorize payment of invoices (General Fund: Checks #33145-33161: \$77,411.14; Sanitary Sewer Fund: Checks #1152-1154: \$10,409.02; Capital Reserve Fund: Checks #1039-1040: \$68,487.61; CTCC Operating Fund: Checks # 1314-1318: \$5,617.71; Local Service Taxes: Checks # 1059 - 1064: \$16,335.72; McClane Farm Road Sewer Fund: Check #1001: \$33,600.00; Route 18 SLE Fund: Check # 1029: \$147,377.83; Total All Funds: \$359,239.03). All Supervisors voted yes. The motion carried.

DISCUSSION ITEMS:

1. McClane Farms Road Sewer Project – The Township Manager stated that \$42,000 is held in retainage until outstanding punchlist items are satisfactorily resolved. She apprised the Board that thirty-three (33) of the fifty-one (51) property owners have paid in full and are ready for connection to the public sewer line.
2. Midland Sewer Project Update – The Township Manager is proceeding with the investment account set-up with PLGIT and deposit of the available funds into a sinking fund to address the needed sewer fees.
3. WEWJA Agreement (South Strabane) – Mrs. Noble will contact WEWJA's Director, Tom Murphy, to acquire information pertaining to lack of response.
4. Canton Agreement (Route 18) – Canton Township approved the Agreement at their last meeting allowing for the transmittal of the check to retire the debt service. The payment is in the list of bills to be paid at this meeting.
5. 2018 Road Program –
 - El Grande Contract A: PA One Calls are in and the contractor will begin paving September 6, 2018.
 - Victor Contract B
 - Extension Request: A meeting is being scheduled to address the timeframe for base stabilization of Ryburn Road from Hickory Ridge to Gretna per the conditions of the awarded contract.
 - Township Forces Paving
 - Public Works is mobilizing equipment for paving of the Township Alleys. PAWC will pave Stone Alley as they finish their work there.

6. 2018 Sewer Rehabilitation Project – The Township Engineer reported that contracts are being executed and a pre-construction meeting is scheduled for September 6, 2018. The projected start-time is September 14, 2018.
7. CHJA Injunction – The Township Solicitor stated that a status conference is scheduled with Judge Lucas September 7, 2018.
8. February Storm Events/Flooding Follow Up –
 - Road Damage
 - Arden Mines Road – The Public Works Director met with Harshman C.E. Project Engineer about the Slide repair. The project is ready to go out for bid.
 - Resident Flooding (wide spread, including)
 - McClane Farm Road – Mrs. Slagle reported that Gateway has received pertinent data and is continuing to review options and design for the next step for feasibility of meeting necessary criteria.
 - Fair Meadow Circle – No updated information
9. Veronica Drive Cul-de-sac Completion Request –Mr. Liekar reported his findings on the existing dedication for Right of Ways to accommodate the cul-de-sac. Gateway will continue with design for the Township to proceed and present a Resolution for adoption after completion of the project.
10. 8 Crossroads Road– The site cleanup is completed and the DEP has responded to the application for the controlled burn of the house as training for the CTVFD tentatively set for late-September of 2018.
11. Community Center Sign – Mr. Jeffries will have plywood covering placed over the prepared dig while continuing to wait for response from Key Sign as to installation projected date. Solicitor Liekar will contact the company as well pertaining to the delay.
12. Community Center / Park Security Cameras – Installation of the cameras remains incomplete but in process. The solar camera on the hill is last for tie-in to the system.
13. Plum Run Road Bridge Repair – Mrs. Slagle is proceeding with Gateway's Structure Engineer regarding some design adjustments and will have the recommendation for the September 11, 2018 meeting.
14. Chartiers Township Public Works Truck – Mrs. Noble presented the two options as via State Contract. The first is a truck from Bud Smail at a base price of \$75,909 plus cost of painting. The second is from Allegheny Ford at a total

price of \$81,489. Both vehicles are 2018 ready now (pending time to paint the Bud Smail truck).

- A motion was made by Mr. Friend and seconded by Mr. Marcischak to purchase the 2018 truck from Bud Smail Ford Lincoln at a cost of \$75,909.00 with the understanding that the truck must be painted at a cost not to exceed \$4,000.00 as per state contract under the condition that should the painting cost and the purchase cost exceed the total cost of the purchase from Allegheny Ford truck which is \$81,489.00, we would purchase from Allegheny Ford. All Supervisors voted yes. The motion carried.
 - A motion was made by Mr. Friend and seconded by Mr. Marcischak to authorize the Township Manager to advertise the 2008 F550 Ford Dump Truck for sale on the Municibid Auction Site.
15. CTVFD PEMA Loan for Rescue and Debt Ordinance – Mr. Liekar is acquiring what is necessary to proceed pending the CTVFD determination to be able to hold off the small borrowing until the first of the next year.
 16. Ballfield Development – The existing field was created thanks to Mark West and Sunoco contribution valued at \$170,000 along with additional Engineering costs and work on the field. Drainage is needed to preserve the initial investment and to make the field more usable. Mrs. Slagle presented three (3) potential options: 1.) Drainage only; 2.) Underdrain of the whole field; 3.) Synthetic turf including additional stormwater solutions. Further feasibility study is needed with potential for spring considerations of the options and costs to provide functionality of the field and for upcoming budget deliberation incorporating permitting requirements and possible grant inclusions.
 - A motion was made by Mr. Friend and seconded by Mr. Marcischak authorizing the Township Engineer to study and provide feasibility options for the development of the ballfield. All Supervisors voted yes. The motion carried.
 17. Second Quarter Interim Financial Statements – Mrs. Noble highlighted the report of where the Township stands through June 30, 2018. The revenues continue to exceed expenditures through the second quarter.
 18. LSA Grant Applications – Mrs. Noble stated that requests are due October 3, 2018. Discussion centered on potential for Arden Mines Sewer Project and/or combined neighboring municipalities venture on Flood Mitigation. The Township Manager and Engineer will confer and evaluate options to report to the Board at the September 11, 2018 meeting with potential to present a Resolution for action at the September 25, 2018 meeting.

19. WCTCC Letter request opposing Statewide Collection of EIT – Mrs. Noble presented background on the State studying since 2012 to collect EIT. The Township’s collection history (Act 32) garnered higher revenue and lower expenses benefitting local municipalities. If the State would collect the EIT, that portion would be funneled back to local municipalities and likely increase local taxes as State tax is two (2) separate taxes –state income tax and local Earned Income Tax. The State has no financial interest in collecting that and would have adverse effect on revenue for municipalities. Mrs. Noble will prepare a Resolution for the next meeting opposing the Statewide Collection of EIT. The County at the upcoming County Convention in October will be urging municipalities to adopt Resolution opposing the State request.
20. Chartiers Houston Marching Band Sign Request – Mrs. Noble presented an email request to advertise a Band Festival being hosted at Chartiers-Houston. The electronic sign policy is that any non-Township function must be considered by the Board on a case by case basis for approval.
 - A motion was made by Mr. Friend and seconded by Mr. Marcischak to authorize the Township Manager to place on our Township sign notification that the Chartiers-Houston Marching Band is hosting a Band Festival at the High School on September 8, 2018.. All Supervisors voted yes. The motion carried.
21. CHSD Bonfire 2018 – Per Board direction following some damage last year to the Township Christmas tree and surrounding area from the heat from the bonfire, Mrs. Noble presented the potential of the C-H Boosters requesting use of Township Property again near the Community Center / Arnold Park area for a Bonfire in October this year. CTVFD is present for safety issues. The Board directed the Township Manager to check with Simonin on any liability concerns.

PUBLIC COMMENT:

None

ADJOURNMENT:

The meeting adjourned at 5:38 P.M.

John Marcischak
Secretary

Bev Small – Recording Secretary