

**CHARTIERS TOWNSHIP
BOARD OF SUPERVISORS REGULAR MEETING
September 08, 2020
5:00 P.M.**

EXECUTIVE SESSION ANNOUNCEMENT:

Please be advised that the Board of Supervisors met in Executive Session immediately prior to this meeting from 4:30 PM to 4:55 PM to discuss personnel, litigation and real property matters.

ATTENDANCE:

Attending this meeting were Supervisors A. William Kiehl, Bronwyn Kolovich and Mr. Friend. Also present were Jodi L. Noble-Township Manager; James Liekar-Solicitor; Jennifer Slagle-Township Engineer; Adam McGurk, AICP Planning Director; Ed Jeffries, Public Works Director; James Horvath, Chief of Police; Jessica Walker, Parks & Recreation Director and Bev Small, Recording Secretary.

VISITORS:

Robert Bradford of 619 McClane Farm Road

Richard Small of 1024 McGovern Road

Chairman, Gary Friend read a letter from Alex Nakoneczny of 627 Regent Street on behalf of James Perry VFW Post 191 Fund Raiser seeking promotional support from the Township for the VFW's efforts to contribute financially (via their fund raiser) to benefit student needs of Canon-Mac and Chartiers-Houston schools due to the impact of the Covid-19 pandemic.

- A motion was made by Mr. Kiehl and seconded by Mrs. Kolovich authorizing the Township Manager to post the VFW Post 191 request on the Township Facebook Page and the Electronic Sign. All Supervisors voted yes. The motion carried. 3-0

DEVELOPERS TIME

1. A motion was made by Mr. Kiehl and seconded by Mrs. Kolovich to reapprove the Arden Farms, Phase VI Plan of lots for recording purposes only, as previously approved on November 12, 2019. All Supervisors voted yes. The motion carried. 3-0

STAFF REPORTS:

All reports were accepted as submitted

SUPERVISOR REPORTS:

Mr. Friend – No report

Mrs. Kolovich- No report

Mr. Kiehl – No report

OLD BUSINESS:

1. A motion was made by Mr. Kiehl and seconded by Mrs. Kolovich to approve the following refund for Community Center Rentals given the Covid-19 state of emergency, as it is a deviation from Center Policy:

- \$400.00–The Society for Creative Anachronism-SCA-PA. All Supervisors voted yes. 3-0
2. A motion was made by Mr. Kiehl and seconded by Mrs. Kolovich to approve the placement of a convex mirror at Country Club Road and Barnickel Street and approve the right of entry with Suburban Propane accordingly. All Supervisors voted yes. The motion carried. 3-0
 3. A motion was made by Mr. Kiehl and seconded by Mrs. Kolovich to approve Partial Payment No. 1 for Contract A of the 2020 Road Paving Project to Independent Enterprises, Inc. in the amount of \$116,126.92 as recommended by the Township Engineer in his letter dated September 3, 2020. All Supervisors voted yes. The motion carried. 3-0
 4. A motion was made by Mr. Kiehl and seconded by Mrs. Kolovich to approve Partial Payment No. 1 for Contract B of the 2020 Road Paving Project to Youngblood Paving, Inc. in the amount of \$206,907.99 as recommended by the Township Engineer in his letter dated September 3, 2020 All Supervisors voted yes. The motion carried. 3-0

NEW BUSINESS:

1. A motion was made by Mr. Kiehl and seconded by Mrs. Kolovich to accept the letter of resignation of Joanne Buckel as Sewer Clerk, effective January 29, 2021. All Supervisors voted yes. The motion carried. 3-0
2. A motion was made by Mr. Kiehl and seconded by Mrs. Kolovich to accept the letter of resignation of Beverly Small as Administrative Assistant to the Township Manager, effective January 29, 2021. All Supervisors voted yes. The motion carried. 3-0
3. A motion was made by Mr. Kiehl and seconded by Mrs. Kolovich to authorize payment of invoices as submitted, posted and approved as follow: Fire Tax Fund: \$ 4,138.54; General Fund: \$38,174.37; Light & Fire Hydrant Fund: \$7,910.98; Act 13 Impact Fee Fund: \$206,907.99; Local Services Tax Fund: \$10,082.19; Liquid Fuels Fund: \$116,126.92; Revenue Gaming Fund: \$1,335.00; CTCC Operating Fund: \$2,791.23; Capital Reserve Fund: \$1,007.93; Sewer Fund: \$12,553.45; Payroll Fund: \$2,222.12; Total Funds: \$403,250.72. All Supervisors voted yes. The motion carried. 3-0

DISCUSSION ITEMS:

1. McClane Farm Road Culvert Stormwater Project – No data has been provided to Gateway on the Culvert delivery date and the contractor’s proposal for the project completion.
2. 2020 Road Program –
 - a. Contract A: Completed; Maintenance Bond and closeout payment ready
 - b. Contract B: Final pavement wearing course finishing September 9, 2020.
 - c. 2019 Road Paving Program: Museum Road - bid opening scheduled and to be awarded at the September 22, 2020 meeting.

d. Other/Road Bond: Direction from the Board for the 2021 Road Program will be discussed at the Budget Workshops:

3. 2020 Sewer Rehab – Gateway waiting for data submissions for completion
4. Barnickel and Country Club Intersection Review Request – The Township will send the PennDot regulations the recommendation for the Township to install a mirror for the Board's review.
5. Arnold Park Multipurpose Field Drainage Project – Topsoil hauling and spreading will be completed on September 10, 2020. Fairfield will execute the final step of Hydroseeding in September.
6. Piatt Estates Offsite Sewer Line Dedication/Reimbursement Agreement – Dialogue focused on steps needed for Arthur Road residents to have the ability to tap in. No evidence from Piatt of their Planning Module for EDU's. The Township Engineer will work a cost estimate for the next meeting.
7. Trick or Treat – Mrs. Noble surveyed surrounding municipalities for input on their plans. She will review those to bring to the board for direction at the September 22, 2020 meeting.
8. 2021 Budget Meetings Schedule – Early October is the goal to start the 2021 Budget workshops scheduling to have ready for preliminary Budget in November and adoption at the December meeting. The Board discussed meeting date and time options as well as revising the December meeting schedule. The Township Manager will have the scheduled Workshop dates for the next meeting's agenda for the Board's consideration based on the discussion.

PUBLIC COMMENT:

None

ADJOURNMENT:

The meeting adjourned at 5:29 PM

A. William Kiehl
Secretary

Bev Small, Recording Secretary