

**CHARTIERS TOWNSHIP  
BOARD OF SUPERVISORS MEETING  
September 13, 2016, 2016  
4:00 p.m.**

A. William Kiehl – Chairman called the regular meeting of the Chartiers Township Supervisors to order at 4:00 p.m. Tuesday, September 13, 2016 at which time he asked all present to stand for the Pledge of Allegiance.

**ATTENDANCE:**

Attending this meeting were Supervisors Glenn Alterio, John M. Marcishak and Mr. Kiehl. Also present were Jodi L. Noble-Township Manager; James Liekar-Solicitor; Daniel Slagle-Township Engineer; Ed Jeffries, Public Works Director; Robert Brozovich- Parks and Recreation Director; Samuel R. Stockton-Community Development Coordinator; James Horvath-Police Chief and Bev Small-Recording Secretary.

**EXECUTIVE SESSION:**

Mr. Kiehl announced that the Board of Supervisors met in Executive Session prior to this meeting on Tuesday September 13, 2016 from 3:30 p.m. to 4:04 p.m. to discuss personnel and real property matters.

**VISITORS TIME:**

Steve Cypher and Luke Rayle from Cypher and Cypher presented the Audit covering the Financial Statements for the year ending December 31, 2015.

Gary Friend of 1104 McGovern Road as the newly elected President of the CTVFD expressed his appreciation and opportunity to work and serve together for the good of the community.

Raymond Hagerman of 443 North Main Street, Houston addressed his concerns about continuing issues surrounding restoration and solutions to his property parking lot sealing by the Midland Sewer Project Contractor. The Township Solicitor reaffirmed that the Township has not received a response to date from the claim made to the Bonding Company.

Mr. Hagerman asked further about the status of untapped properties for the Midland Sewer Project. The Board that no direct action can be taken until the September 15, 2016 deadline is past. *NOTE: Mr. Hagerman was video recording the dialogue without notification of such action.*

**DEVELOPERS TIME:**

Michael Wetzel of Victor-Wetzel Associates presented updates pertaining to Preliminary Approval for the Summerfield Woods Development (formerly Moninger Phase 12 & 13). Discussion ensued regarding easement requirements and topping the roadways to meet standards for roads that have not been adopted by the Township. The Township requested a signed letter for an extension to November 30, 2016 to allow time for the Preliminary Plan approval.

- a. A motion was made by Mr. Alterio and seconded by Mr. Marcischak to have Mr. Wetzel send a letter for the extension to be received by Thursday, September 15, 2016 or the plan is denied.

#### **STAFF REPORTS:**

Parks and Recreation – Mr. Brozovich apprised the Board of the profit from the Friday Hot Dog Sales of \$1,089.00. He shared information regarding communication with the Audubon Society; expanding Yoga Classes due to high demand; various community events; providing recreational “School’s Out” programs for children at a \$25.00 fee per date attending during the academic calendar year. The Board gave approval for Mr. Brozovich to begin the interview process for workers to be hired for the “School’s Out” program activities.

#### **SUPERVISOR REPORTS:**

Mr. Kiehl – no report

Mr. Marcischak – no report

Mr. Alterio – no report

#### **OLD BUSINESS:**

1. A motion was made by Mr. Alterio and seconded by Mr. Marcischak to approve revised change order No.1 to Swede Construction Corp. for the construction of the salt storage facility in the amount of \$715.00 as recommended by the Project Engineer in his letter dated August 11, 2016. All Supervisors voted yes. The motion carried.
2. A motion was made by Mr. Alterio and seconded by Mr. Marcischak to approve partial payment No. 2 (Final) to Swede Construction Corp. for the construction of the salt storage facility in the amount of \$26,265.00 as recommended by the Project Engineer in his letter dated September 9, 2016. All Supervisors voted yes. The motion carried.
3. A motion was made by Mr. Marcischak and seconded by Mr. Kiehl to approve partial payment No. 3 (Final) for the 2016 Sewer Rehabilitation Project in the amount of \$11,963.00 as recommended by the Township Engineer in his estimate dated August 31, 2016. All Supervisors voted yes. The motion carried.

#### **NEW BUSINESS:**

1. A motion was made by Mr. Alterio and seconded by Mr. Marcischak to enter into a professional services agreement with Peter Overcashier for Public Works Consulting Services as recommended by the Township Manager. All Supervisors voted yes. The motion carried.
2. A motion was made by Mr. Alterio and seconded by Mr. Marcischak to authorize the Township Manager to execute documents related to the DEP investigation on behalf of the Township and adopt Resolution R-15-2016 accordingly. All Supervisors voted yes. The motion carried.

3. A motion was made by Mr. Alterio and seconded by Mr. Marcischak to authorize payment of invoices (General Fund: Checks #31331-31379: \$104,838.62; Light/ Hydrant Fund: Check #1558: \$206.76; Sewer Fund: Checks #2982-2987: \$19,441.93; Capital Reserve Fund: Checks #1149-1155: \$30,789.69; Local Services Tax Fund: Checks #1138-1142: \$9,522.92; Midland Sewer Fund: Check # 1064; \$150.00; Rte.18 SLE Fund: Check # 1231: \$60.00; Friends of Chartiers Comm. Park: Check # 1069-1071: \$151.21; CTCC Operating Fund: Checks #1330-1340: \$4,263.63; Total All Funds: \$169,424.76.) All Supervisors voted yes. The motion carried.

## **DISCUSSION ITEMS:**

1. McClane Farms Road Sewer Project – Mr. Slagle reported that the profiles and exhibits are ready.
2. Route 18 Debt Bifurcation – Mrs. Noble is in the process of detangling the components of the fund and calculating Canton Township's payment.
3. South Strabane Sewer Agreement – Mr. Liekar has not received a response from Lane Turturice. Mr. Liekar has contacted Tom Murphy at WEWJA to expedite this matter.
4. Allison Parkette Trail/2017 LSA Grant Submission – Mrs. Noble submitted a draft Resolution for review along with two (2) quotes on pre-fabricated restroom modules. The Township would build the foundation and connect the plumbing. The Township Manager will seek a letter of support from CHSD to include with the funding request for the restrooms.
5. Ballfield Development – Mrs. Noble and Mr. Brozovich met with a contractor for a price quote to complete the crowning of the field.
6. Community Center Repairs – Minor interior repairs have been started by Hervol Construction with further work to be schedule around Community Center usage.
7. Community Center Generator – Mrs. Noble reported that the contract was sent to the successful bidder, Schultz Electric of Washington, PA.
8. Community Center Fall Programming Requests – This was discussed under the Parks and Recreation Staff Report.
9. Midland Sewer Project Update – Mr. Slagle sent a list to the Bonding Company including a cost estimate to complete restorations. The Township Manager updated the Tap Ins for the Midland Sewer project. The Township Solicitor will send letters to the 24 remaining property owners that have not tapped in as of the September 15, 2016 deadline.

Consideration is being given to add an Operation and Maintenance Sewer Charge system wide.

10. Moninger Roads – This item was addressed in the Developer's presentation.

11. Linda Lane Road Status – A motion was made by Mr. Alterio and seconded by Mr. Marcischak to notify the effected residents of Linda Lane via letter informing them that Linda Lane was only adopted into the Township Road System as far as West Country Barn Road. All Supervisors voted yes. The motion carried. The Board will address relevant issues as they arise.
12. Griffith Lane Condition – Mr. Jeffries reported that the ditching and slope to grade for water drainage is completed. Mr. Stockton notified the property owner via certified letter to get rid of the excessive trash and to remove junk cars on the premises within thirty (30) days. Mr. Stockton will go out to monitor the progress of the car removal.
13. CBDG Grants – A motion was made by Mr. Alterio and seconded by Mr. Marcischak to file a nuisance complaint seeking a Court Order to proceed with notification to the property owners whose structures are identified for demolition in forty (40) days of being notified. All Supervisors voted yes. The motion carried.
14. McConnell's Mill Slip – Mr. Jeffries met with Bryan Lowe of Harshman to assess the draining above the water line and close to the road near the Rush property. The drilling company will continue to examine the situation and maintain contact with the Township.
15. Stormwater Issues - Adlin Avenue Swale – The Township Engineer is continuing to review the issues and evaluate possible resolution. Mr. Liekar recommended who actually has ownership of the trench line.
16. 2016 Road Paving Status – The Public Works Director reported that training on the paver use began on September 13, 2016 and the department will begin paving on alleys once the crew completes training.
17. 2016 Sewer Rehab Update – Mr. Slagle reported that the project is complete.
18. 2015 Sewer Rehab Update – Mr. Slagle is contacting the contractor regarding removal of a dead tree and that grass reseeding is needed on identified property.
19. Trolley Museum Fee Waiver Request – Scott Becker, Executive Director of the Trolley Museum informed the Board that they are seeking acquisition of 1.8 acres of land adjoining their property and requested a fee waiver and letter of support from the Township.
  - a. A motion was made by Mr. Alterio and seconded by Mr. Marcischak to waive the sub-division and land development application fee as requested by Mr. Becker noting that any out of pocket costs will still be the applicant's responsibility. A Roll Call Vote was called: Mr. Kiehl, "abstain" (due to serving on Trolley Museum Board); Mr. Marcischak, "yes"; Mr. Alterio. The motion carried.

20. Parking Lot Line Painting – A motion was made by Mr. Alterio and seconded by Mr. Marcischak to award the bid for the Chartiers Township Municipal Building and Community Center parking space line painting to Carmine's Line Painting in an amount not to exceed \$858.00 as recommended by the Public Works Director. All Supervisors voted yes. The motion carried.
21. 2017 Budget Schedule – A motion was made by Mr. Alterio and seconded by Mr. Marcischak to authorize the Township manager to advertise the 2017 Budget Meeting Tuesday dates and times of October 11, 2016 following the Workshop meeting; October 18 at 4:00 p.m., October 25 after the Regular meeting; November 1, 2016 at 4:00 p.m.; November 8, 2016 after the Workshop Meeting; November 15, 2016 at 4:00 p.m.; the preliminary adoption meeting November 22, 2016 after the Regular meeting and December 13, 2016 after Workshop Meeting for the final budget adoption and to cancel the December 27 regular meeting. All Supervisors voted yes. The motion carried.
22. Rescheduling the November Workshop Meeting – A motion was made by Mr. Alterio and seconded by Mr. Marcischak to change the location of the November 8, 2016 Workshop Meeting from the Municipal Building meeting Room to the Community Center Meeting Room due to Election Day voting at the Municipal Building. All Supervisors voted yes. The motion carried.

## **PUBLIC COMMENTS**

Mr. Hagerman questioned the components of the Sewer Rehab discussion. Mr. Liekar directed that Mr. Hagerman be notified of the measurements. Supervisor Kiehl clarified that this pertains to replacement of existing terre cotta pipes and not recent sewer projects.

Mr. Dunn asked if there might be a quick fix (even if temporary) for Ryburn and Gretna where there are some major potholes / ruts. The Supervisors, Mrs. Noble and Mr. Jeffries will discuss to determine a potential solution.

## **ADJOURNMENT:**

The meeting adjourned at 5:38 p.m.

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John M. Marcischak  
Secretary

Bev Small, Recording Secretary