

**CHARTIERS TOWNSHIP
BOARD OF SUPERVISORS REGULAR (BUSINESS) MEETING
Tuesday, September 22, 2020
5:00 P.M.**

EXECUTIVE SESSION ANNOUNCEMENT:

Please be advised that the Board of Supervisors met in Executive Session immediately prior to this meeting from 4:30 PM to 4:55 PM to discuss personnel and litigation matters.

ATTENDANCE:

Attending this meeting were Supervisors A. William Kiehl, Bronwyn Kolovich and Mr. Friend. Also present were Jodi L. Noble-Township Manager; James Liekar-Solicitor; Jennifer Slagle-Township Engineer; Adam McGurk, AICP Planning Director; Ed Jeffries, Public Works Director; Jessica Walker, Parks & Recreation Director and Bev Small, Recording Secretary. ABSENT:

VISITORS:

William McIntyre of 1430 Paxton Road expressed his concerns on the traffic speed on Paxton and other Township rural roads and the safety concerns. He asked for consideration of options to assist in deterring the speeding including rumble strips and speed bumps. Ms. Slagle explained the process and appropriate application of traffic calming measures that need to be considered in accordance with PennDOT regulations.

DEVELOPERS TIME

1. A motion was made by Mr. Kiehl and seconded by Mrs. Kolovich to approve the financial Security Reduction for Arden Farms Phases IV and V from \$163,265 to \$57,115, thereby releasing \$106,150 as recommended by the Township Engineer in her letter dated September 21, 2020. All Supervisors voted yes. The motion carried. 3-0

APPROVAL OF MINUTES – A motion was made by Mr. Kiehl and seconded by Mrs. Kolovich to approve the minutes of the August 11, 2020 and August 25, 2020 meetings as presented. All Supervisors voted yes. The motion carried. 3-0

STAFF REPORTS:

Fred Simpson, CTVFD Fire Chief presented data on callouts; recruitment of new members; need for daytime responders; inter-municipal department responders by zones; I.S.O. rating potential to benefit homeowner insurance. All other reports were accepted as submitted

SUPERVISOR REPORTS:

Mr. Friend – No report
Mrs. Kolovich- No report
Mr. Kiehl – No report

OLD BUSINESS:

1. A motion was made by Mr. Kiehl and seconded by Mrs. Kolovich to award the bid for Contract C of the 2020 Road Paving Program to Independent Enterprises, Inc. of Oakdale, PA in the amount of \$248, 625.00 as recommended by the Township Engineer in his letter dated September 17, 2020. All Supervisors voted yes. The motion carried.3-0

2. A motion was made by Mr. Kiehl and seconded by Mrs. Kolovich to authorize the Township Manager to advertise the following budget meeting schedule for the 2021 Budget:
 - The following Tuesdays at 5:00 PM
 - October 6th; October 20th; November 3rd; November 17th
 - The following Tuesdays immediately following the regular Board meetings:
 - October 13th; October 27th; November 10th
 - The Preliminary Budget adoption shall be held on Tuesday, November 24th as part of the regular meeting of the Board of Supervisors.
 - Final Budget Adoption shall be held on Tuesday, December 15th as part of the regular rescheduled meeting of December 8th The December 22nd meeting shall be canceled.All Supervisors voted yes. The motion carried.3-0

3. A motion was made by Mr. Kiehl and seconded by Mrs. Kolovich to approve the work authorization in the amount of \$20,000.00 to complete the 2020 MS4 Pollutant Reduction Plan as required by DEP in compliance with the Township's MS4 permit. All Supervisors voted yes. The motion carried 3-0

4. A motion was made by Mr. Kiehl and seconded by Mrs. Kolovich to award the bid for the 2010 Ford Explorer to Theresa Macklin of Hampton, VA in the amount of \$1,125.00 in accordance with the public bid via Municibid Auction ending September 18, 2020 as recommended by the Township Manager. All Supervisors voted yes. The motion carried. 3-0

NEW BUSINESS:

1. A motion was made by Mr. Kiehl and seconded by Mrs. Kolovich to accept the resignation of Lloyd Bard from the position of Working Foreman in the Public Works Department effective December 31, 2020. All Supervisors voted yes. The motion carried. 3-0

2. A motion was made by Mr. Kiehl and seconded by Mrs. Kolovich to approve the Chartiers Township 2021 Minimum Municipal Obligation of \$422,063.00 for the Uniformed Pension Plan, the Chartiers Police Pension Fund, pursuant to requirements of the Pennsylvania Act 205 of 1984 as recommended by the Chief Administrative Officer and the Township Manager. All Supervisors voted yes. The motion carried 3-0

3. A motion was made by Mr. Kiehl and seconded by Mrs. Kolovich to approve the Chartiers Township 2021 Minimum Municipal Obligation of \$65,056.00 for the Non-Uniformed Pension Plan, the Chartiers Township Service Employees Pension Fund, pursuant to requirements of the Pennsylvania Act 205 of 1984 as recommended by the Chief Administrative Officer and the Township Manager

All Supervisors voted yes. The motion carried 3 -0

4. A motion was made by Mr. Kiehl and seconded by Mrs. Kolovich to approve the Road Use Maintenance Agreement with Williams Ohio Valley Midstream for the use of 1.5 miles of Welsh Road as the appropriate financial security has been received. All Supervisors voted yes. The motion carried. 3-0
5. A motion was made by Mr. Kiehl and seconded by Mrs. Kolovich to acknowledge receipt of and authorize the allocation of the 2020 Volunteer Fire Relief Association allocation in the amount of \$49,043.15 in accordance with Act 205 of 1984. All Supervisors voted yes. The motion carried 3-0
6. A motion was made by Mr. Kiehl and seconded by Mrs. Kolovich to authorize payment of invoices as submitted and approved: Fire Tax Fund: \$17,990.53; General Fund: \$174,857.28; Act 13 Impact Fee Fund: \$29,712.05; Local Services Tax Fund: \$8,344.64; Revenue Gaming Fund: \$305.00; CTCC Operating Fund: \$88.22; Sewer Fund: \$60,329.21; Payroll Fund: \$50,010.43; TOTAL: \$341,637.36 All Supervisors voted yes. The motion carried. 3-0

DISCUSSION ITEMS:

1. 2020 Road Program –
 - a. Contract A: Completed; Final Payment request is forthcoming
 - b. Contract B: Completed; Gateway will review a punchlist.
 - c. 2019 Road Museum Road - Bid awarded. Nov. 30th completion date
 - d. Other/Road Bond: Board will consider options of cartway costs at the Budget Workshops for the 2021 Road Program:
2. 2020 Sewer Rehab – CCTV complete; Payout in two (2) weeks completion
3. McClane Farm Road Culvert Stormwater Project – The contractor requested an extension to complete the project by 12-1-2020 due to culvert delivery delay. Gateway will coordinate a conference to determine the best direction and present that to the Board at the October 13, 2020 meeting.
4. Arnold Park Multipurpose Field Drainage Project – Rough grading and dirt completed; Fairfield will be Hydroseeding this month for project completion
5. Barnickel and Country Club Intersection Review Request – The mirror is in to install as an interim help upon execution of a right of entry; Long term solution is needed.
6. Piatt Estates Offsite Sewer Line Dedication/Reimbursement Agreement –Further direction from the DEP is needed on the required sewage facilities planning module to determine Arthur Road residents' ability to tap in.
7. Washington County Department of Elections Request to use the Community Center for the 2020 General Election –
 - A motion was made by Mr. Kiehl and seconded by Mrs. Kolovich to allow the Washington County Department of Elections to use the Chartiers Township Community Center to host two polling locations for the 2020

General Election on November 3, 2020. All Supervisors voted yes. The motion carried. 3-0

8. Leaf Collection:

- A motion was made by Mr. Kiehl and seconded by Mrs. Kolovich to authorize the Township Manager to set the dates for 2020 leaf collection weekly beginning October 26 and November 2,9,16,23 with November 30, 2020 as a final collection if necessary. All Supervisors voted yes. The motion carried. 3-0

9. Trick or Treat – The consensus from Mrs. Noble’s survey of surrounding municipalities is to proceed with Trick or Treat in the Township neighborhoods.

- A motion was made by Mr. Kiehl and seconded by Mrs. Kolovich to establish Trick or Treat in Chartiers Township as Saturday, October 31, 2020 from 6:00 PM to 7:30 PM for those who wish to participate. All Supervisors voted yes. The motion carried. 3-0

10. Piatt Estates Stop Signs – The roads are private until such time as they are ready to be accepted by the Township. Any installation of stop signs requires a warrant review prior to installation. Either the developer can undertake that now and submit it for the Township’s review to install stop signs appropriately, or the Township will do so upon acceptance of the roads.

11. Workers Compensation Renewal – The Robert Simonin Agency submitted the cost to renew the Workers Compensation.

- A motion was made by Mr. Kiehl and seconded by Mrs. Kolovich authorizing the Township Manager to renew the policy for the coming year. All Supervisors voted yes. The motion carried. 3-0

12. Township Furniture No-Municbid Items –

- A motion was made by Mr. Kiehl and seconded by Mrs. Kolovich to dispense with the furniture valued under \$2,000.00 by means of donation to a non-profit or other means as it did not receive any bids. All Supervisors voted yes. The motion carried. 3-0

PUBLIC COMMENT:

Robert Bradford of 619 McClane asked for consideration to place McClane Farm Road on the 2021 Road Program Budget.

ADJOURNMENT:

The meeting adjourned at 5:57 P.M.

A. William Kiehl
Secretary

Bev Small, Recording Secretary