

**CHARTIERS TOWNSHIP
BOARD OF SUPERVISORS MEETING
September 24, 2019
4:00 P.M.**

EXECUTIVE SESSION ANNOUNCEMENT:

Please be advised that the Board of Supervisors met in Executive Session immediately prior to this meeting from 3:30 P.M. to 3:55 P.M. to discuss personnel and litigation matters.

ATTENDANCE:

Attending this meeting were Supervisors, John M. Marcischak, Anthony Spin and Mr. Friend. Also present were Jodi L. Noble-Township Manager; James Liekar-Solicitor; Jennifer Slagle-Township Engineer; Ed Jeffries, Public Works Director; Jessica Tedrow Walker, Parks & Recreation Director and Bev Small, Recording Secretary. ABSENT: Adam McGurk, AICP Planning Director;

VISITORS TIME:

Doug Minton of 200 Veronica Drive asked for a more gradual grading on the cul-de-sac to alleviate the run-off onto his driveway. Public Works will assess and provide photo / video of the water flow when there is a substantial rain occurrence.

DEVELOPERS TIME

1. A motion was made by Mr. Spin and seconded by Mr. Marcischak to authorize advertising the public hearing on the Conditional Use application of David Jardini for multi-family in the R-2 Zoning District as recommended by the Township Planning Commission at their meeting September 17, 2019 to be part of the regular meeting of November 12, 2019. All Supervisors voted yes. The motion carried. 3-0

APPROVAL OF MINUTES – A motion was made by Mr. Spin and seconded by Mr. Marcischak to approve Board of Supervisors Workshop Meeting Minutes of August 13, 2019 and the Regular Meeting Minutes of August 27, 2019 as presented. All Supervisors voted yes. The motion carried. 3-0.

STAFF REPORTS:

All reports were accepted as submitted

The Parks and Recreation Director recapped the financial standing of the 2019 Summer Playground Program as being on the plus side and referenced the positive staff leadership in place.

SUPERVISOR REPORTS:

Mr. Friend – No report

Mr. Marcischak – No Report

Mr. Spin- No report

OLD BUSINESS:

1. A motion was made by Mr. Spin and seconded by Mr. Marcischak to approve change order No. 1 from Geo Energy Tech Services, LLC in the amount of \$10,293.12 for additional blocks and installation as well as school bus opening and closing for the Arden Slide 2018 project as recommended by the Project Engineer in his letter date September 24, 2019. All Supervisors voted yes. The motion carried 3-0
2. A motion was made by Mr. Spin and seconded by Mr. Marcischak to approve partial payment No. 1 from Geo Energy Tech Services, LLC in the amount of \$47,174.73 for the Arden Slide 2018 project as recommended by the Project Engineer in his letter dated September 24, 2019. All Supervisors voted yes. The motion carried. 3-0
3. A motion was made by Mr. Spin and seconded by Mr. Marcischak to approve change order No. 2 from Victor Paving for Contract B of the 2018 Road Paving Program in the amount of \$5,388.80 for increased work area limits to include deteriorated area as recommended by the Township Engineer in his letter dated September 18, 2019. All Supervisors voted yes. The motion carried. 3-0
4. A motion was made by Mr. Spin and seconded by Mr. Marcischak to approve partial payment No. 1 to Victor Paving in the amount of \$115,033.89 for Contract B of the 2018 Road Paving Programs as recommended by the Township Engineer in her letter dated September 20, 2019. All Supervisors Voted Yes. The motion carried. 3-0
5. A motion was made by Mr. Spin and seconded by Mr. Marcischak to approve partial payment to Alex Paris Contracting, Inc. in the amount of \$415,220.35 for Contract A of the 2019 Road Paving Program as recommended by the Township Engineer in her letter dated September 20, 2019. All Supervisors Voted Yes. The motion carried. 3-0
6. A motion was made by Mr. Spin and seconded by Mr. Marcischak to approve partial payment to Russell Standard in the amount of \$70,261.57 for Contract C of the 2019 Road Paving Program as recommended by the Township Engineer in her letter dated September 23, 2019. All Supervisors Voted Yes. The motion carried. 3-0
7. A motion was made by Mr. Spin and seconded by Mr. Marcischak to ratify the quote from Pavement Technology Inc. in the amount of \$20,500.00 for the application of Rejuvenator on Allison Hollow Road from West Pike Street to Kings Road as a unique product as recommended by the Township Manager, Township Engineer and Solicitor. All Supervisors Voted Yes. The motion carried. 3-0 *NOTE: Public Works will crack-seal areas on Allison Hollow prior to the Rejuvenator work scheduled for Friday, September 27, 2019.*
8. A motion was made by Mr. Spin and seconded by Mr. Marcischak to authorize the Township Manager to advertise an Ordinance prohibiting parking on both sides of West Pike Street between the Arnold Park Access Drive and McGovern Road as a Pending Ordinance. All Supervisors Voted Yes. The motion carried. 3-0

9. A motion was made by Mr. Spin and seconded by Mr. Marcischak to request that PennDOT review reducing the speed on Country Club Road to 35 MPH. All Supervisors Voted Yes. The motion carried. 3-0
10. A motion was made by Mr. Spin and seconded by Mr. Marcischak to approve the quote for the 2019 Sewer Rehab Spot Repair Contract to Soli Construction, Inc. of Irwin, PA in the amount of \$20,210.00 as recommended by the Township Engineer in her letter dated September 24, 2019. All Supervisors Voted Yes. The motion carried. 3-0

NEW BUSINESS:

1. A motion was made by Mr. Spin and seconded by Mr. Marcischak to approve the Chartiers Township 2020 Minimum Municipal Obligation of \$61,013.00 for the Non-Uniformed Pension Plan, the Chartiers Township Service Employees Pension Fund pursuant to requirements of the Pennsylvania Act 205 of 1984 as recommended by the Chief Administrative Officer and the Township Manager. All Supervisors voted yes. The motion carried. 3-0
2. A motion was made by Mr. Spin and seconded by Mr. Marcischak to approve the Chartiers Township 2020 Minimum Municipal Obligation of \$363,173.00 for the Uniformed Pension Plan, the Chartiers Township Police Pension Fund, pursuant to requirements of the Pennsylvania Act 205 of 1984 as recommended by the Chief Administrative Officer and the Township Manager. All Supervisors voted yes. The motion carried. 3-0
3. A motion was made by Mr. Spin and seconded by Mr. Marcischak to authorize the allocation of the 2019 Volunteer Fire Relief Association allocation in the amount of \$42,738.96 in accordance with Fire Relief in accordance with Act 205. All Supervisors voted yes. The motion carried. 3-0
4. A motion was made by Mr. Spin and seconded by Mr. Marcischak to authorize the Township Solicitor to enter his appearance on behalf of the Township in the appeal by Dipal Corporation of the Chartiers Township Zoning Hearing Board's decision to deny Dipal's request to expand a non-conforming use at 2440 West Pike Street, Houston, PA. All Supervisors voted yes. The motion carried. 3-0
5. A motion was made by Mr. Spin and seconded by Mr. Marcischak to authorize payment of invoices (General Fund: Checks #34012-34032: \$96,198.62; Act 13 Impact Fee Fund: Checks #1038-1041: \$232,420.19; Sanitary Sewer Fund; Checks #1306-1309: \$3,570.00; Capital Reserve Fund: Check #1140: \$165,220.35; CTCC Fund: Checks # 1558-1560: \$2,209.82; Local Services Tax Fund: Checks # 1135 - 1140: \$14,120.73; Liquid Fuels Fund: Check # 1060: \$250,000.00; Total All Funds: \$763,789.71). All Supervisors voted yes. The motion carried. 3-0

DISCUSSION ITEMS:

1. McClane Farms Road Sewer Project – The Contractor is holding off due to the hot dry weather for better conditions to complete the seeding.

2. 2019 Road Program – The Township Engineer provided updates as follow:
 - a. Alex Paris (Contract A)–Payment is out for the completed project
 - b. Russel Standard (Contract C) –Partial Payment 1 is approved
 - c. Allison Hollow Rejuvenator – Work is scheduled for Friday, 9-27-19 with rolling closures between W. Pike & King’s Road. The Township will give prior notice to the residents.
3. 2019 Sewer Rehab –Excavation is being scheduled with a one (1) week start to finish timeframe; CCTV preparations are in process.
4. CHJA Act 537 Amendment/Fee Increase/Planning Module Requirement – November Hearing scheduled
5. Storm Events/Flooding Follow Up –
 - Road Damage
 - Arden Mines Road Slides–Slide 1 repair is completed
 - McConnells Mill– Status Quo
 - Allison Hollow Road – No Change.
 - Resident Flooding (wide spread, including)
 - McClane Farm Road/Grant Opportunity – The Grant was awarded in the amount of \$273,000.00 toward the culvert project. The required DEP permits have been submitted.
6. Ballfield Development Drainage – Project awarded and the contractor will have the project scheduled.
7. Arden Sewage Project/CDBG Grant – DEP is holding the line on responses to their requests. Rick Minsterman of Gateway Engineering will meet with the Board on October 8, 2019 to discuss the project costs and direction to proceed.
8. Airport Road Bridge – October 17, 2019 Hearing scheduled before Judge Emery
9. N. Johnson Road On-Street Parking Concern – The area is posted per the recommendation of the Chief of Police.
10. Arthur Road Condition – The work to be accomplished is in the hands of the developer and contractor.
11. Obstructions in the Right of Way – Mrs. Noble is compiling information received from other municipalities as to options for handling this.
12. Allison Ballfield Parking Lot – The property owner is asking for the School District and Township to discuss a resolution to reduce the parking area dust.
13. Stop Intersection Request at Arden Mills Road and Crossroads Road – Gateway will follow-up on this request.
14. Workers Compensation Insurance Renewal –
 - A motion was made by Mr. Spin and seconded by Mr. Marcischak to renew the Workman’s Compensation Insurance with EMC Insurance as

recommended by the Township Manager. All Supervisors voted yes. The motion carried. 3-0

15. Highmark Rebate – The Township will receive a rebate as the expense claims vs. premiums are less than the 90% allowance. Covered employees will receive separate checks based on rebate percentage amounts.
16. Library Request for Parking Lot Maintenance – The Township Manager presented the library request for repair material to maintain their parking lot. The Board was reminded that the library is owned and maintained by Chartiers-Houston School District and the library will be advised to submit their request to the School District.
17. CHSD Bonfire Request in Arnold Park –
 - A motion was made by Mr. Spin and seconded by Mr. Marcischak to hold the annual Bonfire in Arnold Park on Thursday, October 17, 2019 conditional upon receipt of a certificate of liability insurance, naming the Township as an additional insured and to contact the Chartiers Fire Chief to inspect and monitor the height of the bonfire structure for safety. All Supervisors voted yes. The motion carried. 3-0

PUBLIC COMMENT:

Richard Small of 1024 McGovern Road expressed his opposition to referencing the Community Center area Park Drainage as “Ballfield” rather than “Multi-Purpose” Field.

He also strongly advocates that the Library Parking Lot repair request be directed to the Chartiers-Houston School District as their ownership responsibility.

ADJOURNMENT:

The meeting adjourned at 4:42 P.M.

John Marcischak
Secretary

Bev Small – Recording Secretary