

**CHARTIERS TOWNSHIP  
BOARD OF SUPERVISORS MEETING  
September 28 ,2021  
5:00 p.m.**

**EXECUTIVE SESSION ANNOUNCEMENT**

Please be advised that the Chartiers Township Board of Supervisors met in executive session immediately prior to this meeting from 4:15 pm to 4:55 pm to discuss contract negotiations, personnel and litigation matters.

**ATTENDANCE:**

Attending this meeting were Supervisors A. William Kiehl, Bronwyn Kolovich and Mr. Gary Friend. Also, present were Jodi L. Noble-Township Manager; James Liekar-Solicitor; Ed Jeffries, Public Works Director; Adam McGurk, AICP Planning Director; James Horvath, Chief of Police; Steven Horvath, Lieutenant; Ronald Raymond, Sargent; Jennifer Slagle-Township Engineer Jessica Walker, Parks & Recreation Director; Harry Miller, Officer; Ashley Price, Officer; Patrick Conley, Officer; Amanda Brewer, Officer; and Jamie Rozzo, Recording Secretary. Absent:

**PRESENTATION OF PROCLAMATIONS**

The Board of Supervisors recognized Lieutenant- Steven Horvath, Sargent- Ronald Raymond, and Officers -Harry Miller, Ashley Price, Amanda Brewer, and Patrick Conley on their outstanding police work in solving a hit and run incident in Chartiers Township. They did a commendable job at the scene of the incident and apprehended the suspect within 24 hrs. Each officer was presented with a proclamation recognizing the same.

**VISITORS TIME**

**DEVELOPERS TIME**

1. A motion was made by Mr. Kiehl and seconded by Mrs. Kolovich to approve the waiver request of Scarmazzi Belmont, LLC from the requirements of §159-24.E.(10) of the Chartiers Township Code of Ordinances, Excavations, for the Belmont Park PRD Phases 1 & 2, requiring that the top or bottom edge of final slopes be setback five feet from adjacent property lines or street right-of-way, as requested by the applicant in their July 30, 2021 letter, and as recommended by the Township Planning Department and Township Engineer. All Supervisors voted yes. The motion carried 3-0.

Adam McGurk mentioned this request will not affect private property owners as the bordering property is Mr. Scarmazzi's and Ed Moritz's.

2. A motion was made by Mr. Kiehl and seconded by Mrs. Kolovich to approve the Belmont Park Phases 1 & 2 Final Planned Residential Development, Subdivision, and Land Development Plan applications, subject to the terms and conditions of the Moritz Property PRD tentative approval granted April 27, 2021, the terms and conditions of the Township Planning Department review letter dated July 19, 2021, and the satisfaction of the outstanding items in the Township Engineer's letter dated September 27, 2021, as recommended by the Chartiers Township Planning Commission at their meeting of July 20, 2021. All Supervisors voted yes. The motion carried 3-0.

## **APPROVAL OF MINUTES**

A motion was made by Mr. Kiehl and seconded by Mrs. Kolovich to approve the minutes for the Regular Meetings of August 10, 2021, and August 24, 2021. All Supervisors voted yes. The motion carried 3-0.

## **STAFF REPORTS: NO REPORTS**

## **SUPERVISOR REPORTS:**

Mrs. Kolovich -NO REPORT

Mr. Kiehl - NO REPORT

Mr. Friend – NO REPORT

## **OLD BUSINESS:**

1. A motion was made by Mr. Kiehl and seconded by Mrs. Kolovich to approve Pay Application No. 3 for the McClane Farm Road Drainage Project to Independent Enterprises in the amount of \$31,901.79 as recommended by the Township Engineer in his letter dated September 13, 2021. All Supervisors voted yes. The motion carried 3-0.

2. A motion was made by Mr. Kiehl and seconded by Mrs. Kolovich to approve Change order No. 3 for the McClane Farm Road Drainage Project from Independent Enterprises in the amount of \$18,000 to extend the headwall, conditional upon the withdrawal of Change Order #1 and release from liability from it. All Supervisors voted yes. The motion carried 3-0.

Cynthia Cowie, 231 McClane Farm Road asked how far will the head wall come out and how will it work with what's already there?

Jen Slagle estimated approx.4 ft. It will be built with the elevation of the road and go towards Arabian Lane.

Mr. Kiehl told Mrs. Cowie, the size of the blocks are approx. 2 ft wide

3. A motion was made by Mr. Kiehl and seconded by Mrs. Kolovich to approve the agreement with Canton Township for the replacement of Mulberry Bridge for 50 % of the costs up to \$100,000 in a form acceptable to the Township Solicitor. All Supervisors voted yes. The motion carried 3-0.

**NEW BUSINESS:**

1. A motion was made by Mr. Keihl and seconded by Mrs. Kolovich to approve the Chartiers Township 2022 Minimum Municipal Obligation of \$444,257 for the Uniformed Pension Plan, the Chartiers Township Police Pension Fund, pursuant to requirements of the Pennsylvania Act 205 of 1984 as recommended by the Chief Administrative Officer/Township Manager. All Supervisors voted yes. The motion carried 3-0.

2. A motion was made by Mr. Kiehl and seconded by Mrs. Kolovich to approve the Chartiers Township 2022 Minimum Municipal Obligation of \$70,655 for the Non-Uniformed Pension Plan, the Chartiers Township Service Employees Pension Plan, the Chartiers Township Service Employee Pension Fund, pursuant to requirements of the Pennsylvania Act 205 of 1984 as recommended by the Chief Administrative Officer and the Township Manager. All Supervisors voted yes. The motion carried 3-0.

3. A motion was made by Mr. Kiehl and seconded by Mrs. Kolovich to acknowledge receipt of and authorize the allocation of the 2021 Volunteer Relief Association allocation of the 2021 Volunteer Fire Relief Association allocation in the amount of \$44,399.89 in accordance with Act 05 of 1984. All Supervisors voted yes. The motion carried 3-0.

4. A motion was made by Mr. Kiehl and seconded by Mrs. Kolovich to authorize the payment of invoices indicated on the attached listing. Invoices to be paid are posted on the bulletin board for review.

GF WSH. CHECKING: \$540,033.43; WASH. LIGHT/FIRE HYDRANT FUN: \$197.36; WASH. ACT 13 IMPACT FEE FUND: \$33,317.54; WASH. LOCAL SERVICES TAX FUND: \$1,482.61; LIQUID FUELS FUND-WASH.: \$17,894.05; WASH.-COMM.CT. OPER.FUND: \$18.53; WASH. CAPITAL RES.: \$577.08; SEWER FUND WASH.: \$56,538.00; W-F PAYROLL: \$14,457.28; TTL CHECKS: \$ 664,515.88

ONLINE PYMTS: \$ 42.30

All Supervisors voted yes. The motion carried 3-0.

**DISCUSSION ITEMS:**

1. 2020 Road Program Contract C:

a. Drainage-Jen Slagle met with Jodi Noble, Ed Jeffries, and Mr. Kiehl on this project. Jen is working with the contractor to address the outstanding items.

2. 2021 Road Program-Jen Slagle stated the contractor is working on the punch list items.

3. 2021 Sewer Rehab- The CCTV lining is ongoing. The Excavation items are completed. The lining contractor is checking with the utility company on a gas line. Jen is also going to check with the lining company about televising N. Main to get a better idea on the work that is estimated to be completed for the line break Chartiers is working on fixing.

4. McClane Farm Road Culvert/Grant- There are outstanding items need to be completed.

5. Barnickel and Country Club Intersection-Jodi has reached out to PennDOT. They are interested in the project. They have requested site calculations. Chartiers Twp Alternate Engineer is working on these calculations for submittal to PennDOT.

Mrs. Cowie, 231 McClane Farm Road would like to know what does it mean that PennDOT is interested, and what all needs to happen?

Jodi Noble explained they are allowing us to move forward with the relocation provided we can meet adequate sight distance without requiring a traffic study. Upon final Design and approvals, Chartiers will approach ECM about acquiring a right of way, when the time comes as well as any other property, they would need to seek a right of way from, for the project.

6. Mulberry Bridge -The Board of Supervisors signed the contract for submittal to Canton Township. Chartiers needs to secure Canton Twp Supervisors signatures. After all signatures are in place, Canton can proceed with the replacement process. Canton is in the final phases with the DEP and will replace the bridge ASAP.

7.Regent St. Smoke Test follow up-State Pipe camera 'ed the lines around Regent St. They found additional properties' that need repairs. Jodi needs clarification on a few items from Jen Slagle. As soon as Jen gets Jodi the information needed, Jodi will send out the additional notices for repair.

8. Storm Event of June 11, 2021, follow up- Jen is going to have the line televised to see if it is a candidate for lining or replacement. This will help determine the best route to proceed with the repair or replacement.

9. LSA Applications 2022-Jodi is working on an updated amount with Jen Slagle for this project. Jodi is anticipating a Resolution will be drafted for the next Supervisors meeting for approval of the restrooms for Allison Parkette. Chartiers Houston School

District has sent a letter of support. Jodi will also be reaching out to our State Senator and State Representative for their support.

10. 801 W. Pike St. Sewer-There is no update on this item.

11. C. W. Patsch Athletic Field Sign-The proposal for the sign is \$9,850. The design will match the existing Arnold Park Sign. This item will be on the next BOS meeting Agenda.

12. Arden Pump Station- Jodi reached out to South Strabane, KLH, and WEWJA for a meeting. She has not received a response from WEWJA at this time. She will reach out them again. South Strabane is eager to participate with Chartiers on this project.

13. 2022 Budget Schedule-Jodi discussed dates and time, for herself and the Board to meet regarding Budget Meetings. The Board indicated they would like to hold one meeting in December, the 21<sup>st</sup> and work back from there with Tuesday weekly meetings. Jodi will advertise that budget schedule.

14. Trolley Museum Stop Sign Request- The Trolley Museum's representatives Larry Loveioy and Scott Becker are requesting a Stop sign be placed before their trolley crossing. They currently have signs asking traffic to yield, but with the current traffic situation, it is still dangerous. Speeding along with water trucks are a major concern.

A motion was made by Mr. Kiehl and seconded by Mrs. Kolovich to add the following motion to the September 28, 2021, agenda of the Chartiers Township Board of Supervisors. All Supervisors voted yes. The motion carried 3-0

A motion was made by Mr. Kiehl and seconded by Mrs. Kolovich to authorize the Chief of Police and Township Engineer to review a request for a stop sign on Museum Road at the Trolley Railroad Tracks. All Supervisors voted yes. The motion carried 3-0.

Jen Slagle asked the Trolley Museum Representatives who owns the right of ways to the property.

The Representatives went over the information with Jen Slagle as there are several people with ownership.

15. Allison Hollow Clean Up Request-

A motion was made by Mr. Kiehl and seconded by Mrs. Kolovich to authorize the resident cleanup of Allison Hollow Road for October 30, 2021, from 9am to 12 pm. All Supervisors voted yes. The motion carried 3-0.

16. MS4 PRP- Chartiers needs to come up with a PRP Plan for their permit for MS4. They plan to work the stream on the fire department property through the Township property to Pike St.. Jodi will meet with the representatives of the Chartiers Township Fire Department to discuss. Jen Slagle also talked briefly on the need for stream bank stabilization for future building and permitting, etc.

17. Workers Compensation Renewal-

A motion was made by Mr. Kiehl and seconded by Mrs. Kolovich to approve the renewal of the Workers Compensation insurance in accordance with the letter from Robert A. Simonin Agency dated September 14, 2021. All Supervisors voted yes. The motion carried 3-0.

**PUBLIC COMMENT:**

Richard Harding, 249 McClane Farm Road has asked the Board if there is any way to help with speeding that is occurring on his road. It is very dangerous.

The Board of Supervisors will get the police involved, check that there is the appropriate speed signage and get one of the speed monitors there to help remedy the speeding problem on McClane.

**ADJOURN:**

Time: 5:50 pm

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A. William Kiehl  
Secretary

Jamie Rozzo, Recording Secretary

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