

**CHARTIERS TOWNSHIP  
BOARD` OF SUPERVISORS MEETING  
December 19, 2023  
5:00p.m.**

**AGENDA**

**CALL TO ORDER**

**PLEDGE OF ALLEGIANCE**

**EXECUTIVE SESSION ANNOUNCEMENT**

Please be advised that a majority of the Board met in Executive Session on Tuesday, December 12, 2023 from 5:30 pm to 10:00 pm to discuss personnel matters and the Chartiers Township Board of Supervisors met in executive immediately prior to this meeting from \_\_\_\_\_ to \_\_\_pm to discuss personnel, real property and litigation matters.

**VISITORS TIME**

**DEVELOPERS TIME**

1. Call for a motion to approve/deny/approve with conditions the Contreras-West Minor Subdivision Plan for 109 Piatt Estates Drive conditional on satisfaction of the outstanding items in the Township Engineer's letter dated December 1, 2023 and the Director of Engineering and Planning's Review letter dated December 7, 2023

Motion \_\_\_\_\_ Second \_\_\_\_\_  
Vote: Kolovich \_\_\_\_\_ Friend \_\_\_\_\_ Wise \_\_\_\_\_  
Motion Carried \_\_\_\_\_

2. Call for a motion to approve/deny/approve with conditions the Bisbey Minor Subdivision Plan No. 1 for 350 and 354 Barnickel Street conditional upon the satisfaction or the outstanding items of the Township Engineer's Letter dated December 1, 2023 and the Director of Engineering and Planning's Review letter dated December 1, 2023.

Motion \_\_\_\_\_ Second \_\_\_\_\_  
Vote: Kolovich \_\_\_\_\_ Friend \_\_\_\_\_ Wise \_\_\_\_\_  
Motion Carried \_\_\_\_\_

**APPROVAL OF MINUTES**

Call for a motion to approve the minutes for the Regular meetings of November 14, 2023 and November 28, 2023, and the Budget Meetings of November 1, 2023, November 7, 2023 and November 14, 2023 as presented.

Motion \_\_\_\_\_ Second \_\_\_\_\_  
Vote: Kolovich \_\_\_\_\_ Friend \_\_\_\_\_ Wise \_\_\_\_\_  
Motion Carried \_\_\_\_\_

**STAFF REPORTS** (as necessary):

**SUPERVISOR REPORTS:**

Mrs. Kolovich  
Mr. Wise  
Mr. Friend

**OLD BUSINESS:**

1. Public Hearing on the Conditional Use Application for 525 West Pike Street
2. Call for a motion to approve/approve with conditions/deny the Conditional Use Application of B. Tyler and Leah Frey for a Special Event Barn, Principal Use to be located at 525 West Pike Street as recommended by the Chartiers Township Planning Commission at their meeting of November 20, 2023 and in accordance with the Public Hearing of December 19, 2023.

Motion \_\_\_\_\_ Second \_\_\_\_\_  
Vote: Kolovich \_\_\_\_\_ Friend \_\_\_\_\_ Wise \_\_\_\_\_  
Motion Carried \_\_\_\_\_

3. Call for a motion to approve the Change Order No. 1 from Jeffco. for the Allison Park Restroom in the amount of \$4,848.22 for out of scope work including installation of a sewer trap, cleanout and pressure valve installation, as recommended by the Township Engineer in the Change order dated December 14, 2023.

Motion \_\_\_\_\_ Second \_\_\_\_\_  
Vote: Kolovich \_\_\_\_\_ Friend \_\_\_\_\_ Wise \_\_\_\_\_  
Motion Carried \_\_\_\_\_

4. Call for a motion to table Pay Application No. 2 (FINAL) from Jeffco in the amount of \$9,834.62 for the Allison Park Restroom as recommended by as recommended by the Township Engineer in the Pay Application dated December 14, 2023.

Motion \_\_\_\_\_ Second \_\_\_\_\_  
Vote: Kolovich \_\_\_\_\_ Friend \_\_\_\_\_ Wise \_\_\_\_\_  
Motion Carried \_\_\_\_\_

5. Call for a motion to adopt Resolution R-17-2023 and establish the 2024 Real Estate Tax Rate of 0.8632 Mills for general purposes and other such tax and assessment rates as included therein as recommended by the Township Manager.

Motion \_\_\_\_\_ Second \_\_\_\_\_  
Vote: Kolovich \_\_\_\_\_ Friend \_\_\_\_\_ Wise \_\_\_\_\_  
Motion Carried \_\_\_\_\_

6. Call for a motion to approve to approve the 2024 Final Budget and adopt Resolution R-18-2023, accordingly.

Motion \_\_\_\_\_ Second \_\_\_\_\_  
Vote: Kolovich \_\_\_\_\_ Friend \_\_\_\_\_ Wise \_\_\_\_\_  
Motion Carried \_\_\_\_\_

7. Call for a motion to approve Pay Application No. 1 from State Pipe Inc. in the amount of \$35,154.10 for the 2023 CCTV Contract as recommended by the Alternate Township Engineer in the Pay Application dated December 13, 2023

Motion \_\_\_\_\_ Second \_\_\_\_\_  
Vote: Kolovich \_\_\_\_\_ Friend \_\_\_\_\_ Wise \_\_\_\_\_  
Motion Carried \_\_\_\_\_

8. Call for a motion to approve the amended Resolution R-16-2023 to revise the small borrowing amount from Washington Financial Bank for the 2024 Western Star Dump Truck down to \$125,000.

Motion \_\_\_\_\_ Second \_\_\_\_\_  
Vote: Kolovich \_\_\_\_\_ Friend \_\_\_\_\_ Wise \_\_\_\_\_  
Motion Carried \_\_\_\_\_

9. Call for a motion to approve (Choose One):

a. Bid Alternative 1 to for a one (1) year recycling Contract at a rate of \$48.12 residential unit/year for 2024 in accordance with the public bid opening of December 15, 2023.

b. Bid Alternative 2 to for a three (3) year recycling Contract at the following rates:2024: \$48.12, 2025: \$51.48 and 2026: \$55.08 per residential unit/year in accordance with the public bid opening of December 15, 2023

Motion \_\_\_\_\_ Second \_\_\_\_\_  
Vote: Kolovich \_\_\_\_\_ Friend \_\_\_\_\_ Wise \_\_\_\_\_  
Motion Carried \_\_\_\_\_

**NEW BUSINESS:**

1. Call for a motion to make an offer of employment for the position of Probationary Patrolman to Alex Bayne conditional upon successful completion of the drug screening and psychological examination as recommended by the Chief of Police and Township Manager.

Motion \_\_\_\_\_ Second \_\_\_\_\_  
Vote: Kolovich \_\_\_\_\_ Wise \_\_\_\_\_ Friend \_\_\_\_\_  
Motion Carried \_\_\_\_\_

2. Call for a motion to approve the agreement with Columbia Gas for the restoration of the applicable section of Fourth Street as a result of the relocation of the stormwater pipe by the Columbia Gas line in a form acceptable to the Township Solicitor. .

Motion \_\_\_\_\_ Second \_\_\_\_\_  
Vote: Kolovich \_\_\_\_\_ Wise \_\_\_\_\_ Friend \_\_\_\_\_  
Motion Carried \_\_\_\_\_

3. Call for a motion to compensate the Administrative Assistant to the Manager for conducting Parks and Recreation duties in addition to Administrative Assistant duties in the absence of a Parks and Recreation Director in the amount of \$2,500.00, as recommended by the Township Manager.

Motion \_\_\_\_\_ Second \_\_\_\_\_  
Vote: Kolovich \_\_\_\_\_ Wise \_\_\_\_\_ Friend \_\_\_\_\_  
Motion Carried \_\_\_\_\_

4. Call for a motion to authorize payment of invoices indicated on the attached listing. Invoices to be paid are posted on the bulletin board for review.

Motion \_\_\_\_\_ Second \_\_\_\_\_  
Vote: Kolovich \_\_\_\_\_ Wise \_\_\_\_\_ Friend \_\_\_\_\_  
Motion Carried \_\_\_\_\_

**DISCUSSION ITEMS:**

1. 2023 Sewer Rehab
2. 2024 Road Program
3. Barnickel and Country Club
4. WEWJA Items
  - a. Arden Pump Station
  - b. Arden Mines Sewage Project
  - c. WEWJA Area 537 Presentation of Draft
5. LSA Grant Next Steps

6. Piatt Estates - Punch List Status
7. Millings/Parking Lot improvement
8. MS4 Permit Public Education Update
9. 2024 Reorganization Meeting and January Meeting schedule
  - a. *Call for a motion to authorize the Township Manager to advertise the 2024 Reorganization meeting for Tuesday, January 2, 2024 at 6:00pm and the January Workshop meeting immediately following.*  
Motion \_\_\_\_\_ Second \_\_\_\_\_  
Vote: Kolovich \_\_\_\_\_ Wise \_\_\_\_\_ Friend \_\_\_\_\_  
Motion Carried \_\_\_\_\_
10. Recognition Presentation

**PUBLIC COMMENT:**

**AJDOURN:**

Time: \_\_\_\_\_