

CHARTIERS TOWNSHIP  
BOARD OF SUPERVISORS MEETING  
April 10, 2012

Richard W. Metzler – Chairman called the regular meeting of the Chartiers Township Board of Supervisors to order at 4:00 p.m. Tuesday April 10, 2012. Mr. Metzler asked all present to stand for the pledge of allegiance.

The Board asked all present to stand for a moment of silence in memory of Mr. Michael J. Altieri, President of the Chartiers Township Volunteer Fire Department.

**ATTENDANCE:**

Attending this evenings meeting were Supervisors A. William Kiehl, John M. Marcischak and Mr. Metzler. Additionally in attendance were: James Liekar-Solicitor; Samuel R. Stockton-Township Manager; Daniel Slagle-Township Engineer; Harold Ivery, Jr.-Planning/Zoning Officer and Wendy Williams-Recording Secretary.

**VISITOR'S TIME:**

None

**APPROVAL OF MINUTES:**

A motion was made by Mr. Kiehl and seconded by Mr. Marcischak to approve the Board of Supervisors Regular Meeting Minutes of March 20, 2012 as printed. Motion carried.

**STAFF REPORTS:**

**Township Manager – Samuel R. Stockton**

Notified Hayes Design Group of Board authorization not to exceed \$10,000.00 in work while an agreement is drafted and approved.

Requested a meeting with Mark West to discuss a ball field on the Patsch property.

Attended a meeting of the Washington County Tax Collection Committee.

Township is in receipt of the 2012 Liquid Fuels payment.

Attended Representative White's meeting with the residents of the Route 18 Joint Sewage Extension Project.

Met with Garret Glass of Enterprise Liquids Pipeline concerning Rights-of-Way widths on Plum Run and Griffith as part of 353 miles of new 16 inch diameter pipeline and

utilize 877 miles of existing pipeline to transport liquid ethane from the Mark West Plant to Seymour Indiana and then to Mont Belvieu Texas.

The agreement to terminate Chartiers-Houston School District's use of 13.5 acres of Township property is fully executed by both parties and the Township and School District is in possession of a copy.

The computer and software grant agreement has been executed by the Township and sent to DCED for finalization.

Cypher & Cypher, auditors for the Township, have submitted the 2011 Financial Audit Report to DCED in a timely matter.

Technical Products and Supply has installed the new network firewall.

I have received no responses from residents interested in appointment as an alternate to the Zoning Hearing Board.

### **Public Works:**

As a note of record, Mr. Metzler stated that the Public Works Department painted the pavilion, park benches, mulched around shrubs at the Allison Park. The Board complimented the Department for their efforts in preparation for the annual Easter Egg Hunt.

The Board also thanked the Park and Recreation Committee for another successful Easter Egg Hunt.

### **Planning/Zoning Officer – Harold Ivery, Jr.**

Outside Storage – Time Frame – The four (4) properties that have been identified are given 30 days to comply and if there is no progress the Code Enforcement Officer will then be given authorization, by the Board, to proceed with violations. Within those 30-days a listing of additional properties are to be forwarded to the Board.

CBGB Allocation – Mr. Ivery is requesting the Board to consider two properties on Railroad Street for demolition. Properties are to be identified.

### **Township Engineer – Daniel Slagle**

### **Development Proposals**

1. **Creekside Commons PRD** – We prepared the Planning Module Component, Resolution and Transmittal Letter for consideration by the Township Supervisors which also must be approved by Cecil Township and CHJA.

2. Markwest Site Plan – We performed a Site Plan review regarding the proposed new gas pad for the natural gas de-ethanizer facility (Addendum #13). The Plan was presented before the Planning Commission on 3/27/2012 and Tabled pending additional data.
3. Villas at Arden Mills PRD – The Planning Commission was presented with an Advisory presentation on 3/27/2012 to reconfigure the number/type of lots in the final phases of this PRD.

### Capital Improvement Projects

1. Midland Sewer Project – We are currently preparing the required PaDOT Highway Occupancy Permit Application, inserting utility data and resolving utility conflicts.
2. Midland Sewer R/W – We are plotting/assembling the property data, developing customer data base and preparing R/W Exhibits. A Townhall meeting will be scheduled to update the Township residents and acquire the required R/W's in May/June 2012.
3. PennVEST Financing – We responded to PaDEP/PennVEST comments and supplied the requested documentation for the 4/25/2012 PennVEST meeting.
4. Pittsburgh & Ohio Central Railroad – We responded to questions regarding the Railroad License Application for the R/W for the Midland Sewer Project and are currently tracking down the privately owned sections of Railroad R/W.
5. Chartiers Township Community Center – We are preparing the Preliminary Site Plan, prepared preconstruction photos and coordinating with the Hayes Design.

### On-Going Developer Projects

1. Chartiers Industrial Park Site Plan – Construction started 8/15/11. PaDEP is requiring a Planning Module for the holding tanks. We reviewed the hydraulic study and new culvert design for the entrance road. The project restarted on 3/22/2012.

3. **Summit PRD** – Based on the 3/20/2012 approval of the revised PRD, we requested an updated phasing plan, bonding and Developers Agreement which we believe has expired. Roadway construction started 3/29/2012.
4. **Chartiers Industrial Park PH II Site Plan** – We met with the Developer/Contractor to review the proposed project.

#### **On-Going Township Projects**

1. **2012 Tap Request** – PaDEP approved the 2012 Tap Request on 3/21/2012. The required Taps for the Midland Sewer Project will not go against the Township Tap allocation.
2. **Infiltration/Inflow Reduction Program** – We contacted Jet Jack regarding their schedule to complete the project. We still retain \$25,000.
3. **2011 Sewer Rehabilitation Project** – We contacted Border Control regarding the reseeding of the disturbed property. We still retain \$45,198.16.
4. **2011 Paving Project** – We contacted El Grande and Youngblood Paving regarding their schedule to start this project.
5. **2011 Demolition Project** – We contacted the Contractor regarding filling, leveling and seeding the site. The topsoil was delivered but not installed because it is too wet.
6. **2012 Paving Project** - We updated the cost estimate to include Shady Avenue. We will prepare the plans/spec. upon finalizing the 2012 road list.

A discussion followed regarding a drainage problem from a retention pond in the Summit Plan of Lots. The Board authorized the Engineer to work with the Public Works Director to obtain the background necessary to resolve the problem.

#### **Solicitor James Liekar**

Reviewed the agreement from Hayes Design and sent the changes back to Mr. Stockton.

Reviewed the Draft Tripartite Agreement for WEWJA relating to the Route 18 Sanitary Sewer Project. The Agreement needs adjusted and will be ready at the next meeting.

## **SUPERVISOR REPORTS:**

**Mr. Metzler** – None

### **Mr. Kiehl:**

There is an LTAP Seminar at the Somerset Borough Building, Somerset, PA from 7:30 a.m. to 3:00 p.m. on May 2, 2012. No charge.

A motion was made by Mr. Kiehl and seconded by Mr. Marcischak to send Edward Jeffries Public Works Director. Motion carried

**OLD BUSINESS:** None

### **NEW BUSINESS:**

A motion was made by Mr. Kiehl and seconded by Mr. Marcischak to authorize payment of invoices (General Fund: Check #26959-27008: \$139,864.88; Light Fund: Check #1420: \$111.96; Fire Hydrant: Fire Hydrant Fund: Check #1432: \$64.59; Sewer Fund: Check #2495-#2499: \$1,804.30; RT. 18 SLE Fund Check #1070, #1071, #1072: \$517,050.46; Arnold Park Fund: Check #1331: \$1,040.18; Municipal Improvement Fund: Check #1380: \$6,428.30; Parks and Recreation Growing Greener: Check #1006: \$522.00; Total All Funds: \$666,886.67). Motion carried.

A motion was made by Mr. Kiehl and seconded by Mr. Marcischak to authorize 2011 LST refund payments in the amount of \$7.00. Motion carried.

A motion was made by Mr. Kiehl and seconded by Mr. Marcischak to authorize 2011 Resident EIT refund payments in the amount of \$312.96. Motion carried.

A motion was made by Mr. Kiehl and seconded by Mr. Marcischak to authorize 2010 Non-Resident EIT refund payments in the amount of \$278.66. Motion carried.

A motion was made by Mr. Kiehl and seconded by Mr. Marcischak to authorize 2011 Non-Resident EIT refund payment in the amount of \$1,706.18. Motion carried.

A motion was made by Mr. Kiehl and seconded by Mr. Marcischak to appoint Joanne Buckel to represent Chartiers Township as an alternate to the Washington County Tax Collection Committee. Motion carried.

### **DISCUSSION:**

Discuss a proposed draft Oil and Gas Extraction Ordinance necessary to become Act 13 compliant. Paragraph 350-48 "D" of the Zoning Ordinance is to be added to the proposed ordinance.

A motion was made by Mr. Kiehl and seconded by Mr. Marcischak to schedule a public hearing on the proposed Oil and Gas Extraction Ordinance at 5:00 p.m. Tuesday, June 12, 2012. Motion carried.

A motion was made by Mr. Kiehl and seconded by Mr. Marcischak to approve a Resolution authorizing the imposition of an unconventional gas well fee pursuant to Act 13. Motion carried.

Discuss Creekside Commons Sewer Module Resolution and Transmittal Letter. This is to be placed on the April 17, 2012 agenda.

A motion was made by Mr. Kiehl and seconded by Mr. Marcischak to cancel the May 8, 2012 Meeting. Motion carried.

A motion was made by Mr. Kiehl and seconded by Mr. Marcischak to award the quote of \$54,200.00 to RAM Acoustical Corporation to install an exterior wall system on the Police Department Building and Township Garage. Motion carried.

**EXECUTIVE SESSION:**

The Board met in executive session to discuss personnel matters, at 5:15 p.m. and returned at 5:35 p.m.

**ADJOURNMENT:**

A motion was made by Mr. Kiehl and seconded by Mr. Metzler to adjourn the meeting at 5:36 p.m. Motion carried.

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John M. Marcischak  
Secretary

Wendy Williams, Recording Secretary



