

**CHARTIERS TOWNSHIP  
BOARD OF SUPERVISORS  
March 8, 2022  
5:00 p.m.**

**EXECUTIVE SESSION ANNOUNCEMENT**

Please be advised that the Chartiers Township Board of Supervisors met in Executive Session immediately prior to this meeting from 4:05 pm to 4:55 pm to discuss personnel, litigation and real property matters.

Attending this meeting were Supervisors Frank Wise, Bronwyn Kolovich and Gary. Friend. Also present were Jodi L. Noble-Township Manager; James Liekar-Solicitor; Jennifer Slagle-Township Engineer; Adam McGurk, AICP Planning Director; Ed Jeffries, Public Works Director; and Jamie Rozzo, Recording Secretary. ABSENT: Steven Horvath, Chief of Police

**VISITORS TIME**

**DEVELOPERS TIME:**

**STAFF REPORTS: No Reports**

**SUPERVISOR REPORTS:**

Mrs. Kolovich-No Report  
Mr. Friend-No Report  
Mr. Wise-No Report

**OLD BUSINESS:**

1. A motion was made by Mr. Wise and seconded by Mrs. Kolovich to authorize the Township Manager to place the 2022-2023 season salt order through Co-Stars for 1,100 tons of salt as recommended by the Township Manager and Director of Public Works. All Supervisors voted yes. The motion carried 3-0.
2. A motion was made by Mr. Wise and seconded by Mrs. Kolovich to apply for a Statewide LSA grant in the amount of \$462,507.00 for the Arden Mines Sanitary Sewer Project and adopt resolution R-8-2022 accordingly. All Supervisors voted yes. The motion carried 3-0.
3. A motion was made by Mr. Wise and seconded by Mrs. Kolovich to enter into a cooperation agreement with the Pennsylvania Trolley Museum for a \$1 Million LSA Statewide Grant for the Welcome Center for grant application, administration, and liability. All Supervisors voted yes. The motion carried 3-0.
4. A motion was made by Mr. Wise and seconded by Mrs. Kolovich to apply for a Statewide LSA grant on behalf of the Pennsylvania Trolley Museum for their Welcome and Education Center and adopt Resolution R-9-2022 accordingly. All Supervisors voted yes. The motion carried 3-0.

**NEW BUSINESS**

1. A motion was made by Mr. Wise and seconded by Mrs. Kolovich to ratify the quote from A+ Doorman in the amount of \$9,075.00 for replacement of the Police Department door and entrance as recommended by the Township Manager and Director of Public Works. All Supervisors voted yes. The motion carried 3-0.
  
2. A motion was made by Mr. Wise and seconded by Mrs. Kolovich to approve the disposition of records in accordance with the Pennsylvania Municipal Records Retention Manual and approve resolution R-7-2022 accordingly. All Supervisors voted yes. The motion carried 3-0.
  
3. A motion was made by Mr. Wise and seconded by Mrs. Kolovich to make an offer of employment to Brian Perry for the position of Parks and Recreation Director at an annual prorated salary of \$48,000 and other compensation and benefits consistent with the offer letter dated March 8, 2022 and Resolution R-1-2022, conditional on pre-employment drug screening. All Supervisors voted yes. The motion was carried 3-0.
  
4. A motion was made by Mr. Wise and seconded by Mrs. Kolovich to approve the easement agreement with Sunoco Pipeline L.P. for a 0.01 acre permanent easement adjacent to existing permanent easement on parcel 170-016-18+00-0045-00. All Supervisors voted yes. The motion carried 3-0.
  
5. A motion was made by Mr. Wise and seconded by Mrs. Kolovich to authorize payment of invoices indicated on the attached listing. Invoices to be paid are posted on the bulletin board for review.

CHECKS:GENERAL FUND:\$42,773.79;FIRE TAX FUND:\$12,054.82;REV. GAMING FUND:\$14,218.00;SEWER FUND:\$7,299.25;LOCAL SERVICES TAX FUND:\$7,432.11;CAPITAL RESERVE FUND:\$3,840.00;LIQUID FUELS:\$22,249.04;COMM. CENTER OPERATING FUND:\$380.00;TTL CHECKS:\$110,247.01

ONLINE UTILITIES:\$31,524.60

All Supervisors voted yes. The motion carried 3-0.

**DISCUSSION ITEMS:**

1. Sewer Rehab
  - a. 2021-Gateway is working with the contractors to get the contracts closed out.
  - b. 2022-Gateway is working through defects so they can develop some additional repairs that focus on I & I.

2. 2022 Road Program-Specs have been put together and the contract has been advertised.
3. Barnickel and Country Club Intersection-PennDOT does not require an HOP to restrict the exit. There is a simple application that will need to be filled out for signage on PennDOT's right of way to make Barnickel a One-Way Street.

Cynthia Cowie 231 McClane Farm Rd asked if Chartiers still plans to relocate this intersection.

Jodi Noble confirmed we are moving forward with the realigning the intersection and are moving through the PennDOT process.

4. North Main St. Stormwater repair- Gateway prepared plans and specs for this project. Advertisement went out last week. Bid opening will be out March 17, 2022, at 11:00 am.
5. Arden Pump Station – Chartiers is working with WEWJA and planning for the expansion. Jen has requested mapping and drawings for this project. Jodi, Adam, and Jen had a meeting on projections to determine the size of the upgrade.
6. Arden Mines Sewer Project-This was the 537 Approval that was received by Chartiers Twp.to put in the force main around Arden Mines Road.
7. Chartiers Run Traffic Study-Jodi spoke with Chief Horvath. The police dept. is going to put a speed sign on Chartiers Run to collect 3 days' worth of data in each direction as requested by Kyle the traffic study engineer. Chief Horvath is also researching 5 years' worth of crash data for this study.
8. LSA Grant Next Steps-Jodi needs to meet with Jen to discuss the next steps needed for this project. Chartiers is waiting on the agreement from the redevelopment authority.
9. CTCC Repairs/Upgrades-The insurance company has found a comparable replacement for sisal on the wall. It has been ordered. Painting is going to take place and a lift will be rented for this project. Jodi asked the BOS if they would like to consider upgrading the lights to LED while the lift is available. The BOS agreed for Jodi to acquire quotes.
10. April 26<sup>th</sup> Meeting/PSATS Conflict - The PSATS conference is scheduled April 24- 27<sup>th</sup>. The BOS meeting is scheduled for April 26<sup>th</sup>. It is suggested the BOS meeting be moved to another day or make one meeting for April due to the scheduling conflict.

A motion was made by Mr. Wise and seconded by Mrs. Kolovich to hold one BOS meeting for the month of April on April 12, 2022, at 5 pm. All Supervisors voted yes. The motion carried 3-0.

11. Alternative Office Hours proposal-Jodi has had several complaints recently from residents that are unable to make it to our office by 4 pm. Jodi proposed extended evening hours one day per week to accommodate residents that may not be able to make it during regular business hours 8am-4pm. Fridays are typically slower in the afternoon allowing for the office to close early and add hours to another day during the week.

A motion was made by Mr. Wise and seconded by Mrs. Kolovich to approve a 3-month trial period on Alternate Office Hours starting April 1, 2022. All Supervisors voted yes. The motion carried 3-0.

**PUBLIC COMMENT:**

James Cowie 231 McClane Farm Road asked if the BOS know what work is being done on Country Club Road near the train tracks.

Jodi Noble stated that is S. Strabane Township working on Sewer related items.

James and Cindy Cowie also asked about the clean out of the Culvert on McClane Farm Road. After a storm there is debris piled up blocking the drainage. Also, Arabian lane is the cause of water run off to the drain.

Ed Jeffries confirmed Public Works will take care of cleaning the Culvert as it is on their clean up list after a storm takes place.

Jen Slagle confirmed that Arabian Lane is a private lane, therefore Chartiers has done everything they can do within their right of way to help with the water issues.

**ADJOURNMENT**

Time: 5:32 pm

Frank Wise, Secretary

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Jamie Rozzo – Recording Secretary