

**CHARTIERS TOWNSHIP  
BOARD OF SUPERVISORS MEETING  
February 14, 2023  
5:00p.m.**

Attending this meeting were Supervisors Gary Friend, Bronwyn Kolovich and Frank Wise. Also present were James Liekar-Solicitor; Steven Horvath, Chief of Police; Jennifer Slagle-Director of Engineering and Planning; Thomas Helmkamp-Township Engineer; Ed Jeffries, Public Works Director Jamie Rozzo, Recording Secretary; ABSENT: Jodi L. Noble-Township Manager.

**EXECUTIVE SESSION ANNOUNCEMENT**

Please be advised that the Chartiers Township Board of Supervisors met in executive session immediately prior to this meeting from 4:30 pm to 4:55 pm to discuss personnel and litigation matters.

**VISITORS TIME**

Swearing in of new Police Officers:

Noah Lazek  
Dante Checchine

The Chairman swore in and welcomed new officers, Noah Lazek and Dante Checchine to the Chartiers Township Police Dept.

**DEVELOPERS TIME**

1. A motion was made by Mr. Wise and seconded by Mrs. Kolovich to table the acceptance of the Piatt Estates Public Improvements pending engineer cost analysis to repair deficient inlets conditional upon Satisfaction of the outstanding items in the Township Engineer's Letter dated February 10, 2023. All Supervisors voted yes. The motion carried 3-0.

Mark Simpson, project manager for Piatt Estates voiced his disappointment of the board's decision. He was under the assumption the board would be approving this line item with conditions at tonight's meeting. He found out before the meeting this item would not be approved.

Mr. Liekar confirmed the motion is proper.

Ed Jeffries and Jenn Slagle did a drive through of Piatt Estates. During this time, he noticed several of the inlets are too low and could cause damage to the townships plow trucks. He let the board know of his findings which prompted the decision to table the motion at this time.

Discussion took place between Mark, the board, Jen, and Ed. The board will have an informational meeting with Mark in the near future to discuss this project.

2. A motion was made by Mr. Wise and seconded by Mrs. Kolovich to enter into a Developer's Agreement with Perryman Inc. for the Perryman Land Development project located at West Pike Street, conditional upon receipt of the required financial security. All Supervisors voted yes. The motion carried 3-0.
3. A motion was made by Mr. Wise and seconded by Mrs. Kolovich to approve the Kings Run Minor Subdivision Plan in accordance with the Alternate Township Engineer's letter dated January 26, 2023, as recommended by the Alternate Township Engineer and Director of Engineering and Planning. All Supervisors voted yes. The motion carried 3-0.
4. A motion was made by Mr. Wise and seconded by Mrs. Kolovich to approve the Kings Run Subdivision and Land Development Plan conditional upon satisfaction of the outstanding items in the Alternate Township Engineer's letter dated January 13, 2023 as recommended by Chartiers Township Planning Commission at their meeting of January 17, 2023. All Supervisors voted yes. The motion carried 3-0.
5. A motion was made by Mr. Wise and seconded by Mrs. Kolovich to approve the Kane Industrial Park Land Development Plan conditional upon satisfaction of the outstanding items in the Alternate Township Engineer's letter dated January 12, 2023 as recommended by the Chartiers Township Planning Commission at their meeting of January 17, 2023. All Supervisors voted yes. The motion carried 3-0.

**STAFF REPORTS:**

Fire Dept Chief Fred Simpson submitted his annual report to Jodi Noble. He went over the Adopt a Hydrant program.

**SUPERVISOR REPORTS:**

Mrs. Kolovich -No Reports

Mr. Wise - He received an email for a training April 11, 2023 on Public Safety. Mr. Wise plans on attending.

Mr. Friend -No Reports

**OLD BUSINESS:**

1. A motion was made by Mr. Wise and seconded by Mrs. Kolovich to ratify the application for a Local Government Academy Intern for a Road Condition Inventory and MS4 Database and GIS Mapping Project as recommended by the Township Manager and Director of Engineering and Planning. All Supervisors voted yes. The motion carried 3-0.

2. A motion was made by Mr. Wise and seconded by Mrs. Kolovich to approve the quote for Spring Clean Up 2023 to Waste Management of Moon Township, PA in the amount of \$15,723.40 as recommended by the Township Manager. All Supervisors voted yes. The motion carried 3-0.
  
3. A motion was made by Mr. Wise and seconded by Mrs. Kolovich to approve the quote for monthly refuse collection for Township properties to Republic Waste of Imperial, PA in the amount of \$270.00 per month as recommended by the Township Manager. All Supervisors voted yes. The motion carried 3-0.
  
4. A motion was made by Mr. Wise and seconded by Mrs. Kolovich to approve Pay Application No. 1. (FINAL) to Soli Construction for Contract A, Excavation of the 2022 Sewer Rehab Project in the amount of \$87,218.00 as recommended by the Alternate Township Engineer in the Pay Application dated February 09, 2023. All Supervisors voted yes. The motion carried 3-0.
  
5. A motion was made by Mr. Wise and seconded by Mrs. Kolovich to ratify the Insurance Renewal from EMC Insurance in the amount of \$58,131.00 as recommended by the Township's Insurance Agency, Simonin Insurance. All Supervisors voted yes. The motion carried 3-0.

**NEW BUSINESS:**

1. A motion was made by Mr. Wise and seconded by Mrs. Kolovich to approve the Backwater Valve installation and agreement for 627 Regent Street in accordance with the Township's Backwater Valve Policy, Resolution R-6-2023. All Supervisors voted yes. The motion carried 3-0.
  
2. A motion was made by Mr. Wise and seconded by Mrs. Kolovich to approve the proposal from Zambelli Fireworks for Community Day Fireworks in the amount of \$9,400.00 as recommended by the Township Manager. All Supervisors voted yes. The motion carried 3-0.
  
3. A motion was made by Mr. Wise and seconded by Mrs. Kolovich to authorize payment of invoices indicated on the attached listing. Invoices to be paid are posted on the bulletin board for review.

General Fund:\$7,201.24;Local Services Tax:\$16,749.29;Rev.  
Gaming:\$375.00;Sewr Fund:\$3292.92;Liquid Fuels:\$56,916.87;Comm. Center.  
Oper. Fund: \$859.97;TTL Checks:\$85,395.29

Online Bill TTL:\$30,213.11

All Supervisors voted yes. The motion carried 3-0.

## DISCUSSION ITEMS:

1. 2022 Sewer Rehab
  - a. CCTV-Robinson Pipe is continuing work on this project. They have submitted some data but will have more to submit at a later date.
  
2. 2023 Road Program-The twp. engineer has started measurements for this project.

A motion was made by Mr. Wise and seconded by Mrs. Kolovich to authorize the Township Engineer to prepare the bid specifications for the 2023 Road Paving Program. All Supervisors voted yes. The motion carried 3-0.
  
3. Barnickel and Country Club-The twp. engineer is making progress on this project. They will continue working diligently.
  
4. WEWJA Items
  - a. Arden Pump Station-Additional info is needed.
  - b. Arden Mines Sewage Project-Jen is going over info with gateway.
  - c. WEWJA 537 -WEWJA would like the municipalities to collect data for this plan and submit the information to them.
    - i. A motion was made by Mr. Wise and seconded by Mrs. Kolovich to authorize the Township Manager and Director Engineering and Planning to seek Proposals for a 537 Plan update for the WEWJA Service Area. All Supervisors voted yes. The motion carried 3-0.
  
5. Police Evidence Room – WACTC is working with the Chartiers Twp. Police Dept. and supplying the labor for this project. These students are doing a tremendous job.
  
6. Regent Street: Backwater valve installation-The Agreement has been signed and approved. The next step is to seek quotes to complete the work..
  
7. LSA Grant: Next Steps-This item was approved. The restroom was ordered. The next step is working on siting and having Harshman complete survey. Jodi has a meeting with the school board on February 20<sup>th</sup> to discuss the project and get their acquiescence and approval to remove trees to accommodate the restroom,.
  
8. PRP Project-This project is 90% complete.
  
9. Multi-municipal paving group-Jodi is following up with this program.

10. County Election Polling Place Requests-Washington County Elections Office has requested us of the Chartiers Twp. meetings room and Chartiers Twp. Community Center as polling places for their upcoming election.

11. Swiftcall for Baseball Sign Ups-Chartiers Twp. Youth Baseball Organization has asked the Township. to send out a swift call to the residents announcing baseball sign ups and times on their behalf.

*A motion was made by Mr. Wise and seconded by Mrs. Kolovich to approve the request from the Chartiers-Houston Youth Baseball Association (CHAA) to have a Swiftcall done to announce Youth Baseball sign up dates. All Supervisors voted yes. The motion carried 3-0.*

**PUBLIC COMMENT:**

**Mr. Moore, Chartiers Emergency Coordinator**, briefly went over his meeting with the Twp. for Chartiers EOP (emergency operations plan).

**ADJOURN**

Time: 6:11 pm

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Frank W. Wise Jr.  
Secretary

Jamie Rozzo – Recording Secretary