

**CHARTIERS TOWNSHIP
BOARD OF SUPERVISORS MEETING
December 19, 2023
5:00p.m.**

CALL TO ORDER

PLEDGE OF ALLEGIANCE

EXECUTIVE SESSION ANNOUNCEMENT

Please be advised that a majority of the Board met in Executive Session on Tuesday, December 12, 2023, from 5:30 pm to 10:00 pm to discuss personnel matters and the Chartiers Township Board of Supervisors met in executive immediately prior to this meeting from 4:30 pm to 4:57 pm to discuss personnel, real property and litigation matters.

DEVELOPERS TIME

1. A motion was made by Mr. Friend and seconded by Mrs. Kolovich to approve with the Contreras-West Minor Subdivision Plan for 109 Piatt Estates Drive conditional on satisfaction of the outstanding items in the Township Engineer's letter dated December 1, 2023, and the Director of Engineering and Planning's Review letter dated December 7, 2023. All Supervisors voted yes. The motion carried 3-0.
2. A motion was made by Mr. Friend and seconded by Mrs. Kolovich to approve with conditions the Bisbey Minor Subdivision Plan No. 1 for 350 and 354 Barnickel Street conditional upon the satisfaction or the outstanding items of the Township Engineer's Letter dated December 1, 2023, and the Director of Engineering and Planning's Review letter dated December 1, 2023. All Supervisors voted yes. The motion carried 3-0.

APPROVAL OF MINUTES

A motion was made by Mr. Friend and seconded by Mrs. Kolovich to approve the minutes for the Regular meetings of November 14, 2023, and November 28, 2023, and the Budget Meetings of November 1, 2023, November 7, 2023, and November 14, 2023, as presented. All Supervisors voted yes. The motion carried 3-0.

SUPERVISOR REPORTS: No Reports

The regular board of supervisors meeting was adjourned to the Public Hearing on the Conditional Use Application for 525 West Pike Street at 5:04 pm.

Ms. Slagle entered the following into the record:

- Application Nov. 2, 2023

- Twp. Review Letter Nov. 15, 2023
- Hearing Public Notices dated December 4 and 11, 2023
- Notification Letters Sent to residents
- Property Posting pictures dated December 11, 2023
- Chartiers Township Code of Ordinances, Chapter 350, Zoning

Tyler Frye the purchaser of 525 West Pike Street would like to answer any questions the public and board may have regarding this request.

Rick Beinbauer and Kim Hankins, adjacent property owners to 525 West Pike Street had a few questions and concerns with the Conditional Use Application request.

Currently there is a shared right of way to the properties on Meadowlands Farm. Mr. Beinbauer has taken care of and maintained this roadway for the past several years. With the purchase of this 525 Meadowlands Farm, he will no longer solely maintain this right of way as it is shared with the adjacent property owners. He and the neighboring properties will need to discuss and agree to share responsibility for this roadway.

A concern for both Mr. Beinbauer and Mr. Hankins is lighting and pyrotechnics. They have horses that could be spooked by these items. They have asked the board to include no pyro tonics in their approval motion.

All property owners had a great discussion prior to the meeting and believe they will have a great working relationship together.

Mr. Frye does not plan on having pyrotechnics and is also agreed to have this as a prohibition for the approval motion.

The Public Hearing on the Conditional Use Application for 525 West Pike Street was closed and adjourned back to the Regular Supervisors Board Meeting at 5:14 pm.

OLD BUSINESS:

1. Public Hearing on the Conditional Use Application for 525 West Pike Street
2. A motion was made by Mr. Friend and seconded by Mrs. Kolovich to approve with the condition , no pyro tonics will be permitted at this location for the Conditional Use Application of B. Tyler and Leah Frey for a Special Event Barn, Principal Use to be located at 525 West Pike Street as recommended by the Chartiers Township Planning Commission at their meeting of November 20, 2023 and in accordance with the Public Hearing of December 19, 2023. All Supervisors voted yes. The motion carried 3-0.
3. A motion was made by Mr. Friend and seconded by Mrs. Kolovich to approve the Change Order No. 1 from Jeffco. for the Allison Park Restroom in the amount of \$4,848.22 for out-of-scope work including installation of a sewer trap, cleanout and pressure valve installation, as recommended by the Township Engineer in the

Change order dated December 14, 2023. All Supervisors voted yes. The motion carried 3-0.

4. A motion was made by Mr. Friend and seconded by Mrs. Kolovich to approve Pay Application No. 2 (FINAL) from Jeffco in the amount of \$9,834.62 for the Allison Park Restroom as recommended by as recommended by the Township Engineer in the Pay Application dated December 14, 2023. All Supervisors voted yes. The motion carried 3-0.
5. A motion was made by MR. Friend and seconded by Mrs. Kolovich to adopt Resolution R-17-2023 and establish the 2024 Real Estate Tax Rate of 0.8632 Mills for general purposes and other such tax and assessment rates as included therein as recommended by the Township Manager. All Supervisors voted yes. The motion carried 3-0.
6. A motion was made by Mr. Friend and seconded by Mrs. Kolovich to approve the 2024 Final Budget and adopt Resolution R-18-2023, accordingly. All Supervisors voted yes. The motion carried 3-0.
7. A motion was made by Mr. Friend and seconded by Mrs. Kolovich to approve Pay Application No. 1 from State Pipe Inc. in the amount of \$35,154.10 for the 2023 CCTV Contract as recommended by the Alternate Township Engineer in the Pay Application dated December 13, 2023. All Supervisor's voted yes. The motion carried 3-0.
8. A motion was made by Mr. Friend and seconded by Mrs. Kolovich to approve the amended Resolution R-16-2023 to revise the small borrowing amount from Washington Financial Bank for the 2024 Western Star Dump Truck down to \$125,000. All Supervisors voted yes. The motion carried 3-0.
9. A motion was made by Mr. Friend and seconded by Mrs. Kolovich to approve Bid Alternative 1 to for a one (1) year recycling Contract at a rate of \$48.12 residential unit/year for 2024 in accordance with the public bid opening of December 15, 2023. All Supervisors voted yes. The motion carried 3-0.

NEW BUSINESS:

1. A motion was made by Mr. Friend and seconded by Mrs. Kolovich to make an offer of employment for the position of Probationary Patrolman to Alex Bayne conditional upon successful completion of the drug screening and psychological examination as recommended by the Chief of Police and Township Manager. All Supervisors voted yes. The motion carried 3-0.
2. A motion was made by Mr. Friend and seconded by Mrs. Kolovich to approve the agreement with Columbia Gas for the restoration of the applicable section of Fourth Street as a result of the relocation of the stormwater pipe by the Columbia Gas line in a form acceptable to the Township Solicitor. All Supervisors voted yes. The motion carried 3-0.

3. A motion was made by Mr. Friend and seconded by Mrs. Kolovich to compensate the Administrative Assistant to the Manager for conducting Parks and Recreation duties in addition to Administrative Assistant duties in the absence of a Parks and Recreation Director in the amount of \$2,500.00, as recommended by the Township Manager. All Supervisors voted yes. The motion carried 3-0.
4. A motion was made by Mr. Friend and seconded by Mrs. Kolovich to authorize payment of invoices indicated on the attached listing. Invoices to be paid are posted on the bulletin board for review.

Checks-General Fund: \$61,787.11; Act 13 Fund: \$12,380.69 Rev. Gaming Fund: \$2,795.00; Eng. Escrow Acct: \$11,684.85; Sewer Fund: \$96,669.75; Local Services Tax: \$14,939.96; Capital Reserve Fund: \$12,165.62; Liquid Fuels Fund: \$1,425.00; Comm.Center Oper. Fund: \$200.97; Payroll Fund: \$11,644.92

Online Bills: \$30,768.29

All Supervisors voted yes. The motion carried 3-0.

DISCUSSION ITEMS:

1. 2023 Sewer Rehab-Lining has been completed.
2. 2024 Road Program-Currently the Township is slightly underbudget for the 2024 Road Program. The board and Township Engineer are determining if any roadways can be added while staying within our budget.
3. Barnickel and Country Club -The Township met with Mr. Malone. He lives at the corner of Country Club Road and Barnickel. A large portion of his property will be affected by the relocation with grading. He has requested landscaping be done after the grading has been completed. The Township Engineer and Board will be working with this property owner during the relocation process.
4. WEWJA Items
 - a. Arden Pump Station-The Township needs to schedule a meeting between South Strabane, WEWJA, and Chartiers Township.
 - b. Arden Mines Sewage Project-This grant was submitted last month. The Township will continue to look for additional funding for this program.
 - c. WEWJA Area 537 Presentation of Draft-The Township Engineer is working through the narrative.
5. LSA Grant Next Steps-The grant Letter request has been completed. The Township is waiting to hear back.
6. Piatt Estates - Punch List Status-No Update.

7. Millings/Parking Lot improvement-The dozer Rental is \$1,041.00 per week. The Public Works Director estimates the Township will need to rent this item for approx. one month. They will use the dozer for the parking lot.
8. MS4 Permit Public Education Update-Ms. Slagle gave a presentation on Chartier's efforts with keeping our MS4 updated and in compliance.
9. 2024 Reorganization Meeting and January Meeting schedule-
A motion was made by Mr. Friend and seconded by Mrs. Kolovich to authorize the Township Manager to advertise the 2024 Reorganization meeting for Tuesday, January 2, 2024, at 6:00pm and the January Workshop meeting immediately following. All Supervisors voted yes. The motion carried 3-0.
10. Recognition Presentation-The board recognized Sargeant Charles Stevenson for his 25 years of service to the Chartiers Houston Police Department along with a gift commemorating his years of service to the Chartiers Police Department. They thanked him for his years of dedication and service and wish him well on his retirement.

Chief Horvath and the officers of the Chartiers Township Police Department presented Charles Stevenson with a plaque commemorating his 25 years of service to the Chartiers Police Department. They have enjoyed working with Sargeant Stevenson and wish him the very best on his retirement.

Charles Steveson thanked his wife, children, and Chartiers Township for their support during his career as an officer. He will miss working for the Chartiers Township Police Department but is looking forward to his next chapter in retirement.

Harlan Shober 140 Shober Lane wished Sargeant Stevens the best of luck in his new chapter and thanked him for his years of service to Chartiers Township.

Fred Simpson, Chief of Chartiers Volunteer Fire Dept. Thanked Charles for his service and help throughout the years. He wishes him the very best in his retirement.

Mary Beth Ranone 908 McClane Farm Road thanked Sargeant Stevenson for his help and kindness during his employment with the Chartiers Township Police Department. He helped her and her family through a hard situation many years ago and his kindness was very much appreciated during their difficult time.

AJDOURN:

Time: 5:47 pm

Mr. Gary Friend

Secretary

Jamie Rozzo – Recording Secretary