

**CHARTIERS TOWNSHIP
BOARD` OF SUPERVISORS MEETING
January 23, 2024
6:00p.m.**

CALL TO ORDER

PLEDGE OF ALLEGIANCE

EXECUTIVE SESSION ANNOUNCEMENT

Please be advised the Board met in Executive Session immediately prior to this meeting from 5:30 pm to 5:55 pm to discuss personnel, contract negotiations and real property and litigation matters.

Attending this meeting were Supervisors, Bronwyn Kolovich, Frank Wise and Harlan Shober. Also, present were Jodi L. Noble-Township Manager; James Liekar-Solicitor; Jennifer Slagle-Director of Engineering and Planning; Ed Jeffries, Public Works Director; Joesph Sites-Township Engineer; Jamie Rozzo, Recording Secretary; ABSENT: Steven Horvath, Chief of Police

VISITORS TIME

Kimberly and Michael Hatala 131 Veronica Drive asked the board to consider partial reimbursement for their sewage installation. The Developer did not finish this item when he originally subdivided the properties. This item was costly as they had to have an engineer and extend the line to their property.

The board sympathizes with the Hatalas. Currently Developers have Developers agreements to hold them accountable for such items. The Township is going to investigate this matter. Unfortunately, when the Hatalas bought this lot, it was purchased without the sewage in place.

DEVELOPERS TIME

1. A motion was made by Mr. Wise and seconded by Mr. Shober to approve with conditions the JMH Plan of Lots Minor Subdivision for 620 W. Pike Street conditional upon the satisfaction or the outstanding items of the Alternate Township Engineer's Letter dated January 23, 2024 and the Director of Engineering and Planning's Review letter dated December 22, 2023 and the subdivision approval from Canonsburg Borough. All Supervisors voted yes. The motion carried 3-0.

APPROVAL OF MINUTES

A motion was made by Mr. Wise and seconded by Mrs. Kolovich to approve the minutes for the Regular meeting of December 19, 2023, as presented. Mr. Shober sustained. The motion carried 2-0.

SUPERVISOR REPORTS:

No Reports

OLD BUSINESS:

1. A motion was made by Mr. Wise and seconded by Mr. Shober to approve the agreement with PRINT of McMurray, PA to develop, print and distribute a municipal map as recommended by the Township Manager. All Supervisors voted yes. The motion carried 3-0.
2. A motion was made by Mr. Wise and seconded by Mr. Shober to add a 4 hour/weekday rental option of \$375.00 for residents and \$425 for non-residents and an after 2pm Sunday rate of 50% of the applicable weekend rate for the Chartiers Township Community Center and amend Resolution R-2-2024 accordingly. All Supervisors voted yes. The motion carried 3-0.
3. A motion was made by Mr. Wise and seconded by Mr. Shober to enter into a police services agreement with the Chartiers-Houston School District for Drug Abuse Resistance Education ("D.A.R.E") at the Allison Elementary School as recommended by the Chief of Police and Township Manager. All Supervisors voted yes. The motion carried 3-0.
4. A motion was made by Mr. Wise and seconded by Mr. Shober to authorize the Township Manager to advertise for a Parks and Recreation Director. All Supervisors voted yes. The motion carried 3-0.

NEW BUSINESS:

1. A motion was made by Mr. Wise and seconded by Mr. Shober to promote Noah Lazek to the position of Patrolman upon satisfactory completion of the probationary period effective January 30, 2024, as recommended by the Chief of Police and Township Manager. All Supervisors voted yes. The motion carried 3-0.
2. A motion was made by Mr. Wise and seconded by Mr. Shober to promote Dante Cecchine to the position of Patrolman upon satisfactory completion of the probationary period effective January 31, 2024, as recommended by the Chief of Police and Township Manager. All Supervisors voted yes. The motion carried 3-0.

3. A motion was made by Mr. Wise and seconded by Mrs. Kolovich to approve the Sanitary Sewage Holding Tank Agreement with William T. Graham for 108 Gretna Road conditional upon receipt of the appropriate escrow as recommended by the Washington County Sewage Council. All supervisors voted yes. The motion carried 3-0.
4. A motion was made by Mr. Wise and seconded by Mr. Shober to approve the quote from security systems in the amount of \$3,221.88 for the installation of security cameras and monitoring in Allison Park as recommended by the Chief of Police and Township Manager. All Supervisors voted yes. The motion carried 3-0.
5. A motion was made by Mr. Wise and seconded by Mr. Shober to authorize payment of invoices indicated on the attached listing. Invoices to be paid are posted on the bulletin board for review.

General Fund: \$49,526.34; Fire Tax Fund: \$1,554.00; Act 13 Impact Fee Fund: \$1,610.94; Rev. Gaming Fund: \$860.00; Eng. Rev. Escrow Fund: \$6,510.27; Sewer Fund: \$40,411.60; Local Services Tax Fund: \$8,545.15; Capital Reserve Fund: \$1,007.48; Liquid Fuels Fund: \$6,016.10; Comm. Center Oper. Fund: \$399.05; Payroll Fund: \$4,738.04

Online Bills: \$31,934.59

All Supervisors voted yes. The motion carried 3-0.

DISCUSSION ITEMS:

1. 2023 Sewer Rehab -Ms. Slagle is working with Gateway to close this item out. There are minor punch list items to be completed.
2. 2024 Road Program-Mr. Sites gave the board his recommendations. He will be meeting with the board next week for the road tour.
3. Thadd Alley Drainage-Ms. Slagle went over the water issue on Thadd Alley with the board. The water is also coming from springs and natural water runoff, not the Township's roads. They implemented the recommendation Mr. Helmkamp gave for drainage. Unfortunately, ponding is still happening when there are significant amounts of rainfall. The Township is working on a short-term solution until they can provide a long-term solution.
4. Barnickel and Country Club – A schedule was sent to the board prior to the meeting. The cost has gone up significantly since the original estimate was given. The bid is estimated to go out in June, best case scenario.
5. WEWJA Items
 - a. Arden Pump Station-Mrs. Noble and Ms. Slagle are meeting with South Strabane next week.
 - b. Arden Mines Sewage Project-DEP has submitted comments for review.

- c. WEWJA Area 537 Presentation of Draft-No Update
- 6. Piatt Estates - Punch List Status-No Update
- 7. Millings/Parking Lot Improvement-Public Works anticipates starting this job next week.
- 8. LGA Intern /WAPMM Intern Opportunities-Mrs. Noble has asked the board if they would like to hire an intern through this program for this Summer. The Township pays 50% and benefited tremendously last year from this program.

A motion was made by Mr. Wise and seconded by Mr. Shober to authorize the hire of a Summer Intern through WAPMM Intern Opportunities. All Supervisors voted yes. The motion carried 3-0.

- 9. Road Opening Permit Ordinance Amendment-Ms. Slagle drafted a memo with the changes made to the current Ordinance. She went over these items with the board. She will fine tune this item and submit a final draft to the board for review.
- 10. Veronica Drive Sewer Extension-The Board discussed this item during visitor's time. They are going to investigate this item.
- 11. DCNR Grant Options-Mrs. Noble asked the board to give her their thoughts in what they would like to apply for on the DCNR Grant. Submissions are due in April for this grant.
- 12. Records Management Day-Mrs. Noble has asked the board to close the office to the public on Presidents Day as we have done the past several years. Most government offices are closed this day. We typically close to the public, allowing the staff to sort through and file records which is an overwhelming, yet crucial task.

A motion was made by Mr. Wise and seconded by Mr. Shober to authorize the Township Manger to close the Township offices to the public on Presidents Day to allow for a Records Management Day. All Supervisors voted yes. The motion carried 3-0.

PUBLIC COMMENT:

AJDOURN:

Time: 7:00 pm

Jamie Rozzo – Recording Secretary

Secretary, Frank Wise Jr.