

**CHARTIERS TOWNSHIP
BOARD` OF SUPERVISORS MEETING
February 27, 2024
6:00p.m.**

CALL TO ORDER

PLEDGE OF ALLEGIANCE

EXECUTIVE SESSION ANNOUNCEMENT

Please be advised the Board met in Executive Session immediately prior to this meeting from 5:30 PM to 5:55 PM to discuss personnel, contract negotiations and real property and litigation matters.

Attending this meeting were Supervisors, Bronwyn Kolovich, Frank Wise and Harlan Shober. Also, present were Jodi L. Noble-Township Manager; James Liekar-Solicitor; Jennifer Slagle-Director of Engineering and Planning; Ed Jeffries, Public Works Director; Joesph Sites-Township Engineer; Ashley Neptune-Township Engineer; Jamie Rozzo, Recording Secretary; ABSENT: Steven Horvath, Chief of Police

VISITORS TIME

Gary Friend, Chartiers Township Volunteer Fire Dept. President, 1104 McGovern Road, spoke on behalf of the Chartiers Volunteer Fire Dept. He has requested signage for their new entrance off Allsion Hollow Road. The Fire Department is willing to pay for this signage out of the Fire Tax Fund. He would also like to set up a meeting with the board to discuss the Fire Dept. running the Chartiers Community Center.

Mr. Jeffries and Gary Friend will meet to discuss signage and get this item ordered. The board and Mrs. Noble will meet with the Fire Dept. on March 19, 2024, 5 pm at the Township to discuss the Community Center.

Lori Greene 1028 Sabino Drive made the board aware of the speeding taking place in Arabian Meadows. The HOA has addressed speeding with the residents. She also inquired about stop sign placements throughout the development. Lori asked if the roadway is bonded for the truck traffic during construction.

Judi Kovacicek 1125 Sabino Drive also has concerns about the speeding taking place in Arabian Meadows.

The Chartiers Police Department will perform details in that area to help slow residents down and help with speeding.

Jodi confirmed the roadway is bonded and advised the Township would review the speed limits and stop signs for the plan.

Cory Valencia 108 Summit Circle brought up speeding in the Summit. He asked if speed humps could be placed in the development to slow down vehicles and asked what steps would need to be taken.

Mrs. Noble and Ms. Slagle went over the process with Mr. Valencia for traffic calming measures. In most cases PennDOT does not recommend speed humps in developments. They went over the reasoning for this.

The Chartiers Police Department will perform details in this area to help slow down speeding within the development.

All residents during visitor's time thanked the board for their time.

DEVELOPERS TIME

APPROVAL OF MINUTES

A motion was made by Mr. Wise and seconded by Harlan Shober to approve the minutes for the Reorganization Meeting of January 2, 2024, and the Regular meetings of January 2, 2024, and January 23, 2024, as presented. All Supervisors voted yes. The motion carried 3-0.

SUPERVISOR REPORTS:

Mrs. Kolovich -No Report

Mr. Wise -No Report

Mr. Shober - Mr. Shober went over this past months progress. He has attended several productive meetings and events on behalf of Chartiers Township in Washington County.

OLD BUSINESS:

1. A motion was made by Mr. Wise and seconded by Mr. Shober to amend Chapter 300 of the Chartiers Township Code of Ordinances, Streets and Sidewalks by repealing and replacing Articles I and II, Opening and Excavations and Permits for Opening and Excavations and adopt Ordinance No. 408, accordingly. All Supervisors voted yes. The motion carried 3-0.
2. A motion was made by Mr. Wise and seconded by Mr. Shober to approve the disposition of certain records in accordance with Pennsylvania Municipal Records Retention Act and adopt Resolution R-3-2-24, accordingly. All Supervisors voted yes. The motion carried 3-0.

3. A motion was made by Mr. Wise and seconded by Mrs. Kolovich to approve the quote from Waste Management of Moon Township, PA in the amount of \$16,575.63 for 2024 Spring Clean Up for the dates of May 13th through May 17th, 2024. All Supervisors voted yes. The motion carried 3-0.
4. A motion was made by Mr. Wise and seconded by Mr. Shober to approve the addendum to the agreement with the Chartiers-Houston School District for Allison Park use and maintenance as recommended by the Township Solicitor and as approve by the Chartiers-Houston School District at their meeting of Monday, February 19,2024. All Supervisors voted yes. The motion carried 3-0.

Jeffrey Litzenburger 846 Elm Street asked if the Township will be taking care of grass cutting at the two fields now that the agreement between the school and Township has been signed.

Mr. Jeffries confirmed public works will cut grass on both fields.

NEW BUSINESS:

1. A motion was made by Mr. Wise and seconded by Mr. Shober to authorize the Township Manager to advertise for Summer Laborers for the Public Works Department. All Supervisors voted yes. The motion carried 3-0.
2. A motion was made by Mr. Wise and seconded by Mr. Shober to authorize the Township Manager to order 1000 tons of salt via Costars for the 2024-2025 contract as recommended by the Township Manager and Director of Public Works. All Supervisors voted yes. The motion carried 3-0.
3. A motion was made by Mr. Wise and seconded by Mr. Shober to authorize payment of invoices indicated on the attached listing. Invoices to be paid are posted on the bulletin board for review.

General Fund: \$23,136.52; Payroll Fund: \$1,074.20; Capital Reserve Fund: \$302,670.00; Sewer Fund: \$74,079.84; American Recovery Fund: \$67,373.51; Fire Tax Fund: \$1,554.00; Eng. Escrow Acct.: \$9,392.97; Liquid Fuels Fund: \$3,924.17; Local Services Tax Fund: \$9,247.83; Comm. Center Oper. Fund: \$124.92

. All Supervisors voted yes. The motion carried 3-0.

DISCUSSION ITEMS:

1. 2023 Sewer Rehab -The Township is waiting on punch list items to be completed to close out this contract.
2. 2024 Road Program-The bid opening will take place next Tuesday. Mr. Sites will have a recommendation for the board at their next meeting.

3. Thadd Alley Drainage-All materials are ordered. Public Works is planning on starting this project by next week, weather permitting. Public Works has their own excavator which will save funding on this project.
4. Barnickel and Country Club-Mrs. Noble and Ms. Slagle met with the Engineers for this project and went over the Engineering Scope for this project.
5. WEWJA Items
 - a. Arden Pump Station-Chartiers has a follow up meeting with South Strabane this week. This project is moving forward.
 - b. Arden Mines Sewage Project-Gateway responded to the DEP's questions.
 - c. WEWJA Area 537 Presentation of Draft-No Update.
6. Piatt Estates - Punch List Status-The plans need re-recorded with the county.
7. Ballfield/CHSD Agreement -The Township and School District have signed an agreement. They are now able to maintain these fields and make improvements.
8. Veronica Drive Sewer Extension-The Township can propose partial reimbursement if any future development taps into the line upstream.
9. DCNR Grant Options-Ashley Neptune asked the board if they would like to go ahead with Arnold Park or if they would like to include additional items on the grant application. The board gave Ashley the go ahead to apply for Arnold Park.
10. Spring Electronics Recycling Day-Electronic Recycle is scheduled for May 13, 2024, at the Community Center.
11. Community Day Fireworks
A motion was made by Mr. Wise and seconded by Mr. Shober to authorize the Township Manager to seek a two-year quote for fireworks contract for Community Day. All Supervisors voted yes. The motion was carried 3-0.
12. Fourth Quarter 23 Interim Financials-Jodi went over a summary of the Fourth Quarter Interim Financials.

PUBLIC COMMENT:

Jeffrey Litzenburger asked the board to consider using funds from Friends of the Park to improve /resurface the two baseball fields.

Mr. Shober explained that the Township will be using those funds for various parks and recreation projects.

The Township and Youth Baseball Association are going to have a meeting March 5, 2024, at 5pm in the Township building.

AJDOURN:

Time: 7:25pm

Jamie Rozzo – Recording Secretary

Secretary, Frank Wise Jr.