

**CHARTIERS TOWNSHIP  
BOARD OF SUPERVISORS MEETING  
April 24, 2024  
6:00p.m.**

**CALL TO ORDER**

**PLEDGE OF ALLEGIANCE**

**EXECUTIVE SESSION ANNOUNCEMENT**

Please be advised that the Chartiers Township Board of Supervisors met in executive session immediately prior to this meeting from 5:30 pm to 5:55 pm to discuss personnel, litigation, and real property matters.

Attending this meeting were Supervisors Bronwyn Kolovich, Frank Wise, and Harlan Shober. Also present were Jodi L. Noble-Township Manager; James Liekar-Solicitor; Ed Jeffries, Public Works Director; Jennifer Slagle-Director of Engineering and Planning; Ashley Neptune-Township Engineer; Jamie Rozzo, Recording Secretary; ABSENT: Steven Horvath, Chief of Police

**VISITORS TIME**

Christine Patberg 338 N Main Street addressed the board about concerns on the home next door to her property.

Mrs. Noble and the board let Ms. Patberg know the new owners have been in contact with the township and code enforcement for this property. They are following the proper procedure and submitting permits for the work being performed. This work will be inspected by Harshman CE Group to make sure it is being done properly and to building code.

Joyce Piasecki owner of 500,506, & 518 W. Pike Street understands her buildings need improvements. She has owned these buildings for several years, but things have happened over those years that have not allowed her to make the repairs that are needed. She has a local contractor ready to start work and has asked the board to allow her to fix up these properties and bring them back to life instead of demoing them.

The board agreed to meet with her after the meeting to discuss this item.

## **DEVELOPERS TIME**

1. A motion was made by Mr. Wise and seconded by Mr. Shober to reapprove the Piatt Conteras Subdivision for recording purposes only, subject to the terms and conditions of the prior approval dated December 19, 2023. All Supervisors voted yes. The motion carried 3-0.

## **APPROVAL OF MINUTES**

A motion was made by Mr. Wise and seconded by Mr. Shober to approve the minutes for the Regular meetings of March 12, 2024, and March 26, 2024, as amended. All Supervisors voted yes. The motion carried 3-0.

**STAFF REPORTS:** No Reports

## **SUPERVISOR REPORTS:**

Mrs. Kolovich-No Report

Mr. Wise-No Report

Mr. Shober-Mr. Shober and Mrs. Noble attended the PSATS conference in Hershey. It was very informative.

## **OLD BUSINESS:**

1. A motion was made by Mr. Wise and seconded by Mr. Shober to make an offer of employment to Matthew Thomas for the 2024 Local Government Academy Municipal Intern Program at a rate of \$12 per hour to be partially reimbursed through the grant as recommended by the Township Manager and Director of Engineering and Planning. All Supervisors voted yes. The motion carried 3-0.
2. A motion was made by Mr. Wise and seconded by Mr. Shober to rehire Zachary Stollar as a Temporary Summer Laborer in the Public Works Department as recommended by the Director of Public Works and the Township Manager. All Supervisors voted yes. The motion carried 3-0.
3. A motion was made by Mr. Wise and seconded by Mr. Shober approve the Blight Mitigation Applications for the following properties to the Washington County Redevelopment Authority, conditional upon receipt of owner.
  - a. 500,506 & 518 W. Pike Street: The Old Show
  - b. 105 Belmont
  - c. 511 Arthur Road

All Supervisors voted yes. The motion carried 3-0.

## **NEW BUSINESS:**

1. A motion was made by Mr. Wise and seconded by Mr. Shober to ratify the Declaration of Disaster for the April 11, 2024, Flooding Event. All Supervisor's voted yes. The motion carried 3-0. All Supervisors voted yes. The motion carried 3-0.
  
2. A motion was made by Mr. Wise and seconded by Mr. Shober to declare the following items have a de minimis value of less than \$1,000 and can be disposed of.
  - ATV
  - Generac XG800EAll Supervisors voted yes. The motion carried 3-0.
  
3. A motion was made by Mr. Wise and seconded by Mr. Shober to authorize payment of invoices indicated on the attached listing. Invoices to be paid are posted on the bulletin board for review.

General Fund: \$47,275.03; Sewer Fund: \$164,055.08; Local Services Tax Fund: \$6,276.48; Payroll Fund: \$10,404.72; Act 13 Impact Fee Fund: \$4,352.17; Comm. Center Oper. Fund: \$96.60; Eng. Rev Escrow Acct.: \$13,853.45; Capital Reserve Fund: \$2,145.00; Liquid Fuels Fund: \$3,447.00

All Supervisors voted yes. The motion carried 3-0.

## **DISCUSSION ITEMS:**

1. 2024 Sewer Rehab – No Update.
  
2. 2024 Road Program- Mr. Sites and Mrs. Noble met with PennDOT to discuss using Liquid Fuels for this project.
  
3. Barnickel and Country Club -Gateway has performed an evaluation of this plan. They feel items can be streamlined for savings on this project.
  
4. WEWJA Items
  - a. Arden Pump Station-No Update
  - b. Arden Mines Sewage Project-No Update
  - c. WEWJA Act 537 -WEWJA is anticipating having items ready for the end of May.
  
5. Piatt Estates Punch List Status-The plan has been signed for recording. Minor punch list items are starting to be addressed and are dependent on the weather.
  
6. Ballfields / CHSD Agreement-Public Works has not started this project due to weather. They will start this project in summer after ball season, so they do not

disrupt games. If they can, they will put something in place to help the water run off until this project can be completed.

7. Grants

- DCNR-Gateway has submitted this plan for review.
- 902 Recycling Grant-Mrs. Noble is waiting on a quote for the recycling truck.
- Blight Mitigation Grant-The Township is in the process on this grant.
- PBDA: Multi-purpose Community Facilities-There was not enough time to get this information together before the application was due.
- COPS Grant-Chief Horvath and Mrs. Noble are working on this grant.
- Act 13-This application is due May 31<sup>st</sup>, 2024.

8. Washington County Land Bank-The Township would like to join the landbank. They need the School District to sign off on this item. This will be an investment for the good of the community.

A motion was made by Mr. Wise and seconded by Mr. Shoher to approve the tripartite Intergovernmental Cooperation Agreement and Memorandum of Understanding with the Washington County land Bank and Chartiers Houston School District. All Supervisor's voted yes. The motion carried 3-0.

9. Western Ave Project-Additional info is needed from Houston Borough. The Township is working on this item.

10. EMS Services Meeting-A meeting was held on April 18, 2024 at 7 pm in the township meeting room to discuss township service areas.

11. Sewer Trailer/Camera-Public Works ordered the sewer trailer and looked at one camera. Mr. Jeffries and Ms. Slagle are looking at a few additional cameras before they make their decision on purchasing.

12. April Storm Events follow-up-Public Works did a tremendous job along with the police and fire department. This was a significant storm event that impacted the township. Public Works will continue to work on their punch list of items from this storm event.

13. Broadband Expansion Project-Comcast will be expanding their broadband network.

14. Kings Road Sink Hole-There is a sink hole on Allison Hollow Road near Kings and Arthur Road. The DEP came out to investigate and they determined this sink hole is caused by mine subsidence. The Township is going to fix this item and wait to be reimbursed by the DEP. This way it will be done in a timely manner.

**PUBLIC COMMENT**

Mr. Malone, 490 Barnickel Street has asked the township if they could help contact Verizon about a copper phone line at his home that is no longer in use. He needs it taken down.

Mrs. Noble will reach out to the townships contact to see if they may be able to help.

**ADJOURN**

Time: 6:45 pm

Jamie Rozzo – Recording Secretary

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Secretary, Frank Wise Jr