

**CHARTIERS TOWNSHIP  
BOARD OF SUPERVISORS MEETING  
October 28, 2025  
5:00p.m.**

**CALL TO ORDER**

**PLEDGE OF ALLEGIANCE**

**EXECUTIVE SESSION ANNOUNCEMENT**

Please be advised that the Chartiers Township Board of Supervisors met in executive session immediately prior to this meeting from 4:29 PM to 4:55 PM to discuss personnel, contract negotiation, litigation and real property matters.

Attending this meeting were Supervisors Bronwyn Kolovich, Harlan Shober, and Frank Wise. Also, present were Jodi L. Noble-Township Manager; James Liekar-Solicitor Jennifer Slagle-Director of Engineering; and Ashley Neptune-Township Engineer, Jamie Rozzo, Recording Secretary; ABSENT: Steven Horvath, Chief of Police; Ed Jeffries, Public Works Director; and Planning Parks and Recreation Director, Angela O'Conner

**VISITORS TIME**

Vincenzo Matarazzo and a representative from ARC 3 were here to discuss 313 Country Club Road. This item will be discussed under Developers Time number 5.

Lark Altman 467 Spruce Lane Asked if the punch list items were postponed. The Township Manager confirmed the developer's contractor delayed until Friday weather permitting.

**DEVELOPERS TIME**

1. A motion was made by Mr. Wise and seconded by Mrs. Kolovich to table the modification request from Summerfield Woods, LP from approved land development plan dated June 27, 2017\_as it is not required per, §293-19 B.5., Design Criteria for Stormwater Management Controls of Chapter 293 of the Chartiers Township Code of Ordinances, Stormwater Management until the November 25, 2025 meeting. All Supervisors voted yes. The motion carried 3-0.

The fence that was on the plan is not required by ordinance but was on the approved plan, so the developer will have to install it if the Board doesn't grant the waiver.

2. A motion was made by Mr. Wise and seconded by Mrs. Kolovich to approve the Minor Subdivision, Lot Consolidation Plan for United Rentals at 159 South Johnson Road, conditional upon satisfaction of the outstanding items in the Township Engineer's letter dated October 23, 2025, and the Director of Engineering and Planning's letter dated September 11, 2025. All Supervisors voted yes. The motion carried 3-0.
3. A motion was made by Mr. Wise and seconded by Mrs. Kolovich to approve the Land Development Plan and two waiver requests for United Rentals at 159 South Johnson Road conditional upon satisfaction of the outstanding items in the Township Engineer's letter dated October 23, 2025, as recommended by the Chartiers Township Planning Commission at their meeting of September 16, 2025. All Supervisors voted yes. The motion carried 3-0.

Justin Thornton reviewed the plan and waiver requests with the board. Brian Fischbach, operations went over the temporary structure and wash bay.

4. A motion was made by Mr. Wise and seconded by Mrs. Kolovich to approve the Minor Land Development Plan for Dynamet, Inc. at 195 Museum Road conditional upon satisfaction of the outstanding items in the Township Engineer's letter dated Oct2025, 23, 2025 and the Director of Engineering and Planning's letter dated October 23, 2025. All Supervisors voted yes. The motion carried 3-0.

Jason Kubak went over the expansion plans for Dynamet. The board discussed items that were brought to their attention that are not currently in compliance. Dynamet is working with The Township and Jennifer Slagle to bring those items into compliance.

5. A motion was made by Mr. Wise and seconded by Mrs. Kolovich to approve the request from Arc3 Gases to install a barbed wire security fence in the I-1 Zoning District at 313 Country Club Road in accordance with the provisions of §350-35 F. (1) (k), Fences, of Chapter 350 of the Chartiers Township Code of Ordinances, Zoning. All Supervisors voted yes. The motion carried 3-0.

Discussion took place on the placement of the fence and operations of the business.

6. A motion was made by Mr. Wise and seconded by Mrs. Kolovich to approve the Developer's Agreement with Hawthorne Partners for Phase 1A of the Kings Run Development, conditional upon receipt of the appropriate financial security, as recommended by the Director of Engineering and Planning and Township Manager. All Supervisor's voted yes. The motion carried 3-0.
7. A motion was made by Mr. Wise and was seconded by Mrs. Kolovich to approve the Sequestered Agreement with Hawthorne Partners and Washington Financial Bank to serve as the Financial Security for Phase 1A of the Kings Run Development as recommended by the Director of Engineering and Planning and Township Manager. All Supervisors voted yes. The motion carried 3-0.

**STAFF REPORTS: *No Reports***

**SUPERVISOR REPORTS: No Reports**

Mrs. Kolovich

Mr. Wise

Mr. Shober

**APPROVAL OF MINUTES**

A motion was made by Mr. Wise and was seconded by Mrs. Kolovich to approve the minutes for the Regular meetings of September 9, 2025, and September 23, 2025, as well as the Budget Meeting of September 30, 2025, as presented. All Supervisors voted yes. The motion carried 3-0.

**OLD BUSINESS:**

1. A motion was made by Mr. Wise and seconded by Mrs. Kolovich to authorize advertising the Future Needs Analysis and Forecast for the WEWJA Service Area Act 537 Plan and place the document on public display for 30 days. All Supervisors voted yes. The motion carries 3-0.
2. A motion was made by Mr. Wise and seconded by Mrs. Kolovich to authorize advertising Ordinance No. 416, an amendment to Article 21, Dye Tests of Chapter 272, Sewers and Sewage Disposal for the November 12, 2025, regular meeting. All Supervisors voted yes. The motion carried 3-0.
3. Call for a motion to make an offer of employment to Salina Howcroft for the part-time position of Deputy Treasurer at a rate of \$25.00 per hour, conditional upon the successful completion of a background and credit check, pre-employment drug screening and ability to be bondable in the amount of \$250,000. All Supervisors voted yes. The motion carried 3-0.

**NEW BUSINESS:**

1. A motion was made by Mr. Wise and seconded by Mrs. Kolovich to approve the Police Services Agreement with All-Clad Metalcrafters, LLC for the Seconds Sale at the Washington County Fairgrounds on December 5, 2025, and December 6, 2025, as recommended by the Chief of Police and Township Manager. All Supervisors voted yes. The motion carried 3-0.
2. A motion was made by Mr. Wise and seconded by Mrs. Kolovich to approve the Washington County Local Share Account Grant Application for the Arden Mines Sewer Project in the amount of \$200,000 and adopt Resolution No. R-11-2025 accordingly. All Supervisors voted yes. The motion carried 3-0.

The board thanked Jodi and Jennifer for their efforts in preparing and submitting this so quickly. They were given approximately a weeks' notice for this project.

3. A motion was made by Mr. Wise and seconded by Mrs. Kolovich to approve a letter of support for the Washington County Fairgrounds Hall 1 Renovation Project for a 2026 Washington County LSA Grant as requested by Washington County and the Washington County Agricultural Fair. All Supervisors voted yes. The motion carried 3-0.
4. A motion was made by Mr. Wise and seconded by Mrs. Kolovich to authorize payment of invoices indicated on the enclosed listing.

General Fund \$8,960.31; Comm. Center: \$2,738.66; Act 13 Fund: \$2,949.75; Capital Reserve Fund: \$291.00; Eng. Escrow Fund\$18,462.00; Friends of The Park: \$1,110.00; Local Service Tax Fund: \$2,006.84; Payroll Fund: \$76.20; Rev. Gaming Fund: \$6,821.45; Sewer Fund: \$139,492.09

Invoices to be paid are posted on the bulletin board for review. All Supervisors voted yes. The motion carried 3-0.

#### **DISCUSSION ITEMS:**

1. 2025 Sewer Rehab -CCTC has been awarded, and they are anticipating starting this project in November.
2. Barnickel and Country Club-One last signature is required before the Township can submit. Jodi has continued to reach out with no response. The Township will keep working on this signature.
3. WEWJA Items
  - a. Arden Pump Station-No Update
  - b. Arden Mines Sewage Project-This item is moving forward.
  - c. WEWJA Act 537 -This item is moving forward.
4. Summerfield Woods Punchlist-The board has asked for an updated punch list. John Casey 458 Spruce Lane asked if there is an acceptance date for the roadway. The Township confirmed there is not, but they are anticipating before winter. The biggest concern is the monuments. The other punch list items are minor.
5. Western Avenue Sewer Project-Gateway has a meeting scheduled with Mt. Pleasant's engineer. This is moving forward.
6. Parks and Recreation Opportunities
  - a. Pickleball Court Development-There are minor punch list issues that need to be addressed.

- b. DCNR Grant-This project is moving forward.
7. 2024 Bond Issue
    - a. Police Department Renovations-The waiver application has been completed, and we are awaiting comments from the design professionals
    - b. Meeting Room Audio/Visual Improvements-This item should be completed by our next board meeting.
    - c. Investment Options-Our bond is doing well. Jodi made suggestions to the board to maximize our earnings on interest for longer term with pending interest rate cuts by locking it in via a CD and provided options to the Board.
  8. Public Works Projects
    - a. Arthur Road Stormwater-No update.
    - b. Arthur Road Sanitary Extension-Jennifer gave the board an update. This item is moving forward.
    - c. Gretna Road-Jennifer will be submitting this permit soon. This permit will take approximately 30-60 days for approval.
  9. Ordinance Amendments
    - a. Fences-This item needs to go before the planning commission.
    - b. Dye Tests-This item is being advertised.
    - c. Septic Systems -The Township is working on this item.
    - d. Knox Box- The Fire Chief and Jennifer are working on this item together.
    - e. Technical Amendments -This item needs to be approved before the planning commission.
    - f. Solar Panels
    - g. Data Centers
    - h. Short Term Rentals  
F., G, and H need to be developed.
  10. June 11-14<sup>th</sup> Storms and Piatt Estates Stormwater-Eddy Homes has completed the work for 201 Sulky Manor.
  11. American Spirit Grant Opportunity-The board chose a 12x20 shade structure. Jodi will submit this request.
  12. Speed Limit Sign Removal Request-Discussion took place on this item. Mrs. Kolovich and Mr. Shober agreed to remove the sign. Mr. Wise was not in favor of the removal.
  13. 2026 Road Program-Jodi, Jennifer, Mr. Sites, and Mrs. Kolovich went on the road tour last week. They filled Mr. Wise and Mr. Shober in on their findings. The board will review the roadways and the budget for roadway maintenance to see what can be done for 2026.

14. Worker's Comp Renewal- Jodi went over the renewal with the board. The rates have lowered.
15. Winter Extras-The Road Crew may need winter extras this year. She has asked the board for their approval to advertise. The board agreed.

A motion was made by Mrs. Kolovich and seconded by Mr. Shober to approve the advertisement for Public Works Winter Extras. All Supervisors voted yes. The motion carried 3-0.

**PUBLIC COMMENT: No Public Comment.**

**RECESS TO BUDGET MEETING**

Time: 6:03 PM

Jamie Rozzo – Recording Secretary

---

Secretary, Frank Wise Jr.