

**CHARTIERS TOWNSHIP  
BOARD OF SUPERVISORS MEETING  
September 27, 2022  
5:00p.m.**

**EXECUTIVE SESSION ANNOUNCEMENT**

Please be advised that the Chartiers Township Board of Supervisors met in executive session on Thursday, September 8, 2022, from 1:45 pm to 2:30 pm to discuss personnel matters and immediately prior to this meeting from 4:15 pm to 4:55 pm to discuss contract negotiations, personnel and litigation and real property matters.

Attending this meeting were Supervisors Gary Friend, Bronwyn Kolovich and Frank Wise. Also present were Jodi L. Noble-Township Manager; James Liekar-Solicitor; Jennifer Slagle-Township Engineer; Ed Jeffries, Public Works Director Jamie Rozzo, Recording Secretary; ABSENT: Steven Horvath, Chief of Police.

**VISITORS TIME**

1. Parks and Recreation Director Brian Perry and Summer Playground Program Director, April Little

Brian went over the success of the summer playground program and thanked April Little, Chartiers Township BOS, Police, Public Works, Fire Dept. and several others for their time and help with the Summer Playground Program this year. Brian plans on adding additional training opportunities for the staff and plans to work on the payment structure for next year's program. All in all it was a successful program.

**DEVELOPERS TIME**

1. Scarmazzi Homes Kings Road Project Sketch Plan Presentation  
Brian Metzler from T3 Global Strategies went over the sketch plan for Kings Road with the Bared. They will construct approx. 89 Townhomes on 22 acres. Their main point of access for the development will be Kings Road but the plan will connect to Windsor Circle to provide connectivity and a secondary access to both plans.

**APPROVAL OF MINUTES**

A motion was made by Mr. Wise and seconded by Mrs. Kolovich to approve the minutes for the Regular meetings of August 9, 2022, and August 23, 2022, as presented. All Supervisors voted yes. The motion carried 3-0.

**SUPERVISOR REPORTS:**

Mrs. Kolovich – No Report  
Mr. Wise - No Report  
Mr. Friend - No Report

**OLD BUSINESS:**

1. A motion was made by Mr. Wise and seconded by Mrs. Kolovich to advertise the 2023 Budget Workshop Meetings as follows:

Tuesday, October 4, 2022 4:30 pm  
Tuesday, October 11, 2022 immediately following the regular meeting  
Tuesday, October 18, 2022 4:30 pm  
Tuesday, October 25, 2022 immediately after the regular meeting  
Tuesday, November 1, 2022 4:30 pm  
Wednesday, November 9, 2022 immediately after the regular meeting  
(rescheduled due to the General Election)  
Tuesday, November 15, 2022 4:30 pm  
Tuesday, November 22, 2022 Preliminary Budget adoption as part of the regular meeting  
Tuesday December 13, 2022 Final Budget Adoption as part of the regular meeting (rescheduled for December)

All Supervisors voted yes. The motion carried 3-0.

2. A motion was made by Mr. Wise and seconded by Mrs. Kolovich to approve the Codification proposal from General Code in the amount of \$7,800. All Supervisors voted yes. The motion carried 3-0.
3. A motion was made by Mr. Wise and seconded by Mrs. Kolovich to authorize the advertisement of the Conditional Hearings for Sheetz Meadowlands for 1) Fuel Sales in the C-1 Zoning District; 2) deviation from the landscaping requirements of Ordinance No. 349 and 3) deviations from the requirements of West Pike Overlay District to be held as part of the regular meeting of October 25, 2022. All Supervisors voted yes. The motion called 3-0.

**NEW BUSINESS:**

1. A motion was made by Mr. Wise and seconded by Mrs. Kolovich to accept the resignation of Joshua Jenkins from the Public Works Department effective September 13, 2022. Roll call vote Mrs. Kolovich yes Mr. Wise Yes Mr. Friend No  
The motion carried 2-1.

Mr. Friend stated for the record he does not agree with the resignation of Mr. Jenkins.

2. A motion was made by Mr. Wise and seconded by Mrs. Kolovich to authorize the Township Manager to advertise for the position of Laborer in the Chartiers

Township Public Works Department. All Supervisors voted yes. The motion carried 3-0.

3. A motion was made by Mr. Wise and seconded by Mrs. Kolovich to approve the Chartiers Township 2023 Minimum Municipal Obligation of \$458,484 for the Uniformed Pension Plan, the Chartiers Township Police Pension Fund, pursuant to requirements of the Pennsylvania Act 205 of 1984 as recommended by the Chief Administrative Officer/Township Manager. All Supervisors voted yes. The motion carried 3-0.
4. A motion was made by Mr. Wise and seconded by Mrs. Kolovich to approve the Chartiers Township 2023 Minimum Municipal Obligation of \$76,243 for the Non-Uniformed Pension Plan, the Chartiers Township Service Employees Pension Fund, pursuant to requirements of the Pennsylvania Act 205 of 1984 as recommended by the Chief Administrative Officer and the Township Manager. All Supervisors voted yes. The motion carried 3-0.
5. A motion was made by Mr. Wise and seconded by Mrs. Kolovich to acknowledge receipt of and authorize the allocation of the 2022 Volunteer Fire Relief Association allocation in the amount of \$58,979.35 in accordance with Act 205 of 1984. All Supervisors voted yes. The motion carried 3-0.
6. A motion was made by Mr. Wise and seconded by Mrs. Kolovich to approve Resolution R-15-2022 directing the Chartiers Township Tax Collector to waive additional charges for real estate taxes beginning January 1, 2023 for taxpayers who fail to receive a tax notice in their first year of occupancy as required by Act 57 of 2022. All Supervisors voted yes. The motion carried 3-0.
7. A motion was made by Mr. Wise and seconded by Mrs. Kolovich to authorize the Township Manager to prepare a letter in support of the Washington County Fair Improvements Phase 1 Local Share Account Grant application as the home municipality. All Supervisors voted yes. The motion carried 3-0.
8. A motion was made by Mr. Wise and seconded by Mrs. Kolovich to authorize payment of invoices indicated on the attached listing.

GENERAL:\$466,764.30;FIRE TAX FUND:\$31.65;REVENUE  
GAMING:\$633.90;ENG.REV.ESCROW:\$7,617.92;SEWER  
FUND:\$65,300.74;\$81,181.99;\$LOCAL SERVICES TAX:\$7,581.75;COMM.  
CENTER. OPER. FUND:\$1,696.90;\$PAYROLL FUND:\$182.14;TTL  
CHECKS:\$565,690.55

ONLINE UTILITY BILLS: \$24,556.04

Invoices to be paid are posted on the bulletin board for review. All Supervisors voted yes. The motion carried 3-0.

## **DISCUSSION ITEMS:**

1. 2022 Sewer Rehab
  - a. Contract A: Excavation- We are in the process of executing. The BOS have signed the contracts. Pre-Construction meeting is the next step.
  - b. Contract B: Lining-Jen has spoken with Insight Pipe on concerns with the last contract. She recommends following up later in the year for advertising and starting with the CCTV.
  - c. CCTV-This project is out for bid October 13, 2022.
  
2. 2022 Road Program
  - a. Contract A: Mill and Pave-Ed and Joe Sites are meeting with the contractor Thursday September 29, 2022 to go through punch list items that need to be completed.
  - b. Contract B: Base Stabilization-Same as above, contract A.
  - c. Contract C: Sealcoat and Fog Seal-Ed and Joe Sites will look at the ponding issue and figure out the remedy.
  
3. Barnickel and Country Club -The Twp Alt. Engineer is currently working on the HOP to submit to PennDOT.
  
4. WEWJA Items
  - a. Arden Pump Station-Jenn received the model from WEWJA and is working with their Engineer on this project.
  - b. Arden Mines Sewage Project-Jen emailed the DEP about the extension. She is waiting to hear back from the DEP on the extension approval.
  - c. WEWJA Multi-Municipal 537 -Jenn recommends the municipalities work together on the Municipal 537 grant as it will be more beneficial and cost effective.
  
5. May 3<sup>rd</sup> storm / emergency follow-up-The tarp manufacturer will start manufacturing the tarp in October. Swede construction plans to receive the Tarp by November. They plan to start working on the salt shed in a few weeks in preparation for the installation of the tarp in November.
  
6. Paxton Farm Road and Spruce Stop Sign Request-All data has been collected and sent to Gateway's Traffic Engineer for review.
  
7. Regent St. Smoke Test Follow Up-Jodi, Jen, and Ed met with the property owner and the property owner identified a need for a sump pump and it was determined that needs to be daylighted outside as ground water. The resident plans on fixing the issue within 30 days, mid-October. The township will follow up with this property owner to make sure the infiltration issue is remedied.

8. Meddings Road water line extension request-Jen stated there are other options for running the water line without PA American water. She will have a follow up at the next meeting for this item.
9. Township refuse collection – Jodi has been trying to get in touch with Waste Management on our current rates and refuse. She has asked the BOS if they would like to extend this item while waiting until our Recycle contract coming is bid and completed. The BOS have agreed on extending this item.
10. Angel Ridge Animal Rescue Conditional Use -Animal Ridge has pulled their condition use application as their variances were denied at the Zoning Hearing Board meeting.
11. Boards and Commissions-Terms are expiring for several boards and commissions. Jodi will be sending out letters to current board members to inquire if they have interest in filling those positions. The Board is not required to re appoint them but can take their interest in being reappointed into consideration.
12. Arthur Road Sewer tap ins-Jen has suggested the township extend their lines to protect the integrity of the roadway. The Board have agreed to the extension.
13. Dream Small Road Clean up Request-Dream Small has asked the BOS to allow them to construct a cleanup of Allison Hollow Road. The BOS have agreed and will supply officers for the volunteer's safety.
14. Alternate Office Hours-Jodi has asked the Board if they would like to continue with our current alternate hours as she needs to advertise items that include office hours.

A motion was made by Mr. Wise and seconded by Mrs. Kolovich to continue the alternate office hours from September 2022 thru December 2022. All Supervisors voted yes. The motion carried 3-0.

## **PUBLIC COMMENT**

## **ADJOURN**

Time: 5:49 pm

Recording Secretary, Jamie Rozzo

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Secretary, Frank Wise Jr.