

**CHARTIERS TOWNSHIP
BOARD OF SUPERVISORS MEETING**

May 9, 2023

5:00p.m.

EXECUTIVE SESSION ANNOUNCEMENT

Please be advised that the Chartiers Township Board of Supervisors met in executive session immediately prior to this meeting from 4:30 pm to 4:55 pm to discuss personnel and litigation matters.

Attending this meeting were Supervisors Gary Friend, Bronwyn Kolovich and Frank Wise. Also present were Jodi L. Noble-Township Manager; James Liekar-Solicitor; Steven Horvath, Chief of Police; Ed Jeffries, Public Works Director; Jennifer Slagle-Director of Engineering and Planning; Thomas Helmkamp-Township Engineer; Jamie Rozzo, Recording Secretary; ABSENT:

VISITORS TIME

Brian Metzler, 1116 McGovern Road, thanked the board for looking into the placement of the restroom for Allison Parkette. He asked if the past Resolution needed amended to place this restroom in a new position.

Mr. Liekar confirmed they do not need to amend the resolution.

Robert Cline, 137 Allison Ave, appreciates the township scheduling a meeting with the residents on site and asked if there has been an update on Thad Alley since their onsite meeting.

Thomas does not have an update but plans on having more information for the boards next meeting.

DEVELOPERS TIME

1. Quarture Sketch Plan Presentation-Mr. Quarture went over his sketch plan for his property on Western Ave. He asked the board if it would be better to rezone part of this property or leave it as is, as it is not usable property.

The board and Mr. Liekar suggested Mr. Quarture email Jen Slagle the information as a rezoning so the entire parcel is unified zoning is advisable. She will present the information to the planning commission for review.

2. A motion was made by Mr. Wise and seconded by Mrs. Kolovich to approve Financial Security Reduction No. 1 for the Quarture Land Development Plan in the amount of \$1,616,027.60, thereby reducing the financial security held for

required improvements to \$213,123.40 as recommended by the Alternate Township Engineer in his letter dated May 4, 2023. All Supervisors voted yes. The motion carried 3-0.

3. A motion was made by Mr. Wise and seconded by Mrs. Kolovich to reapprove the Belmont Subdivision, Phases 1 and 2 for recording purposes only, subject to the terms of conditions of the original September 28, 2021, approval. All Supervisors voted yes. The motion carried 3-0.
4. A motion was made by Mr. Wise and seconded by Mrs. Kolovich to reapprove the Sheetz Subdivision for recording purposes only, subject to the terms of conditions of the original October 25, 2022, approval. All Supervisors voted yes. The motion carried 3-0.

SUPERVISOR REPORTS:

Mrs. Kolovich -No Report

Mr. Wise -Mr. Wise will be attending the D.A.R.E graduation next Tuesday at Allison Park Elementary and would like to let the people in attendance incase they would like to attend as well.

Mr. Friend -No Report

OLD BUSINESS:

1. A motion was made by Mr. Wise and seconded by Mrs. Kolovich to approve the quote from Slusarczyk Excavating, LLC of Brownsville, PA in the amount of \$14,265.00 for the Allison Park Restroom utility and foundation project as recommended by the Township Engineer in his letter dated April 25, 2023 and in accordance with the contractor quote dated April 13, 2023. All Supervisors voted yes. The motion carried 3-0.
2. A motion was made by Mr. Wise and seconded by Mrs. Kolovich to approve the tri-partite agreement with the Local Government Academy and Jonathan Bodak for the 2023 Municipal Intern Program. All Supervisors voted yes. The motion carried 3-0.
3. A motion was made by Mr. Wise and seconded by Mrs. Kolovich to establish the following intersections within the Piatt Estates Development as "Stop" intersections and authorize the erection of stop signs thereon as recommended by the Chief of Police and adopt Ordinance No. 400, accordingly:
 - Piatt Estates Drive at Allison Hollow Road; and
 - Furlong Court at Piatt Estates Drive; and
 - Garden Court at Piatt Estates Drive; and
 - High Pointe Drive (Eastern) at Piatt Estates Drive; and
 - Valley View Court at Piatt Estates Drive; and
 - Manor Road at Piatt Estates Drive; and
 - Manor Road at Arthur Road; and
 - Piatt Estates Drive at High Pointe Drive (Western); and

- High Pointe Drive (Western) at Piatt Estates Drive. All Supervisors voted yes. The motion carried 3-0.

NEW BUSINESS:

1. A motion was made by Mr. Wise and seconded by Mrs. Kolovich to adopt a Proclamation to recognize National Police Week 2023 and to honor the service and sacrifice of those law enforcement Officers killed in the line of duty while protecting our communities and safeguarding our democracy and declare that May 14-20, 2023 is National Police Week in Chartiers Township. All Supervisors voted yes.
2. A motion was made by Mr. Wise and seconded by Mrs. Kolovich to accept the retirement letter from Chief Steven M. Horvath to enter the DROP plan effective May 1, 2023. All Supervisors voted yes. The motion carried 3-0.
3. A motion was made by Mr. Wise and seconded by Mrs. Kolovich to authorize payment of invoices indicated on the enclosed listing. Invoices to be paid are posted on the bulletin board for review.

General Fund:\$132,416.03;Fire Tax Fund:\$21,208.66;Rev. Gaming Fund:\$13,359.07;Eng. Rev. Escrow Account:\$11,908.97;Sewer Fund:\$12,270.25;Local Services Tax Fund:\$8,523.26;Capital Reserve Fund:\$1,108.00;Liquid Fuels Fund:\$14,147.88;Comm. Center Oper. Fund:\$1,119.23;Payroll Fund:\$9,143.15;TTL:\$225,204.50

Online Utility Bills:\$27,519.24

All Supervisors voted yes. The motion carried 3-0.

DISCUSSION ITEMS:

1. 2023 Sewer Rehab -A few defects were detected for I & I. Jodi and Jen will be working on the budget for this item.
2. 2023 Road Program
 - a. Contracted Paving Program-Thomas is waiting on a response from the contractor.
 - b. Township Forces: Thad Alley-Thomas took pictures and met with the residents. He will have an update for next meeting.
3. Barnickel and Country Club -ACA will start drilling on Thursday.
4. WEWJA Items
 - a. Arden Pump Station-Jodi and Jen have a meeting with South Strabane this week to discuss growth and consumption for the pump station.

- b. Arden Mines Sewage Project-Gateway is finalizing. This is due at the end of May.
 - c. WEWJA Act 537 -Harshman is working on this item.

- 5. LSA Grant: Next Steps-The next step is to remove the dead trees from Allison Park. The board is going to move the restroom slightly closer to the playground area. They will also install a tee for possible future connections.

- 6. LGA Intern -The intern will be starting next week. He will be a great help in updating the GIS System and helping the twp. with road inventory.

- 7. Clean Ups
 - a. Earth Day-Clean Up day is scheduled for Valley Road. This will go towards the townships MS4 report as well.
 - b. Dream Small-This organization understands the townships concern and has agreed to clean up Arthur Road.

- 8. Piatt Estates
 - a. Inlet Update-Ed ordered risers that are needed to complete the remaining inlets.
 - b. Punch List Status-Jen will regroup with Gateway this week on the punch list items that need to be completed.
 - c. Stop Signs-This was approved this evening.
 - d. Speed Limit Signs

A motion was made by Mr. Wise and seconded by Mrs. Kolovich to authorize the Township Manager to advertise an ordinance to establish the speed limit of 25 MPH and authorize erection of Speed Signs within the Piatt Estates Development as recommended by the Chief of Police and Township Manager. All Supervisors voted yes. The motion carried 3-0.

- 9. Arnold Park Multi-Purpose Field-Thomas is waiting on the supplier to get back to him. He should have an estimate for next meeting.

- 10. Codification-Codification is complete and has been received by the township.

- 11. Server-It is recommended by our IT company to purchase a new server for the township. The current server is having issues and went down a few weeks ago. With the server being several years old it is time to install a new one. Jodi has requested the board approve a quote for a new server.

A motion was made by Mr. Wise and seconded by Mrs. Kolovich to approve the quote for a new server in the amount of \$9,485.35 as recommended by the Township's IT Consultant, Technical Products and Supply. All Supervisors voted yes. The motion carried 3-0.

12. Old Hickory Ridge Road Stop Sign Request: PennDOT-A resident has requested a stop sign be installed near her driveway on Old Hickory Ridge Road. She is having issues with vehicles stopping for the bus.

The board, Engineer, and Jodi discussed options and suggested a school bus ahead sign be installed in place of a stop sign. This will warn drivers of the bus stop ahead, as it is a blind turn.

A motion was made by Mr. Wise and seconded by Mrs. Kolovich to authorize the township manager to put in a request to PennDot for the installation of a school bus stop ahead sign on Old Hickory Ridge Road. All Supervisors voted yes. The motion carried 3-0.

13. Moninger Road/Pine Lawn Stormwater Review- Thomas, Ed, and Jen has a meeting on site. There are issues with water runoff. They will discuss options for this issue.

14. Insurance Building Replacement Value Review-Jodi has suggested we update our insurance policies for Chartiers Twp. property. They haven't been updated in several years. The current policy would not be enough to cover expenses. Our insurance agent came up with updated coverage quotes for the board. The board approves of the policy updates.

15. Church Alley Sink Hole-A resident brought a hole to the board's attention on Church Alley. The Engineer, Jen, and Ed will investigate.

16. West Grant Street Closure Request-A resident has requested West Grant Street be closed for a neighborhood block party in June. Discussion took place with the board, Chief of Police, and Jodi. They cannot close the street down due to emergency response.

PUBLIC COMMENT:

Scott Moore 129 Piatt Estates asked if an escrow was held for Piatt Estates cluster boxes.

Jodi confirmed there is an escrow in place.

ADJOURN

Time: 5:47 pm

Frank W. Wise Jr.
Secretary

Jamie Rozzo – Recording Secretary