

CHARTIERS TOWNSHIP
BOARD OF SUPERVISORS MEETING
December 18, 2012

Richard W. Metzler – Chairman called the regular meeting of the Chartiers Township Board of Supervisors to order at 7:00 p.m. Tuesday, December 18, 2012, at which time he asked all present to stand for the pledge of allegiance.

ATTENDANCE:

Attending this evenings meeting were Supervisors A. William Kiehl, John M. Marcischak and Mr. Metzler. Additionally in attendance were James Liekar-Solicitor; Samuel R. Stockton-Township Manager; Daniel Slagle-Township Engineer; Harold Ivery, Jr. and Wendy Williams-Recording Secretary.

INTRODUCTION:

Mr. Metzler introduced Mrs. Jodi L. Noble the newly appointed Township Manager effective January 1, 2013. Mrs. Noble along with her husband Will and daughter were present this evening. Mrs. Noble served as an Assistant Moon Township Manager for more than a decade. She has prepared budgets on the order of thirteen million dollars which is almost twice our budget. Worked on Capital Improvement Plans, Contract Negotiations and Arbitrations. Mrs. Noble has worked the last couple of years as a Municipal Planning Consultant working on a number of important issues on growth in various municipalities. Mrs. Noble has a Masters Degree in Public Administration from the University of Pittsburgh and one year training in Law from the University of Pittsburgh. Mrs. Noble has under graduate degrees from Washington and Jefferson College.

DEVELOPERS TIME – Piatt Estates

Mr. Steven Victor from Victor Wetzel and Mr. Jack Piatt were present. There was one question and it had to do with the modification regarding cul-de-sac length and pavement length to the streets in the plan known as the high point.

A motion was made by Mr. Kiehl and seconded by Mr. Marcischak to grant preliminary approval upon the items as outlined in the Engineers letter dated December 10, 2012 stipulating conditions, but noting with regard to item 6: Discharge of storm water modifying Indemnifying the Township in the event that the approval can not be obtained from the other landowners and item 8: request waiver from Public Street longer than 600-feet provided the road is 24-ft. Motion carried.

APPROVAL OF MINUTES: (Posted on Bulletin Board)

A motion was made by Mr. Kiehl and seconded by Mr. Marcischak to approve Board of Supervisors Meeting minutes of December 11, 2012 as presented. Motion carried.

STAFF REPORTS:

Township Manager – Samuel R. Stockton

Attended Building Code Officials Training December 10th-14th

The Department of Environmental Protection has notified the Township that the application for Act 537 Facilities Planning Assistance received July 7, 2011 requesting \$19,204.60 is number 45 on the list for reimbursement when the General Assembly makes funds available. Currently the funds are cut to zero.

Notices to proceed for the Community Center Project have been sent to Kusevich Contracting, Schultz Electric and D&G Mechanical. Mele Mechanical has been contacted and stated they will sign their agreement December 19, 2012 at which time they will receive a notice to proceed.

Public Works Director – Edward Jeffries

Mr. Jeffries received to estimates for repairs on the Public Works Department roof. 1) L.W. Miller Roofing Inc., 100 Hamilton St., Washington, PA: \$1,125.00 2) Nicolella Roofing Company, 305 West Maiden Street, Washington PA \$2,310.00.

A motion was made by Mr. Kiehl and seconded by Mr. Marcischak to award the bid for the roofing to Nicolella Roofing at the total cost of \$2,310.00. Motion carried.

Canton Township contacted Mr. Jeffries regarding sweeping Veronica Drive and quoted a cost of \$150.00 for their employee's time.

Community Centers Meter Volt – Contacted A. C. Miller and they are able to deliver the vault anytime after the first of the year. The first of the year the Township will place a PA One Cal and dig the pit.

Planning/Zoning Officer – Harold Ivery, Jr.

8 Crossroads Road Washington – The owners still have two cars and three other cars along with the accumulation of refuse. A citation has been issued and Mr. Ivery is waiting for the hearing to be set up.

Court Case 8 Crossroads Roads – Mr. Liekar stated that we had an agreement and they did not follow through. Mr. Liekar contacted the Assistant District Attorney about restating the charges at the Courthouse. Mr. Liekar asked Mr. Ivery to review it up the Courthouse and re-cite them. The citation reads every day they are in violation constitutes a separate violation.

The Beatty Property, 1990 Henderson Ave. Washington – Mr. Ivery issued a use permit as an assessor building. A septic tank has been installed as well as a water line. The owner

is going to need an occupancy permit. It will have to be re-inspected before it becomes a home. The owner is to come in to the office tomorrow. A cease and desist order will be issued.

Community Center – There is a spur that runs off Silver Maples and the Board may want to consider assigning an address for the Community Center.

The Board acknowledged Mr. Ivery's service with the Township as Building Inspector. Mr. Ivery has begun his own business and will be contracted to provide assistance to the Community Development Coordinator. The Board wished Mr. Ivery much success in his business in 2013.

Township Engineer – Daniel Slagle

Development Proposals

- 1. Piatt Estates Plan - We reviewed the revised plans dated December 7, 2012 for the Piatt Estates Plan which consists of a 149 lot, 4 phased subdivision on a 106.9 Acre tract which was recommended for PRELIMINARY Approval at the last Planning Commission Meeting on November 27, 2012. The Plan proposes access from both Allison Hollow and Arthur Roads. We reviewed the Planning Module Application.**
- 2. Shaw Estates Subdivision Plan – The Shaw Estates Subdivision plan was submitted on November 28, 2012 for consideration at the next Planning Commission Meeting on December 18, 2012. The Plan consists of resubdividing 3 lots into 5 lots in a 131.475 Acre tract.**
- 3. Vo Tech Site Plan – The Vo Tech Site plan was submitted on December 10, 2012 for consideration at the next Planning Commission Meeting on December 18, 2012. The Plan basically consists of adding a welding shop onto an existing building along Western Avenue.**
- 4. Scott/Hollis Subdivision Plan – The Scott/Hollis Subdivision plan was submitted on December 11, 2012 for consideration at the next Planning Commission Meeting on January 22, 2013. The Plan basically consists of subdividing 1 0.75 Acre lot into 2 lots along Western Avenue.**
- 5. Beatty Subdivision Plan – The Beatty Subdivision plan was submitted on December 11, 2012 for consideration at the next Planning Commission Meeting on January 22, 2013. The plan**

basically consists of the consolidation/resubdivision of 152 Acres into 3 lots along Welsh Road/Henderson Avenue.

Capital Improvement Projects

1. **Midland Sewer R/W** – A Townhall meeting was held on November 13, 2012 to update the Township residents/acquire the required R/W's. **Follow-up is essential to maintaining our project schedule and locking up residual R/W's.**
2. **Chartiers Township Community Center** –West Penn Power has provided 2 quotes (Single/Three Phase Power) for the proposed electric transformer which was sent to the Architect for their recommendation.

On-Going Developer Projects

1. **Chartiers Industrial Park Site Plan PH I/II** – Construction started 8/15/11. The project restarted on 3/22/2012. **We are currently providing Construction Surveillance. The project is about 80% complete.**
2. **Microtel Motel** – The Developer is actively grading the site.
3. **Summit Plan PRD PH II** – The Developer's Contractor is drilling under the existing paved roadways to avoid roadway cuts.
4. **Paxton Grove Plan** – We responded to the Developer requested to take over the detention basin.

On-Going Township Projects

1. **2013 Paving Project** – We plan to meet with the Road Master to reevaluate the Township's Road system, select roads for the 2013 Township's Paving Program and develop preliminary cost estimates for the Supervisors consideration for a March/April 2013 bid opening.
2. **2012 Sewer Rehabilitation Project** – Construction started 9/4/2012. **The project is 90% complete.** The Contractor encountered a mine on Elm Street undermining our sewer line which is now stabilized and inspected by PaDEP Bureau of Mines. **The project will be completed by the Township's next meeting.**

3. **Municipal Separate Storm Sewer System (MS4)** – The next deadline for the MS4 Annual Report is June 31, 2013. We will schedule a meeting with the Township staff to review Policies/Procedures for the implementation of the MS4 Program

Mr. Marcischak questioned the previous situation with the Summit regarding the storm water runoff. This is referring to prior complaint from Mr. Teahan. The Engineer, Manager and Solicitor are to identify the facts and what our options and liability may be so the Board is able to make a final decision.

Solicitor – James Liekar

Central Tax Bureau – Mr. Liekar is working with Mrs. Buckel on prior wage tax owed to the Township.

SUPERVISOR REPORTS:

Mr. Metzler No report

Mr. Kiehl No report

Mr. Marcischak

Mr. Marcischak thanked Mr. Ivery for his service with the Township as Building Inspector/Planning Director and to Mr. Stockton for s service with the Township Manager.

OLD BUSINESS:

A motion was made by Mr. Kiehl and seconded by Mr. Marcischak to approve the Holding Tank Agreement for Corraine Olson of 446 McClane Farm Road, Washington, PA. Motion carried.

NEW BUSINESS:

A motion was made by Mr. Kiehl and seconded by Mr. Marcischak to authorize payment of invoices (General Fund: Check #27839-#27853: \$65,603.85; Sewer Fund: Check #2576, #2577: \$28,240.50; Revenue Gaming Fund: Check #1026: \$7,621.90; RT 18 SLE Fund: Check #1115: \$1,477.50; Liquid Fuels Fund: Check #1430: \$101,530.37; Grand Total All Funds: \$204,474.12). Motion carried.

A motion was made by Mr. Kiehl and seconded by Mr. Marcischak to approve Resolution 2012-05 approving the 2013 Tax Levies as follows: Motion carried.

Tax for General Purposes	9 mills
Street Light Improved	\$0.32 based on front footage
Street Light Unimproved	\$0.08 based on front footage
Fire Hydrant	.00089 mills
Real Estate Transfer Tax	½ %
Earned Income Tax	½ %
Local Services Tax	\$52.00
Mechanical Device Tax	\$100.00
Poker Machines	\$500.00

A motion was made by Mr. Kiehl and seconded by Mr. Marcischak to approve resolution 2012-06 approving the proposed 2013 Budgets with no increase in millage. Motion carried.

General Fund:	\$3,181,651.00
Gaming Revenue Fund:	\$ 242,164.00
Arden Force Main:	\$ 245,705.00
Sewer Fund:	\$1,641,067.00
Operating Reserve Fund:	\$ 271,392.00
Arnold Park:	\$ 17,694.00
Liquid Fuels Fund:	\$ 285,216.00
Light Fund:	\$ 82,710.00
Fire Hydrant Fund:	\$ 48,701.00
Municipal Improvement Fund:	\$ 86,270.00
Park & Recreation Growing Greener Fund:	\$1,533,136.00
Friends of the Park Fund:	\$ 12,512.00
Total All Funds:	\$7,648,218.00

A motion was made by Mr. Kiehl and seconded by Mr. Marcischak to renew Medical and Vision Insurance with Highmark HSA in the amount of \$211,200.00 with HSA and Dental Insurance with MetLife in the amount of \$18,741.00. Motion carried.

A motion was made by Mr. Kiehl and seconded by Mr. Marcischak to approve Subdivision and Land Development Ordinance Amendment to provide for the extension of public sanitary sewers by Developers. Motion carried.

A motion was made by Mr. Kiehl and seconded by Mr. Metzler to exempt Township Manager, Jodi L. Noble from Township residency requirement. Motion carried

DISCUSSION:

Discuss Winter Road Material Bids – Bids were received and opened today at 12:01 p.m. for 1,200 ton of Anti-Skid Material. One bid was received from Del Sir Supply, Meadow Lands, PA at the \$17.57 per ton or a total amount of \$21,084.00.

A motion was made by Mr. Kiehl and seconded by Mr. Marcischak to award the Anti-Skid Material up to 1,200 ton at \$17.57 to Del Sir Supply at a total cost of \$21,084.00. Motion carried.

A motion was made by Mr. Kiehl and seconded by Mr. Marcischak to schedule the Reorganization Meeting and any other business that should come before the Board at 7:00 p.m. January 7, 2013. Motion carried.

EXECUTIVE SESSION

None

ADJOURNMENT:

A motion was made by Mr. Kiehl and seconded by Mr. Marcischak to adjourn the meeting at 8:05 p.m. Motion carried.

John M. Marcischak
Secretary