

**CHARTIERS TOWNSHIP
BOARD OF SUPERVISORS MEETING
January 10, 2023
5:00p.m.**

Attending this meeting were Supervisors Gary Friend, Bronwyn Kolovich and Frank Wise. Also present were Jodi L. Noble-Township Manager; James Liekar-Solicitor; Jennifer Slagle-Director of Engineering and Planning; Thomas Helmkamp-Township Engineer; Ed Jeffries, Public Works Director, Jamie Rozzo, Recording Secretary; ABSENT: Steven Horvath, Chief of Police

EXECUTIVE SESSION ANNOUNCEMENT

Please be advised that the Chartiers Township Board of Supervisors met in executive session immediately prior to this meeting from 4:55pm to 5:00 pm to discuss personnel and litigation matters.

VISITORS TIME

DEVELOPERS TIME

1. A motion was made by Mr. Wise and seconded by Mrs. Kolovich to approve the Perryman Land Development Plan conditional upon satisfaction of the outstanding items in the Township Engineer's letter of January 3, 2022. All Supervisors voted yes. The motion carried 3-0.
2. A motion was made by Mr. Wise and seconded by Mrs. Kolovich to approve the Sewage Facilities Planning Module for Sheetz Meadowlands as recommended by the Township Engineer in his letter dated December 19, 2022 and adopt Resolution R-3-2023, accordingly. All Supervisors voted yes. The motion carried 3-0.
3. A motion was made by Mr. Wise and seconded by Mrs. Kolovich to table the acceptance of the Piatt Estates Public Improvements Conditional upon Satisfaction of the outstanding items in the Township Engineer's Letter dated January 5, 2023, including the maintenance bond and complete As-builts, and adopt Resolution R-4-2023 accordingly. All Supervisors voted yes. The motion carried 3-0.

Discussion took place between the board, Twp. Manager, Engineering, Planning Director, and the solicitor on the best way to handle the outstanding items. They agreed to table the motion until the January 24th meeting, so the developer could have the contractor install the monuments and complete the other minor punch list items. The developer stated they were given an estimate

of approx. two weeks for the contractor to install the monuments and should be able to complete any other punch list items within that time frame as well. The contractor already has the material for this project.

STAFF REPORTS:

No Reports

SUPERVISOR REPORTS:

Mrs. Kolovich -No Report

Mr. Wise -No Report

Mr. Friend -No Report

OLD BUSINESS:

1. A motion was made by Mr. Wise and Seconded by Mrs. Kolovich to ratify the offer of employment to Janice Stift for the position of Sewer Clerk/Community Development Administrator at an annualized salary of \$42,000 in accordance with R-1-2023. All Supervisors voted yes. The motion carried 3-0.
2. A motion was made by Mr. Wise and seconded by Mrs. Kolovich to appoint Richard Metzler as the Deputy Emergency Management Coordinator. All Supervisors voted yes. The motion carried 3-0.

NEW BUSINESS:

1. A motion was made by Mr. Wise and seconded by Mrs. Kolovich to approve the deduct meter request from Tim Kimmel 1026 Sabino Drive. All Supervisors voted yes. The motion carried 3-0.
2. A motion was made by Mr. Wise and seconded by Mrs. Kolovich to authorize payment of invoices indicated on the attached listing. Invoices to be paid are posted on the bulletin board for review.

Sewer Fund:\$4,686.19;General Fund:\$8,573.37;Local Services Tax Fund:\$7,403.56;Comm. Center Operating Fund:\$145.34;Eng. Rev. Escrow:\$238.50;Rev. Gaming Fund:\$4.86;Captial Reserve Fund:\$745.00;Fire Tax Fund:\$1,751.00;Act 13 Impact Fee Fund:\$10,929.00;TTL Checks:\$34,476.82

Total Online Bills: \$42,946.95

All Supervisors voted yes. The motion carried 3-0.

DISCUSSION ITEMS:

1. 2022 Sewer Rehab
 - a. CCTV- A pre-construction meeting is set for January 11, 2023 with Robinson Pipe.
2. 2023 Road Program: Schedule Road Tour-The board will be touring the township January 23, 2023 to help with the preparation for the 2023 Road program.
3. Barnickel and Country Club -Our Engineer is working on the items that are needed by PennDOT.
4. WEWJA Items
 - a. Arden Pump Station-Jen has estimated for the growth.
 - b. Arden Mines Sewage Project-No Update
 - c. WEWJA Multi-Municipal 537 -No Update
5. Police Evidence Room -Chief is working with Western Area Vo Tech on this project. They will provide the labor and Chartiers will provide the materials needed for this project. Chief will also check with local business to see if anyone is willing to donate material as well.
6. Winter Extras

A motion was made by Mr. Wise and seconded by Mrs. Kolovich to appoint the following individuals as Winter Extras on an as needed basis in accordance with Resolution R-1-2023: Jesse Bails, Wyatt Kincaid, and Gregory Johnston. All Supervisors voted yes. The motion carried 3-0.
7. Regent Street: Backflow Preventer-The resident at 627 Regent Street has requested the Township install a backflow preventor. The Township needs to develop a policy with criteria, procedure, etc. for installing a backflow preventor at a township residence. The Manager and Director of Engineering will prepare a policy for the Board's consideration at the next meeting.
8. Champion Alley Speeding/Traffic Calming-Jodi provided the board with a traffic calming handbook/flowchart from PennDOT. She has suggested they take a look at handbook before deciding how to proceed.
9. Recognize Carol Warcholak-The board recognized and thanked Carol Warcholak for her 29 years of service to Chartiers Township. She served 27 years as Chartiers elected Tax Collector and 2 years as the Townships Sewer Clerk/Development Administrator. Carol was dedicated to our residents and will be missed by everyone here at Chartiers.

Carol thanked everyone for their well wishes as she prepares to enjoy her retirement. She has enjoyed helping the residents in her Township and will still be around as she was born, raised, and resides in Chartiers.

PUBLIC COMMENT

ADJOURN

Time: 5:39 pm

Frank W. Wise Jr.
Secretary

Jamie Rozzo – Recording Secretary