

**CHARTIERS TOWNSHIP  
BOARD OF SUPERVISORS MEETING  
January 24, 2023  
5:00p.m.**

**EXECUTIVE SESSION ANNOUNCEMENT**

Please be advised that the Chartiers Township Board of Supervisors met in executive session on Monday, January 23, 2023 from 4:00 PM to 6:30 PM to receive information on the Township Road Tour and immediately prior to this meeting from 4:30 to 4:55 pm to discuss personnel and litigation matters.

Attending this meeting were Supervisors Gary Friend, Bronwyn Kolovich and Frank Wise. Also present were Jodi L. Noble-Township Manager; James Liekar-Solicitor; Jennifer Slagle-Director of Engineering and Planning; Steven Horvath, Chief of Police; Thomas Helmkamp-Township Engineer; Ed Jeffries, Public Works Director Jamie Rozzo, Recording Secretary

**VISITORS TIME**

**DEVELOPERS TIME**

1. A motion was made by Mr. Wise and seconded by Mrs. Kolovich to table the acceptance of the Piatt Estates Public Improvements Conditional upon Satisfaction of the outstanding items in the Township Engineer's Letter dated January 5, 2023, including the maintenance bond and complete as-builts, and adopt Resolution R-4-2023 accordingly until the February 14, 2023 meeting. All Supervisors voted yes. The motion carried 3-0.
2. A motion was made by Mr. Wise and seconded by Mrs. Kolovich to approve the financial security release request from Piatt Estates for the Allison Hollow Road Use Maintenance Agreement in the amount of \$32,725.00 plus interest earned for a total of \$34,930.84 as recommended by the Alternate Township Engineer in his letter dated January 20, 2023. All Supervisors voted yes. The motion carried 3-0.
3. A motion was made by Mr. Wise and seconded by Mrs. Kolovich to approve the financial security reduction No. 12 from Piatt Estates for the Piatt Estates Land Development Phs 1-4 in the amount of \$50,000.00, thereby releasing \$219,008.40 for completed improvements, making the balance held to ensure the satisfactory completion of outstanding improvements as recommended by the Alternate Township Engineer in his letter dated January 20, 2023. All Supervisors voted yes. The motion carried 3-0.

4. A motion was made by Mr. Wise and seconded by Mrs. Kolovich to approve the financial security release for Arden Farms Phase VI in the amount of \$78,787.50 for completed improvements conditional upon receipt of the maintenance security as recommended by the Alternate Township Engineer in his letter dated December 8, 2022. All Supervisors voted yes. The motion carried 3-0.
5. A motion was made by Mr. Wise and seconded by Mrs. Kolovich to approve the financial security reduction for Arden Farms Phase IV in the amount of \$57,115.00 for completed improvements as recommended by the Alternate Township Engineer in his letter dated January 24, 2023. All Supervisors voted yes. The motion carried 3-0.
6. A motion was made by Mr. Wise and seconded by Mrs. Kolovich to reapprove Belmont Park Subdivision and Land Development for recording purposes only, subject to the original terms and conditions of approval dated September 29, 2021. All Supervisors voted yes. The motion carried 3-0.

#### **APPROVAL OF MINUTES**

A motion was made by Mr. Wise and seconded by Mrs. Kolovich to approve the minutes for the Regular meetings of December 13, 2022, as presented. All Supervisors voted yes. The motion carried 3-0.

#### **SUPERVISOR REPORTS:**

Mrs. Kolovich - Mrs. Kolovich complimented the Public Works Dept. on the great job they have done.

Mr. Wise -Mr. Wise agreed with Mrs. Kolovich and thanked the Public Works Dept.

Mr. Friend -No Report

#### **OLD BUSINESS:**

1. A motion was made by Mr. Wise and seconded by Mrs. Kolovich to make an offer of employment to Noah Lazek for the Position of Patrolman in the Chartiers Township Police Department as recommended by the Chief of Police and Township Manager. All Supervisors voted yes. The motion carried 3-0.
2. A motion was made by Mr. Wise and seconded by Mrs. Kolovich to make an offer of employment to Dante Cecchine for the Position of Patrolman in the Chartiers Township Police Department as recommended by the Chief of Police and Township Manager. All Supervisors voted yes. The motion carried 3-0.
3. A motion was made by Mr. Wise and seconded by Mrs. Kolovich to approve Pay Application No. 2 from Stewart Excavating, LLC to Canton Township in the amount of \$76,500.00 for Chartiers Township's portion of the Mulberry Bridge Replacement as recommended by the Project Engineer in his letter dated January 5, 2023. All Supervisors voted yes. The motion carried 3-0.

#### **NEW BUSINESS:**

1. A motion was made by Mr. Wise and seconded by Mrs. Kolovich to prohibit hunting on Township property, including Arnold Park and adopt Resolution R-5-2023 accordingly. All Supervisors voted yes. The motion carried 3-0.
2. A motion was made by Mr. Wise and seconded by Mrs. Kolovich to authorize payment of invoices indicated on the attached listing. Invoices to be paid are posted on the bulletin board for review.

General Fund: \$15,620.65; Act 13 Impact Fee Fund: \$112,525.00; Rev. Gaming Fund:\$2,861.31;Eng. Rev. Escrow:\$15,476.17;Sewer Fund:\$40,552.76;Local Services Tax Fund:\$7,278.67;Comm.Center Oper. Fund: \$350.06;Midland Sewer:\$11,087.50;Rt. 18 Fund:\$3,162.50;TTL:\$208,914.62

Online Bills:\$1,244.51

All Supervisors voted yes. The motion carried 3-0.

#### **DISCUSSION ITEMS:**

1. 2022 Sewer Rehab
  - a. Contract A: Excavation-Completed
  - b. Contract B: Lining-Revisit next year due to pricing.
  - c. CCTV-Robinson Pipe has started work.
2. 2023 Road Program-The road tour took place January 23, 2023. The roadways will be prioritized by the roadways in the worst condition.
3. Barnickel and Country Club-Thomas, the Township Engineer, went over the items they are working on. The process is moving along.
4. WEWJA Items
  - a. Arden Pump Station-Jodi and Jen have a meeting with South Strabane January 25, 2023.
  - b. Arden Mines Sewage Project-No Update
  - c. WEWJA Multi-Municipal 537 -Jodi gave an update. Canton and North Franklin have decided to do their own 537 Plan.
5. Regent Street back up follow up: A Resolution was prepared by Jodi for a back water valve.  
A motion was made by Mr. Wise and seconded by Mrs. Kolovich to adopt a backwater valve policy and adopt Resolution R-6-2023 accordingly. All Supervisors voted yes. The motion carried 3-0.
6. LSA Grant Next Steps
  - a. A motion was made by Mr. Wise and seconded by Mrs. Kolovich to authorize the purchase of a prefabricated restroom for Allison Parkette from CXT via State Contract No. 0141-01 in the amount of \$123,850. All Supervisors voted yes. The motion carried 3-0.

7. Fire Department Requests for consideration
  - a) Annual Report-Fred Simson gave Jodi the number of calls answered in 2022.
  - b) Tax Relief Consideration-In the past, the Township has asked the Fire Dept. if they would like to be considered for this program but they have declined. Fred is now asking if the dept. can be reconsidered.
  - c) Adopt a hydrant-Fred has suggested a volunteer program with the community to help clear snow, etc. from the hydrants. This would help the fire department with hook up time to the hydrant in case of a fire.
8. Insurance Renewal-The rates went up slightly this year. Jodi has a meeting with the Townships insurance broker January 25, 2023, but we are looking at a minor increase.
9. Spring Clean Up/Municipal Complex Refuse Collection
  - a. A motion was made by Mr. Wise and seconded by Mrs. Kolovich to authorize the Township Manager to seek quotes for Spring Clean Up for the week of May 15-19. All Supervisors voted yes. The motion carried 3-0.
  - b. A motion was made by Mr. Wise and seconded by Mrs. Kolovich to authorize the Township Manager to seek quotes for refuse collection for Township owned properties. All Supervisors voted yes. The motion carried 3-0.
10. Records Management Day-Historically we have closed the office on Presidents Day and utilized it as a filing day for the Township. The board has agreed to keep this filing day the same this year.
11. Yoga Instructor-We currently do not have a yoga instructor for the community center. We have had several inquiries from residents regarding the program as well as someone who has interest in teaching. Jodi has asked the board if they would like her to reach out to the instructor in hopes we can resume classes soon. The board has agreed for Jodi to reach out to her.
12. Community Day-A rental was scheduled for Arnold Park on June 25, 2023. This is the day Chartiers Community Day is scheduled. Jodi asked the board if they would like to reschedule or ask the renter to possibly switch their rental date. We do have other days available and are holding another day for this renter in the case we cannot move Community Day. The board agreed we would ask the renter to adjust their date, as it would not be in the Townships best interest to move Community Day.

13. LGA Municipal Intern Program-This program would save the township money and would be a great program to help with the Planning and Zoning Dept. An intern would work closely with the Director and help with items within that dept. The program covers half of this employees pay, which would be a great benefit and savings to the township. The board agreed this would be a great program to implement. They will adopt a resolution at the next meeting.
14. Recognize Sgt. Anthony Popeck-The board recognized Steve Popeck for his 28 years of service to the Chartiers Township Police Dept. as he retires in January. They presented him with a gift from everyone at the township.

PA State Representative Jason Ortity presented Sergeant Popeck a House citation on his retirement from the Chartiers Township Police Department. He congratulated and thanked Mr. Popeck for his service.

Mr. Maggi and Mr. Sherman, Washington County Commissioners, presented Mr. Popeck with an Acknowledgment of service. They congratulated him on his retirement from Chartiers Township Police Dept. and thanked him for his service.

Chief Horvath presented Sergeant Popeck with a plaque commemorating his 28 years of service to the Chartiers Township Police Dept. It has been an honor to work with Sergeant Popeck over the years. Its bittersweet to watch him go but Chief Horvath and the officers of the Chartiers Police Dept. congratulated him and wished him well on his retirement. He will be missed.

Sergeant Popeck thanked his family, friends, supervisors, and colleagues. He followed in the footsteps of his father who was also a police officer. 28 years have flown by. He will miss Chartiers Township Police Dept. but is looking forward to his retirement and his next journey.

## **PUBLIC COMMENT**

## **ADJOURN**

Time: 5:43 pm

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Frank W. Wise Jr.  
Secretary

Jamie Rozzo – Recording Secretary