

**CHARTIERS TOWNSHIP BOARD OF SUPERVISORS
REORGANIZATION MEETING
MONDAY, JANUARY 3, 2023**

AGENDA

CALL TO ORDER:

Stand for Pledge of Allegiance

ELECTION OF OFFICERS FOR 2022:

MOTION TO APPOINT GARY FRIEND AS CHAIRMAN.

Motion _____ Second _____
Vote: Friend _____ Kolovich _____ Wise: _____
Motion Carried _____

MOTION TO APPOINT BRONWYN KOLOVICH AS VICE-CHAIR.

Motion _____ Second _____
Vote: Friend _____ Kolovich _____ Wise: _____
Motion Carried _____

MOTION TO APPOINT FRANK WISE AS SECRETARY.

Motion _____ Second _____
Vote: Friend _____ Kolovich _____ Wise: _____
Motion Carried _____

APPOINTMENT OF SALARIED POSITIONS

MOTION TO APPOINT JODI L. NOBLE TO THE POSITION OF TOWNSHIP
MANAGER.

Motion _____ Second _____
Vote: Friend _____ Kolovich _____ Wise: _____
Motion Carried _____

MOTION TO APPOINT JENNIFER J. SLAGLE TO THE POSITION OF DIRECTOR OF
ENGINEERING AND PLANNING.

Motion _____ Second _____
Vote: Friend _____ Kolovich _____ Wise: _____
Motion Carried _____

MOTION TO APPOINT JUDITH TAYLOR TO THE POSITION OF TOWNSHIP
TREASURER.

Motion _____ Second _____
Vote: Friend _____ Kolovich _____ Wise: _____
Motion Carried _____

MOTION TO APPOINT EDWARD JEFFRIES TO POSITION OF PUBLIC WORKS DIRECTOR.

Motion _____ Second _____
Vote: Friend _____ Kolovich _____ Wise: _____
Motion Carried _____

MOTION TO APPOINT STEVEN M HORVATH TO THE POSITION OF CHIEF OF THE CHARTIERS TOWNSHIP POLICE DEPARTMENT.

Motion _____ Second _____
Vote: Friend _____ Kolovich _____ Wise: _____
Motion Carried _____

MOTION TO APPOINT JAMIE ROZZO TO POSITION OF ADMINISTRATIVE ASSISTANT TO THE MANAGER.

Motion _____ Second _____
Vote: Friend _____ Kolovich _____ Wise: _____
Motion Carried _____

MOTION TO APPOINT JANICE STIFT TO POSITION OF SEWER CLERK/COMMUNITY DEVELOPMENT ADMINISTRATOR.

Motion _____ Second _____
Vote: Friend _____ Kolovich _____ Wise: _____
Motion Carried _____

MOTION TO ESTABLISH CERTAIN OFFICES AND CLASSIFICATIONS OF EMPLOYMENT, THE SALARIES OR COMPENSATION AND CERTAIN BENEFITS FOR THE SAME AND ADOPT RESOLUTION R-1-2023 ACCORDINGLY.

Motion _____ Second _____
Vote: Friend _____ Kolovich _____ Wise: _____
Motion Carried _____

ESTABLISH BONDS FOR POSITIONS REQUIRING BONDING

MOTION TO ESTABLISH BOND FOR TREASURER - \$1,000,000

Motion _____ Second _____
Vote: Friend _____ Kolovich _____ Wise: _____
Motion Carried _____

MOTION TO ESTABLISH BOND FOR TOWNSHIP MANAGER/ASSISTANT TREASURER BOND AT \$250,000

Motion _____ Second _____
Vote: Friend _____ Kolovich _____ Wise: _____
Motion Carried _____

MOTION TO SET BOND FOR THE SEWER CLERK AT \$200,000.

Motion _____ Second _____
Vote: Friend _____ Kolovich _____ Wise: _____
Motion Carried _____

MOTION TO SET ELECTED TAX COLLECTOR BOND AT \$300,000. THE AMOUNT OF BOND IS SET AT 30% OF THE TOTAL ESTIMATED COLLECTIONS.

Motion _____ Second _____
Vote: Friend _____ Kolovich _____ Wise: _____
Motion Carried _____

MOTION TO HAVE ASSISTANT MUNICIPAL SECRETARY COVERED BY PUBLIC EMPLOYEE BOND DURING THE ABSENCE OF THE TOWNSHIP SECRETARY.

Motion _____ Second _____
Vote: Friend _____ Kolovich _____ Wise: _____
Motion Carried _____

OTHER SECRETARIAL APPOINTMENTS

MOTION TO MAKE THE FOLLOWING SECRETARIAL APPOINTMENTS:

TOWNSHIP BOARD OF SUPERVISORS – JAMIE ROZZO

ZONING HEARING BOARD – JANICE STIFT

PLANNING COMMISSION – JANICE STIFT

Motion _____ Second _____
Vote: Friend _____ Kolovich _____ Wise: _____
Motion Carried _____

PROFESSIONAL SERVICES

MOTION TO APPOINT LIEKAR AND LIEKAR AS TOWNSHIP SOLICITOR

Motion _____ Second _____
Vote: Friend _____ Kolovich _____ Wise: _____
Motion Carried _____

MOTION TO APPOINT HARSHMAN CE GROUP AS TOWNSHIP ENGINEER:

Motion _____ Second _____
Vote: Friend _____ Kolovich _____ Wise: _____
Motion Carried _____

MOTION TO APPOINT GATEWAY ENGINEERS AS ALTERNATE TOWNSHIP ENGINEER.

Motion _____ Second _____
Vote: Friend _____ Kolovich _____ Wise: _____
Motion Carried _____

MOTION TO APPOINT THOMAS LONICH AS THE ZONING HEARING BOARD
LEGAL COUNSEL.

Motion _____ Second _____
Vote: Friend _____ Kolovich _____ Wise: _____
Motion Carried _____

MOTION TO NAME ROBERT SIMONIN AGENCY OF CANONSBURG AS
INSURANCE BROKER OF RECORD.

Motion _____ Second _____
Vote: Friend _____ Kolovich _____ Wise: _____
Motion Carried _____

MOTION TO APPOINT HARSHMAN CE GROUP AS THE TOWNSHIP BUILDING
CODE OFFICIALS.

Motion _____ Second _____
Vote: Friend _____ Kolovich _____ Wise: _____
Motion Carried _____

MOTION TO APPOINT MUNICIPAL CONSULTING SERVICES AS ALTERNATE
BUILDING CODE OFFICIALS

Motion _____ Second _____
Vote: Friend _____ Kolovich _____ Wise: _____
Motion Carried _____

OTHER APPOINTMENTS

MOTION TO APPOINT JODI L. NOBLE TO THE POSITION OF TOWNSHIP
ASSISTANT TREASURER-

Motion _____ Second _____
Vote: Friend _____ Kolovich _____ Wise: _____
Motion Carried _____

MOTION TO APPOINT JODI L. NOBLE AS ASSISTANT TOWNSHIP SECRETARY

Motion _____ Second _____
Vote: Friend _____ Kolovich _____ Wise: _____
Motion Carried _____

MOTION TO APPOINT _____ AS EMERGENCY MANAGEMENT
COORDINATOR.

Motion _____ Second _____
Vote: Friend _____ Kolovich _____ Wise: _____
Motion Carried _____

MOTION TO APPOINT _____ AS DEPUTY EMERGENCY MANAGEMENT
COORDINATOR.

Motion _____ Second _____
Vote: Friend _____ Kolovich _____ Wise: _____
Motion Carried _____

MOTION TO APPOINT JAMIE ROZZO AS MISCELLANEOUS FEE COLLECTOR FOR THE TOWNSHIP.

Motion _____ Second _____
Vote: Friend _____ Kolovich _____ Wise: _____
Motion Carried _____

MOTION TO APPOINT JOSEPH ROZSAS AS STREET LIGHT/HYDRANT ASSESSMENT COLLECTOR.

Motion _____ Second _____
Vote: Friend _____ Kolovich _____ Wise: _____
Motion Carried _____

MOTION TO APPOINT JANICE STIFT AS TOWNSHIP CENSUS CLERK.

Motion _____ Second _____
Vote: Friend _____ Kolovich _____ Wise: _____
Motion Carried _____

MOTION TO APPOINT FRED SIMPSON AS FIRE MARSHALL.

Motion _____ Second _____
Vote: Friend _____ Kolovich _____ Wise: _____
Motion Carried _____

MOTION TO APPOINT GERALD CHAMBERS TO THE CHARTIERS TOWNSHIP PLANNING COMMISSION FOR A PERIOD OF FOUR (4) YEARS, UNTIL THE FIRST MONDAY IN JANUARY, 2027.

Motion _____ Second _____
Vote: Friend _____ Kolovich _____ Wise: _____
Motion Carried _____

MOTION TO APPOINT SANDRA ALLEN TO THE CHARTIERS TOWNSHIP ZONING HEARING BOARD FOR A PERIOD OF FIVE (5) YEARS, UNTIL THE FIRST MONDAY IN JANUARY, 2028.

Motion _____ Second _____
Vote: Friend _____ Kolovich _____ Wise: _____
Motion Carried _____

MOTION TO APPOINT KATIE STARK TO SERVE AS AN ALTERNATE TO THE CHARTIERS TOWNSHIP ZONING HEARING BOARD FOR A PERIOD OF THREE (3) YEARS, UNTIL THE FIRST MONDAY IN JANUARY, 2023.

Motion _____ Second _____
Vote: Friend _____ Kolovich _____ Wise: _____
Motion Carried _____

MOTION TO APPOINT SCOTT MOORE TO SERVE AS AN ALTERNATE TO THE CHARTIERS TOWNSHIP ZONING HEARING BOARD FOR A PERIOD OF THREE (3) YEARS, UNTIL THE FIRST MONDAY IN JANUARY, 2026.

Motion _____ Second _____
Vote: Friend _____ Kolovich _____ Wise: _____
Motion Carried _____

MOTION TO APPOINT MONICA FETSKO TO THE PARKS AND RECREATION BOARD, RECREATION COMMITTEE, FOR A FIVE (5) YEAR TERM, UNTIL THE FIRST MONDAY IN JANUARY, 2028.

Motion _____ Second _____
Vote: Friend _____ Kolovich _____ Wise: _____
Motion Carried _____

MOTION TO APPOINT DARLENE MARCISCHAK TO THE PARKS AND RECREATION BOARD, RECREATION COMMITTEE, FOR A FIVE (5) YEAR TERM, UNTIL THE FIRST MONDAY IN JANUARY, 2028.

Motion _____ Second _____
Vote: Friend _____ Kolovich _____ Wise: _____
Motion Carried _____

MOTION TO APPOINT BEVERLY SMALL TO THE FRIENDS OF THE PARK BOARD TO FILL THE BALANCE OF THE USEATED ONE (1) YEAR TERM UNTIL THE FIRST MONDAY IN JANUARY 2024.

Motion _____ Second _____
Vote: Friend _____ Kolovich _____ Wise: _____
Motion Carried _____

MOTION TO APPOINT RICHARD SMALL TO THE VACANCY BOARD

Motion _____ Second _____
Vote: Friend _____ Kolovich _____ Wise: _____
Motion Carried _____

BANK ACCOUNTS

MOTION TO DESIGNATE WASHINGTON FINANCIAL AS THE TOWNSHIP DEPOSITORY.

Motion _____ Second _____
Vote: Friend _____ Kolovich _____ Wise: _____
Motion Carried _____

SUPERVISORS MEETINGS

MOTION TO ESTABLISH SUPERVISORS REGULAR MONTHLY MEETINGS – SECOND TUESDAY AND FOURTH TUESDAY OF THE MONTH AT 5:00P.M

Motion _____ Second _____
Vote: Friend _____ Kolovich _____ Wise: _____
Motion Carried _____

PAYING BILLS

MOTION TO ESTABLISH PAYMENT PROCEDURE FOR TOWNSHIP INVOICES. INVOICES AS FOLLOWS: WAIVE READING; PAYABLE AT ANY REGULAR OR SPECIAL MEETING, POST ON BULLETIN BOARD BY TREASURER PRIOR TO MEETING.

Motion _____ Second _____
Vote: Friend _____ Kolovich _____ Wise: _____
Motion Carried _____

REPORTS

MOTION TO HAVE THE FOLLOWING COMPLETE REGULAR REPORTS OF THEIR ACTIVITIES; POLICE OFFICERS, PUBLIC WORKS DEPARTMENT EMPLOYEES, PLANNER AND BUILDING AND MAINTENANCE.

Motion _____ Second _____
Vote: Friend _____ Kolovich _____ Wise: _____
Motion Carried _____

STATE CONVENTION

MOTION TO APPOINT JODI NOBLE AS PSATS CONVENTION VOTING DELEGATE.

Motion _____ Second _____
Vote: Friend _____ Kolovich _____ Wise: _____
Motion Carried _____

FEEES

MOTION TO ESTABLISH VARIOUS FEES, COSTS, CHARGES AND EXPENSES PURSUANT TO THE ORDINANCES OF THE TOWNSHIP OF CHARTIERS AND ADOPT RESOLUTION R-2-2023 ACCORDINGLY.

Motion _____ Second _____
Vote: Friend _____ Kolovich _____ Wise: _____
Motion Carried _____

OTHER BUSINESS

1. Call for a motion to approve (Choose One):
 - a. Bid Alternative 1 to _____ for a one (1) year recycling Contract at a rate of \$____ residential unit/year for 2023 in accordance with the public bid opening of December 9, 2022

 - b. Bid Alternative 2 to _____ for a three (3) year recycling Contract at the following rates:2023: \$____, 2024: \$____ and 2025: \$____ per residential unit/year in accordance with the public bid opening of December 9, 2022
Motion _____ Second _____
Vote: Kolovich _____ Wise _____ Friend _____
Motion Carried _____

ADJOURNMENT: _____ PM