

**CHARTIERS TOWNSHIP BOARD OF SUPERVISORS  
REORGANIZATION MEETING  
TUESDAY, JANUARY 3, 2017  
4:00P.M.**

**AGENDA**

**CALL TO ORDER:**

Stand for Pledge of Allegiance

**ELECTION OF OFFICERS FOR 2017:**

MOTION TO APPOINT A. WILLIAM KIEHL AS CHAIRMAN.

Motion \_\_\_\_\_ Second \_\_\_\_\_

Vote: Kiehl \_\_\_\_\_ Marcischak \_\_\_\_\_ Alterio \_\_\_\_\_

Carried \_\_\_\_\_

MOTION TO APPOINT GLENN ALTERIO VICE CHAIRMAN.

Motion \_\_\_\_\_ Second \_\_\_\_\_

Vote: Kiehl \_\_\_\_\_ Marcischak \_\_\_\_\_ Alterio \_\_\_\_\_

Carried \_\_\_\_\_

MOTION TO APPOINT JOHN M. MARCISCHAK SECRETARY.

Motion \_\_\_\_\_ Second \_\_\_\_\_

Vote: Kiehl \_\_\_\_\_ Marcischak \_\_\_\_\_ Alterio \_\_\_\_\_

Carried \_\_\_\_\_

**APPOINTMENT OF SALARIED POSITIONS**

MOTION TO APPOINT JODI L. NOBLE TO THE POSITION OF TOWNSHIP  
MANAGER.

Motion \_\_\_\_\_ Second \_\_\_\_\_

Vote: Kiehl \_\_\_\_\_ Marcischak \_\_\_\_\_ Alterio \_\_\_\_\_

Carried \_\_\_\_\_

MOTION TO APPOINT ANITA MARCISCHAK TO THE POSITION OF  
TOWNSHIP TREASURER.

Motion \_\_\_\_\_ Second \_\_\_\_\_

Vote: Kiehl \_\_\_\_\_ Marcischak \_\_\_\_\_ Alterio \_\_\_\_\_

Carried \_\_\_\_\_

MOTION TO ACCEPT THE RESIGNATION OF SAMUEL R. STOCKTON FROM  
THE POSITION OF COMMUNITY DEVELOPMENT COORDINATOR  
EFFECTIVE JANUARY 3, 2017.

Motion \_\_\_\_\_ Second \_\_\_\_\_

Vote: Kiehl \_\_\_\_\_ Marcischak \_\_\_\_\_ Alterio \_\_\_\_\_

Carried \_\_\_\_\_

MOTION TO APPOINT EDWARD JEFFRIES TO POSITION OF PUBLIC WORKS DIRECTOR.

Motion \_\_\_\_\_ Second \_\_\_\_\_  
Vote: Kiehl \_\_\_\_\_ Marcischak \_\_\_\_\_ Alterio \_\_\_\_\_  
Carried \_\_\_\_\_

MOTION TO APPOINT JAMES M. HORVATH TO THE POSITION OF CHIEF OF THE CHARTIERS TOWNSHIP POLICE DEPARTMENT.

Motion \_\_\_\_\_ Second \_\_\_\_\_  
Vote: Kiehl \_\_\_\_\_ Marcischak \_\_\_\_\_ Alterio \_\_\_\_\_  
Carried \_\_\_\_\_

MOTION TO APPOINT ROBERT BROZOVICH TO POSITION OF PARKS AND RECREATION DIRECTOR.

Motion \_\_\_\_\_ Second \_\_\_\_\_  
Vote: Kiehl \_\_\_\_\_ Marcischak \_\_\_\_\_ Alterio \_\_\_\_\_  
Carried \_\_\_\_\_

MOTION TO ESTABLISH CERTAIN OFFICES AND CLASSIFICATIONS OF EMPLOYMENT, THE SALARIES OR COMPENSATION AND CERTAIN BENEFITS FOR THE SAME AND ADOPT RESOLUTION R-1-2017 ACCORDINGLY.

Motion \_\_\_\_\_ Second \_\_\_\_\_  
Vote: Kiehl \_\_\_\_\_ Marcischak \_\_\_\_\_ Alterio \_\_\_\_\_  
Carried \_\_\_\_\_

MOTION TO ENTER INTO AN EMPLOYMENT AGREEMENT WITH THE TOWNSHIP MANAGER FOR A PERIOD OF ONE (1) YEAR, UNTIL THE FIRST MONDAY IN JANUARY 2018.

Motion \_\_\_\_\_ Second \_\_\_\_\_  
Vote: Kiehl \_\_\_\_\_ Marcischak \_\_\_\_\_ Alterio \_\_\_\_\_  
Carried \_\_\_\_\_

**ESTABLISH BONDS FOR POSITIONS REQUIRING BONDING**

MOTION TO ESTABLISH BOND FOR TREASURER - \$1,000,000

Motion \_\_\_\_\_ Second \_\_\_\_\_  
Vote: Kiehl \_\_\_\_\_ Marcischak \_\_\_\_\_ Alterio \_\_\_\_\_  
Carried \_\_\_\_\_

MOTION TO ESTABLISH BOND FOR TOWNSHIP MANAGER/ASSISTANT TREASURER AT \$250,000.

Motion \_\_\_\_\_ Second \_\_\_\_\_  
Vote: Kiehl \_\_\_\_\_ Marcischak \_\_\_\_\_ Alterio \_\_\_\_\_  
Carried \_\_\_\_\_

MOTION TO SET BOND FOR THE SEWER CLERK AT \$200,000.

Motion \_\_\_\_\_ Second \_\_\_\_\_  
Vote: Kiehl \_\_\_\_\_ Marcischak \_\_\_\_\_ Alterio \_\_\_\_\_  
Carried \_\_\_\_\_

MOTION TO SET ELECTED TAX COLLECTOR BOND AT \$200,000. THE AMOUNT OF BOND IS SET AT 30% OF THE TOTAL ESTIMATED COLLECTIONS.

Motion \_\_\_\_\_ Second \_\_\_\_\_  
Vote: Kiehl \_\_\_\_\_ Marcischak \_\_\_\_\_ Alterio \_\_\_\_\_  
Carried \_\_\_\_\_

MOTION TO HAVE ASSISTANT MUNICIPAL SECRETARY COVERED BY PUBLIC EMPLOYEE BOND DURING THE ABSENCE OF THE TOWNSHIP SECRETARY.

Motion \_\_\_\_\_ Second \_\_\_\_\_  
Vote: Kiehl \_\_\_\_\_ Marcischak \_\_\_\_\_ Alterio \_\_\_\_\_  
Carried \_\_\_\_\_

#### **OTHER SECRETARIAL APPOINTMENTS**

MOTION TO MAKE THE FOLLOWING SECRETARIAL APPOINTMENTS:

TOWNSHIP BOARD OF SUPERVISORS – BEVERLY SMALL

ZONING HEARING BOARD – JOANNE BUCKEL

PLANNING COMMISSION – JOANNE BUCKEL

Motion \_\_\_\_\_ Second \_\_\_\_\_  
Vote: Kiehl \_\_\_\_\_ Marcischak \_\_\_\_\_ Alterio \_\_\_\_\_  
Carried \_\_\_\_\_

#### **PROFESSIONAL SERVICES**

MOTION TO APPOINT TOWNSHIP LEGAL COUNSEL LIEKAR AND LIEKAR.

Motion \_\_\_\_\_ Second \_\_\_\_\_  
Vote: Kiehl \_\_\_\_\_ Marcischak \_\_\_\_\_ Alterio \_\_\_\_\_  
Carried \_\_\_\_\_

MOTION TO TABLE THE APPOINTMENT OF A TOWNSHIP ENGINEER:

Motion \_\_\_\_\_ Second \_\_\_\_\_  
Vote: Kiehl \_\_\_\_\_ Marcischak \_\_\_\_\_ Alterio \_\_\_\_\_  
Carried \_\_\_\_\_

MOTION TO APPOINT THOMAS LONICH AS THE ZONING HEARING BOARD  
LEGAL COUNSEL.

Motion \_\_\_\_\_ Second \_\_\_\_\_  
Vote: Kiehl \_\_\_\_\_ Marcischak \_\_\_\_\_ Alterio \_\_\_\_\_  
Carried \_\_\_\_\_

MOTION TO NAME ROBERT SIMONIN AGENCY OF CANONSBURG AS  
INSURANCE BROKER OF RECORD.

Motion \_\_\_\_\_ Second \_\_\_\_\_  
Vote: Kiehl \_\_\_\_\_ Marcischak \_\_\_\_\_ Alterio \_\_\_\_\_  
Carried \_\_\_\_\_

**OTHER APPOINTMENTS**

MOTION TO APPOINT JODI L. NOBLE TO THE POSITION OF TOWNSHIP  
ASSISTANT TREASURER-

Motion \_\_\_\_\_ Second \_\_\_\_\_  
Vote: Kiehl \_\_\_\_\_ Marcischak \_\_\_\_\_ Alterio \_\_\_\_\_  
Carried \_\_\_\_\_

MOTION TO APPOINT JODI L. NOBLE AS ASSISTANT TOWNSHIP  
SECRETARY

Motion \_\_\_\_\_ Second \_\_\_\_\_  
Vote: Kiehl \_\_\_\_\_ Marcischak \_\_\_\_\_ Alterio \_\_\_\_\_  
Carried \_\_\_\_\_

MOTION TO REAPPOINT EMERGENCY MANAGEMENT COORDINATOR –  
ROBERT FETTY.

Motion \_\_\_\_\_ Second \_\_\_\_\_  
Vote: Kiehl \_\_\_\_\_ Marcischak \_\_\_\_\_ Alterio \_\_\_\_\_  
Carried \_\_\_\_\_

MOTION TO APPOINT MISCELLANEOUS FEE COLLECTOR FOR THE  
TOWNSHIP – BEVERLY SMALL.

Motion \_\_\_\_\_ Second \_\_\_\_\_  
Vote: Kiehl \_\_\_\_\_ Marcischak \_\_\_\_\_ Alterio \_\_\_\_\_  
Carried \_\_\_\_\_

MOTION TO APPOINT STREET LIGHT/HYDRANT ASSESSMENT  
COLLECTOR – CAROL WARCHOLAK.

Motion \_\_\_\_\_ Second \_\_\_\_\_  
Vote: Kiehl \_\_\_\_\_ Marcischak \_\_\_\_\_ Alterio \_\_\_\_\_  
Carried \_\_\_\_\_

MOTION TO APPOINT TOWNSHIP CENSUS CLERK – CAROL WARCHOLAK.

Motion \_\_\_\_\_ Second \_\_\_\_\_  
Vote: Kiehl \_\_\_\_\_ Marcischak \_\_\_\_\_ Alterio \_\_\_\_\_  
Carried \_\_\_\_\_

MOTION TO APPOINT FIRE MARSHALL – VINCE ALTIERI.

Motion \_\_\_\_\_ Second \_\_\_\_\_  
Vote: Kiehl \_\_\_\_\_ Marcischak \_\_\_\_\_ Alterio \_\_\_\_\_  
Carried \_\_\_\_\_

MOTION TO APPOINT GARY MARIANNI TO THE CHARTIERS TOWNSHIP PLANNING COMMISSION FOR A PERIOD OF FOUR (4) YEARS, UNTIL THE FIRST MONDAY IN JANUARY, 2021.

Motion \_\_\_\_\_ Second \_\_\_\_\_  
Vote: Kiehl \_\_\_\_\_ Marcischak \_\_\_\_\_ Alterio \_\_\_\_\_  
Carried \_\_\_\_\_

MOTION TO APPOINT JOYCE MARIANNI TO THE CHARTIERS TOWNSHIP ZONING HEARING BOARD FOR A PERIOD OF FIVE (5) YEARS, UNTIL THE FIRST MONDAY IN JANUARY, 2022.

Motion \_\_\_\_\_ Second \_\_\_\_\_  
Vote: Kiehl \_\_\_\_\_ Marcischak \_\_\_\_\_ Alterio \_\_\_\_\_  
Carried \_\_\_\_\_

MOTION TO APPOINT SANDRA ALLEN AS AN ALTERNATE TO THE CHARTIERS TOWNSHIP ZONING HEARING BOARD FOR A PERIOD OF THREE (3) YEARS, UNTIL THE FIRST MONDAY IN JANUARY, 2020.

Motion \_\_\_\_\_ Second \_\_\_\_\_  
Vote: Kiehl \_\_\_\_\_ Marcischak \_\_\_\_\_ Alterio \_\_\_\_\_  
Carried \_\_\_\_\_

MOTION TO APPOINT ABBY DAINS AS AN ALTERNATE TO THE CHARTIERS TOWNSHIP ZONING HEARING BOARD FOR A PERIOD OF THREE (3) YEARS, UNTIL THE FIRST MONDAY IN JANUARY, 2020.

Motion \_\_\_\_\_ Second \_\_\_\_\_  
Vote: Kiehl \_\_\_\_\_ Marcischak \_\_\_\_\_ Alterio \_\_\_\_\_  
Carried \_\_\_\_\_

MOTION TO APPOINT HELEINA TEAHAN TO THE PARKS AND RECREATION BOARD, RECREATION COMMITTEE, FOR A PERIOD OF FIVE (5) YEARS, UNTIL THE FIRST MONDAY IN JANUARY, 2022.

Motion \_\_\_\_\_ Second \_\_\_\_\_  
Vote: Kiehl \_\_\_\_\_ Marcischak \_\_\_\_\_ Alterio \_\_\_\_\_  
Carried \_\_\_\_\_

MOTION TO APPOINT \_\_\_\_\_ TO THE PARKS  
COMMITTEE FOR A TERM OF THREE (3) YEARS, UNTIL THE FIRST  
MONDAY IN JANUARY, 2020.

Motion \_\_\_\_\_ Second \_\_\_\_\_  
Vote: Kiehl \_\_\_\_\_ Marcischak \_\_\_\_\_ Alterio \_\_\_\_\_  
Carried \_\_\_\_\_

MOTION TO APPOINT \_\_\_\_\_ TO THE FRIENDS OF  
THE PARKS BOARD FOR A TERM OF THREE (3) YEARS, UNTIL THE FIRST  
MONDAY IN JANUARY, 2020.

Motion \_\_\_\_\_ Second \_\_\_\_\_  
Vote: Kiehl \_\_\_\_\_ Marcischak \_\_\_\_\_ Alterio \_\_\_\_\_  
Carried \_\_\_\_\_

MOTION TO APPOINT \_\_\_\_\_ TO THE FRIENDS OF THE  
PARKS BOARD FOR A TERM OF TWO (2) YEARS TO FILL THE UNEXPIRED  
TERM OF JILL KEEFER, UNTIL THE FIRST MONDAY IN JANUARY, 2019.

Motion \_\_\_\_\_ Second \_\_\_\_\_  
Vote: Kiehl \_\_\_\_\_ Marcischak \_\_\_\_\_ Alterio \_\_\_\_\_  
Carried \_\_\_\_\_

MOTION TO APPOINT \_\_\_\_\_ TO THE FRIENDS OF THE  
PARKS BOARD FOR A TERM OF TWO (2) YEARS TO FILL THE UNEXPIRED  
TERM OF CAROL WARCHOLAK, UNTIL THE FIRST MONDAY IN JANUARY,  
2019.

Motion \_\_\_\_\_ Second \_\_\_\_\_  
Vote: Kiehl \_\_\_\_\_ Marcischak \_\_\_\_\_ Alterio \_\_\_\_\_  
Carried \_\_\_\_\_

MOTION TO APPOINT MARYLOU PATSCH TO THE VACANCY BOARD

Motion \_\_\_\_\_ Second \_\_\_\_\_  
Vote: Kiehl \_\_\_\_\_ Marcischak \_\_\_\_\_ Alterio \_\_\_\_\_  
Carried \_\_\_\_\_

### **BANK ACCOUNTS**

MOTION TO TABLE THE DESIGNATION OF THE TOWNSHIP DEPOSITORY.

Motion \_\_\_\_\_ Second \_\_\_\_\_  
Vote: Kiehl \_\_\_\_\_ Marcischak \_\_\_\_\_ Alterio \_\_\_\_\_  
Carried \_\_\_\_\_

**PUBLIC WORKS DEPARTMENT**

MOTION TO APPOINT PART-TIME PUBLIC WORKS SUPERINTENDENT (S):  
A. WILLIAM KIEHL, JOHN MARCISCHAK AND GLENN ALTERIO.

Motion \_\_\_\_\_ Second \_\_\_\_\_  
Vote: Kiehl \_\_\_\_\_ Marcischak \_\_\_\_\_ Alterio \_\_\_\_\_  
Carried \_\_\_\_\_

**SUPERVISORS MEETINGS**

MOTION TO ESTABLISH SUPERVISORS REGULAR MONTHLY MEETINGS –  
WORKSHOP SECOND TUESDAY AT 4:00P.M. AND REGULAR BUSINESS  
MEETING FOURTH TUESDAY OF THE MONTH AT 4:00P.M WITH THE  
EXCEPTION OF THE JANUARY WORKSHOP AS WAS PREVIOUSLY  
ADVERTISED.

Motion \_\_\_\_\_ Second \_\_\_\_\_  
Vote: Kiehl \_\_\_\_\_ Marcischak \_\_\_\_\_ Alterio \_\_\_\_\_  
Carried \_\_\_\_\_

MOTION TO ESTABLISH PAYMENT PROCEDURE FOR TOWNSHIP  
INVOICES. INVOICES AS FOLLOWS: WAIVE READING; PAYABLE AT ANY  
REGULAR OR SPECIAL MEETING, POST ON BULLETIN BOARD BY  
TREASURER PRIOR TO MEETING.

Motion \_\_\_\_\_ Second \_\_\_\_\_  
Vote: Kiehl \_\_\_\_\_ Marcischak \_\_\_\_\_ Alterio \_\_\_\_\_  
Carried \_\_\_\_\_

**REPORTS**

MOTION TO HAVE THE FOLLOWING COMPLETE REGULAR REPORTS OF  
THEIR ACTIVITIES; POLICE OFFICERS, PUBLIC WORKS DEPARTMENT  
EMPLOYEES, COMMUNITY DEVELOPMENT COORDINATOR AND BUILDING  
AND MAINTENANCE WORKER.

Motion \_\_\_\_\_ Second \_\_\_\_\_  
Vote: Kiehl \_\_\_\_\_ Marcischak \_\_\_\_\_ Alterio \_\_\_\_\_  
Carried \_\_\_\_\_

**STATE CONVENTION**

MOTION TO APPOINT JODI L. NOBLE AS PSATS CONVENTION VOTING  
DELEGATE.

Motion \_\_\_\_\_ Second \_\_\_\_\_  
Vote: Kiehl \_\_\_\_\_ Marcischak \_\_\_\_\_ Alterio \_\_\_\_\_  
Carried \_\_\_\_\_

**FEES**

MOTION TO ESTABLISH VARIOUS FEES, COSTS, CHARGES AND EXPENSES PURSUANT TO THE ORDINANCES OF THE TOWNSHIP OF CHARTIERS AND ADOPT RESOLUTION R-2-2017 ACCORDINGLY.

Motion \_\_\_\_\_ Second \_\_\_\_\_  
Vote: Kiehl \_\_\_\_\_ Marcischak \_\_\_\_\_ Alterio \_\_\_\_\_  
Carried \_\_\_\_\_

This concludes the January 3, 2017 Reorganization Meeting, the Board will now begin the Regular Monthly Workshop Meeting for January.