

**CHARTIERS TOWNSHIP BOARD OF SUPERVISORS
REORGANIZATION MEETING
MONDAY, JANUARY 4, 2016
4:00P.M.**

AGENDA

CALL TO ORDER:

Stand for Pledge of Allegiance

SWEARING IN OF NEWLY ELECTED BOARD MEMBER

ELECTION OF OFFICERS FOR 2016:

CHAIRMAN A. WILLIAM KIEHL

Motion _____ Second _____

Vote: Kiehl _____ Marcischak _____ Alterio _____

Carried _____

VICE CHAIRMAN GLENN ALTERIO

Motion _____ Second _____

Vote: Kiehl _____ Marcischak _____ Alterio _____

Carried _____

SECRETARY JOHN M. MARCISCHAK

Motion _____ Second _____

Vote: Kiehl _____ Marcischak _____ Alterio _____

Carried _____

APPOINTMENT OF SALARIED POSITIONS

MOTION TO APPOINT JODI L. NOBLE TO THE POSITION OF TOWNSHIP
MANAGER.

Motion _____ Second _____

Vote: Kiehl _____ Marcischak _____ Alterio _____

Carried _____

MOTION TO APPOINT ANITA MARCISCHAK TO THE POSITION OF
TOWNSHIP TREASURER.

Motion _____ Second _____

Vote: Kiehl _____ Marcischak _____ Alterio _____

Carried _____

MOTION TO APPOINT SAMUEL R. STOCKTON, TO POSITION OF
COMMUNITY DEVELOPMENT COORDINATOR

Motion _____ Second _____

Vote: Kiehl _____ Marcischak _____ Alterio _____

Carried _____

MOTION TO APPOINT EDWARD JEFFRIES TO POSITION OF PUBLIC WORKS DIRECTOR.

Motion _____ Second _____
Vote: Kiehl _____ Marcischak _____ Alterio _____
Carried _____

MOTION TO APPOINT JAMES M. HORVATH TO THE POSITION OF CHIEF OF THE CHARTIERS TOWNSHIP POLICE DEPARTMENT.

Motion _____ Second _____
Vote: Kiehl _____ Marcischak _____ Alterio _____
Carried _____

MOTION TO APPOINT ROBERT BROZOVICH TO POSITION OF PARKS AND RECREATION DIRECTOR.

Motion _____ Second _____
Vote: Kiehl _____ Marcischak _____ Alterio _____
Carried _____

MOTION TO ESTABLISH CERTAIN OFFICES AND CLASSIFICATIONS OF EMPLOYMENT, THE SALARIES OR COMPENSATION AND CERTAIN BENEFITS FOR THE SAME AND ADOPT RESOLUTION R-1-2016 ACCORDINGLY.

Motion _____ Second _____
Vote: Kiehl _____ Marcischak _____ Alterio _____
Carried _____

MOTION TO ENTER INTO AN EMPLOYMENT AGREEMENT WITH THE TOWNSHIP MANAGER FOR A PERIOD OF ONE (1) YEAR, UNTIL THE FIRST MONDAY IN JANUARY 2017.

Motion _____ Second _____
Vote: Kiehl _____ Marcischak _____ Alterio _____
Carried _____

MOTION TO ENTER INTO AN EMPLOYMENT AGREEMENT WITH THE COMMUNITY DEVELOPMENT COORDINATOR FOR A PERIOD OF ONE (1) YEAR, UNTIL THE FIRST MONDAY IN JANUARY 2017.

Motion _____ Second _____
Vote: Kiehl _____ Marcischak _____ Alterio _____
Carried _____

ESTABLISH BONDS FOR POSITIONS REQUIRING BONDING

MOTION TO ESTABLISH BOND FOR TREASURER - \$1,000,000

Motion _____ Second _____
Vote: Kiehl _____ Marcischak _____ Alterio _____
Carried _____

MOTION TO ESTABLISH BOND FOR TOWNSHIP MANAGER/ASSISTANT
TREASURER AT \$250,000.

Motion _____ Second _____
Vote: Kiehl _____ Marcischak _____ Alterio _____
Carried _____

MOTION TO SET BOND FOR THE LOCAL SERVICE TAX
COLLECTOR/SEWER CLERK AT \$200,000.

Motion _____ Second _____
Vote: Kiehl _____ Marcischak _____ Alterio _____
Carried _____

MOTION TO SET ELECTED TAX COLLECTOR BOND AT \$200,000. THE
AMOUNT OF BOND IS SET AT 30% OF THE TOTAL ESTIMATED
COLLECTIONS.

Motion _____ Second _____
Vote: Kiehl _____ Marcischak _____ Alterio _____
Carried _____

MOTION TO HAVE ASSISTANT MUNICIPAL SECRETARY COVERED BY
PUBLIC EMPLOYEE BOND DURING THE ABSENCE OF THE TOWNSHIP
SECRETARY.

Motion _____ Second _____
Vote: Kiehl _____ Marcischak _____ Alterio _____
Carried _____

OTHER SECRETARIAL APPOINTMENTS

MOTION TO MAKE THE FOLLOWING SECRETARIAL APPOINTMENTS:

TOWNSHIP BOARD OF SUPERVISORS – ADMINISTRATIVE
ASSISTANT TO THE MANAGER

ZONING HEARING BOARD – JOANNE BUCKEL

PLANNING COMMISSION – JOANNE BUCKEL

Motion _____ Second _____
Vote: Kiehl _____ Marcischak _____ Alterio _____
Carried _____

PROFESSIONAL SERVICES

MOTION TO APPOINT TOWNSHIP LEGAL COUNSEL – LIEKAR AND LIEKAR.

Motion _____ Second _____
Vote: Kiehl _____ Marcischak _____ Alterio _____
Carried _____

MOTION TO APPOINT ENGINEER FOR TOWNSHIP: NICHOLS AND SLAGLE ENGINEERING.

Motion _____ Second _____
Vote: Kiehl _____ Marcischak _____ Alterio _____
Carried _____

MOTION TO APPOINT THOMAS LONICH AS THE ZONING HEARING BOARD LEGAL COUNSEL.

Motion _____ Second _____
Vote: Kiehl _____ Marcischak _____ Alterio _____
Carried _____

MOTION TO NAME ROBERT SIMONIN AGENCY OF CANONSBURG AS INSURANCE BROKER OF RECORD.

Motion _____ Second _____
Vote: Kiehl _____ Marcischak _____ Alterio _____
Carried _____

OTHER APPOINTMENTS

MOTION TO APPOINT JODI L. NOBLE TO THE POSITION OF TOWNSHIP ASSISTANT TREASURER-

Motion _____ Second _____
Vote: Kiehl _____ Marcischak _____ Alterio _____
Carried _____

MOTION TO APPOINT JODI L. NOBLE AS ASSISTANT TOWNSHIP SECRETARY

Motion _____ Second _____
Vote: Kiehl _____ Marcischak _____ Alterio _____
Carried _____

MOTION TO REAPPOINT EMERGENCY MANAGEMENT COORDINATOR – ROBERT FETTY.

Motion _____ Second _____
Vote: Kiehl _____ Marcischak _____ Alterio _____
Carried _____

MOTION TO APPOINT MISCELLANEOUS FEE COLLECTOR FOR THE TOWNSHIP – ADMINISTRATIVE ASSISTANT TO THE TOWNSHIP MANAGER.

Motion _____ Second _____
Vote: Kiehl _____ Marcischak _____ Alterio _____
Carried _____

MOTION TO APPOINT STREET LIGHT/HYDRANT ASSESSMENT COLLECTOR – CAROL WARCHOLAK.

Motion _____ Second _____
Vote: Kiehl _____ Marcischak _____ Alterio _____
Carried _____

MOTION TO APPOINT TOWNSHIP CENSUS CLERK – CAROL WARCHOLAK.

Motion _____ Second _____
Vote: Kiehl _____ Marcischak _____ Alterio _____
Carried _____

MOTION TO REAPPOINT FIRE MARSHALL – VINCE ALTIERI.

Motion _____ Second _____
Vote: Kiehl _____ Marcischak _____ Alterio _____
Carried _____

MOTION TO APPOINT LEE NICKOVICH TO THE CHARTIERS TOWNSHIP PLANNING COMMISSION FOR A PERIOD OF FOUR (4) YEARS, UNTIL THE FIRST MONDAY IN JANUARY, 2020.

Motion _____ Second _____
Vote: Kiehl _____ Marcischak _____ Alterio _____
Carried _____

MOTION TO APPOINT JOHN LIEBERMAN TO THE CHARTIERS TOWNSHIP ZONING HEARING BOARD FOR A PERIOD OF FOUR (4) YEARS, UNTIL THE FIRST MONDAY IN JANUARY, 2020.

Motion _____ Second _____
Vote: Kiehl _____ Marcischak _____ Alterio _____
Carried _____

MOTION TO APPOINT JILL KEEFER TO THE CHARTIERS TOWNSHIP ZONING HEARING BOARD FOR A PERIOD OF FIVE (5) YEARS, UNTIL THE FIRST MONDAY IN JANUARY, 2021.

Motion _____ Second _____
Vote: Kiehl _____ Marcischak _____ Alterio _____
Carried _____

MOTION TO APPOINT CINDY ALEXANDER TO THE CHARTIERS TOWNSHIP ZONING HEARING BOARD FOR A PERIOD OF THREE (3) YEARS, UNTIL THE FIRST MONDAY IN JANUARY, 2019.

Motion _____ Second _____
Vote: Kiehl _____ Marcischak _____ Alterio _____
Carried _____

MOTION TO APPOINT LISA RENKO TO THE PARKS AND RECREATION BOARD, RECREATION COMMITTEE, FOR A PERIOD OF FIVE (5) YEARS, UNTIL THE FIRST MONDAY IN JANUARY, 2021.

Motion _____ Second _____
Vote: Kiehl _____ Marcischak _____ Alterio _____
Carried _____

MOTION TO APPOINT MICHAEL KOLOVICH TO THE PARKS AND RECREATION BOARD, RECREATION COMMITTEE TO SERVE AS THE CHARTIERS-HOUSTON SCHOOL DISTRICT REPRESENTATIVE, FOR A PERIOD OF FIVE (5) YEARS, UNTIL THE FIRST MONDAY IN JANUARY, 2021 AS RECOMMENDED BY THE CHARTIERS-HOUSTON SCHOOL DISTRICT BOARD OF DIRECTORS.

Motion _____ Second _____
Vote: Kiehl _____ Marcischak _____ Aleterio _____
Carried _____

MOTION TO APPOINT JAMES JOHNSTON TO THE PARKS COMMITTEE FOR A TERM OF THREE (3) YEARS, UNTIL THE FIRST MONDAY IN JANUARY, 2019.

Motion _____ Second _____
Vote: Kiehl _____ Marcischak _____ Alterio _____
Carried _____

MOTION TO APPOINT MICHAEL KOLOVICH TO THE PARKS COMMITTEE TO SERVE AS THE CHARTIERS-HOUSTON SCHOOL DISTRICT REPRESENTATIVE, FOR A TERM OF THREE (3) YEARS, UNTIL THE FIRST MONDAY IN JANUARY, 2019 AS RECOMMENDED BY THE CHARTIERS-HOUSTON SCHOOL DISTRICT BOARD OF DIRECTORS.

Motion _____ Second _____
Vote: Kiehl _____ Marcischak _____ Alterio _____
Carried _____

MOTION TO APPOINT CAROL WARCHOLAK TO THE FRIENDS OF THE PARKS BOARD FOR A TERM OF THREE (3) YEARS, UNTIL THE FIRST MONDAY IN JANUARY, 2019.

Motion _____ Second _____
Vote: Kiehl _____ Marcischak _____ Alterio _____
Carried _____

MOTION TO APPOINT JILL KEEFER TO THE FRIENDS OF THE PARKS BOARD FOR A TERM OF THREE (3) YEARS, UNTIL THE FIRST MONDAY IN JANUARY, 2019.

Motion _____ Second _____
Vote: Kiehl _____ Marcischak _____ Alterio _____
Carried _____

MOTION TO APPOINT LINDA JARDINI TO THE FRIENDS OF THE PARKS BOARD FOR A TERM OF TWO (2) YEARS, UNTIL THE FIRST MONDAY IN JANUARY, 2018 TO FILL THE UNEXPIRED TERM OF JOHN LESJAK.

Motion _____ Second _____
Vote: Kiehl _____ Marcischak _____ Alterio _____
Carried _____

MOTION TO APPOINT BILL BRYKER TO THE FRIENDS OF THE PARKS BOARD FOR A TERM OF TWO (2) YEARS, UNTIL THE FIRST MONDAY IN JANUARY, 2018 TO FILL THE UNEXPIRED TERM OF JIM JEFFRIES.

Motion _____ Second _____
Vote: Kiehl _____ Marcischak _____ Alterio _____
Carried _____

MOTION TO APPOINT _____ TO THE FRIENDS OF THE PARKS BOARD FOR A TERM OF ONE (1) YEAR, UNTIL THE FIRST MONDAY IN JANUARY, 2017 TO FILL THE UNEXPIRED TERM OF BETSY HEINZ.

Motion _____ Second _____
Vote: Kiehl _____ Marcischak _____ Alterio _____
Carried _____

MOTION TO APPOINT RICHARD W. METZLER TO SERVE AS TOWNSHIP AUDITOR UNTIL THE NEXT MUNICIPAL ELECTION, UNTIL THE FIRST MONDAY IN JANUARY 2018 IN ORDER TO FILL UNSEATED 6 YEAR TERM DUE TO EXPIRE, THE FIRST MONDAY IN JANUARY 2022.

Motion _____ Second _____
Vote: Kiehl _____ Marcischak _____ Metzler _____
Motion Carried _____

MOTION TO APPOINT JEFFREY SIMPSON TO SERVE AS TOWNSHIP AUDITOR UNTIL NEXT MUNICIPAL ELECTION, UNTIL THE FIRST MONDAY IN JANUARY 2018, IN ORDER TO FILL THE UNSEATED 2013 TERM, DUE TO EXPIRE THE FIRST MONDAY IN JANUARY 2020.

Motion _____ Second _____
Vote: Kiehl _____ Marcischak _____ Metzler _____
Motion Carried _____

MOTION TO APPOINT ABBY DAINS TO SERVE AS TOWNSHIP AUDITOR UNTIL NEXT MUNICIPAL ELECTION, UNTIL THE FIRST MONDAY IN JANUARY 2018, IN ORDER TO FILL THE UNEXPIRED TERM OF COREY MULLEN DUE TO EXPIRE THE FIRST MONDAY IN JANUARY 2018.

Motion _____ Second _____
Vote: Kiehl _____ Marcischak _____ Metzler _____
Motion Carried _____

MOTION TO APPOINT MARYLOU PATSCH TO THE VACANCY BOARD

Motion _____ Second _____
Vote: Kiehl _____ Marcischak _____ Alterio _____
Carried _____

SWEARING IN OF APPOINTED AUDITORS

BANK ACCOUNTS

ACKNOWLEDGE THE TOWNSHIP ACCOUNTS ARE HELD AT NORTHWEST BANK, CANONSBURG OFFICE.

Motion _____ Second _____
Vote: Kiehl _____ Marcischak _____ Alterio _____
Carried _____

PUBLIC WORKS DEPARTMENT

MOTION TO APPOINT PART-TIME PUBLIC WORKS SUPERINTENDENT (S):
A. WILLIAM KIEHL, JOHN MARCISCHAK AND GLENN ALTERIO.

Motion _____ Second _____
Vote: Kiehl _____ Marcischak _____ Alterio _____
Carried _____

SUPERVISORS MEETINGS

MOTION TO ESTABLISH SUPERVISORS REGULAR MONTHLY MEETINGS – WORKSHOP SECOND TUESDAY AT 4:00P.M. AND REGULAR BUSINESS MEETING FOURTH TUESDAY OF THE MONTH AT 4:00P.M.

Motion _____ Second _____
Vote: Kiehl _____ Marcischak _____ Alterio _____
Carried _____

MOTION TO ESTABLISH PAYMENT PROCEDURE FOR TOWNSHIP INVOICES. INVOICES AS FOLLOWS: WAIVE READING; PAYABLE AT ANY REGULAR OR SPECIAL MEETING, POST ON BULLETIN BOARD BY TREASURER PRIOR TO MEETING.

Motion _____ Second _____
Vote: Kiehl _____ Marcischak _____ Alterio _____
Carried _____

REPORTS

MOTION TO HAVE THE FOLLOWING COMPLETE REGULAR REPORTS OF THEIR ACTIVITIES; POLICE OFFICERS, PUBLIC WORKS DEPARTMENT EMPLOYEES, COMMUNITY DEVELOPMENT COORDINATOR AND BUILDING AND MAINTENANCE WORKER.

Motion _____ Second _____
Vote: Kiehl _____ Marcischak _____ Alterio _____
Carried _____

STATE CONVENTION

MOTION TO APPOINT BILL KIEHL AS PSATS CONVENTION VOTING DELEGATE.

Motion _____ Second _____
Vote: Kiehl _____ Marcischak _____ Alterio _____
Carried _____

FEES

MOTION TO ESTABLISH VARIOUS FEES, COSTS, CHARGES AND EXPENSES PURSUANT TO THE ORDINANCES OF THE TOWNSHIP OF CHARTIERS AND ADOPT RESOLUTION R-2-2016 ACCORDINGLY.

Motion _____ Second _____
Vote: Kiehl _____ Marcischak _____ Alterio _____
Carried _____

This concludes the January 4, 2016 Reorganization Meeting, the Board will now begin the Regular Monthly Workshop Meeting for January.