

**CHARTIERS TOWNSHIP BOARD OF SUPERVISORS  
REORGANIZATION MEETING  
TUESDAY, JANUARY 6, 2014 7:00P.M.**

**AGENDA**

**CALL TO ORDER:**

Stand for Pledge of Allegiance

**SWEARING IN OF NEWLY RE-ELECTED BOARD MEMBER AND TAX COLLECTOR**

John Marcischak

Carol Warcholak

**ELECTION OF OFFICERS FOR 2014:**

CHAIRMAN \_\_\_\_\_.

Motion \_\_\_\_\_ Second \_\_\_\_\_

Vote: Kiehl \_\_\_\_\_ Marcischak \_\_\_\_\_ Metzler \_\_\_\_\_

Carried \_\_\_\_\_

VICE CHAIRMAN \_\_\_\_\_

Motion \_\_\_\_\_ Second \_\_\_\_\_

Vote: Kiehl \_\_\_\_\_ Marcischak \_\_\_\_\_ Metzler \_\_\_\_\_

Carried \_\_\_\_\_

SECRETARY \_\_\_\_\_

Motion \_\_\_\_\_ Second \_\_\_\_\_

Vote: Kiehl \_\_\_\_\_ Marcischak \_\_\_\_\_ Metzler \_\_\_\_\_

Carried \_\_\_\_\_

**APPOINTMENT OF SALARIED POSITIONS**

MOTION TO APPOINT JODI L. NOBLE TO THE POSITION OF TOWNSHIP MANAGER.

Motion \_\_\_\_\_ Second \_\_\_\_\_

Vote: Kiehl \_\_\_\_\_ Marcischak \_\_\_\_\_ Metzler \_\_\_\_\_

Carried \_\_\_\_\_

MOTION TO APPOINT ANITA MARCISCHAK TO THE POSITION OF TOWNSHIP TREASURER.

Motion \_\_\_\_\_ Second \_\_\_\_\_

Vote: Kiehl \_\_\_\_\_ Marcischak \_\_\_\_\_ Metzler \_\_\_\_\_

Carried \_\_\_\_\_

Chartiers Township  
Reorganization Meeting  
January 6, 2014

**MOTION TO APPOINT SAMUEL R. STOCKTON, TO POSITION OF  
COMMUNITY DEVELOPMENT COORDINATOR**

Motion \_\_\_\_\_ Second \_\_\_\_\_  
Vote: Kiehl \_\_\_\_\_ Marcischak \_\_\_\_\_ Metzler \_\_\_\_\_  
Carried \_\_\_\_\_

**MOTION TO APPOINT EDWARD JEFFRIES TO POSITION OF PUBLIC  
WORKS DIRECTOR.**

Motion \_\_\_\_\_ Second \_\_\_\_\_  
Vote: Kiehl \_\_\_\_\_ Marcischak \_\_\_\_\_ Metzler \_\_\_\_\_  
Carried \_\_\_\_\_

**MOTION TO APPOINT JAMES M. HORVATH TO THE POSITION OF CHIEF  
OF THE CHARTIERS TOWNSHIP POLICE DEPARTMENT.**

Motion \_\_\_\_\_ Second \_\_\_\_\_  
Vote: Kiehl \_\_\_\_\_ Marcischak \_\_\_\_\_ Metzler \_\_\_\_\_  
Carried \_\_\_\_\_

**MOTION TO ESTABLISH CERTAIN OFFICES AND CLASSIFICATIONS OF  
EMPLOYMENT, THE SALARIES OR COMPENSATION AND CERTAIN  
BENEFITS FOR THE SAME AND ADOPT RESOLUTION R-1-2014  
ACCORDINGLY.**

Motion \_\_\_\_\_ Second \_\_\_\_\_  
Vote: Kiehl \_\_\_\_\_ Marcischak \_\_\_\_\_ Metzler \_\_\_\_\_  
Carried \_\_\_\_\_

**MOTION TO ENTER INTO AN EMPLOYMENT AGREEMENT WITH THE  
TOWNSHIP MANAGER FOR A PERIOD OF ONE (1) YEAR, UNTIL THE FIRST  
MONDAY IN JANUARY 2015.**

Motion \_\_\_\_\_ Second \_\_\_\_\_  
Vote: Kiehl \_\_\_\_\_ Marcischak \_\_\_\_\_ Metzler \_\_\_\_\_  
Carried \_\_\_\_\_

**MOTION TO ENTER INTO AN EMPLOYMENT AGREEMENT WITH THE  
COMMUNITY DEVELOPMENT COORDINATOR FOR A PERIOD OF ONE (1)  
YEAR, UNTIL THE FIRST MONDAY IN JANUARY 2015.**

Motion \_\_\_\_\_ Second \_\_\_\_\_  
Vote: Kiehl \_\_\_\_\_ Marcischak \_\_\_\_\_ Metzler \_\_\_\_\_  
Carried \_\_\_\_\_

**ESTABLISH BONDS FOR POSITIONS REQUIRING BONDING**

**MOTION TO ESTABLISH BOND FOR TREASURER - \$1,000,000**

Motion \_\_\_\_\_ Second \_\_\_\_\_  
Vote: Kiehl \_\_\_\_\_ Marcischak \_\_\_\_\_ Metzler \_\_\_\_\_  
Carried \_\_\_\_\_

**MOTION TO ESTABLISH BOND FOR TOWNSHIP MANAGER/ASSISTANT  
TREASURER AT \$250,000.**

Motion \_\_\_\_\_ Second \_\_\_\_\_  
Vote: Kiehl \_\_\_\_\_ Marcischak \_\_\_\_\_ Metzler \_\_\_\_\_  
Carried \_\_\_\_\_

**MOTION TO SET BOND FOR THE LOCAL SERVICE TAX  
COLLECTOR/SEWER CLERK AT \$200,000.**

Motion \_\_\_\_\_ Second \_\_\_\_\_  
Vote: Kiehl \_\_\_\_\_ Marcischak \_\_\_\_\_ Metzler \_\_\_\_\_  
Carried \_\_\_\_\_

**MOTION TO SET ELECTED TAX COLLECTOR BOND AT \$200,000. THE  
AMOUNT OF BOND IS SET AT 30% OF THE TOTAL ESTIMATED  
COLLECTIONS.**

Motion \_\_\_\_\_ Second \_\_\_\_\_  
Vote: Kiehl \_\_\_\_\_ Marcischak \_\_\_\_\_ Metzler \_\_\_\_\_  
Carried \_\_\_\_\_

**MOTION TO HAVE ASSISTANT SECRETARY COVERED BY PUBLIC  
EMPLOYEE BOND DURING THE ABSENCE OF THE TOWNSHIP  
SECRETARY.**

Motion \_\_\_\_\_ Second \_\_\_\_\_  
Vote: Kiehl \_\_\_\_\_ Marcischak \_\_\_\_\_ Metzler \_\_\_\_\_  
Carried \_\_\_\_\_

**OTHER SECRETARIAL APPOINTMENTS**

**MOTION TO MAKE THE FOLLOWING SECRETARIAL APPOINTMENTS:**

TOWNSHIP BOARD OF SUPERVISORS – WENDY WILLIAMS

ZONING HEARING BOARD – JOANNE BUCKEL

PLANNING COMMISSION – JOANNE BUCKEL

Motion \_\_\_\_\_ Second \_\_\_\_\_  
Vote: Kiehl \_\_\_\_\_ Marcischak \_\_\_\_\_ Metzler \_\_\_\_\_  
Carried \_\_\_\_\_

**PROFESSIONAL SERVICES**

**MOTION TO APPOINT TOWNSHIP LEGAL COUNSEL – LIEKAR AND LIEKAR.**

Motion \_\_\_\_\_ Second \_\_\_\_\_  
Vote: Kiehl \_\_\_\_\_ Marcischak \_\_\_\_\_ Metzler \_\_\_\_\_  
Carried \_\_\_\_\_

MOTION TO APPOINT ENGINEER FOR TOWNSHIP: NICHOLS AND SLAGLE  
ENGINEERING.

Motion \_\_\_\_\_ Second \_\_\_\_\_  
Vote: Kiehl \_\_\_\_\_ Marcischak \_\_\_\_\_ Metzler \_\_\_\_\_  
Carried \_\_\_\_\_

MOTION TO APPOINT THOMAS LONICH AS THE ZONING HEARING BOARD  
LEGAL COUNSEL.

Motion \_\_\_\_\_ Second \_\_\_\_\_  
Vote: Kiehl \_\_\_\_\_ Marcischak \_\_\_\_\_ Metzler \_\_\_\_\_  
Carried \_\_\_\_\_

MOTION TO NAME ROBERT SIMONIN AGENCY OF CANONSBURG AS  
INSURANCE BROKER OF RECORD.

Motion \_\_\_\_\_ Second \_\_\_\_\_  
Vote: Kiehl \_\_\_\_\_ Marcischak \_\_\_\_\_ Metzler \_\_\_\_\_  
Carried \_\_\_\_\_

**OTHER APPOINTMENTS**

MOTION TO APPOINT JODI L. NOBLE TO THE POSITION OF TOWNSHIP  
ASSISTANT TREASURER-

Motion \_\_\_\_\_ Second \_\_\_\_\_  
Vote: Kiehl \_\_\_\_\_ Marcischak \_\_\_\_\_ Metzler \_\_\_\_\_  
Carried \_\_\_\_\_

MOTION TO APPOINT JODI L. NOBLE AS ASSISTANT TOWNSHIP  
SECRETARY

Motion \_\_\_\_\_ Second \_\_\_\_\_  
Vote: Kiehl \_\_\_\_\_ Marcischak \_\_\_\_\_ Metzler \_\_\_\_\_  
Carried \_\_\_\_\_

MOTION TO REAPPOINT EMERGENCY MANAGEMENT COORDINATOR –  
ROBERT FETTY.

Motion \_\_\_\_\_ Second \_\_\_\_\_  
Vote: Kiehl \_\_\_\_\_ Marcischak \_\_\_\_\_ Metzler \_\_\_\_\_  
Carried \_\_\_\_\_

MOTION TO APPOINT MISCELLANEOUS FEE COLLECTOR FOR THE  
TOWNSHIP – WENDY WILLIAMS.

Motion \_\_\_\_\_ Second \_\_\_\_\_  
Vote: Kiehl \_\_\_\_\_ Marcischak \_\_\_\_\_ Metzler \_\_\_\_\_  
Carried \_\_\_\_\_

MOTION TO APPOINT STREET LIGHT/HYDRANT ASSESSMENT  
COLLECTOR – CAROL WARCHOLAK.

Motion \_\_\_\_\_ Second \_\_\_\_\_  
Vote: Kiehl \_\_\_\_\_ Marcischak \_\_\_\_\_ Metzler \_\_\_\_\_  
Carried \_\_\_\_\_

MOTION TO APPOINT TOWNSHIP CENSUS CLERK – CAROL WARCHOLAK.

Motion \_\_\_\_\_ Second \_\_\_\_\_  
Vote: Kiehl \_\_\_\_\_ Marcischak \_\_\_\_\_ Metzler \_\_\_\_\_  
Carried \_\_\_\_\_

MOTION TO REAPPOINT ANIMAL CONTROL OFFICER – KYM SECREET –

Motion \_\_\_\_\_ Second \_\_\_\_\_  
Vote: Kiehl \_\_\_\_\_ Marcischak \_\_\_\_\_ Metzler \_\_\_\_\_  
Carried \_\_\_\_\_

MOTION TO REAPPOINT FIRE MARSHALL – VINCE ALTIERI.

Motion \_\_\_\_\_ Second \_\_\_\_\_  
Vote: Kiehl \_\_\_\_\_ Marcischak \_\_\_\_\_ Metzler \_\_\_\_\_  
Carried \_\_\_\_\_

MOTION TO APPOINT KEITH STRAIGHT TO THE CHARTIERS TOWNSHIP  
PLANNING COMMISSION FOR A PERIOD OF FOUR (4) YEARS, UNTIL THE  
FIRST MONDAY IN JANUARY, 2018.

Motion \_\_\_\_\_ Second \_\_\_\_\_  
Vote: Kiehl \_\_\_\_\_ Marcischak \_\_\_\_\_ Metzler \_\_\_\_\_  
Carried \_\_\_\_\_

MOTION TO APPOINT CHARLOTTE STRIMEL TO THE PARKS AND  
RECREATION BOARD, RECREATION COMMITTEE, FOR A PERIOD OF FIVE  
(5) YEARS, UNTIL THE FIRST MONDAY IN JANUARY, 2019.

Motion \_\_\_\_\_ Second \_\_\_\_\_  
Vote: Kiehl \_\_\_\_\_ Marcischak \_\_\_\_\_ Metzler \_\_\_\_\_  
Carried \_\_\_\_\_

MOTION TO APPOINT BRONWYN KOLOVICH TO THE PARKS AND  
RECREATION BOARD, RECREATION COMMITTEE, FOR A PERIOD OF FIVE  
(5) YEARS, UNTIL THE FIRST MONDAY IN JANUARY, 2019.

Motion \_\_\_\_\_ Second \_\_\_\_\_  
Vote: Kiehl \_\_\_\_\_ Marcischak \_\_\_\_\_ Metzler \_\_\_\_\_  
Carried \_\_\_\_\_

MOTION TO APPOINT DR. JOHN KELLY TO THE PARKS AND RECREATION BOARD FOR A PERIOD OF TWO (2) YEARS, UNTIL THE FIRST MONDAY IN JANUARY, 2016.

Motion \_\_\_\_\_ Second \_\_\_\_\_  
Vote: Kiehl \_\_\_\_\_ Marcischak \_\_\_\_\_ Metzler \_\_\_\_\_  
Carried \_\_\_\_\_

MOTION TO APPOINT \_\_\_\_\_ TO THE PARKS AND RECREATION BOARD, RECREATION COMMITTEE, FOR A PERIOD OF ONE (1) YEAR, UNTIL THE FIRST MONDAY IN JANUARY, 2015.

Motion \_\_\_\_\_ Second \_\_\_\_\_  
Vote: Kiehl \_\_\_\_\_ Marcischak \_\_\_\_\_ Metzler \_\_\_\_\_  
Carried \_\_\_\_\_ METZLER \_\_\_\_\_

MOTION TO APPOINT BETSY HEINZ TO THE FRIENDS OF THE PARKS BOARD FOR A TERM OF THREE (3) YEARS, UNTIL THE FIRST MONDAY IN JANUARY, 2017.

Motion \_\_\_\_\_ Second \_\_\_\_\_  
Vote: Kiehl \_\_\_\_\_ Marcischak \_\_\_\_\_ Metzler \_\_\_\_\_  
Carried \_\_\_\_\_

MOTION TO APPOINT WILLIAM HILL TO THE PARKS COMMITTEE FOR A TERM OF THREE (3) YEARS, UNTIL THE FIRST MONDAY IN JANUARY, 2017.

Motion \_\_\_\_\_ Second \_\_\_\_\_  
Vote: Kiehl \_\_\_\_\_ Marcischak \_\_\_\_\_ Metzler \_\_\_\_\_  
Carried \_\_\_\_\_

MOTION TO APPOINT DR. JOHN KELLY TO THE PARKS COMMITTEE FOR A PERIOD OF TWO (2) YEARS, UNTIL THE FIRST MONDAY IN JANUARY, 2016 TO FILL AN UNEXPIRED TERM.

Motion \_\_\_\_\_ Second \_\_\_\_\_  
Vote: Kiehl \_\_\_\_\_ Marcischak \_\_\_\_\_ Metzler \_\_\_\_\_  
Carried \_\_\_\_\_

MOTION TO APPOINT JAMES DANIELS TO THE POSITION OF AUDITOR TO FILL AN UNEXPIRED TERM UNTIL THE FIRST MONDAY IN JANUARY, 2016

Motion \_\_\_\_\_ Second \_\_\_\_\_  
Vote: Kiehl \_\_\_\_\_ Marcischak \_\_\_\_\_ Metzler \_\_\_\_\_  
Carried \_\_\_\_\_

MOTION TO APPOINT WILLIAM HILL TO THE CHARTIERS-HOUSTON LIBRARY BOARD OF TRUSTEES FOR A FOUR (4) YEAR TERM UNTIL THE FIRST MONDAY IN JANUARY, 2018.

Motion \_\_\_\_\_ Second \_\_\_\_\_  
Vote: Kiehl \_\_\_\_\_ Marcischak \_\_\_\_\_ Metzler \_\_\_\_\_  
Carried \_\_\_\_\_

**MOTION TO APPOINT MARY LOU PATSCH TO THE VACANCY BOARD**

Motion \_\_\_\_\_ Second \_\_\_\_\_  
Vote: Kiehl \_\_\_\_\_ Marcischak \_\_\_\_\_ Metzler \_\_\_\_\_  
Carried \_\_\_\_\_

**BANK ACCOUNTS**

ACKNOWLEDGE THE TOWNSHIP ACCOUNTS ARE HELD AT NORTHWEST BANK, CANONSBURG OFFICE.

**PUBLIC WORKS DEPARTMENT**

**MOTION TO APPOINT PART-TIME PUBLIC WORKS SUPERINTENDENT (S): RICHARD W. METZLER, JR, JOHN MARCISCHAK AND A. WILLIAM KIEHL.**

Motion \_\_\_\_\_ Second \_\_\_\_\_  
Vote: Kiehl \_\_\_\_\_ Marcischak \_\_\_\_\_ Metzler \_\_\_\_\_  
Carried \_\_\_\_\_

**SUPERVISORS MEETINGS**

**MOTION TO ESTABLISH SUPERVISORS REGULAR MONTHLY MEETINGS – WORKSHOP SECOND TUESDAY AT 4:00P.M. AND REGULAR BUSINESS MEETING FOURTH TUESDAY OF THE MONTH AT 7:00P.M.**

Motion \_\_\_\_\_ Second \_\_\_\_\_  
Vote: Kiehl \_\_\_\_\_ Marcischak \_\_\_\_\_ Metzler \_\_\_\_\_  
Carried \_\_\_\_\_

**MOTION TO ESTABLISH PAYMENT PROCEDURE FOR TOWNSHIP INVOICES. INVOICES AS FOLLOWS: WAIVE READING; PAYABLE AT ANY REGULAR OR SPECIAL MEETING, POST ON BULLETIN BOARD BY TREASURER PRIOR TO MEETING.**

Motion \_\_\_\_\_ Second \_\_\_\_\_  
Vote: Kiehl \_\_\_\_\_ Marcischak \_\_\_\_\_ Metzler \_\_\_\_\_  
Carried \_\_\_\_\_

**REPORTS**

**MOTION TO HAVE THE FOLLOWING COMPLETE REGULAR REPORTS OF THEIR ACTIVITIES; POLICE OFFICERS, PUBLIC WORKS DEPARTMENT EMPLOYEES, BUILDING INSPECTOR/CODE OFFICER AND BUILDING AND MAINTENANCE WORKER.**

Motion \_\_\_\_\_ Second \_\_\_\_\_  
Vote: Kiehl \_\_\_\_\_ Marcischak \_\_\_\_\_ Metzler \_\_\_\_\_  
Carried \_\_\_\_\_

**STATE CONVENTION**

MOTION TO APPOINT \_\_\_\_\_ AS PSATS CONVENTION VOTING DELEGATE.

Motion \_\_\_\_\_ Second \_\_\_\_\_  
Vote: Kiehl \_\_\_\_\_ Marcischak \_\_\_\_\_ Metzler \_\_\_\_\_  
Carried \_\_\_\_\_

**FEEES**

MOTION TO ESTABLISH VARIOUS FEES, COSTS, CHARGES AND EXPENSES PURSUANT TO THE ORDINANCES OF THE TOWNSHIP OF CHARTIERS AND ADOPT RESOLUTION R-2-2014 ACCORDINGLY.

Motion \_\_\_\_\_ Second \_\_\_\_\_  
Vote: Kiehl \_\_\_\_\_ Marcischak \_\_\_\_\_ Metzler \_\_\_\_\_  
Carried \_\_\_\_\_

This concludes the January 6, 2014 Reorganization Meeting, the Board will now begin the Regular Monthly Workshop Meeting for January.