

**CHARTIERS TOWNSHIP BOARD OF SUPERVISORS
REORGANIZATION MEETING
TUESDAY, JANUARY 7, 2019
4:00P.M.**

AGENDA

CALL TO ORDER:

Stand for Pledge of Allegiance

ELECTION OF OFFICERS FOR 2019:

MOTION TO APPOINT GARY FRIEND AS CHAIRMAN.

Motion_____Second_____

Vote: Marcischak_____Friend_____ Spin_____

Motion Carried_____

MOTION TO APPOINT ANTHONY SPIN AS VICE CHAIRMAN.

Motion_____Second_____

Vote: Marcischak_____Friend_____ Spin_____

Motion Carried_____

MOTION TO APPOINT JOHN MARCISCHAK AS SECRETARY.

Motion_____Second_____

Vote: Marcischak_____Friend_____ Spin_____

Motion Carried_____

APPOINTMENT OF SALARIED POSITIONS

MOTION TO APPOINT JODI L. NOBLE TO THE POSITION OF TOWNSHIP
MANAGER.

Motion_____Second_____

Vote: Marcischak_____Friend_____ Spin_____

Motion Carried_____

MOTION TO APPOINT ANITA MARCISCHAK TO THE POSITION OF
TOWNSHIP TREASURER.

Motion_____Second_____

Vote: Marcischak_____Friend_____ Spin_____

Motion Carried_____

MOTION TO APPOINT ADAM J. McGURK TO THE POSITION OF PLANNING
DIRECTOR.

Motion_____Second_____

Vote: Marcischak_____Friend_____ Spin_____

Motion Carried_____

MOTION TO APPOINT EDWARD JEFFRIES TO POSITION OF PUBLIC WORKS DIRECTOR.

Motion _____ Second _____
Vote: Marcischak _____ Friend _____ Spin _____
Motion Carried _____

MOTION TO APPOINT JAMES M. HORVATH TO THE POSITION OF CHIEF OF THE CHARTIERS TOWNSHIP POLICE DEPARTMENT.

Motion _____ Second _____
Vote: Marcischak _____ Friend _____ Spin _____
Motion Carried _____

MOTION TO APPOINT JESSICA TEDROW TO POSITION OF PARKS AND RECREATION DIRECTOR.

Motion _____ Second _____
Vote: Marcischak _____ Friend _____ Spin _____
Motion Carried _____

MOTION TO APPOINT BEVERLY SMALL TO POSITION OF ADMINISTRATIVE ASSISTANT TO THE MANAGER.

Motion _____ Second _____
Vote: Marcischak _____ Friend _____ Spin _____
Motion Carried _____

MOTION TO ESTABLISH CERTAIN OFFICES AND CLASSIFICATIONS OF EMPLOYMENT, THE SALARIES OR COMPENSATION AND CERTAIN BENEFITS FOR THE SAME AND ADOPT RESOLUTION R-1-2019 ACCORDINGLY.

Motion _____ Second _____
Vote: Marcischak _____ Friend _____ Spin _____
Motion Carried _____

ESTABLISH BONDS FOR POSITIONS REQUIRING BONDING

MOTION TO ESTABLISH BOND FOR TREASURER - \$1,000,000

Motion _____ Second _____
Vote: Marcischak _____ Friend _____ Spin _____
Motion Carried _____

MOTION TO ESTABLISH BOND FOR TOWNSHIP MANAGER/ASSISTANT TREASURER AT \$250,000.

Motion _____ Second _____
Vote: Marcischak _____ Friend _____ Spin _____
Motion Carried _____

MOTION TO SET BOND FOR THE SEWER CLERK AT \$200,000.

Motion _____ Second _____
Vote: Marcischak _____ Friend _____ Spin _____
Motion Carried _____

MOTION TO SET ELECTED TAX COLLECTOR BOND AT \$200,000. THE AMOUNT OF BOND IS SET AT 30% OF THE TOTAL ESTIMATED COLLECTIONS.

Motion _____ Second _____
Vote: Marcischak _____ Friend _____ Spin _____
Motion Carried _____

MOTION TO HAVE ASSISTANT MUNICIPAL SECRETARY COVERED BY PUBLIC EMPLOYEE BOND DURING THE ABSENCE OF THE TOWNSHIP SECRETARY.

Motion _____ Second _____
Vote: Marcischak _____ Friend _____ Spin _____
Motion Carried _____

OTHER SECRETARIAL APPOINTMENTS

MOTION TO MAKE THE FOLLOWING SECRETARIAL APPOINTMENTS:

TOWNSHIP BOARD OF SUPERVISORS – BEVERLY SMALL

ZONING HEARING BOARD – JOANNE BUCKEL

PLANNING COMMISSION – JOANNE BUCKEL

Motion _____ Second _____
Vote: Marcischak _____ Friend _____ Spin _____
Motion Carried _____

PROFESSIONAL SERVICES

MOTION TO APPOINT LIEKAR AND LIEKAR AS TOWNSHIP SOLICITOR

Motion _____ Second _____
Vote: Marcischak _____ Friend _____ Spin _____
Motion Carried _____

MOTION TO APPOINT GATEWAY ENGINEERS AS TOWNSHIP ENGINEER:

Motion _____ Second _____
Vote: Marcischak _____ Friend _____ Spin _____
Motion Carried _____

MOTION TO APPOINT HARSHMAN CE GROUP AS ALTERNATE TOWNSHIP ENGINEER.

Motion _____ Second _____
Vote: Marcischak _____ Friend _____ Spin _____
Motion Carried _____

MOTION TO APPOINT THOMAS LONICH AS THE ZONING HEARING BOARD LEGAL COUNSEL.

Motion _____ Second _____
Vote: Marcischak _____ Friend _____ Spin _____
Motion Carried _____

MOTION TO NAME ROBERT SIMONIN AGENCY OF CANONSBURG AS INSURANCE BROKER OF RECORD.

Motion _____ Second _____
Vote: Marcischak _____ Friend _____ Spin _____
Motion Carried _____

OTHER APPOINTMENTS

MOTION TO APPOINT JODI L. NOBLE TO THE POSITION OF TOWNSHIP ASSISTANT TREASURER-

Motion _____ Second _____
Vote: Marcischak _____ Friend _____ Spin _____
Motion Carried _____

MOTION TO APPOINT JODI L. NOBLE AS ASSISTANT TOWNSHIP SECRETARY

Motion _____ Second _____
Vote: Marcischak _____ Friend _____ Spin _____
Motion Carried _____

MOTION TO APPOINT ROBERT FETTY AS EMERGENCY MANAGEMENT COORDINATOR.

Motion _____ Second _____
Vote: Marcischak _____ Friend _____ Spin _____
Motion Carried _____

MOTION TO APPOINT ANTHONY SPIN AS DEPUTY EMERGENCY MANAGEMENT COORDINATOR.

Motion _____ Second _____
Vote: Marcischak _____ Friend _____ Spin _____
Motion Carried _____

MOTION TO APPOINT BEVERLY SMALL AS MISCELLANEOUS FEE COLLECTOR FOR THE TOWNSHIP.

Motion _____ Second _____
Vote: Marcischak _____ Friend _____ Spin _____
Motion Carried _____

MOTION TO APPOINT CAROL WARCHOLAK AS STREET LIGHT/HYDRANT ASSESSMENT COLLECTOR.

Motion _____ Second _____
Vote: Marcischak _____ Friend _____ Spin _____
Motion Carried _____

MOTION TO APPOINT CAROL WARCHOLAK AS TOWNSHIP CENSUS CLERK.

Motion _____ Second _____
Vote: Marcischak _____ Friend _____ Spin _____
Motion Carried _____

MOTION TO APPOINT VINCE ALTIERI AS FIRE MARSHALL.

Motion _____ Second _____
Vote: Marcischak _____ Friend _____ Spin _____
Motion Carried _____

MOTION TO APPOINT GERALD CHAMBERS TO THE CHARTIERS TOWNSHIP PLANNING COMMISSION FOR A PERIOD OF FOUR (4) YEARS, UNTIL THE FIRST MONDAY IN JANUARY, 2023.

Motion _____ Second _____
Vote: Marcischak _____ Friend _____ Spin _____
Motion Carried _____

MOTION TO APPOINT CYNTHIA ALEXANDER-STEVENS TO THE CHARTIERS TOWNSHIP ZONING HEARING BOARD FOR A PERIOD OF FIVE (5) YEARS, UNTIL THE FIRST MONDAY IN JANUARY, 2024.

Motion _____ Second _____
Vote: Marcischak _____ Friend _____ Spin _____
Motion Carried _____

MOTION TO APPOINT _____ TO THE PARKS AND RECREATION BOARD, RECREATION COMMITTEE, FOR A FIVE (5) YEAR TERM, UNTIL THE FIRST MONDAY IN JANUARY, 2024.

Motion _____ Second _____
Vote: Marcischak _____ Friend _____ Spin _____
Motion Carried _____

MOTION TO APPOINT _____ TO THE PARKS AND RECREATION BOARD, RECREATION COMMITTEE, FOR A FIVE (5) YEAR TERM, UNTIL THE FIRST MONDAY IN JANUARY, 2024.

Motion _____ Second _____
Vote: Marcischak _____ Friend _____ Spin _____
Motion Carried _____

MOTION TO APPOINT _____ TO THE PARKS AND RECREATION BOARD, RECREATION COMMITTEE, FOR A FIVE (5) YEAR TERM, UNTIL THE FIRST MONDAY IN JANUARY, 2024.

Motion _____ Second _____
Vote: Marcischak _____ Friend _____ Spin _____
Motion Carried _____

MOTION TO APPOINT _____ TO THE PARKS COMMITTEE FOR A TERM OF THREE (3) YEARS, UNTIL THE FIRST MONDAY IN JANUARY, 2022.

Motion _____ Second _____
Vote: Marcischak _____ Friend _____ Spin _____
Motion Carried _____

MOTION TO APPOINT _____ TO THE PARKS COMMITTEE FOR A TERM OF THREE (3) YEARS, UNTIL THE FIRST MONDAY IN JANUARY, 2022.

Motion _____ Second _____
Vote: Marcischak _____ Friend _____ Spin _____
Motion Carried _____

MOTION TO APPOINT JILL KEEFER TO THE FRIENDS OF THE PARKS BOARD FOR A TERM OF THREE (3) YEARS, UNTIL THE FIRST MONDAY IN JANUARY, 2022.

Motion _____ Second _____
Vote: Marcischak _____ Friend _____ Spin _____
Motion Carried _____

MOTION TO APPOINT KIMBERLY GELLER TO THE FRIENDS OF THE PARKS BOARD FOR A TERM OF THREE (3) YEARS, UNTIL THE FIRST MONDAY IN JANUARY, 2022.

Motion _____ Second _____
Vote: Marcischak _____ Friend _____ Spin _____
Motion Carried _____

MOTION TO APPOINT _____ TO THE CHARTIERS-HOUSTON COMMUNITY LIBRARY BOARD OF TRUSTEES AS RECOMMENDED BY THE LIBRARY BOARD.

Motion _____ Second _____
Vote: Marcischak _____ Friend _____ Spin _____
Motion Carried _____

MOTION TO APPOINT MARYLOU PATSCH TO THE VACANCY BOARD

Motion _____ Second _____
Vote: Marcischak _____ Friend _____ Spin _____
Motion Carried _____

BANK ACCOUNTS

MOTION TO DESIGNATE WASHINGTON FINANCIAL AS THE TOWNSHIP DEPOSITORY.

Motion _____ Second _____
Vote: Marcischak _____ Friend _____ Spin _____
Motion Carried _____

PUBLIC WORKS DEPARTMENT

MOTION TO APPOINT PART-TIME PUBLIC WORKS SUPERINTENDENT (S): JOHN MARCISCHAK AND ANTHONY SPIN AND GARY FRIEND

Motion _____ Second _____
Vote: Marcischak _____ Friend _____ Spin _____
Motion Carried _____

SUPERVISORS MEETINGS

MOTION TO ESTABLISH SUPERVISORS REGULAR MONTHLY MEETINGS – WORKSHOP SECOND TUESDAY AND REGULAR BUSINESS MEETING FOURTH TUESDAY OF THE MONTH AT 4:00P.M., EXCEPT FOR THE MONTHS OF FEBRUARY, MAY, AUGUST AND NOVEMBER WHEN THE REGULAR MEETING WILL BE HELD AT 7:00PM.

Motion _____ Second _____
Vote: Marcischak _____ Friend _____ Spin _____
Motion Carried _____

MOTION TO ESTABLISH PAYMENT PROCEDURE FOR TOWNSHIP INVOICES. INVOICES AS FOLLOWS: WAIVE READING; PAYABLE AT ANY REGULAR OR SPECIAL MEETING, POST ON BULLETIN BOARD BY TREASURER PRIOR TO MEETING.

Motion _____ Second _____
Vote: Marcischak _____ Friend _____ Spin _____
Motion Carried _____

REPORTS

MOTION TO HAVE THE FOLLOWING COMPLETE REGULAR REPORTS OF THEIR ACTIVITIES; POLICE OFFICERS, PUBLIC WORKS DEPARTMENT EMPLOYEES, PLANNER AND BUILDING AND MAINTENANCE WORKER.

Motion _____ Second _____
Vote: Marcischak _____ Friend _____ Spin _____
Motion Carried _____

STATE CONVENTION

MOTION TO APPOINT _____ AS PSATS CONVENTION VOTING DELEGATE.

Motion _____ Second _____
Vote: Marcischak _____ Friend _____ Spin _____
Motion Carried _____

FEES

MOTION TO ESTABLISH VARIOUS FEES, COSTS, CHARGES AND EXPENSES PURSUANT TO THE ORDINANCES OF THE TOWNSHIP OF CHARTIERS AND ADOPT RESOLUTION R-2-2019 ACCORDINGLY.

Motion _____ Second _____
Vote: Marcischak _____ Friend _____ Spin _____
Motion Carried _____

This concludes the January 7, 2019 Reorganization Meeting, the Board will now begin the Regular Monthly Workshop Meeting for January.