

**CHARTIERS TOWNSHIP
BOARD OF SUPERVISORS MEETING
January 19, 2016
4:00 p.m.**

A. William Kiehl – Chairman called the regular meeting of the Chartiers Township Supervisors to order at 4:00 p.m. Tuesday, January 19, 2016 at which time he asked all present to stand for the Pledge of Allegiance.

ATTENDANCE:

Attending this meeting were Supervisors Glenn Alterio, John M. Marcishak and Mr. Kiehl. Also present were Jodi L. Noble-Township Manager; James Liekar-Solicitor; Daniel Slagle-Township Engineer; Robert Brozovich- Community Center Manager; Samuel R. Stockton-Community Development Coordinator; James Horvath - Chief of Police; JoAnne Buckel- Sewage Collector; Sean Garin of Dinsmore; Timothy Frenz of Janney Montgomery Scott and Bev Small-Recording Secretary.

EXECUTIVE SESSION:

Mr. Kiehl announced that the Board of Supervisors met in Executive Session prior to this meeting on Tuesday January 19, 2016 from 2:00 p.m. to 4:00 p.m. for informational purposes to inspect roads for the 2016 road program and to discuss litigation.

VISITORS TIME:

Mr. Frenz presented a summary of the 2016 Bond Refinancing: Savings realized by the refinancing were \$122,500.00 by taking advantage of low interest rates will be locked upon approval. The closing is scheduled for Feb. 23, 2016. The general rule for Municipal Financing is that if you can save 2% it's an advantageous refunding. Here the Township will realize a savings of nine percent (9%) with interest rates at 1.3% for the First Year out to 3.75%. Annual principal rates and interest rates; Debt service are \$40K less than current; Mr. Garin, Bond Counsel Attorney presented the Purchase Agreement and Legal Documents for Vote, advising that debt ordinance # 357 approves the debt, form of bonds delivered & filings for execution of the authorized filing & closing. Prepared and advertised as prescribed. Canton Twp. approved their 61.7% of the transaction, securing their promise (same as 2010). Zions Bank will invoice each Township individually with a three day call period for Chartiers to cover the payment and prevent default, should Canton fail to make a payment. Chartiers has AA- Credit Rating -VERY HIGH and helped to secure the low interest rate making this refunding more financially advantages for both communities.

A motion was made by Mr. Alterio and seconded by Mr. Marcischak to authorize the incurrence of non-electoral debt in the approximate amount of \$1,435,000.00 in order to refinance the 2010 general obligation bond issued and adopt Ordinance 357 accordingly. All Supervisors voted yes. The Motion was carried.

STAFF REPORTS (as necessary)

None

SUPERVISOR REPORTS:

Mr. Kiehl – no report

Mr. Marcischak – no report

Mr. Alterio – no report

APPROVAL OF MINUTES:

A motion was made by Mr. Alterio and seconded by Mr. Marcischak to approve the Minutes of the Board of Supervisors Workshop Meeting of December 8, 2015 and the Minutes of the Board of Supervisors Regular Meeting of December 15, 2015 as presented. A Roll Call vote was taken: Mr. Alterio abstained, citing that he was not in office as Supervisor at the dates of those meetings. Mr. Kiehl – yes; Mr. Marcischak – yes. The motion was carried 2-0-1.

OLD BUSINESS:

1. A motion was made by Mr. Alterio and seconded by Mr. Marcischak to approve Change Order No. 8 (Final) from Morgan Excavating for the Allison Hollow Road Project in the amount of -\$303,575.98 (decrease) to include the installation of warning signage and adjust the Contract amount for the final in-place quantities as recommended by the project Engineer in his letter dated December 30, 2015. All Supervisors voted yes. The motion was carried.
2. A motion was made by Mr. Alterio and seconded by Mr. Marcischak to approve Partial Payment No. 8 (Final) to Morgan Excavating for the Allison Hollow Road Project in the amount of \$284,645.71 as recommended by the Project Engineer in his letter dated December 30, 2015. All Supervisors voted yes. The motion was carried.

NEW BUSINESS:

1. A motion was made as amended by Mr. Alterio and seconded by Mr. Marcischak to enter into an agreement with Sunoco Logistics LLP and the Pennsylvania Department of Transportation for a Highway Occupancy Permit for Route 519 conditional upon receiving the appropriate financial security for the same, contingent on the Township Engineer setting the bond amount and his review the plans. All Supervisors voted yes. The motion was carried.
2. A motion was made by Mr. Alterio and seconded by Mr. Marcischak to authorize payment of invoices (General Fund: Checks #30736-#30773: \$181,144.71; Light/Fire Hydrant Fund: Checks # 1538-1540: \$9,928.76; Act 13 Impact Fee Fund: Check # 1091: \$3,116.32; Sewer Fund: Checks #2919, 2920: \$2,195.32; Local Services Tax Fund: Checks #1095-1097: \$960.38; RT.18 SLE Fund: Checks #1218,#1219: \$30,579.13; Capital Reserve Fund: Checks #1084,1085: \$284,655.71; CTTC Fund: Checks #1201-1205: \$2,554.25; Total All Funds: \$515,134.58). All Supervisors voted yes. The motion was carried.

DISCUSSION ITEMS:

1. 2016 Road Program – Mr. Kiehl advised that the Supervisors , Township Manager and Mike Altieri -Public Works Foreman toured roads in for consideration for the 2016 Road Program to include 2” overlays on 6,000’ of roadway. Mrs. Noble is to prepare a prioritized list of roads for the Township Engineer to prepare a cost estimate, including additional alternatives for the Board’s consideration.
2. McClane Farms Road Sewer Project – Mrs. Noble will notify those effected residents via letter informing them of meeting at the Chartiers Community Center on Tuesday, February 23, 2016 at 6:00 p.m. Details and presentation will be discussed at the next Board of Supervisors Meeting scheduled for Tuesday, February 9, 2016.
3. McClane Farms Road Drainage Issue – Mr. Slagle advised that the installed wedge curb resolved the Shuba’s situation. He advised that water is sheeting, laying and freezing across the road continues to be problematic due to overlay installation. Mr. Slagle will reevaluate and look at the existing inlet to determine corrective actions are needed to resolve the issue.
4. Midland Sewer Update – Mr. Slagle advised that his office is getting the reconciliation change order through DEP and the Township is locked in for the length of the PENNVEST loan (20 years) to amortize the debt. Ms. Noble reported that 155 residents have paid in full; 48 made partial payment; 46 have paid nothing toward the tap-in fee. She further advised that notices were sent in the fall of 2015 giving 60 days to tap in or the Township could tap those properties in and lien them. Those non-paid who already tapped in without inspection will be notified that the Township will dig up at the “Y” to conduct an inspection. Some are residents waiting for spring and/or receiving Grant money as they are prohibited from incurring expense until the grant is received as a condition of the grant.
5. Community Center Repairs – A quote was received from MCR Home Repairs to repair gutters according to the specific details listed in the estimate. Mrs. Noble advised that we are awaiting a quote on the inside repairs. A motion was made by Mr. Alterio and seconded by Mr. Marcischak to award the contract for the Chartiers Community Center project to MRC Home Repairs in the amount of \$1,785.00. All Supervisors voted yes. The motion was carried.
6. Chartiers Industrial Park Sewer Extension – A motion was made by Mr. Alterio and seconded by Mr. Marcischak to allow our Solicitor to prepare the Deeds of Dedication and Assignments of Right of Way on the Chartiers Industrial Park Sewer Extension Project. All Supervisors voted yes. The motion was carried.
7. 4th Quarter 2015 Financial Statement – Mrs. Noble advised that this statement is an unaudited report of where the Township stands at the end of 2015 on a cash basis, but cautioned that since we operate on a modified accrual basis, these numbers may change in the audit. At this point it appears we have finished with a positive General Fund balance. Some small funds, Arnold Park Fund being one of those, will be closed out. The Operating Reserve Fund will be held until the RCAP Grant from the state is closed out.

8. 2016-2017 Salt Order (Co-Stars) – Information was shared regarding the ordering of salt for the 2016-2017 year. Clarification was made pertaining to the ability to take 60% of the 1,800 Ton (=700 Ton) and to allow for 40% over if needed, without penalty. A motion was made by Mr. Alterio and seconded by Mr. Marcischak to purchase 1,800 Ton of salt. All Supervisors voted yes. The motion was carried.

9. LED Street Light Proposal – West Penn Power Mrs. Noble reported that our Light Fund our Streetlight tax billings are not quite covering our streetlight bill. West Penn Power is beginning their LED transfer program. Since our agreement with them is more than 10 years old, we can make the transfer to LED lights at no installation cost. The estimated savings is about 40% of our total annual lighting bill of \$50,000.00. A motion was made by Mr. Alterio and seconded by Mr. Marcischak to approve a new streetlight agreement with West Penn Power for LED lights for a 10 year period. All Supervisors voted yes. The motion was carried.

10. Temporary Part Time Drivers – Mrs. Noble advised that we received 5 applicants to date. Action on this process is tabled.

11. Solicitation Ordinance Amendment – Sam Stockton clarified that our current Ordinance and application only requires the name and address of the company doing the solicitation and a list of who is actually doing the soliciting door to door and their license number(s). Those soliciting are restricted to that between 10-4 and must carry a copy of the permit on their person. Staff will further discuss options for tightening this Ordinance.

12. Parks and Recreation Master Plan Grant – Sam Stockton, Zoning Officer and Bob Brozovich, Community Center Director will meet regarding specifics of what is needed from our Comprehensive Plan to develop a specific Master Plan to write and apply for the Grant amount of \$25,000.00 for Park development (of which \$12,500.00 is reimbursable). Sam will go the RFP Route, advertise as specified, and include a detailed budget to submit all by the April 8, 2016 deadline for the Grant.

PUBLIC COMMENTS – none

ADJOURNMENT:

The meeting adjourned at 5:13 p.m.

John M. Marcischak
Secretary

Bev Small, Recording Secretary