

CHARTIERS TOWNSHIP
BOARD OF SUPERVISORS MEETING
November 24, 2015
4:00 p.m.

A. William Kiehl – Chairman called the regular meeting of the Chartiers Township Supervisors to order at 4:00 p.m. Tuesday, November 24, 2015 at which time he asked all present to stand for the pledge of allegiance.

ATTENDANCE:

Attending this meeting were Supervisors Richard W. Metzler, John M. Marcishak and Mr. Kiehl. Also present were Jodi L. Noble-Township Manager; Daniel Slagle-Township Engineer; Edward Jeffries-Public Works Director; Robert Brozovich- Community Center Manager; Samuel R. Stockton-Community Development Coordinator and Wendy Williams-Recording Secretary. James Liekar-Solicitor

EXECUTIVE SESSION:

Mr. Kiehl announced that the Board of Supervisors met in Executive Session on Tuesday November 17, 2015 from 11:04 a.m. to 11:40 a.m. and prior to this meeting from 2:30 p.m. to 3:25 p.m. to discuss litigation and personnel matters.

VISITORS TIME:

Mr. David Hayes, 1990 Jefferson Avenue, Washington, PA 15301 is looking to buy the property at 440 McClane Farm Road, Washington. Mr. Hayes is requesting a letter of verification on the property being a part of the proposed sanitary sewer line extension and the Township would not prevent the property closing.

Mrs. Betsy Heinz, 13 Arthur Road, Washington PA is requesting guiderail installed at the bend off Allison Hollow Road.

DEVELOPERS TIME:

1. Mr. Chris Cooper and Project Engineers were present to present a Sketch Plan Presentation on the Sunoco Pipeline Spheres on Western Avenue.

STAFF REPORTS (as necessary)

1. MS4 Educational Presentation, Township Engineer: Mr. Slagle provided a presentation on Stormwater Management and the Township's MS4 Program:

- MS4 Program started in 1999 as required by the Federal Clean Water Act
- MS4 Program provides for the implementation of storm water management to minimize runoff impacts.

- MS4 Program requires the following 6 elements
 1. Public Educational/Outreach on Stormwater Impacts
 2. Public Involvement /Participation
 3. Illicit Discharge Detection and Elimination
 4. Construction Site Stormwater Run Off Control
 5. Post- Construction Stormwater in New and Re-Development Activities
 6. Pollution Prevention/Good Housekeeping for Municipal Operations/Maintenance

- PAG-13 Permit Issued April 1, 2014/March 31, 2019
- The next Progress Report is due on May 30, 2017.
- PaDEP conducted an MS4 Compliance Inspection on September 11, 2015.
- MS4 Permit renewal due October 2, 2018.

SUPERVISOR REPORTS:

Mr. Kiehl – no report

Mr. Marcischak – no report

Mr. Metzler – no report

APPROVAL OF MINUTES:

A motion was made by Mr. Metzler and seconded by Mr. Marcischak to approve the Board of Supervisors Meeting Minutes for the Budget Workshop Meeting of October 6, 2015, October 20, 2015 and October 20, 2015 and October 27, 2015, the Special Meeting with Canton Township of October 13, 2015, the Workshop Meeting of October 13, 2015 and the Regular Meeting of October 27, 2015 as presented. All Supervisors voted yes. The motion was carried.

OLD BUSINESS:

1. A motion was made by Mr. Metzler and seconded by Mr. Marcischak to approve an agreement with Municipal Publications of Home, PA for a community map as recommended by the Township Manager. All Supervisors voted yes. The motion was carried.

2. A motion was made by Mr. Metzler and seconded by Mr. Marcischak to approve Partial Payment No. 1 to Springer Contracting for the Arnold Park Sidewalk Project in the amount of \$16,823.61 are recommended by the Township Engineer in his pay estimate dated November 23, 2015. All Supervisors voted yes. The motion was carried.

3. A motion was made by Mr. Metzler and seconded by Mr. Marcischak to approve Ordinance No. 355, amending Chapter 325 of the Chartiers Township Code of Ordinance s, Vehicle and Traffic, to establish the speed limit on Summit Circle, Summit Court, Everest Circle and West Country Barn Roads at 25 miles per hour and authorize the erection of signs

indicating same and providing for the enforcement of same, as recommended by the Chartiers Township Chief of Police. All Supervisors voted yes. The motion carried.

4. A motion was made by Mr. Metzler and seconded by Mr. Marcischak to approve Ordinance No. 356, establishing the intersection s of Summit Circle at Everest Circle; Summit Court , Everest Circle and West Country Barn as a “stop” intersections and authorizing the erection of a stop sign thereon as recommended by the Chartiers Township Chief of Police. All Supervisors voted yes. The motion was carried.

NEW BUSINESS:

1. A motion was made by Mr. Metzler and seconded by Mr. Marcischak to approve the 2016 Preliminary Budget and place it on public display for 20 days with the 2016 Final Budget Adoption scheduled for Tuesday December 15, 2015 as recommended by the Township Manager. All Supervisors voted yes. The motion was carried.

2. A motion was made by Mr. Metzler and seconded by Mr. Marcischak to authorize payment of invoices (General Fund: Check #30620-#30641: \$90,853.67; Sewer Fund: Check #2903-#2908: \$10,951.18; Midland Sewer Fund: Check #1052-#1053: \$13,109.15; Revenue Gaming Fund: Check #1041: \$1,600.00; Local Services Tax Fund: Check #1082-#1084: \$2,356.05; RT. 18 SLE Fund: Check #1215-#1216: \$28,550.00; Act 13 Impact Fee Fund: Check #1085-1086: \$10,002.40; Capital Reserve Fund: Check #1073-#1075: \$20,981.59; Liquid Fuels Fund: check #1487-#1488: \$363.64; CTTC Fund: Check #1170-#1177: \$3,884; Total All Funds: \$182,652.14). All Supervisors voted yes. The motion was carried.

DISCUSSION ITEMS:

1. McClane Farm Road dye test – Mrs. Noble to draft a letter to Tama L. Cherokee regarding the dye test at the property located at 440 McClane Farm Road, Washington PA.
2. Community Center Sign – Mrs. Noble and Mr. Marcischak have reviewed options and to install an electronic sign the Township would be under the bidding requirement. Three consistent quotes are needed. Mrs. Noble will prepare the specifications to request three quotes.
3. Midland outstanding taps – Letters have been sent and we continue to monitor progress. The Township has received an additional \$12,195.00 in the last week in tap in fees. First round debt service payments totaling \$2,069.00 have been received.
4. 262 ½ North Main Street Tap in fee inquiry - The Township sent out tap in notices for 262 and 262 ½ North Main Street, as well as the follow-up letter indicating 262 ½ North Main Street has not been paid. This is a duplex (two family dwelling). Each residence is one (1) EDU and is required to pay a tap in fee for each. .
5. Kingston Estates Public Improvements – Mr. Strimel has provided a packet of information of paving receipts and inspection as well as minutes from 2005 where the Township Engineer indicating that the road has been inspected by the Township Engineer at the time. He would

like to avoid doing any core boring to prove that road was properly paved given the information he has provided.

A motion was made by Mr. Metzler and seconded by Mr. Marcischak to pay the core borings and if it does not meet the requirements Mr. Strimmel will reimburse the Township for it. All Supervisors voted yes. The motion was carried.

6. LSA McClane Farm Road Presentation – The presentation is scheduled for December 7, 2015 at 1:10 p.m..

7. Arthur Road Guiderail – An estimate has been received from Interstate indicating it is 500-ft. A motion was made by Mr. Metzler to install guiderail seeking partial reimbursement from Range Resources. All Supervisors voted yes. The motion was carried.

8. Temporary Truck Drivers – A motion was made by Mr. Metzler and seconded by Mr. Marcischak to pay temporary truck drivers \$15.00 /hr. with a minimum of 3-hour call out. No benefits. All Supervisors voted yes. The motion was carried.

9. It was the consensus of the Board to set 4:00 p.m. Monday January 4, 2016 for the Reorganization.

Mr. Kiehl announced the Board of Auditors will meet on Tuesday January 5, 2016 and the Township is in need of three (3) Auditors. Richard Metzler. Jeff Simpson and Michael Marcischak showed an interest in serving as Auditor.

10. 2016 Vacancies – Letters were sent to members of committees that have expired. Mrs. Noble is asking the Boards advice as to what positions they would like her to seek candidates.

PUBLIC COMMENTS – none

ADJOURNMENT:

The meeting adjourned at 5:27 p.m.

John M. Marcischak
Secretary

Wendy Williams, Recording Secretary