

CHARTIERS TOWNSHIP  
BOARD OF SUPERVISORS MEETING

August 11, 2015

4:00 p.m.

A. William Kiehl, Chairman called the Chartiers Township Board of Supervisors meeting to order at 4:00 p.m. Tuesday, August 11, 2015 at which time he asked all present to stand for the pledge of allegiance.

**ATTENDANCE:**

Attending this meeting were Supervisors Richard Metzler, John M. Marcischak and Mr. Kiehl. Additionally in attendance were James Liekar-Solicitor; Jodi L. Noble-Township Manager; Daniel Slagle-Township Engineer; Edward Jeffries-Public Works Director; Robert Brozovitch-Community Center Manager; Samuel R. Stockton-Community Development Coordinator and Wendy Williams-Recording Secretary

**EXECUTIVE SESSION ANNOUNCEMENT:**

Mr. Kiehl announced that the Board of Supervisors met in Executive Session on Wednesday July 29, 2015 from 9:00 a.m. to 10:15 a.m. and immediately prior to this meeting from 2:40 p.m. to 3:40 p.m. to discuss personnel matters, litigation, contract negotiation and for legal consultation for conditional uses.

**VISITOR TIME:**

1. Cypher and Cypher presented the 2014 Audited Financial Statement.

**DEVELOPERS TIME:**

1. A motion was made by Mr. Metzler and seconded by Mr. Marcischak to reapprove the Arden Phase V Plan of Lots as previously approved on March 10, 2015. All Supervisors voted yes. The motion was carried.

**STAFF REPORTS:**

Township Manager- Mrs. Noble presented a written report to the Board. The Board had no questions.

Planning/Zoning Officer – Mr. Stockton presented a written report to the Board. The Board had no questions.

Community Center Manager – Mr. Brozovich presented a written report to the Board. The Board had no questions.

Public Works Director – Mr. Jeffries presented a written report to the Board. The Board had no questions.

Township Engineer – Mr. Slagle presented a written report to the Board. The Board had no questions.

Township Solicitor – Mr. Liekar had no report.

### **SUPERVIS REPORTS:**

Mr. Kiehl – No report

Mr. Marcischak – No report

Mr. Metzler – No report

### **OLD BUSINESS:**

1. A motion was made by Mr. Metzler and seconded by Mr. Marcischak to reject the bid for the Arnold Park Sidewalk from Springer Contracting as untimely as it was received after the August 7, 2015 3:00 p.m. deadline, as recommended by the Township Manager and Solicitor. All Supervisors voted yes. The motion was carried
2. A motion was made by Mr. Metzler and seconded by Mr. Marcischak to reject the bid for the Arnold Park Sidewalk to Santanaria Landscape & Cement of Apollo PA 15613 in the amount of \$29,625.00 and rebid the project reducing the concrete base from 6-inches to 4-inches as the bids exceeded the Township budget by 30%. All Supervisors voted yes. The motion was carried.
3. A motion was made by Mr. Metzler and seconded by Mr. Marcischak to approve the contract extension request from Slusarcczyk Excavating for the Railroad Street Project until August 18, 2015. All Supervisors voted yes. The motion was carried.
4. A motion was made by Mr. Metzler and seconded by Mr. Marcischak to approve Change Order No. 1 from J5 Contracting for the Summit Storm Sewer Project in the amount of - (\$791.30) as recommended by the Township Engineer in his Certified Change Order dated August 7, 2015. All Supervisors voted yes. The motion was carried.
5. A motion was made by Mr. Metzler and seconded by Mr. Marcischak to approve Pay Estimate No. 2 (Final) from J5 Contracting for the Summit Storm Sewer Project in the amount of \$5,000.00 as recommended by the Township Engineer in the payment estimate dated August 7, 2015. All Supervisors voted yes. The motion was carried.

## **NEW BUSINESS:**

1. A motion was made by Mr. Metzler and Mr. Marcischak to approve Family Movie Night at the Community Center on September 12, 2015 as recommended by the Township Parks and Recreation. All Supervisors voted yes. The motion was carried.
2. A motion was made by Mr. Metzler and seconded by Mr. Marcischak to authorize payment of invoices ( General Fund: Check #30321-#30361: \$109,039.74; Light/Fire Hydrant Fund: Check #1524-#1526: \$9,804.17; Sewer Fund: Check #2871-#2874: \$3,57540; Capital Reserve Fund: Check #1045-#1046: \$1,355.72; Midland Sewer Fund: Check #1049: \$90.00Operating Reserve Fund: Check #1352-\$10,400.00;RT 18 SLE Fund: Check #1213: \$100.00; Local Service Tax Fund: Check #1063-#1064: \$10,109.47; Community Center Operating Fund: Check #1123-\$4,386.04; Grand Total All Funds: \$148,860.54). All Supervisors voted yes. The motion was carried.

## **DISCUSSION ITEMS:**

1. Railroad Street Bridge – The contractor is waiting for guiderail to be installed.
2. Truck acquisition – Three proposals have been received and are going to be reviewed by the Board
3. Citizen Request System Update – This is a computerized system to that allows individual departments of the Township to track complaints and concerns of Township residents. The Township personnel will be trained in the use of the system within the next couple of weeks. The system will allow residents to easily enter complaints and suggestions and receive automatic updates as the Township responds. It also allows for the creation of work orders and reports. We are looking forward to implementing and using this new system as a means of complaint management.
4. Agricultural Security area – Notices went out to residences requiring thirty (30) day notice with the hearing to be held on September 8, 2015.
5. Floodplain ordinance – The ordinance has been advertised with action to be taken at the August 25<sup>th</sup> Board of Supervisors Meeting.
6. Newsletter - A fall newsletter is being prepared for mailing.
7. Parks Recreation and Open Space Plan follow up – A short discussion of prioritizing the items and alignment with projected funding in the future.
8. Bidding Resolution – A proposed resolution has been prepared to present to the Washington County Association of Township Supervisors to change the bidding regulations that the municipality would not have to award a bid to the apparent lower responsible bidder, but go with one of the three lowest bidders that is within 10% of the lowest bid.

A motion was made by Mr. Metzler and seconded by Mr. Marciscchak to forward the resolution to the Washington County Association of Township Supervisors. All Supervisors voted yes. The motion was carried.

9. Cooperation Agreement McClane Farms Road – (LSA Grant Funding) A motion was made by Mr. Metzler and seconded by Mr. Marcischak to sign the Cooperation Agreement with the Washington County Redevelopment Authority. All Supervisors voted yes. The motion was carried.

10. Oil and Gas Ordinance Amendment – Mrs. Noble is working on the edits and changes in the Ordinance.

11. Safety Day September 12, 2015 – Chartiers Township Volunteer Fire Department is again sponsoring a “Safety Day”. The Ambulance Associations will be present. Also the Department will have the Fire House as well as the Fire Department Fleet.

12. CHYF Request – They are asking if they can use the area behind the Volleyball Court at the Arnold Park. A motion was made by Mr. Metzler and seconded by Mr. Marcischak to honor their request. The Association is to provide the Township with proof of insurance. All Supervisors voted yes. The motion was carried.

Mr. Metzler asked for a status of Allison Hollow Road (turning lane). The Contractor is going to install the base coat. When the fair is over they will install the top coat.

Residence Corner of McGovern Road and Green Street – Mr. Metzler has received many complaints. A big tractor trailer truck is being parked on the property. It always looks like it’s under construction. Mr. Stockton was asked to make sure he has the proper permits. Neighbors are complaining in the area.

Mr. Stockton informed the Board that repairs, renovations and maintenance do not require permits under the Uniform Construction Code. As long as you are not affecting a low bearing wall or altering an entrance or exit and if he is closing a door in the basement I want to know about that because he needs an exit out of the basement. Until he puts on an addition or something like that then that requires a permit because you have low bearing walls that affected.

**ADJOURNMENT:**

The meeting adjourned at 5:08 p.m.

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John M. Marcischak  
Secretary

Wendy Williams-Recording Secretary