

CHATIERS TOWNSHIP
BOARD OF SUPERVISORS MEETING
AUGUST 13, 2013
4:00 PM

Richard Metzler, Chairman called the regular meeting of the Chartiers Township Board of Supervisors regular meeting to order at 4:00 p.m., Tuesday August 13, 2013, at which time Mr. Metzler asked all present to stand for the pledge of allegiance.

ATTENDANCE:

Attending this afternoons meeting were Supervisors: A. William Kiehl, John M. Marcischak and Mr. Metzler. Additionally in attendance were James Liekar-solicitor; Jodi L. Noble-Township Manager; Daniel Slagle-Township Engineer; Samuel R. Stockton-Community Land Development Coordinator; David Street-Intern and Wendy Williams-Recording Secretary.

EXECUTIVE SESSION ANNOUNCEMENT:

Mr. Metzler advised the citizens that the Board held an executive session on July 24, 2013 at 3:51 p.m. to 4:56 p.m. to discuss potential litigation and real property matters.

DEVELOPERS TIME:

Arden Mills Sketch Plan Presentation

Mr. Scarmazzi presented a revised plan providing for a 700-ft cul-de-sac. This plan calls for a higher density of use with a residual track of approximately 40 acres, but less overall units. The Board saw no other outstanding issues at this time. Mr. Scarmazzi is to take the sketch back to the Planning Commission.

STAFF REPORTS:

Township Manager – Jodi L. Noble

Mrs. Noble previously presented an extensive written report to the Board on which there were no questions.

Planning/Zoning Officer – Samuel R. Stockton

Mr. Stockton presented his report to the Board and advised that he would answer any questions the Board had.

Mr. Kiehl asked for a status on the property on Crossroads Road – the truck and trailer on the property. The Board agreed the property needs to be cleaned up and do whatever had to be done to remedy the situation.

Presentation Comprehensive Plan – David Street, Intern

Mr. Street advised that we are currently laying the foundations for future development. The Planning Commission will begin looking at long term goals. A list of short term goals has been presented the Supervisors for review and recommendations by the Planning Commission.

Township Engineer – Daniel Slagle

Mr. Slagle updated the board on Development Proposals as follows:

1. Arden Mills Revised PRD Plan – The revised Tentative Master Plan now breaks the residual property into PH 4, 5 and 6 consisting of 100 dwelling units on 129.94 acre tract. The major issues include the Overlap of the Conservation Easement, long Cul-De-Sac (2,781.62’), PaDOT approval and Detention Basin Ownership. The Developer has the option to go back to the Original PRD or provide an alternate PRD concept. The MPC statute of limitations (5 years) may have run out.
2. Oak Grove Site Plan – We received/reviewed revised plans submitted 8/5/2013. We prepared revised letter dated 8/7/2013 regarding the revised site plan. The plan basically consists of constructing a meter station on a gravel pad on the Kotyk property along SR. 519. The Developer has requested to be placed on the 8/20/2013 meeting.
3. Pending SALDO Plans – Potential SALDO Plans up for possible consideration at the next for Planning Commission Meeting on August 27, 2013 include: Bitz Subdivision and Comprehensive Plan

Mr. Slagle updated the board on Capital Improvement Projects as follows:

1. Midland Sewer Project – PaDOT approved the permit. Public bids were received on May 17, 2013. There were 20 potential bidders with 11 submitting bids ranging from \$2,556,745 to \$4,524,070. We prepared a draft Construction Notice for distribution to the Midland Township residents. We evaluated alternative sewer route through Houston Borough.
2. Midland Sewer R/W – We are talking with residual Township residents. A Townhall meeting was held on November 13, 2012 to update the Township residents/acquire the required R/W’s. The Solicitor is currently acquiring outstanding R/W’s and developed acquisition plan. The Township Solicitor has prepared the Declaration of Taking for the residual R/W’s.
3. Chartiers Township Community Center – We plan to meet with the contractor and Manager in the near future to coordinate the roadway/sidewalk installation.
4. PennVEST Settlement – We have developed a list and are compiling the required loan closing documentation with the assistance with the Manager and Solicitor.

5. Piatt Off-Site Sewer Project – The design of the Off-Site Sewer is completed and submitted to PaDEP for review. This project will open up the Arthurs Road watershed at the Developer expense. We have prepared the sewer R/W's to preserve the large trees along the sewer route.

Mr. Slagle updated the board on On-Going Developer Projects as follows:

1. Piatt Estates Plan – Final Plan PH I – We received/reviewed the Developers Agreement, prepared a material breakdown and established the Bonding requirement for PH I. We are reviewing the shop drawing.
2. Summit Plan PRD PH II – We met with the Developer on March 28, 2013 to discuss the Detention Basin discharge onto the Tehan Property. We have performed a Final inspection (Final Matters) and are requesting As-Built plans for this PRD.
3. Arden Mills PRD Plan PH III – We have reviewed the As-Built Plan and provided a comment letter regarding project deficiencies. The Major Issues consist of inadequate site drainage, flat sewer, floodplain/wetland intrusion.

Mr. Slagle updated the board on On-Going Township Projects as followed:

1. Municipal Separate Storm Sewer System (MS4) – We are preparing the MS4 Annual Report. We will schedule a meeting with the Township staff to review Policies/Procedures regarding the MS4 Program. We need to sample/monitor the water quality for Plum Run in accordance with the MS4 Program.
2. 2013 Paving Project – The 2013 Paving Program has been awarded to Victor Paving. The Contract Documents and been prepared/executed. Paving is scheduled for the end of August/early September weather permitting.
3. 2013 Sewer Rehabilitation Project – Process Contracting Company has started the 2013 Sewer Rehabilitation Project.
4. McClane Farm Act 537 Plan - The McClane Farm Act 537 Plan was submitted to PaDEP on June 21, 2013. The 30 day comment period has expired and the Resolution and comments submitted to PaDEP on August 1, 2013.
5. LSA Grant Application – We have begun the preparation of the LSA Grant applications which is due in October 2013.

Solicitor – James Liekar

Midland Sewer Project and Next Steps:

Mr. Liekar advised that all declarations of taking for Midland Sewer Project have been filed.

Mr. Kiehl inquired as to the progress of Patsch property and the realignment of the sanitary sewer line to avoid the Houston Borough Building whether there has been any feedback from the

Patsch Family Mr. Liekar advised that Mr. Slagle sent preliminary plans to Mr. Liekar. A contact was made to Mr. Ralph Patsch but he is unsure if the property in quest is still theirs. .

VISITORS TIME:

Mrs. Barbara Bush of 344 North Johnson Road, Houston, PA 15342 addressed the Board regarding her concern over the runoff, from the Fetsko Property, causing her driveway to wash out. Mrs. Bush presented pictures to the Board.

Mr. Stockton is to have an inspection of the situation making sure all procedures such as soils and sedimentation standards are being followed and giving status reports to Mrs. Bush.

Mr. Donald Lesso of Oak Spring Rd., Canonsburg, PA 15301 advised the Board of his concern is the current deterioration of Ridgeview Avenue and Oak Spring Road (across from the upper entrance of Oak Spring Cemetery) and asked the Board to consider tar and chipping the road. Mr. Lesso is also concerned with the speeding in the area.

Mrs. Noble is to contact the Police Department regarding the speeding complaint.

Joseph Politan, of Riggle Street, Houston, PA 15342 addressed the Board as to whether since there is a sewer problem on Riggle Street will Riggle Street be paved next year? The Board informed Mr. Politan once the sewer problem is corrected the Board will consider repaving the road on a future road paving project.

Jeff Simpson, President, Chartiers Township Volunteer Fire Department advised the Board that the Fire Department is sponsoring a "Safety Day" Sunday, September 15, 2013.

SUPERVISOR REPORTS:

Mr. Kiehl – No report

Mr. Marcischak – No report

Mr. Metzler – No report

OLD BUSINESS:

A motion was made by Mr. Kiehl and seconded by Mr. Marcischak to table , awarding the bid for the Midland Project to W. A. Petrakis Contracting of Monroeville, PA in the amount of \$3,091,945.00 in accordance with the certified bid tabulation date May 17, 2013 and the public opening of the same date and contingent upon receipt of the voluntary withdrawal of the apparent low bid of T. J. Subrick Inc. until August 20, 2013. All Supervisors voted yes. Motion carried.

A motion was made by Mr. Kiehl and seconded by Mr. Marcischak to approve contract payment request No. 6 to Kusevich Contracting Inc. for the Chartiers Township Community Center in the amount of \$61,076.77, as recommended by the project architect in the application and certificate for payment dated June 18, 2013. All Supervisors voted yes. Motion carried.

A motion was made by Mr. Kiehl and seconded by Mr. Marcischak to amend Chapter 350 of the Chartiers township Code of Ordinances, Zoning to permit eating establishments as a conditional use and adopt ordinance No. 343-13 accordingly, as recommended by the Township Manager and the Planning Commission at their regular meeting of July 22, 2013. All Supervisors voted yes. Motion carried.

NEW BUSINESS:

A motion was made by Mr. Kiehl and seconded by Mr. Marcischak to ratify the agreement with the Washington County Fair Board to provide the Washington County Fair, August 10-August 17, 2013 as previously approved by the Township Manager and recommended by the Chief of Police. All Supervisors voted yes. Motion carried.

A motion was made by Mr. Kiehl and seconded by Mr. Marcischak to enter into agreement with Piatt Estates LLC to utilize Township weight restricted roads as recommended by the Township Manager and Township Engineer. All Supervisors voted yes. Motion carried.

DISCUSSION ITEMS:

A motion was made by Mr. Kiehl and seconded by Mr. Marcischak to send a Letter of Support to the Chartiers-Houston Community Library for grant funding. All Supervisors voted yes. Motion carried.

The Board discussed the Child Abduction Response Team (“CART”) proposal and asked Mrs. Noble to follow up with the Police Chief on a couple of questions. This is to be placed on next the week agenda for consideration.

Mr. Kiehl advised that the 2013 Washington County Convention will be held Thursday September 19, 2013 at the Double Tree Hotel on Race Track Road, Washington. The convention is opened to Supervisors, Auditors, Tax Collectors and Managers. The cost is \$50.00. A motion was made by Mr. Kiehl and seconded by Mr. Marcischak to authorize all Township Officials to attend.

Mrs. Noble advised the Board that we received a request from the Chartiers-Houston School District to consider the installation of a guiderail along McGovern Road above Allison Elementary School. An elderly gentlemen’s car became disabled and he pushed it off the roadway into the school parking lot and the vehicle crested the berm and gained speed. He was unable to control it and it went down a steep embankment. The building did not sustain damage. Had it gone four feet to the left or right it would have gone through a window through one class

room. Mrs. Noble will check with the Township Engineer on the criteria on installing guide rail on a local road for the Board's review.

Mr. Slagle addressed stormwater detention plan ownership and this issues that are on the horizon. Mrs. Noble advised the Board that few municipalities are dealing with this issue to date. PSATS is to be contacted for more information.

Social Media Policy – Mrs. Noble presented a draft resolution to the Board. A final resolution is to be prepared and placed on the agenda on August 20, 2013.

A motion was made by Mr. Kiehl and seconded by Mr. Marcischak to move forward with RFP for the Community Center Management Services. All Supervisors voted yes. Motion carried.

Asset Management – Mrs. Noble advised the Board that she would like to solicit quotes for an inventory of Township Assets for budget purposes.

Cars Parked in Allison Parkette- Mr. Metzler advised that there have been approximately 50 cars parked along McGovern Road across from a residential area and up near the playground where children are playing so it is becoming a safety hazard. A discussion followed: with the possibility, of creating parking at the right of the trail and gravel that area and move the “No Parking Sign” over to the left side of the trail. A question had been raised regarding Township events in the park and consistency in the ruling.

A motion was made by Mr. Metzler and seconded by Mr. Marcischak to enforce “No Parking” in the park along McGovern Road. The Township place to the right of the trail a graveled parking lot and our Police Department enforce no parking in the park . Roll Call: Mr. Kiehl: no; Mr. Marcischak: yes; Mr. Metzler: yes. Motion carried 2 to 1.

Mrs. Noble was asked by the Board to create a parking policy for Allison Parkette.

A motion was made by Mr. Kiehl and seconded by Mr. Marcischak to authorize Mr. Slagle to prepare the LSA Grant for McClane Farm Road Sanitary Sewer Project. All Supervisors voted yes. Motion carried.

The meeting adjourned at 5:54 p.m.

John M. Marcischak
Secretary

Wendy Williams, Recording Secretary